

# *New Haven Township*

OLMSTED COUNTY, MINNESOTA — ORGANIZED IN 1858  
PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@PITEL.NET  
9024 COUNTY RD 3 NW, ORONOCO, MN 55960

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## **Board of Audit Meeting February 11, 2014**

The Town Board met as the Board of Audit to review the financial records for the year 2013 kept by Clerk Dale Thomforde and Treasurer Bob Figy. The Pledge of Allegiance was recited and the Board of Audit meeting of the New Haven Town Board was called to order at about 5 PM by Chair Denny Beyer. Quorum requirements were met with Supervisor Mary Andrist and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, and Clerk Dale Thomforde.

The Board agreed that random disbursements selections, one from each month, would adequately represent the attention to detail and accounting practice for the township. Both the General Fund/Road and Bridge (GRB) account and the Planning and Zoning (P&Z) account were audited in this manner. Each disbursement was matched to the claim receipt, check number, amount, payee, and month.

<b>MONTH</b>	<b>GENERAL/ROAD &amp; BRIDGE</b>	<b>PLANNING/ZONING</b>
JANUARY	3268 & 3270 ✓	10116 ✓
FEBRUARY	3282 ✓	10117 ✓
MARCH	20136 ✓	489 ✓
APRIL	3300 ✓	1907 ✓
MAY	492 ✓	519 ✓
JUNE	3333 ✓	1911 & 529 ✓
JULY	3334 ✓	1912 ✓
AUGUST	3343 ✓	543 ✓
SEPTEMBER	3350 ✓	10124 & 550 ✓
OCTOBER	3363 & 3362 ✓	1915 ✓
NOVEMBER	3372 ✓	1917 ✓
DECEMBER	564 ✓	1918 ✓

### Anomalies noted:

1. Some disbursement receipts were out of order in the Planning and Zoning file. These were corrected during the audit.

2. It was determined that the receipts did not need to be reviewed since the statements for the bank and for CTAS were in balance. CTAS is now verified monthly by the clerk against the bank statements.

3. Going forward all checks and receipts will be from a single checking account and will be attributed to the correct accounting column in CTAS. This should simplify bookkeeping and future audits. Copies of all debits will be in one binder and all receipts in a separate binder.

Andrist moved that all were in agreement that everything balances, seconded by Hervey. Motion carried 3-0. The Board reviewed and initialed the 4-page New Haven Township Financial Summary for the financial year 2013. This summary will be posted on the website and distributed at the March Annual Town meeting.

Chair Denny Beyer recessed the meeting at about 5:45 PM.

Approved by the Board,

Attest,

Denny Beyer – Chair  
For the New Haven Town Board

Dale J. Thomforde – Clerk  
New Haven Township

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## **Board of Canvas March 11, 2014, Election Results**

The New Haven Town Board of Canvas was held at about 8:40 PM on March 11, 2014. Quorum requirements were met with Supervisor/Head Election Judge Mary Andrist and Supervisor/ Election Judge Denny Beyer present. Also in attendance were Election Judge Bob Figy, Election Judge Bob Lindahl, and Clerk Dale Thomforde.

The Board of Canvas certified the election results as follows:

### **Office of Town Supervisor**

Brian Hervey	47 votes
Write-in – LaMoyné Bruce	1 vote
Write-in – Howard Glamm	1 vote

### **Office of Town Clerk**

Dale J. Thomforde	50 votes
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### **Byron School District 531 Bond Referendum Question**

YES	6 votes
NO	6 votes

A total of 844 registered voters were on the roster.

A total of 52 registered voters signed the roster and cast ballots.

There were no new-voter registrations or absentee ballots.

Approved by the Board,

Attest,

Mary Andrist – Chair  
For the New Haven Town Board

Dale J. Thomforde – Clerk  
New Haven Township

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## **Reorganization Town Board Meeting Minutes April 3, 2014**

**1. Call to Order:** The Pledge of Allegiance was recited and a special meeting of the New Haven Town Board was called to order at about 7:05 PM by Chair Denny Beyer. Quorum requirements were met with Supervisor Mary Andrist and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, and Clerk Dale Thomforde.

### **2. Reorganization:**

*Select new Town Board Chair* – Brian Hervey nominated Mary Andrist if she would accept the position. Denny Beyer seconded. The motion carried. Andrist at this point took over as chair of the meeting.

*Select new Town Board Vice Chair* – Hervey nominated Beyer. Andrist seconded. The motion carried.

*Select Rural Fire Board representative* – Beyer nominated Hervey. Andrist seconded. The motion carried.

*Adopt regular meeting schedule and alternate dates* – Beyer made motion that the regular Town Board monthly meeting dates continue to be the second Tuesday of the month, with the backup date being the third Tuesday if there is a conflict. Andrist seconded. The motion carried.

*Consider recommendations from Annual Town Meeting* – The electors made recommendations on the following at the Annual Town Meeting on March 11, 2014:

- Cemetery contributions for 2014 – Motion from Beyer to keep at \$2,500 each, as recommended by at the Annual Town Meeting, seconded by Hervey. Motion carried.
- 4-H project and contribution for 2014 – Motion from Beyer to keep at \$500 for road-side cleaning, seconded by Hervey. Motion carried.
- Gopher bounties – Motion from Beyer to keep gopher bounties at \$2.50 pocket gophers and \$1 streakies, seconded by Hervey. Motion carried.
- Designate an official newspaper – Motion from Beyer to designate Post Bulletin and Zumbrota News Record the for legal publications, seconded by Hervey. Motion carried.
- Designate notice posting locations – Motion from Andrist to continue posting on town hall door and township website, seconded by Beyer. Motion carried.
- Designate official bank as the town depository – Motion from Andrist to keep Pine Island Bank, seconded by Beyer. Motion carried.

- Chloride cost sharing for 2014 – Motion from Beyer to continue 50/50 cost sharing for chloride dust-suppression for first 300 ft – 600 ft for corner properties, seconded by Hervey. Motion carried.
- Fire permit fee for 2014 – Motion from Beyer keep at \$5 and free at meetings, seconded by Hervey. Motion carried.

*Set Township Officer compensation for 2014* – Beyer made a motion continue the Township Officer compensation at the same rates as set forth in Resolution 2012-15, with the current rates for mileage at \$0.56 per mile, \$65 per meeting, \$20 per hour, \$1000 annual for supervisors, \$2000 annual for treasurer, and \$3000 annual for clerk. Hervey seconded. The motion carried.

*Set Planning and Zoning Administrator compensation for 2014* – Ann Fahy-Gust commented the current rate is fair. Hervey made a motion to keep the P&Z Administrator wages the same at \$20 per hour. Beyer seconded. The motion carried.

*Set Election Judge compensation for 2014* – Hervey made a motion to keep the Election Judge compensation the same at \$10 per hour. Beyer seconded. The motion carried.

*Designate supervisor to fill duties/positions created by the Town Board* – Andrist made a motion that Beyer continue to be in charge of town hall maintenance as needed. Hervey seconded. The motion carried. Beyer nominated current Chair Andrist to be the emergency road authority and building maintenance authority to handle issues coming up between meetings. Hervey seconded. The motion carried.

**3. Comments:** Bob Figy relayed that he has gotten a lot of comments about the road maintenance contractor doing a bang-up job. Beyer and Andrist confirmed. Hervey confirmed he received comments from Riverheights Drive that he didn't just plow their road, but also cleared Co Rd 31 so they could get to work. Thomforde also confirmed he cleared Co Rd 105 before the County got to it.

**4. Adjournment:** Chair Mary Andrist adjourned the meeting at about 7:15 PM.

Approved by the Board,

Attest,

Mary Andrist – Chair  
For the New Haven Town Board

Dale J. Thomforde – Clerk  
New Haven Township

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## **Board of Appeal and Equalization for New Haven Township Meeting Minutes – April 30, 2014**

**1. Call to Order:** A Board of Appeal and Equalization for New Haven Township was called to order at about 10:00 AM by Chair Mary Andrist. The purpose of this meeting was to address appeals of 2014 assessment valuations for taxes payable in 2015. Quorum requirements were met with Andrist and Supervisor Denny Beyer present. Supervisor Brian Hervey was absent with notice. Certification requirements were met with Andrist training certified through 2016. In attendance from Olmsted County Assessor's Office were Julie Hackman – Assistant Director, and Ryan Kraft – County Assessor. Clerk Dale Thomforde took a record of the minutes.

### **2. Appeals:**

Bev Spriestersbach (13071 New Haven Rd NW) wanted to appeal the valuations on several properties. All properties were inside the Pine Island city limits so this Board had no authority to consider her property valuations. Her valuation notices did list the correct meeting location and time for appeals on properties inside the Pine Island city limits. Unfortunately for her, that meeting was held on April 21st.

**3. Adjournment:** Beyer moved to adjourn, seconded by Andrist, at about 10:30 AM.

Approved by the Board,

Attest,

Mary Andrist – Chair  
For the New Haven Town Board

Dale J. Thomforde – Clerk  
New Haven Township

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## Road Inspection Town Board Meeting Minutes May 10, 2014

**Call to Order:** A special meeting of the New Haven Town Board was called to order at about 9:00 AM by Chair Mary Andrist. Quorum requirements were met with Supervisors Denny Beyer and Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Road Maintenance Contractor Mike Wood, Clerk Dale Thomforde, and Planning and Zoning Administrator Ann Fahy-Gust. Beyer once again was designated driver of the van provided by Hervey. Everybody looked spiffy in the new reflective-traffic vests.

### The following items were observed:

1. On 69<sup>th</sup> Ave by Kittleson's – we need to add a *Township Road Ends* sign to ensure the diamond sign is understood.
2. On 91<sup>st</sup> St – rock is proposed as part of the 3 year rotation.
3. On 85<sup>th</sup> St – rock is proposed as part of the 3 year rotation.
4. On 60<sup>th</sup> Ave – the following was noted:
  - a. Large trees at the top of the hill – cottonwoods need to be removed – do not know the owner but the trees are in the ditch;
  - b. Road is about 10 ft. wider in places and there is little ditch left as a result of truck traffic. Monson volunteered to do the necessary work, should check to see if he would do rock and Mike do the road work so we get what we need for the road. Mike will provide an estimate for repairs.
5. On Riverheights Drive – the following was noted:
  - a. Rock is proposed as part of the 3 year rotation;
  - b. Ditches need cleaning back to the fence both sides of road.
6. New Haven Road north – the following was observed:
  - a. Just needs spot rock;
  - b. Brush clearing by Berg's and road is flattened there without a ditch – mud on road as well needs to be cleaned up.
7. CR 31 – have had complaints about ruts and referred to county.

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8. 85<sup>th</sup> Ave (between New Haven Road and 125th St) – rock on 3 year rotation – hasn't been done since 2009.
  9. 125<sup>th</sup> St east of New Haven Road – no action until determination on the new school.
  10. 117<sup>th</sup> St – reviewed new drive, looks good, ditch needs cleaning.
  11. 68<sup>th</sup> Ave – a street sign and *Yield* sign are needed on corner with 120<sup>th</sup> St.
  12. 120<sup>th</sup> St Campground would like chloride – we will give them the county number – we will not be doing private work anymore. Shared cost for chloride will be \$85 for the first 300 feet. Notes to go out to residents soon. CaCl will be used. Would like to start spreading chloride June 2<sup>nd</sup>.
  13. On 88<sup>th</sup> Ave – the tree limbs near the intersection have been cleared,
    - a. Need to clear the culvert areas and ditches both sides;
    - b. Reslope the west side ditch;
    - c. Presnall's drive – he will come to the next meeting and discuss – we will do some work for the proposed turnaround;
    - d. Haakenson's still do not have a fence around pool. Ann to send another letter letting them know they are in violation of the ordinance. This has been done in the past and they are considering the Olmsted Co regulations as better than ours.
  14. Crow's Nest road – clear ditches and rock lower part of the road.
  15. West Center St. – had the following comments:
    - a. Proposed to rock as part of the 3 year plan;
    - b. Township *30 MPH* sign needs to be change to *30 MPH Ahead* sign;
    - c. Discussed *Stop* vs *Yield* signage at the intersection with 65th Ave. Will review change with county road engineer.
  16. 115<sup>th</sup> St – Klaan farming out into the ROW as is Dykes. Need to send information letters. Marked the 33' line with stick. Ditches need to be cleaned out because of this farming.
  17. Plum Creek Road – 9543 Dave Johnson has water running from drive over the road. Discussed possible options for repair.
  18. 105<sup>th</sup> St – needs rock as part of the 3 year plan. Also:
    - a. Squashed out by Wobig's;
    - b. Just past Wobig's the ditch needs cleaning and the ditch cut down;



