

New Haven Township

OLMSTED COUNTY, MINNESOTA — ORGANIZED IN 1858
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9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

Regular Monthly Town Board Meeting Minutes March 7, 2017

1. Call to Order: The Pledge of Allegiance was recited and the regular-monthly meeting of the New Haven Town Board was called to order at 6:30 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Denny Beyer and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

2. Set Meeting Agenda and Order: Beyer moved to approve the agenda as printed, seconded by Hervey. The motion carried 3-0.

3. Comments from the Chair: Andrist commented it is a busy time of year and thanked the Clerk for all of his work.

4. Public Comment Time: No one from the public came forward to speak on items that were not otherwise included in this agenda.

5. Consent Agenda:

Hervey moved to approve the February 14 Board of Audit meeting minutes as printed, seconded by Beyer. The motion carried 3-0.

Hervey moved to approve the February 14 Regular Town Board meeting minutes as printed, seconded by Beyer. The motion carried 3-0.

Old Business

6. None.

New Business

7. Annual Meeting / Election Preparations:

- Review tentative agenda for Annual Meeting – approved as proposed.
- Set recommended levy – approved as proposed.
- Set non-officer moderator wages – Beyer moved to set the non-officer moderator wages at \$65, the same as an officer. The motion was seconded by Hervey. The motion carried 3-0.
- Beyer will pick up treats for the annual meeting.
- The Clerk will estimate the remaining funds designated at Annual Town meetings for major road improvements, present the finding to the Town Board at a future meeting, and create a new fund in CTAS for future tracking.

8. Set date for Town Board reorganization meeting: Beyer moved to hold the Town Board reorganization meeting on Tuesday April 4, 2017, at 1:00 PM, seconded by Hervey. The motion carried 3-0.

9. Set date for Spring Road Inspection meeting: It was agreed to hold the Town Board Spring Road Inspection meeting on Saturday April 8, 2017, beginning at 8:00 AM.

10. Treasurer’s Report: Bob Figy presented a written treasurer’s report detailing all bank accounts receipts and debits for February 2017. The February month-ending bank account balances were:

General Fund / Road and Bridge Account	\$10,624.97
Money Market Deposit Account (MMDA)	\$179,477.57
Cash Reserves in 1/2/3-year Laddered CDs	\$405,889.42
Total	\$595,991.96

Hervey moved to approve the Treasurer’s Report, seconded by Beyer. The motion carried 3-0.

11. Review and Pay Bills:

All claims received through March 7th were presented for payment consideration to the Board of Supervisors by the Clerk. Claims totaling \$5,811.40, plus payroll, were submitted for approval.

Beyer made a motion to pay all bills, seconded by Hervey. The motion carried 3-0.

12. Road Maintenance Report – Mike Wood:

He said he has some repair work to do after that last snow since things were so soft.

He would like to see some rock added to the town hall parking lot. The Board asked him to provide an estimate of what it would cost to tile the soft spots.

He would like to continue doing tree trimming as needed.

The Clerk reported we received a road-rock quote from Braaten Sand and Gravel of \$4.55 per yard delivery, and \$8.50 per yard for the rock FOB the Keller Quarry, which is a total of \$13.05 delivered to township roads. This is the same price as last year. They will be invited to the next Town Board meeting for further discussion.

13. Planning & Zoning Report – Ann Fahy-Gust

Fahy-Gust was absent with notice and submitted the following written report:

- Follow up on Weis CUP – he will be removing the refrigerators, the cars are his except for one which the customer will be picking up. He’s working on getting rest of shed built and covered.
- Call with woman in California wanting to move to township – has a kennel there, she breeds “Frenchies?” and wants to bring her dogs (20) with her. Her request is

that we do a CUP so that dogs can move with her. I told her this would be outside of our normal CUP process; we need to get CUP with land owner, not potential land owner. She is requesting an exception so she knows she can move with her dogs. I told her that the Board is the one that would need to grant any exception and that I would follow up at next meeting. My recommendation is that we not make an exception because I'm concerned about the can of worms that would open. However, if you think this would be worthy of an exception, I have her calling me back after the meeting. If someone could call me 507-206-9772 with the summary I'd appreciate it so I'm prepared.

The Town Board agreed with the Planning and Zoning Administrator's recommendation not to do a CUP without identifying the location.

- DeCook/ Befort driveway grading permit work with County – drive goes through wetlands and County is requiring a permit – we don't have such so I'm working with them to get the driveway appropriately permitted and the plan reviewed.
- Permits 1, CUP 3 discussed but no paperwork filed, Split 1 discussed no paperwork and 1 having some issues with after the fact filing – not our issue just some hand-holding needed. Realtor calls are starting up to check building and septic permits for sales.
- Worked on annual report for the township meeting.

14. Miscellaneous Mail Etc. – Clerk:

Thomforde gave a reminder that the township office will be open Saturday March 11, 2017, from 10 AM to noon for absentee voting, as required by law.

We received a thank you note from the Pine Island Public School Superintendent thanking the Board for listening to her appreciation presentation last month.

The Clerk sent a letter to the Pine Island City Administrator requesting payment for the property annexed in 2015. We have received a check for \$1032.10 and it is in the bank. He asked for another reminder next year when the second and final payment is due.

The 2016 CTAS financial report was submitted electronically to the Minnesota State Auditor.

The Clerk requested and received an EIN verification from the IRS and forwarded a copy to the Minnesota Department of Revenue so they can correct their records. Hemann Grover was running into a problem electronically submitting documents to the State of Minnesota.

The Peoples Coop Electric annual meeting will be on March 22. We will submit the card for the township at the meeting to get a \$10 credit.

The MAT Spring Short Course will be on March 21 in Rochester. No preregistration is required. Cost is \$50 per township officer.

The Board of Appeal and Equalization meeting for New Haven Township will be Wednesday, April 19, 2017, from 9:30-10:00 AM at the Town Hall.

A Call for Quotes for road maintenance and town hall outside maintenance has been published and posted, to be opened at the next regular Town Board meeting.

Received a quote for \$0.925 per gallon for calcium chloride from Northern Salt Incorporated. We will wait to see what the County is offering this year.

25. Adjournment: With no further business before the Board, Chair Andrist adjourned the meeting at about 7:25 PM.

Approved by the Board,

Attest,

Date:

Date:

Mary Andrist – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk