

New Haven Township

OLMSTED COUNTY, MINNESOTA – ORGANIZED IN 1858
PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET
9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

Tentative Agenda for Annual Town Meeting March 14, 2017

3:00 PM – Pledge of Allegiance and call to order by Town Clerk

Welcome comments from Town Clerk

Electors choose meeting Moderator by nomination and vote

Electors set Agenda (tentative Agenda below may be used if approved)

Review 2016 Annual Town Meeting Minutes

(reading of printed minutes may be dispensed upon motion)

Treasurer's Report – Treasurer Bob Figy

Quarry Royalties Report – Treasurer Bob Figy

Board of Audit and Financial Summary – Clerk Dale Thomforde

Rural Fire Association Report – Supervisor Brian Hervey

Cemetery Reports – Center Grove, Othello, St. Michaels

Road Report by Contractor Mike Wood

(31.23 miles of township roads, population of 1,213)

Planning and Zoning Report – Ann Fahy-Gust

2017 Budget – Clerk Dale Thomforde

Township Questions – Binding unless changed by subsequent Town Meeting

- Electors set 2018 General Fund Levy
 - Electors set 2017 General Fund Levy at \$30,000
 - Town Board recommends setting 2018 General Fund Levy at \$30,000
- Electors set 2018 Road and Bridge Levy
 - Electors set 2017 Road and Bridge Levy at \$50,000
 - Town Board recommends increasing the 2018 Road and Bridge (R&B) Levy by \$5,000 to \$55,000, to partially compensate for a budgeted R&B deficit of \$61,865

SUBJECT TO CHANGE AND ADOPTION BY THE ELECTORS AT THE ANNUAL MEETING

Posted March 10, 2017

- Electors set 2017 Fire and First Responders (FFR) Levy
 - Electors set 2017 FFR Levy at \$36,356
(anticipated 2016 dues; actual dues were \$40,097)
 - Town Board recommends setting 2018 FFR Levy at \$42,974 (2017 dues)
- The total Town Board recommended 2018 levy is \$127,974 for above items.
 - This results in a 10% increase over the approved 2017 levy of \$116,356.
 - This New Haven Township levy is anticipated to increase the average 2018 property tax bill by less than 0.5% since typically the Township property tax is less than 5% of the total property tax bill.
 - It is anticipated that the resulting New Haven Township property tax mill rates will remain the lowest in Olmsted County.
 - In 2014, the New Haven Township levy was cut by 50%. This year's levy increase is a step towards a long-term plan of balancing revenues and expenditures, while maintaining cash reserves of at least 1-years expenditures.
- Electors set time and location for next Annual Town Meeting
(Date set by law, March 13, 2018, with bad weather date of March 20, 2018)
Town Board recommends beginning at 3:00 PM at the Town Hall.
- Electors set time for next Annual Town Election
(Minimum by law 5:00 PM – 8:00 PM on Tuesday March 13, 2018)
- Electors set a maximum for the town board may spend to commemorate an event of historical significance to the town, to recognize volunteers, service efforts, and to recognize town officers, or to host or support a community celebration, under Minn. Stat. §365.10, subd. 12. (\$545.29 was spent in 2016 – 4H volunteers and memorial flowers) Town Board recommends an authorization of a maximum total of \$2,500 for 2017 for all above items.

Other Township Business

Motion to Adjourn

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Annual Town Meeting Minutes March 8, 2016

The Pledge of Allegiance was recited and the 2016 Annual Town Meeting of New Haven Township was called to order by Town Clerk Dale Thomforde at about 3:00 PM. An estimated 30 patrons were present.

After welcoming comments, Thomforde requested nominations for the meeting moderator. Dave Klann (7143 75th St) nominated Mary Andrist; seconded by Wendell Zwart (8383 75th Ave NW). No other nominations were made. The motion carried unopposed on a voice vote.

Mary Andrist (11233 Co Rd 3 NW) took over as moderator of the meeting. Handout packets were distributed including a tentative agenda and the 2015 Annual Meeting minutes.

Dale Hayward (10145 CR 113 NW) made a motion to set the agenda as printed; seconded by Dave Klann. The motion carried unopposed.

Review 2015 Annual Town Meeting Minutes – Dave Klann made a motion to dispense with a reading and approve the minutes as printed; seconded by Wendell Zwart. The motion carried unopposed.

Treasurer's Report – Town Treasurer Bob Figy directed attention to the New Haven Township Financial Summary in the handout showing the account balances for year end 2013, 2014, and 2015. The 2015 year-end balances for each account were:

General Road and Bridge Account	\$ 8,014.92
Planning and Zoning Account	\$ 1,657.41
Money Market Deposit Account (MMDA)	\$ 92,458.87
Certificates of Deposit (CDs)	\$ 609,341.73
Year End 2015 Total	\$ 711,472.93

Figy pointed out that we came in \$2,665.66 under budget for the year spending less than anticipated. He concluded that we are sitting pretty good financially with no problems.

Board of Audit and Financial Summary – Town Clerk Dale Thomforde reviewed the Board of Audit report in the handout. Clerk Thomforde verified the books balanced with the CTAS (City and Township Accounting System) program we use. Treasurer Figy verified the books balanced with the bank statements. Two items per month were selected at random for audit and review. No anomalies were noted in the audit and all records appeared in order.

Thomforde directed attention to the annual levy numbers in the Financial Summary. In 2014 the levy was cut by about 50%, to reduce the cash reserves over a 5 to 10 year period. The

levy numbers have been fairly stable over the last 3 years. The Financial Summary includes details of the Planning and Zoning receipts and disbursements and General Fund and Road and Bridge receipts and disbursements. Property taxes received from the County were short about \$6,000 this year due to delinquent taxes. Overall, we came in a little under budget. Also included in the packet are copies of the summary reports that are sent to the State Auditor, annotated to explain each line item. Thomforde then pointed to the table of the tax mill rates for the townships in Olmsted County. New Haven Township has the lowest tax mill rates in the county. The closest township (High Forest) has 30% higher taxes than New Haven. It was pointed out that the tax mill rates in Pine Island are over 13 times higher than in New Haven Township. Cities have higher taxes since they provide additional services like sewer and water. The mill rate chart also includes a line showing that the New Haven tax mill rates would be about 65% higher if excess cash reserves were not being used to pay some of the current years expenditures and reduce the levy. Thomforde summarized that New Haven Township is in great financial shape with the lowest taxes and highest cash reserves in Olmsted County.

Wendell Zwart asked when the township would receive the delinquent taxes that are due. Thomforde said the township will receive them once they are paid to the County, which could take up to 5 years. Elk Run currently has a lot of back taxes. Ann Fahy-Gust (12851 Co Rd 5) added that the taxes have to be paid before land is sold, split, or developed. She also stated about 50% of Elk Run land is in the township and about 50% is in the City of Pine Island.

Annual Fire Report and Budget was presented by Supervisor Brian Hervey who is the Town Board representative to the PI Area Fire District. The Fire District is made up of 5 rural townships. Hervey went through and explained the chart in the handout showing the Fire District dues for the townships for 2016. With the new Fire Chief they haven't received a lot of the information that we would normally receive. They are looking at buying a new smaller 4x4 500 gallon tanker truck sometime in the future to get into some tighter rural areas. Dues are up about 7.8% for 2016. The dues for New Haven Township for 2016 are \$36,356, which is a good value for the township.

House Number Fire Signs – Clerk Thomforde reported that about 400 residents have purchased fire signs over the last 2 years at a reduced cost. This covers about 3/4ths of the residents. In 2016, the township will install a fire sign for any resident for the price of \$50. Interested persons should submit an application by August 1st if they want a sign installed in 2016.

Road Report by Contractor Mike Wood – The township has 31.23 miles of township roads and a population of 1,213. Mr. Wood explained his written summary report that was included in the handout packet. A list of the roads rocked this year was provided. Also included was a list of roads where tree and brush cutting was done, ditch cleaning, fixed soft spots, and replaced rusted-out culverts. A lot of work was done this year on 125th Street fixing soft spots and fixing drainage. A major project this year was ditch work on 110th Ave NW in the Devil's Kitchen area cleaning out ditches and added rip rap.

Quarry Report – Treasurer Bob Figy pointed out in the Financial Report where it shows the township received \$3,778 in royalties from the rock quarry. The royalty fees were raised to \$0.75 per yard this year.

Planning & Zoning report – P&Z Administrator Ann Fahy-Gust presented a written report that was included in the handout packet. Summary activity for 2015 was presented, along with 2014 and 2013 for reference. The township had 20 building permits issued in 2015. Three metes and bounds splits, 3 septic permits, 1 conditional use permit, 1 variance, 1 boundary adjustment, 242 burning permits, and 40 town hall rentals. Additional activities in 2015 included the chloride application program and support for the school, including annexation, power, and roadway maintenance. She felt that for P&Z Administration annual cost of \$4,712, the township received a good value; minimizing permit costs, having flexible meeting hours, and providing competent oversight to annexation and zoning change issues. A 5-year graph was presented showing the historical trends, with significant increases in town hall rentals. Wendell Zwart asked for an explanation of the zoning change in Genoa. Fahy-Gust explained the process that began in 2014 to increase the Rural Service District (RSD) zoning near Genoa to allow smaller lot sizes. This was completed 2015 and includes about 20 acres.

Jerry Berg (13040 New Haven Rd NW) asked if he could get chloride applied twice in a year due to all the traffic with the new school. He likes the road when it is rough since it helps keep down the traffic. The Town Board will have to look into a possible second application.

2016 Budget – Clerk Thomforde reviewed the 2016 budget that has been approved by the Town Board. The township levy for 2016 was set by the electors at the 2015 Annual Town Meeting. Assuming most things stay about the same, with some funds added to the budget to maintain the new school roads, the budget ends up using \$96,128 from the cash reserves. This is at the high end of the amount of reserves that the township would like to see used in a year.

Wendell Zwart asked for a summary of the plans for 125th St NW and the new county highway. Thomforde pointed out the map on the wall of the planned CSAH 5 extension, with construction planned to start in 2017, and the west section paved to the school in the summer of 2018. Two lanes are planned to begin with until the need arises for a 4-lane highway. The east section will be done later, with a longer bridge over the Zumbro river than was originally anticipated. Comments are welcome on the comment sheets provided. All dates are best case dates and are dependent on the County securing funding. New Haven Township will need to maintain the current 125th Street NW through spring of 2017.

Bill McNallan (12246 Co Rd 113 NW) asked if it would have been better to trade 125th Street to the County for another road? Mary Andrist commented that we hadn't received any hard and fast offers for trading roads. Brian Hervey said that at one time we heard some rumblings about trading for Co Rd 31 NW, but that road is quite a bit longer and needs a lot of work. It is an additional expense to the township residents for each mile of road that is picked up. He said we take better care of the gravel roads than the County. Brian Hervey added that we

were asked by the School District to close 125th Street. He pointed out a picture from the School District posted on the bulletin board showing their proposed road closing. He said we have done everything possible to make the road as good as we can and keep it open for the construction traffic to build the school. The township did spend township funds cleaning out the ditches to help dry out the road. New Haven Road is also getting a lot more traffic than expected, with over 200 cars a day. Mr. McNallan said the hill by the school didn't need to be cut down. He said according to the meeting that was held, all that needed to be done was to lower the speed limit. It was pointed out that by state law, we cannot lower the speed limit without permission from MNDOT.

Wendell Zwart asked if the \$1,000 for maintenance of the school roads is sufficient for 2016? Andrist and Hervey said that is a minimum and we will spend what is needed to keep up the roads, but since 125th Street will be torn up in 2017 with the new road construction, it doesn't make sense to put a lot of extra money into that road.

Township Questions – *Binding unless changed by subsequent Town Meeting*

2017 Road and Bridge levy – Town Board recommends keeping the levy at \$50,000. Dale Hayward moved keep the Road and Bridge levy at \$50,000; Dave Andrist (11233 Co Rd 3 NW) seconded. The motion carried unopposed.

2017 General Fund levy – Town Board recommends keeping the levy at \$30,000. Dave Klann moved to keep levy at \$30,000; Dave Andrist seconded. The motion carried unopposed.

2017 Fire and First Responders Levy – Town Board recommends setting the levy at \$36,356; the 2016 dues. Dave Klann moved to set the fire levy at \$36,356; Jerry Berg seconded. The motion carried unopposed.

The resulting total levy set by the electors for 2017 is \$116,356 for the above three items, which is a 2.3% increase from 2016 levy of \$113,782.

Set time and location for next Annual Town Meeting – by law it must be held on March 14, 2017, with a bad weather date of March 21, 2017. Jerry Berg moved to keep the Annual Town meeting time at 3:00 PM at the town hall; Dale Hayward seconded. The motion carried unopposed.

Set time for next Annual Town Election – Dave Klann moved to keep the Annual Town election at the same time, 5:00 PM to 8:00 PM on Tuesday March 14, 2017; Dave Andrist seconded. The motion carried unopposed.

Set a maximum for the town board to spend to commemorate an event of historical significance to the town, to recognize volunteers, service efforts, and to recognize town officers, or to host or support a community celebration, under Minn. Stat. §365.10, subd. 12. \$553 was spent in 2015 for 4H volunteers and Jerry Postier flowers. Town Board recommends an authorization of a total maximum of \$2,500 for 2016 for all above items. Dale Hayward moved to set as recommended; Dave Andrist seconded. The motion carried unopposed.

Township non-binding recommendations to the Town Board

Cemetery budget (\$2500 each / \$7500 total in 2015) The Board recommends continuing to give \$2500 each to each cemetery in the township. Dave Klann made a motion to continue the \$2500 donation to each cemetery; Dave Andrist seconded. The motion carried unopposed.

Gopher bounty (2015 – \$2.50 per pocket and \$1 for streakies) Jerry Berg moved to keep it the same; Dale Hayward seconded. The motion carried unopposed.

Township Officers compensation (2015 – \$1000 annual stipend for Supervisors, \$2000 annual stipend for Treasurer, \$3000 annual stipend for Clerk; \$20 per hour for additional services and \$65 per meeting; clarified by Resolution No. 2012-15; unchanged since 2007.) Last year Mary Andrist handed out a study she did of the 5 townships in Olmsted County. The Town Board is satisfied at the current compensation levels and recommends keeping it the same. Andrist noted that she doesn't take an hourly wage for services or mileage, but felt it was good to have on the books. Dave Klann made a motion to keep it the same; Dale Hayward seconded. The motion carried unopposed.

Township newspaper for legal notices (2015 – Post Bulletin and News-Record) Dave Klann moved to keep it the same; seconded by Dave Andrist. The motion carried unopposed.

Posting notices (2015 – Township door and Township website with email notification of updates for those requesting). Dave Klann moved to keep them the same; seconded by Dave Andrist. The motion carried unopposed.

Official Bank (2015 – Pine Island Bank) –Dave Andrist moved to keep Pine Island Bank as the official bank; second by Jerry Berg. The motion carried unopposed.

Dust-Mitigation Chloride Application (2015 – 50% / 50% cost share between township and patrons for first 300 ft – 600 ft for corner properties, no private driveways). Dave Klann moved to keep the same including help, if possible, for a second application for those on the new school roads; seconded by Jerry Berg. The motion carried unopposed. Dave Klann moved for a second application also with a 50% / 50% cost share for those on the new school roads (125th Street NW and New Haven Rd NW north of 125th St); seconded by Jerry Berg. The motion carried unopposed.

Burning Permits (2015 – \$5 for annual permit March-March, free if attending the Annual Meeting or any Town Board Meeting.) Dave Klann moved to keep it the same. Seconded by Dale Hayward. The motion carried unopposed.

Other Township Business

Richard Keane spoke on behalf of St. Michaels Cemetery thanking the residents of New Haven Township and the Town Board for their support. Mary Andrist thanked those maintaining the cemeteries so they don't land back on the township. She said all three

cemeteries are well maintained and the township is glad they can provide some help, and the 4-H group helps with the cemeteries every other year.

Mary Andrist asked for anyone having comments on the proposed new 125th St/CSAH 5 road extension to fill out a comment form and they will be forwarded to the planners.

Adjournment

With no further business before the electors and no further comments or questions from anyone present, Moderator Andrist adjourned the meeting at about 4:20 PM.

Approved by the Board,

Attest,

Denny Beyer – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

List of Accounts for NEW HAVEN TOWNSHIP as of January 01, 2017

Accounts			
Deposits			
Number	Account	Nickname	Current Balance
###2633	NON-PROFIT/PUBLIC FUND INTEREST CHECKING	ROAD & BRIDGE GENERAL FUND	10,532.70
###0457	MMDA	MONEY MARKET FUND	70,707.30
27047	36 MONTH		206,135.44
27114	36 MONTH		204,608.70
27227	36 MONTH		100,522.11
	Total Deposits:		592,506.25
Other Accounts			
Number	Account		
4046302	VSCK CHECK CARD		
212	SMALL BOX		

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Board of Audit Meeting February 14, 2017

The Town Board met as the Board of Audit to review the financial records for the year 2016 kept by Treasurer Bob Figy and Clerk Dale Thomforde. The Pledge of Allegiance was recited and the Board of Audit meeting of the New Haven Town Board was called to order at about 5:30 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Denny Beyer and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy and Clerk Dale Thomforde.

The Board agreed that an audit of random disbursements, a selection of two claims from each month, would adequately represent the attention to detail and accounting practice for the township. The combined account of the General Fund/Road and Bridge Fund and the Planning and Zoning fund were audited in this manner. Each disbursement was matched to the claim receipt, check number, amount, payee, and month.

MONTH	DISBURSEMENT 1	DISBURSEMENT 2
JANUARY	3654 ✓	3656 ✓
FEBRUARY	20265 ✓	3664 ✓
MARCH	20268 ✓	3669 ✓
APRIL	3674 ✓	3680 ✓
MAY	20279 ✓	3690 ✓
JUNE	3697 ✓	3701 ✓
JULY	3710 ✓	3715 ✓
AUGUST	3720 ✓	3725 ✓
SEPTEMBER	3736 ✓	3742 ✓
OCTOBER	3748 ✓	3750 ✓
NOVEMBER	3755 ✓	3757 ✓
DECEMBER	3767 ✓	3776 ✓

No anomalies were noted and the records appeared to be in order. Clerk Thomforde stated that the (City and Township Accounting System) CTAS balances matched every month with the bank statements.

Thomforde presented a 7-page New Haven Township Financial Summary for the fiscal year 2016 which will be distributed at the Annual Meeting. The first 6-pages are an annotated summary of revenues, expenditures, funds from CTAS, and includes the information that is

submitted to the Minnesota State Auditor. The last page is a financial summary of the bank accounts and levies for the last three years. After adjusting for the prepurchase of rock crushing, the Township came in \$14,461.32 under the budget set in early 2016.

Beyer made a motion that the audit is complete and accurate and to approve the financial summary, seconded by Andrist. The motion carried 3-0. All present signed the sheet stating that they had reviewed the New Haven Township Financial Summary. This summary will be posted on the website by the Clerk along with the Board of Audit minutes and distributed at the March Annual Town meeting.

Chair Andrist adjourned the meeting at about 5:56 PM.

Approved by the Board,

Attest,

Date:

Date:

Mary Andrist – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

**City/Town Financial
Reporting Form**

Cash Basis Of Accounting

New Haven Township

Year Ending 12/31/2016

SECTION I : REVENUES

TAXES

1	Property Taxes (include Tax Forfeited Property)	1	\$117,155.47
2	Tax Increments (TIF)	2	\$0.00
3	Franchise Taxes - (fee from private sector only) e.g. Cable TV	3	\$0.00
4	Local Sales Taxes	4	\$0.00
5	Hotel/Motel Taxes	5	\$0.00
6	Gambling Tax	6	\$0.00
7	Gravel Tax	7	\$0.00
8	Wheelage Tax	8	\$0.00
10	Special Assessments (include delinquent charges)	10	\$0.00
11	LICENSES AND PERMITS	11	\$0.00

INTERVERNMENTAL REVENUES

12	FEDERAL-Community Development Block Grants (CDBG, including Entitlements CFDA #14.218 and 14.228)	12	\$0.00
14	-Transportation	14	\$0.00
16	-Emergency Management Aid	16	\$0.00
17	-Other Federal Grants	17	\$0.00
18	STATE-Local Government Aid (LGA)	18	\$0.00
20	-Agricultural Market Value Credit	20	\$3,616.96
21	-Taconite Homestead Credit	21	\$0.00
22	-Taconite Aids	22	\$0.00
23	-PERA Aid	23	\$32.00
24	-Transportation/Highway User Tax/Gasoline Tax/Road Allotment	24	\$18,375.61
25	-Disparity Reduction Aid (DRA)	25	\$0.00
26	-Police and Fire Aid	26	\$0.00
27	-Town Aid	27	\$3,536.00
30	-Other State Grants and Aids (payments in lieu of taxes)	30	\$0.00
31	COUNTY-Highways	31	\$0.00
32	-Other County Grants	32	\$123.54
33	LOCAL UNITS-IRRRB Grants	33	\$0.00
34	-Other Local Unit Grants	34	\$0.00
35	TOTAL INTERGOVERNMENTAL REVENUES (add lines 12 - 34)	35	\$25,684.11

CHARGES FOR SERVICES

36	General Government (include auto registration, <u>filing fees</u> , city hall rent)	36	\$4.00
37	Police and Fire Contracts	37	\$0.00
38	Other Public Safety (include ambulance)	38	\$150.00
39	Streets and Highways	39	\$12,479.61
40	Garbage, Recycling and Other Refuse (enterprise fund accounting preferred)	40	\$0.00
41	Libraries	41	\$0.00
42	Parks and Recreation (include <u>hall rent</u> , community center, park dedication fees)	42	\$1,250.00

43	Airports (include hangar rent)	43	\$0.00
44	Transit	44	\$0.00
45	Cemetery (include plot sales)	45	\$0.00
46	Other Service Charges (include SAC, rents) Planning and Zoning Fees	46	\$24,659.22
47	TOTAL CHARGES FOR SERVICES (add lines 36 through 46)	47	\$38,542.83
48	FINES AND FORFEITS (35000)	48	\$0.00
49	ADMINISTRATIVE FINES (per MS 169999 total collected, not net) (35000)	49	\$0.00

MISCELLANEOUS REVENUES

50	Investment Earnings (checking, savings, interest and investments)	50	\$6,135.76
51	All Other Revenue Cropland Rent + Quarry Royalties + Overpayment Returns	51	\$9,040.74
52	TOTAL REVENUES (should equal total on financial statement)	52	\$196,558.91

OTHER FINANCING SOURCES

53	Investments Sold or matured (CDs, savings withdrawals, etc) Bank Account-to-Account Transfers	53	\$679,222.50
54	Borrowing-Bonds Issued (net proceeds) (Include bond premiums and discounts)	54	\$0.00
55	-Other Long-Term Debt (Include capital leases)	55	\$0.00
56	-Short-Term Debt	56	\$0.00
57	Other Financing Sources (Include Interfund Debt, Sales of Fixed Assets)	57	\$0.00
58	Transfers from Enterprise Funds and Internal Service Funds	58	\$0.00
59	Transfers from Governmental Funds Board Authorized Fund Transfers	59	\$110,000.00
60	TOTAL REVENUES AND OTHER FINANCING SOURCES	60	\$985,781.41

SECTION II: EXPENDITURES

GENERAL GOVERNMENT

1	Governing Board	Supervisors + Payroll Taxes	1	\$9,133.96
2	Administration and Finance (clerk/treasurer, deputy clerk, etc.)	Clerk/Treasurer + Payroll Taxes	2	\$9,794.58
3	Other General Government (elections, assessing, audit, legal, etc.)		3	\$18,824.80
4	General Government - Capital Outlay		4	\$0.00

PUBLIC SAFETY

5	Police/Sheriff-Current Expenditures (include police relief, forfeiture fund)		5	\$0.00
6	-Capital Outlay		6	\$0.00
7	Corrections-Current Expenditures		7	\$0.00
8	-Capital Outlay		8	\$0.00
9	Ambulance-Current Expenditures (include rescue squad, 1st responders)		9	\$0.00
10	-Capital Outlay		10	\$0.00
11	Fire-Current Expenditures (include fire relief)	Pine Island Rural Fire Association	11	\$40,097.00
12	-Capital Outlay		12	\$0.00
13	Other Protection-Current Expenditures (include building inspection, flood control)	Planning and Zoning	13	\$18,398.87
14	-Capital Outlay		14	\$0.00

STREETS AND HIGHWAYS (Roads and Bridges)

16	Street Maintenance and Storm Sewers (include street cleaning)		16	\$188,183.39
17	Snow and Ice Removal		17	\$21,564.00
19	Street Lighting		19	\$895.20
20	Street Construction - Capital Outlay (include bridges, sidewalks and storm sewers)		20	\$0.00
21	Street - Other Capital Outlay (buildings and equipment)		21	\$0.00

SANITATION (EXCLUDE SEWER)

22	Garbage and Other Refuse Collection and Disposal (enterprise fund accounting preferred)		22	\$0.00
23	Other Sanitation - Current Expenditures (weed & pest control, recycling)	Gopher Bounties	23	\$588.50
24	Sanitation - Capital Outlay		24	\$0.00

HEALTH AND WELFARE

25	Current Expenditures		25	\$0.00
26	Capital Outlay		26	\$0.00

CULTURE AND RECREATION

33	Libraries - Current Expenditures		33	\$0.00
34	-Capital Outlay		34	\$0.00
35	Parks and Recreation (include community center/hall, Cable TV)		35	\$0.00
36	-Capital Outlay		36	\$0.00

HOUSING AND ECONOMIC DEVELOPMENT

37	Housing and Urban Redevelopment - Current Expenditures		37	\$0.00
38	-Capital Outlay		38	\$0.00

39	Economic Development - Current Expenditures (include business loans)	39	\$0.00
40	-Capital Outlay	40	\$0.00

CONSERVATION OF NATURAL RESOURCES

41	Current Expenditures	41	\$0.00
42	Capital Outlay	42	\$0.00

MISCELLANEOUS EXPENDITURES

43	Airports - Current Expenditures	43	\$0.00
44	-Capital Outlay	44	\$0.00
45	Transit - Current Expenditures	45	\$0.00
46	-Capital Outlay	46	\$0.00
47	<u>Cemetery</u> - Current Expenditures	47	\$7,500.00
48	-Capital Outlay	48	\$0.00
49	Pension Contribution (if not allocated)	49	\$0.00
50	Insurance (if not allocated)	50	\$0.00
51	All Other - Current Expenditures 4H Roadside Cleanup - Memorial Flowers	51	\$545.29
52	All Other - Capital Outlay (ONLY items not classified elsewhere)	52	\$0.00
54	TOTAL CURRENT EXPENDITURES	54	\$315,525.59
55	TOTAL CAPITAL OUTLAY	55	\$0.00

DEBT SERVICE

56	Principal Payments on Bonds	56	\$0.00
57	Principal Payments on Other Long-term Debt and Short-term Debt	57	\$0.00
58	Interest and Fiscal Charges (Bond Issuance Costs)	58	\$0.00
59	TOTAL EXPENDITURES (should equal total on financial statement) Total Expenditures	59	\$315,525.59

OTHER FINANCING USES

60	Investments - Purchased (CDs., savings deposits, etc.) Bank Account-to-Account Transfer	60	\$559,395.45
61	Principal Payments - Refunded Bond (payment to escrow agent)	61	\$0.00
62	Other Financing Uses (Include Interfund Debt)	62	\$0.00
63	Transfers to Enterprise and Internal Service Funds	63	\$0.00
64	Transfers to Governmental Funds Board Authorized Fund Transfers	64	\$110,000.00
65	TOTAL EXPENDITURES AND OTHER FINANCING USES	65	\$984,921.04

SECTION V: CASH AND INVESTMENTS - ALL FUNDS

	General Fund	Special Revenue Funds	Total All Funds
1. Clerk's Cash Balance - End of Year (exclude investments)	\$2,599.04	\$7,933.66	\$10,532.70
3. Investments (Savings, CDs, etc.)	\$516,053.65	\$65,919.90	\$581,973.55
4. Total Cash and Investments	\$518,652.69	\$73,853.56	\$592,506.25

New Haven Township Financial Summary

<u>Bank Account Balances</u>	<u>Year End 2014</u>	<u>Year End 2015</u>	<u>Year End 2016</u>
Checking	\$7,301.54	\$9,672.33	\$10,532.70
MMDA - Money Market Deposit Account	\$174,756.75	\$92,458.87	\$70,707.30
CDs - Certificates of Deposit	\$603,747.98	\$609,341.73	\$511,266.25
<u>Total Cash Reserves</u>	<u>\$785,806.27</u>	<u>\$711,472.93</u>	<u>\$592,506.25</u>
Adjustment for Prepaid Rock Crushing			\$37,400.00
Change from Previous Year	(\$83,008.62)	(\$74,333.34)	(\$81,566.68)
Budgeted Change in Cash Reserves		(\$76,999.00)	(\$96,128.00)
Under (Over) Budget		\$2,665.66	\$14,561.32
<u>Property Tax Levy Payable in Year</u>	<u>2015¹</u>	<u>2016¹</u>	<u>2017¹</u>
General Fund	\$30,000.00	\$30,000.00	\$30,000.00
Road and Bridge	\$50,000.00	\$50,000.00	\$50,000.00
Fire and First Responders	\$35,112.00	\$33,782.00	\$36,356.00
<u>Total Property Tax Levy</u>	<u>\$115,112.00</u>	<u>\$113,782.00</u>	<u>\$116,356.00</u>
<u>Change from Previous Year</u>	<u>1.1%</u>	<u>-1.2%</u>	<u>2.3%</u>

Footnote 1 - Township Levy set at previous year March Annual Town Meeting

Reviewed:

Supervisor: _____ Date: _____

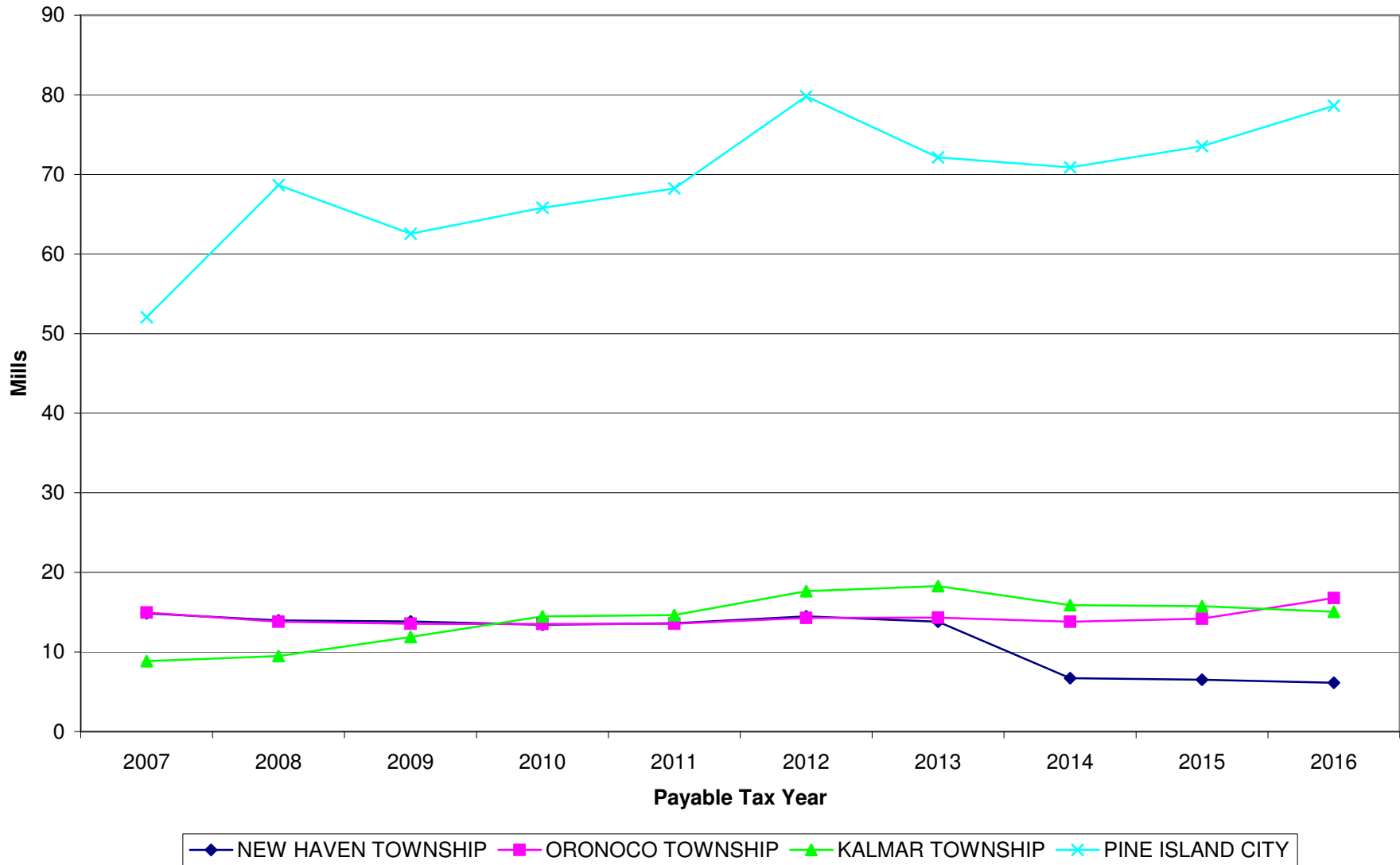
Supervisor: _____ Date: _____

Supervisor: _____ Date: _____

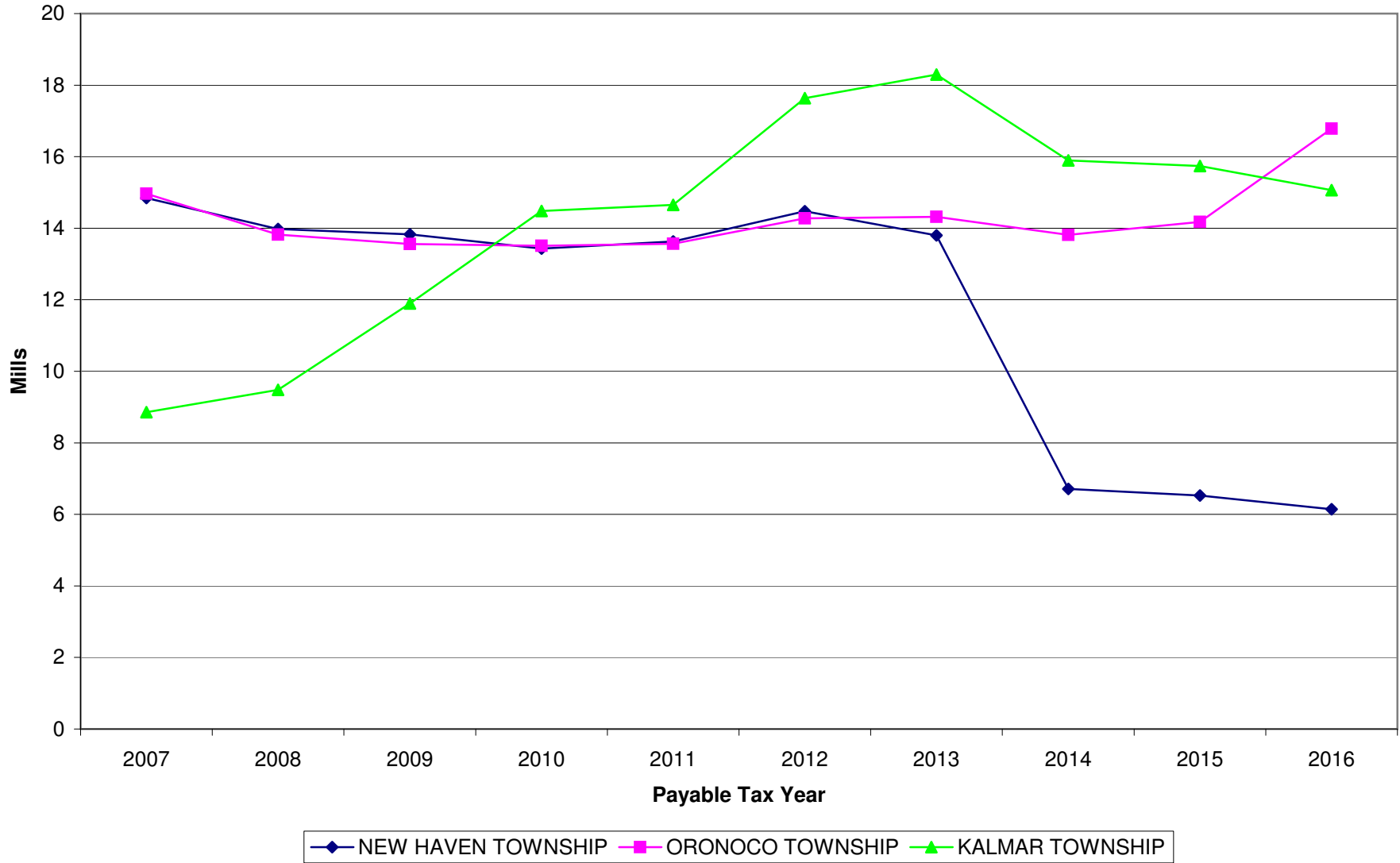
Treasurer: _____ Date: _____

Clerk: _____ Date: _____

Historical Property Tax Mill Rates



Historical Property Tax Mill Rates



PINE ISLAND AREA FIRE DISTRICT

Funding Request for Pine Island Fire Department

February 2017

Township	2016 Value	2015 Value	2014 Value	2013 Value	2012 Value	2011 Value	2010 Value	Served by PIFD	2017 Dues	2016 Dues	2015 Dues	2014 Dues	2013 Dues	2012 Dues	2011 Dues	2010 Dues	2009 Dues	2008 Dues	
959,306 Pine Island	1,653,976	1,365,300	1,253,710	945,908	894,132	900,298	922,942	58% = 953306	19,418	16,323	14,487	11,669	10,889	10,526	10,341	9,085	9,835	5,745	
516,649 Roscoe	1,519,555	1,419,815	1,463,554	1,142,203	1,074,556	1,076,330	1,120,507	34% = 516649	10,458	9,951	9,914	8,260	7,672	7,377	8,043	6,529	6,557	4,924	
666,990 Milton	1,333,980	1,387,648	1,358,119	1,160,977	1,087,612	1,049,990	1,016,559	50% = 666,990	13,501	14,302	13,529	12,347	11,419	10,583	9,192	7,926	8,742	5,745	
2,035,771 New Haven	2,035,771	1,763,747	1,695,577	1,650,823	1,612,043	1,693,984	1,716,967	100% = 2,035,771	41,208	36,356	33,782	35,112	33,850	34,147	32,173	28,851	30,599	25,440	
3,472,717 Oronoco	3,472,717	2,998,192	2,859,877	2,758,949	2,699,509	2,874,853	2,887,198	100% = 3,472,717	70,294	61,802	56,978	58,681	56,684	57,951	55,153	50,694	53,548	40,212	
TOTAL									154,879	138,733	128,690	126,069	120,514	120,584	114,902	103,085	109,281	82,066	
Less 28% (Cap. Equip.)									43,366	38,845	36,033	35,299	33,744	28,923	28,726	25,771	27,320	20,516	
									111,513	99,888	92,657	90,770	86,770	91,661	86,176	77,314	81,961	61,550	
									.										
Adopted Rural Operating Budget									111,513	99,888	92,657	90,770	86,770	86,770	86,178	77,314	81,961	61,550	
									(2017)	(2016)	(2015)	(2014)	(2013)	(2012)	(2011)	(2010)	(2009)	(2008)	
Pine Island	1,653,976																		
Roscoe	1,519,555																		
Milton	1,333,980																		
New Haven	2,035,771																		
Oronoco	3,472,717																		
Percent Change in Total Dues									11.64%	7.80%	2.08%	4.61%	-0.06%	4.95%	11.46%	-5.67%	33.16%	4.03%	
2017 Adopted Operating Budget = 111,513																			Total Tax Capacity = 7,651,433

Center Grove Cemetery

Douglas, MN

The following is a financial report:

Income for 2016:	\$5,321.00
Expenses for 2016:	\$6,243.00
Net Loss:	-\$922.00

In 2016, the Center Grove Cemetery met all of its goals. This included maintenance, a tree trimming project, updating records, and continued restoration of headstones.

Cost of a gravesite is \$300. Grave opening charges depend on the type of funeral and time of year.

We would like to thank the New Haven Township for their support. To continue our maintenance, the Center Grove Cemetery requests \$2500 for the year 2017.

Clint Larsen **507-273-5288**

David Klann **507-288-4391**

Gaylen Figy **507-252-0509**

Center Grove Cemetery

Michael Wood, LLC
277732 590th St
Mantorville, MN 55955
507-273-2673

2016 Road Report

Roads Rocked

- 117th St NW
- 65th Ave NW
- 85th St NW
- 110th Ave NW

Ditch Cleaning

- New Haven Rd NW (Tom Berg)

Culverts

- 110th Ave NW (Added Rip Rap)

2016 Planning and Zoning Report

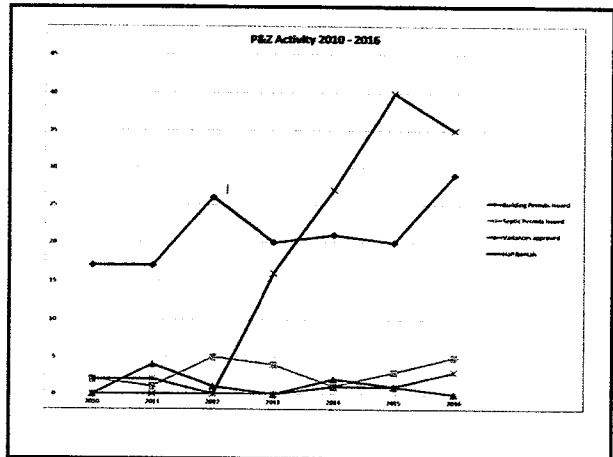
Ann Fahy - Gust
 Planning and Zoning
 New Haven Township

Permits 2016

- 29 building permits issued (20-2015, 21- 2014)
- 7 metes and bounds splits (3 -2015, 3-2014)
- 5 Septic permits issued (3 – 2015, 1-2014)
- 3 Conditional Use permit (1 – 2015, 1-2014)
- 0 Variances (1– 2015, 2 - 2014)
- 0 Boundary adjustments(1- 2015, 1 - 2014)
- 85 burning permits (242 – 2015)
- 35 hall rentals (40 – 2015, 27 - 2014)

Additional Activity in 2016

- Chloride application program
- Value - for \$4722 the township minimized building permit costs, enabled flexible meeting hours, provided competent oversight to annexation and zoning change issues. 2015 cost \$4712.
- Flexibility – planned meetings occur to your schedule not to my posted hours.
- Interface for County Road 5 planning



2017 New Haven Township Budget

Category	Budgeted Disbursements	Estimated Revenues	Township Levy ¹	Net
Planning and Zoning	\$20,000	\$20,000	\$0	\$0
Road and Bridge	\$140,000	\$28,135	\$50,000	(\$61,865)
State Road Tax		\$18,500		
Chloride		\$6,500		
State Aid		\$3,135		
Fire and First Responders	\$42,974	\$0	\$36,356	(\$6,618)
Cemeteries ²	\$7,500	\$0	\$7,500	\$0
Other General Fund	\$42,000	\$18,660	\$22,500	(\$840)
Interest		\$6,100		
Cropland Rent		\$5,810		
Hall Rent		\$1,250		
Quarry Royalty Payments		\$2,000		
State Ag Market Value Credit		\$3,500		
Debt Service	\$0	\$0	\$0	\$0
Transfers from Cash Reserves	\$0	\$69,323	\$0	\$69,323
TOTAL	\$252,474	\$136,118	\$116,356	\$0

Footnotes:

1. Township Levy for 2017 was set at March 2016 Annual Town Meeting.
2. Included as part of General Fund.

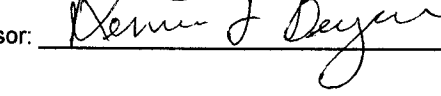
Approved:

Supervisor:  _____

Date: 2-14-17

Supervisor:  _____

Date: 2-14-17

Supervisor:  _____

Date: 2-14-17