- c. Land by Toft's is farmed out in the ROW – Maxson is farming it now;
  - d. Ditches along 105<sup>th</sup> St need cleaning.
19. Genoa Salley/Edna/Helen Streets comments:
- a. Chloride and consider adding recycled black-top;
  - b. “Helen” street sign is needed on 75<sup>th</sup> St;
  - c. *Dead End* sign on Salley St can be removed.
20. 100<sup>th</sup> St – down to Fisher's will be rocked as part of the 3 year plan.
21. 110<sup>th</sup> Ave Devil's Kitchen – has downed trees that need to be cleared.
- a. Some ditch cleaning is also required at the top of the hill.
22. 85<sup>th</sup> St – by Buckwalter's there are logs in the ditch that should be cleared.
- a. Corner with Co Rd 105 needs ditch cleaning;
  - b. East of Co Rd 105, more ditches are filling and need cleaning.
23. 75<sup>th</sup> Ave – will get rock as part of the Xcel road restoration. Check from Xcel for rock should be here w/c by May 12<sup>th</sup>.
24. 90<sup>th</sup> St – change the “left turn arrow” sign to a “left intersection” sign.

**Adjournment:** Andrist adjourned the meeting about 12:40 PM. An estimated total of 50 miles were covered during this road inspection.

Approved by the Board,

Attest,

Mary Andrist – Chair  
For the New Haven Town Board

Dale J. Thomforde  
New Haven Township Clerk

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## **Special Town Board Public Hearing Meeting June 24, 2014**

**1. Call to Order:** The Pledge of Allegiance was recited and a public hearing meeting of the New Haven Town Board was called to order at about 7:32 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Denny Beyer and Supervisor Brian Hervey also present. Also in attendance were Planning and Zoning Administrator Ann Fahy-Gust and Clerk Dale Thomforde.

**2. Purpose of Public Hearing:** Andrist explained the purpose of the meeting to provide public input to the Town Board for a decision on increasing the Genoa RSD to include parcel numbers: 85.34.43.039132, 85.34.43.057238, 85.34.43.039119, 85.34.43.039118, and 85.34.43.047976. No other business will be conducted at this special meeting. She requested that anyone speaking at the meeting please give their name and address for the record.

**3. Planning and Zoning Analysis:** Fahy-Gust presented the findings and analysis of planning and zoning with regard to this hearing. All parcels except one are the 2 to 2.5 acres range. She stated that she has also been working with Olmsted County in regard to their opinions on adding the designated parcels. In all cases, the people believed that these parcels were already part of the RSD. In her review Fahy-Gust found that application had been made and not completed in about 2004 for the extension and then reviewed again in 2008 where paperwork again was not completed with the county. Olmsted County felt that the addition of these parcels would be consistent with their land use plan and with the intent to provide areas of higher density for residents seeking to live in a country atmosphere without the requirement to purchase a minimum of 5 acres.

Additionally, these parcels are of consistent size with this zoning and would require no additional work to make them part of the designated RSD. Moving them to RSD would make a consistent zoning area and consistent regulations for the area.

Thomforde asked if payments were made to the township previously for the rezoning and Fahy-Gust replied that payments were made to the township in 2004 and 2008 for this rezoning.

**4. Comments in favor:** Andrist opened the public hearing asking for comments from anyone wishing to speak in favor of the rezoning. Nobody came forward with comments in favor. Andrist asked 3 times.

**5. Comments against:** Dave Novey (8332 Main St Genoa NW, Byron MN) spoke of his concern about animal units. He has about 4.5 acres. He currently raises rabbits. His main concern is allowance for animals in RSD. He expressed a concern how the rezoning would affect the potential of getting a horse or heifer in the future.

No other speakers spoke against after Andrist asked 3 times.

