

# *New Haven Township*

*Olmsted County, Minnesota – Established 1858*

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*9024 County Road 3 NW, Oronoco, MN 55960*

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## **Special Town Board Meeting Minutes June 1, 2017**

**1. Call to Order:** The Pledge of Allegiance was recited and a special meeting of the New Haven Town Board was called to order at about 2:30 PM by Chair Denny Beyer. Quorum requirements were met with Supervisor Mary Andrist and Supervisor Brian Hervey also present. Also in attendance were Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

**2. Meeting Purpose:** The purpose of the meeting, as posted in the meeting notice, is to address an agreement and concerns regarding Co Hwy 5 Connection – 125th Street NW and the transfer of Co Rd 113 to New Haven Township.

**3. Olmsted County Attendees:**

- Michael Sheehan - County Public Works Director
- Scott Holmes - County Construction/Traffic Supervisor

**4. Discussion:**

Michael Sheehan reviewed the meeting minutes from the joint road inspection conducted on May 17, 2017, with County personnel, Road Supervisor Denny Beyer, and Mike Wood. (See attached copy of the County draft meeting minutes.)

Chair Beyer proposed an alternative to transfer 125th Street NW to the County during construction and transfer it back to the Township when construction is completed.

Hervey stated he would like to delay the transfer of Co Rd 113 to New Haven Township. Mr. Sheehan said he proposed transferring it now so it could be added to the township mileage in 2017 and the County would make the annual payments to the Township for 2-years maintenance. The County would like to settle Co Rd 113 now. Mr. Sheehan stated there were no plans at the County level to transfer additional roads to the Township, unless there are some the Township would like to take over.

Beyer asked if there were any plans to close New Haven Road during the construction. Mr. Sheehan said that would be discussed at the pre-construction conference with the contractor. The Township could close the road for the construction, if they wish.

Thomforde asked if the Township could get the trail crossing signs on 125th Street NW since they won't be needed with the new road. Mr. Sheehan suggested the Township pull the signs they want to keep.

Co Rd 113 will be redesignated 110 Ave NW for the N/S sections and 100 St NW for the E/W section.

Andrist moved to agree with the proposed concepts as long as it includes the County taking 125th St NW during the construction, and the transfer of Co Rd 113 to the Township. The motion was seconded by Hervey. The motion carried 3-0.

July 1, 2017, was discussed as a tentative turnover date. Mr. Sheehan will get an updated draft agreement to the Township Clerk so it can reviewed by the Township attorney before the next regular Town Board meeting on June 13.

**5. Adjournment:** With no further business before the Board, Chair Beyer adjourned the meeting at about 3:07 PM.

Approved by the Board,  
Date:

Attest,  
Date:

Mary Andrist – Vice Chair  
For the New Haven Town Board

Dale J. Thomforde  
New Haven Township Clerk

Meeting Minutes  
May 17, 2017

Attendees:

Dennis Beyer	New Haven Township Supervisor
Mike Wood	Township Road Contractor
James Bier	Olmsted County Commissioner
Scott Holmes	County Construction/Traffic Supervisor
Jeff Busch	County Senior Construction Inspector
Michael Sheehan	County Public Works Director

We met at 2:00 p.m. on May 17, 2017 to discuss the future project for County State Aid Highway 5 (125<sup>th</sup> St. NW) from County State Aid Highway 3 to the Pine Island School. The County Board awarded the contract to Midwest Contracting LLC on Tuesday, May 16. A preconstruction meeting will be scheduled with the contractor to determine their operation for the grading in 2017 with the concrete surfacing scheduled for 2018.

After reviewing the project at the town hall, we toured 125<sup>th</sup> St NW from CSAH 3 to the Pine Island School. We agreed the two in place 42" culverts with no aprons shall be replaced. Olmsted County has agreed to furnish 2 – 42" metal culverts with aprons. New Haven Township (Mike Wood) would install the 2 – 42" culverts with the 4 aprons. We then had a discussion on the maintenance of 125<sup>th</sup> St NW. We had agreement between the six of us at the meeting to consider the following:

New Haven Township will maintain 125<sup>th</sup> St NW with their normal schedule. If additional maintenance is required from June 2017 until the new roadway (CSAH 5) is graded, Olmsted County will hire Mike Wood to provide additional maintenance and send invoice to Olmsted County Public Works Department. The invoice shall be sent to Scott Holmes. This method of maintenance will allow New Haven Township to certify to MnDOT state certification of township mileages. In 2017 the town road payment was \$18,300.63 for 31.23 miles (\$586/mile).

Olmsted County also agreed to move the road closed signs at 85<sup>th</sup> Ave NW to a location determined by the New Haven Board when requested by the town board.

The next portion of our tour on May 17, 2017 was to review the condition of County Road 113 from CSAH 5 at the north end to CSAH 5 at the south end with the intersection of CSAH 5. The following ideas were reviewed and discussed:

New Haven costs to maintain their township roads is \$5,000/mile/year.

Olmsted County will agree to pay New Haven Townships \$5,000/mile/year for two years for an amount \$17,500 in 2017 and \$17,500 in 2018 if the township accepts existing County Road 113 (3.5 miles) in July, 2017.

We reviewed the centerline culverts and Olmsted County agrees to hire Mike Wood for any cleaning at the inlet or outlet of the centerline culverts. The concrete culverts appeared to be in good condition. We have included a copy of the inspection report with pictures of the centerline culverts.

Olmsted County Public Works agreed to replace mailbox supports on Country Road 113 estimated at 12 locations.

Olmsted County agrees to hire Mike Wood to remove any trees within the existing County Road 113 right of way which restricts sight of traffic signs for safety reasons.

These items will be reviewed and discussed at a special meeting with the New Haven Township Board on June 1, 2017 at 2:30 p.m. at the township hall.

Respectfully Submitted,

Michael T. Sheehan  
County Public Works Director

MTS/lc

Encl

**DRAFT**