**6. Motion to close meeting:** Beyer moved to close the public hearing, seconded by Hervey. Motion carried 3-0.

**7. Board Discussion:** Andrist stated she thought this was a done deal many years ago and this is one of those things that should have been done in 2008 and was not completed. Beyer stated he went to bat for this in 2008 in front of the County Commissioners and everything was approved there and by the Town Board at that time. Hervey asked if there was anything they could do to take care of the animal concern. Fahy-Gust responded that RSD leaves out animal units as a matter of course, and the open pasture land for most of the lots would be insufficient to support larger animals. The Novey property is larger and could be considered to have sufficient space. Rabbits are explicitly left out because they are not considered farm animals. She suggested that should this need arise there are options on how that could be handled, like with a temporary use permit. There is pasture land in the back of the Novey property.

**8. Vote:** Hervey moved to approve the inclusion of the parcels named in the presentation to the Genoa RSD, seconded by Beyer. Motion carried 3-0. The Supervisors signed approval. Fahy-Gust to create the resolution for signing at the next meeting.

**9. Adjournment:** Chair Andrist adjourned the meeting at about 7:45 PM.

Approved by the Board,

Attest,

Mary Andrist – Chair  
For the New Haven Town Board

Dale J. Thomforde  
New Haven Township Clerk

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## **Special Town Board Meeting Minutes October 9, 2014**

**1. Call to Order:** This was joint meeting of the New Haven Town Board with representatives from the City of Pine Island, Pine Island Public Schools, Olmsted County Board, and Olmsted County Planning Department. The joint meeting was called to plan and discuss processes for moving forward with the new Pine Island elementary school. The Pledge of Allegiance was recited and the special joint meeting of the New Haven Town Board was called to order at about 4:05 PM by Chair Mary Andrist. Supervisors Denny Beyer and Brian Hervey were also present. Also in attendance were Planning and Zoning Administrator Ann Fahy-Gust, and Clerk Dale Thomforde, and Road Maintenance Contractor Mike Wood.

**2. Introductions:** Chair Mary Andrist started the meeting by asking everyone introduce themselves. (In order of introduction:)

- Mary Andrist – New Haven Township Chair
- Ann Fahy-Gust – New Haven Township Planning and Zoning Administrator
- Rob Warneke – Pine Island Public Schools School Board
- Kerry Hayden – Pine Island Public Schools School Board
- John Champa – Pine Island Public Schools School Board Chair
- Tammy Berg-Beniak – Pine Island Public Schools Superintendent
- Mike Sheehan – Olmsted County Public Works
- John Hartford – Rochester / Olmsted County Planning
- Karen Doll – Pine Island EDA Director
- Jerry Vettel – Pine Island City Council
- Rod Steele – Pine Island City Mayor
- Jon Eickhoff – Pine Island City Clerk
- Richard Devlin – Olmsted County Administrator
- Jim Bier – Olmsted County Commissioner
- Lou Ohly – Olmsted County Commissioner
- Matt Flynn – Olmsted County Commissioner
- Dale Thomforde – New Haven Township Clerk
- Brian Hervey – New Haven Township Supervisor
- Denny Beyer – New Haven Township Supervisor

**3. Discussion:** Chair Andrist turned control of the meeting over to Mike Sheehan and the County since they had initiated the joint meeting. Mike Sheehan handed out copies of a list of discussion topics (see attachments). He stated he thought it was time for everyone to sit down together and see where things are at. We have a school that needs to be built and we all need to work together to accomplish that mission.

Discussion topic #1 was creation of the parcel for annexation. Mike Sheehan noted the City, Township and County have adopted an Official Map for the new 125th Street. Currently in the 5-year CIP it shows the westerly end of the road built in 2017 and the easterly end with the bridge built in 2018.

John Hartford, from the County Planning staff, said he just became aware of this split on Tuesday this week (two day ago). The metes and bounds process is fairly simple and is applicable here and the Township will exercise their ordinance for metes and bounds splits. There was a concern that combining the 3 parcels and splitting off the 40 acres results in some residual parcels that would not meet the Township zoning ordinance requirements. Ann Fahy-Gust stated the metes and bounds split requires a combine, a split, a combine, and a split to make it all work through the process and will not result in any zoning nonconformity because the 3 acre residual parcel will be combined with another parcel to the east and the 20 acre residual parcel can qualify as a parcel from a 5/35 acre split. John Hartford noted that the Township doesn't have separate ordinances for subdivisions and if smaller divisions were required the County subdivision ordinance would need to apply.

Discussion topic #2 was site access. Mike Sheehan explained that in the future the County will be taking over 125th Street for the new county road and the County access ordinance would allow just one access to this school parcel. He wanted to make sure they are clear on that point and the Township will be giving the access permit on the location. Tammy Berg-Beniak introduced the school architects and they explained they are planning to eventually connect to the intersection at the SE corner. They currently have an intersection at the SW corner of the 40 acre school site with the understanding that this intersection would become a right-in-right-out intersection with the new county road. Ann Fahy-Gust stated the Township hasn't seen the school driveway plan yet and before any permit is issued it would need to be reviewed by the Township road contractor to be sure it doesn't create any problems. Jon Eickhoff stated that at the time the property is annexed into the city, the annexation goes to the centerline of the road and the Township doesn't have the access control. Fahy-Gust countered that it still is a township road. Jim Bier agreed it still is a township road and the school has to adhere to the Township rules. Jon Eickhoff further stated that it is the City's Attorney's opinion that once the title transfers to the school, the annexation proceeds. Under the terms of the Orderly Annexation Agreement (OAA), the City believes it can unilaterally annex the 40 acre school property. Fahy-Gust pointed out that they currently do not have the parcel to annex and that needs to be settled first.

Brian Hervey asked the County when they are looking at taking over 125th Street. Mike Sheehan stated they don't plan to start any construction until 2017 at the earliest, and if the County took the road over prior to that, it would probably go along with transferring Co Rd 31 back to the Township. Hervey expressed concern about township gravel roads handling possibly a 100,000 cars a year for the next 3 or 4 years. Sheehan agreed that is a possibility. Hervey does

not know how we are going to handle that amount of traffic on the Township roads, and has a concern for Township residents along these roads (125th Street and New Haven Road).

John Champa said they have an aggressive schedule to open the new school in September of 2015, with ground breaking past due. Bids have been coming in good with \$15M bid out with about \$3M to go, and they are \$1.5M under budget, which is great for the taxpayers. It is critical to have the new school ready on schedule so renovation work at the old school can proceed over the summer of 2015. Jim Bier stated the School Board needs to come up with some plan for the roads since the County will not be improving the road until 2017 at the earliest. It is a safety issue with the children. Rob Warneke said he was involved in the similar situation in Byron and is asking for help to make it work. As a side issue, Dale Thomforde suggested they look at having a temporary access west to New Haven Road while the new 125th Street is constructed.

To resolve the driveway issue, Fahy-Gust suggested Sheehan, Michael Wood and the architects review the plans.

Discussion topic #3 was County road funding and construction timing. Mike Sheehan reiterated that road construction would start in 2017 at the earliest and it would be a 2 year project. He wanted to make sure they are clear on that point and there is no misunderstanding.

Discussion topic #4 was the Joint Powers Agreement for administering regulations associated with the Official Map. Dave Pesch from Olmsted County Planning stated the Official Map has been adopted by the City, the Township, and the County. They have been putting off recording the Official Map hoping to get the Joint Powers agreement signed by the Township. The Official Map was recorded today without the Joint Powers agreement. Sheehan asked if the County could work with the Township attorney to get the Joint Powers agreement worked out. Mary Andrist said they would take it up for discussion at a town board meeting.

Discussion topic #5 was other topics for current or future meetings.

- a: Roadway jurisdiction – the County and Township will have to work out any transfer of jurisdiction prior to 2017. If roads are annexed into the city, that would be between the City and the Township. From what Sheehan has seen, when you annex property into the city, the township roads become city streets.
- b: Roadway maintenance issues – the County and Township will have to work out any transfer of jurisdiction prior to 2017. Jim Bier suggested the City and the School Board sit down and find some equitable way to throw some money at the road situation.
- c: Path connection to the Douglas Trail needed? – Sheehan said they should look to the future with a connection to the Douglas Trail. The current County policy along a county roads for items not covered in the budget, is that transportation costs are split 1/3 county, 1/3 city, and 1/3 school. He thinks it

is important to provide pedestrian facilities between the Douglas Trail and the new school.

- d: Orderly Annexation Agreement issues – John Hartford said as far as annexation goes, that is between the City and the Township. Fahy-Gust stated they discussed annexing additional acres, but that involves Elk Farm LLC and they would have to petition to have it annexed and make the payment on any additional acreage annexed. Sheehan raised establishing a 3-member OAA Board as defined in the orderly annexation agreement, with one member from the City, one from the County, and one from the Township to handle planning and land use control in the orderly annexation areas prior to annexation.

**4. Open Discussion:**

Paul Finseth from the Dunlap & Seeger Law Office spoke representing the school. They got involved looking at getting transfer of title for the 40 acres. Tom Canan from the Olmsted County Attorneys office gave observations that the County subdivision ordinance needs to be abided by and this subdivision has some issues that need to be addressed, including land-locked parcels. He also asked where's the 3-member committee as defined by the OAA to administer planning and land use control of areas within the agreement prior annexation. It was also stated that the County surveyor requires two things need to be fixed with the survey before it can be recorded, including designating the Official Map areas on the survey. Fahy-Gust said that once the survey is updated, we can move forward.

**5. Adjournment:** Chair Andrist adjourned the meeting at about 5:15 PM.

Approved by the Board,

Attest,

Mary Andrist – Chair  
For the New Haven Town Board

Dale J. Thomforde  
New Haven Township Clerk

Name	Representing	10/9/14
Ken Brown	Olmsted County Board	
Tamara A. Berg-Benjak	Pine Island Schools	
JOHN CHAMPA	PINE ISLAND SCHOOL BOARD	
Kerry Harden	Pine Island School Board	
Rob Warnke	Pine Island School Board	
NICK LEIMER	KRAUS-ANDERSON CONSTRUCTION	
DAN STENZEL	KRAUS-ANDERSON CONSTRUCTION	
Tom Conn	Olmsted County Attorney Office	
Cindy Hansen	Pine Island Schools	
Ken Schueber	Dunlap Law Office	
PAVL FINSETH	" " "	
Jim Wilson	Wendel Architecture	
Dan Goemann	"	
Dan Torgerson	"	
Jon Jacobs	"	
Neil Britton	Pine Island City Eng'r	
DAVE PESCH	Olm-Rock Planning	
Don Weis	P.I. - New Haven Township President	
Mary Weis	" " " "	
CALL KRAUSE	P.I. NEW HAVEN TOWNSHIP PALANCA	
Karen Doll	Pine Island EDA	
Jerry Vette	Pine Island City Council	
Bob Steig	MAJOR, PINE ISLAND	
Jon Fickhoff	Pine Island City Clerk	
Richard Devlin	Olmsted County	
De Bier	Olmsted Co	
How Ohly	Olmsted Co	



Name	Representing
Matt Flynn	Okmsted Co.
Dale Thomforde	New Haven Township
Brian Nerves	" "
Denny Byer	" 71
MARY ANDRIST	" - -
Ann Fahy - Gust	New Haven Twp.
John Hartford	County Planning
Michael Sheehan	County Public Works

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OLMSTED COUNTY, MINNESOTA – ORGANIZED IN 1858  
PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET  
9024 COUNTY RD 3 NW, ORONOCO, MN 55960

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## Road Inspection Town Board Meeting Minutes October 18, 2014

**Call to Order:** The Pledge of Allegiance was recited and a special meeting of the New Haven Town Board was called to order at about 9:00 AM by Chair Mary Andrist. Quorum requirements were met with Supervisor Denny Beyer and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Road Maintenance Contractor Mike Wood, Clerk Dale Thomforde, and Planning and Zoning Administrator Ann Fahy-Gust.

### The following items were observed:

1. On 69<sup>th</sup> Ave by Kittleson's – we need to add a *Township Road Ends Here* sign to ensure the diamond sign is understood and everyone understands where the township road ends.
2. On 85<sup>th</sup> Street near Postier's – we need to remove large stump in ROW (Right-of-Way) or flag obstruction with delineators.
3. On 60<sup>th</sup> Avenue – the following were noted:
  - a. Large cottonwood trees in ROW at the top of the hill need to be removed – need to work with Oronoco Township on removal;
  - b. Stump in ROW north of cottonwoods on east side needs to be removed or flagged with delineators;
  - c. Replacement field drive on east side is missing aprons and road rock is higher than roadway.
4. On County Road 31 (being considered to be turned over to the township) – the following were noted:
  - a. Some ditches need to be cleaned out with new culverts needed in low flood-prone areas;
  - b. Ditches drop off north of Riverheights Drive;
  - c. Trees in ROW need to be removed.
5. On Riverheights Drive – the following were noted:
  - a. Some additional fill is needed along steep edge;
  - b. Some brush needs cleaning back on sides of road.
6. 68<sup>th</sup> Avenue – a street sign and *Yield* sign are still needed on corner with 120<sup>th</sup> St.

7. 115<sup>th</sup> Street – the following were noted:
  - a. Ditch near old Boyum driveway needs to be cleaned out;
  - b. Brush and trees in ditch by Mark Berg’s needs to be cleaned up.
8. 105<sup>th</sup> Street – the following were noted:
  - a. Ditch near Wobig’s needs to be cleaned out;
  - b. Logs in ditch near St Michaels Cemetery need to be removed;
  - c. At 11529, decorated stump in ROW needs to be flagged with a delineator, and wood chips have been dumped in ditch.
9. 85<sup>th</sup> Street near 110<sup>th</sup> Avenue intersection – remove dead tree overhanging road.
10. Crow’s Nest Road – consider widening into hill.
11. 75<sup>th</sup> Ave – stumps in ditch from trees removed for power line need to be removed or marked with delineators. Consider letter to Xcel Energy.
12. The following was not observed, but was reported needed in Genoa:
  - a. Need to patch pot hole on Exchange Avenue;
  - b. *Dead End* sign on Genoa Rd down needs to be replaced;
  - c. Trees have grown up blocking *Stop* sign again on Pearl Avenue and Main St.
13. Fahy-Gust reported the Methodist Church in Douglas is requesting a variance for construction near property line. They are also requesting a waiver of the regular variance fee. Andrist made a motion to waive to variance fee, seconded by Hervey. Motion carried 3-0.

**Adjournment:** Andrist adjourned the meeting at about 12:20 PM. A total of 55 miles were covered during this road inspection.

Approved by the Board,

Attest,

Mary Andrist – Chair  
For the New Haven Town Board

Dale J. Thomforde  
New Haven Township Clerk

# New Haven Township

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## Special Town Board Meeting Minutes November 5, 2014

**1. Call to Order:** The Pledge of Allegiance was recited and a special meeting of the New Haven Town Board was called to order at about 5:35 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Denny Beyer and Supervisor Brian Hervey also present. Also in attendance were Road Maintenance Contractor Mike Wood, Planning and Zoning Administrator Ann Fahy-Gust, and Clerk Dale Thomforde. Treasurer Bob Figy was absent.

**2. Meeting Agenda:** The purpose of this meeting is for reviewing the road plans for the construction of the new Pine Island Public Elementary School, as set forth in the meeting notice posted October 30, 2014.

### **3. School Construction Road Plans:**

Chair Andrist asked Fahy-Gust to present the proposed school construction road plans.

Fahy-Gust presented a map along with proposed signage to restrict construction traffic to 125th Street along with *Trucks Entering* signs on County Road 3. The School will pay for signage. The School will also pay for rocking 125th this fall with an additional road maintenance amount of up to \$32,000, with an estimated up to \$20,000 of road rock applied this fall and the remainder road rock in the spring, as needed. If additional amounts are needed, that will be revisited at that time. The Township will pick up the cost for our road contractor to direct the road spreading and grading. The proposal on the table is for the Town Board to approve the construction permit for the routing, signage, and rocking. This proposal is an alternative to the school putting up a bond. They want a waiver to run 10 ton trucks on the 5 ton road township road during weight restrictions next spring.

It was noted they had put in a second driveway that was not permitted. Fahy-Gust will be handling this with the school.

In order to deal with sightseers, Fahy-Gust will make an effort to advertise that we will be talking about construction traffic and routing at the next regular town board meeting. Beyer asked if she check into what the school could do to limit sightseers and possibly limit traffic on 125th Street, east of New Haven Road, to local traffic only.

Beyer made a motion to approve the school construction road plans as outlined by Fahy-Gust to the Town Board, seconded by Hervey. With no further discussion, the motion carried 3-0.

**4. Adjournment:** Chair Andrist adjourned the meeting at about 5:50 PM.

Approved by the Board,

Attest,

Mary Andrist – Chair  
For the New Haven Town Board

Dale J. Thomforde  
New Haven Township Clerk