

# *New Haven Township*

OLMSTED COUNTY, MINNESOTA — ESTABLISHED 1858

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9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

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## **Regular Monthly Town Board Meeting Minutes June 13, 2017**

**1. Call to Order:** The Pledge of Allegiance was recited and the regular-monthly meeting of the New Haven Town Board was called to order at about 6:30 PM by Vice Chair Mary Andrist. Quorum requirements were met with Supervisor Brian Hervey also present. Chair Denny Beyer was absent with notice. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

**2. Set Meeting Agenda and Order:** Hervey moved to approve the agenda as written with the addition of a Fire District Association meeting report in New Business after the Olmsted County Bridge Report, seconded by Andrist. The motion carried 2-0.

**3. Comments from the Chair:** Andrist commented that there is a lot of business before the Board tonight and thanked Ann Fahy-Gust and Dale Thomforde for their work.

**4. Finnegan sand mine Interim Use Permit (IUP):**

Andrist opened the public hearing. Ann Fahy-Gust read the published notice. Andrist asked if anyone wanted to speak in favor of the IUP. No one came forward to speak. Andrist asked if anyone wanted to speak against the IUP. No one came forward to speak. Andrist asked Fahy-Gust to give her recommendation. Fahy-Gust said normally this would be a temporary construction permit, but they may want to use sand for other purposes. Fahy-Gust would recommend approval as long as they meet the 6 specified conditions, including that the IUP would be active through the year 2020, which would include the entirety of CR 5 construction. The applicant Ryan Finnegan (212 Elm St., Farmington, MN) introduced himself. Hervey asked if there were any plans to sell sand to others beyond the CR 5 construction, and Mr. Finnegan replied that the plans would only be for that project. Hervey moved to close the public hearing, seconded by Andrist. The motion carried 2-0.

Hervey moved to approve the IUP with the 6 conditions, amending condition #1 so the IUP would be active through the year 2020, seconded by Andrist. The motion carried 2-0.

**5. J. Burke – Rochester Area Builders Association 1-day shooting event:**

Ann Fahy-Gust stated that last year the Township issued a temporary Conditional Use Permit (CUP), similar to Byron Snow Bears. The shooting event was held, and the Township received some complaints from neighbors. J. Burke (4201 Manorview Dr NW Rochester), the property owner, said that there were about 10,000 rounds shot during the 3-hour event last year, so it was noisy. Andrist confirmed the Township did receive a complaint from a neighbor with horses, and that he wasn't notified of the shooting event. Mr. Burke said he would also like to do an invitational youth shoot to raise money for scholarships. The dates for the two shoots would be Thursday, September 14th, and the youth shoot on Saturday, September 16th. This will again

be a 20-station sporting clay shooting event. Fahy-Gust will amend the request form to add the second day. Hervey moved to approve both days for the shooting, seconded by Andrist. The motion carried 2-0. Fahy-Gust said they will notify the neighbors out to 1 mile from the shooting event.

**6. Public Comment Time:** Chris Hawkins (10232 105th Street NW) raised a concern about the Township reducing the reserves too much with reduced property tax levies. Andrist stated that the Board is also concerned and is carefully watching the reserve levels. Hervey stated that the reserves were almost a million dollars at one time which is more than the Township really needs. Mr. Hawkins said he was concerned if there was a 5 or 10 year plan.

**7. Consent Agenda:** Hervey moved to approve the May 11, 2017, regular Town Board meeting minutes, seconded by Andrist. The motion carried 2-0. Hervey moved to approve the June 1 special Town Board meeting minutes, seconded by Andrist. The motion carried 2-0.

### *Old Business*

**8. Co Rd 5 Connection / 125th Street:**

Andrist had talked with the Township Attorney, Robert Ruppe, and reviewed the June 1 special meeting with him. The Township Attorney put together an agreement based on the verbal agreements at the special meeting. The County asked that the Township give them more time before approving the agreement. Andrist moved to accept the current agreement rendition, instead of waiting another month to see if the County approves. The motion was seconded by Hervey. The motion carried 2-0.

**9. Co Rd 113:** Included in the above approved agreement and motion.

**10. Chloride schedule and status:**

The latest information for Northern Salt Incorporated (NSI) is they plan to spread chloride in the Township during the week of June 19th. They were having delivery problems getting chloride.

Fahy-Gust reported that during the delay, a number of additional patrons have signed up for chloride.

Thomforde said the 66 patrons have signed up for chloride, with 20 patrons getting extra beyond 300 feet. There will be a total of about 25,000 feet of roads that will be treated with chloride, or about 4 miles of the total of 32 miles of roads in the Township.

### *New Business*

**11. Olmsted County Maintenance Agreement:** Hervey moved to approve the annual road maintenance contract with Olmsted County, as a backup, seconded by Andrist. The motion carried 2-0. The signed contract will be returned to the County by the Clerk.

**12. Olmsted County Bridge Report:** Thomforde received a bridge report from the county regarding bridge inspections. One bridge in the township report was noted as needing attention.

It was the bridge on New Haven Road that is actually in the City of Pine Island. Thomforde had notified the county so they could correct their records, but they are requesting more information on the transfer to the City of Pine Island. Thomforde will work on getting the information for the County. The rest of the bridges in the Township had no problems.

**14. Fire District Association meeting:** Hervey reported they had a meeting to approve the spending of the gambling funds. They will be adding an exhaust system to the building, with the City paying half and the gambling funds paying the other half.

**15. May 10 TCPA meeting recap:** Thomforde attended the Township Cooperative Planning Association meeting. Most of the discussion was on the proposed dog ordinance.

**16. May 25 OCTOA meeting recap:** Thomforde and Beyer attended the Olmsted County Township Officers Association meeting in Eyota. Thomforde reported that since the legislature was still in session, none of the state legislators were at the OCTOA meeting. Thomforde did tell them about the legal seminar in October that will be held again in the New Haven Town Hall.

**17. Treasurer's Report:** Bob Figy presented a written treasurer's report detailing all bank accounts receipts and debits for May 2017. The May month-ending bank account balances were:

General Fund / Road and Bridge Account	\$16,445.59
Money Market Deposit Account (MMDA)	\$105,586.84
Cash Reserves in 1/2/3-year Laddered CDs	\$406,893.76
<b>Total</b>	<b>\$528,926.19</b>

Figy said the Township should receive the first half property tax payment next month.

Hervey moved to approve the Treasurer's Report, seconded by Andrist. The motion carried 2-0.

#### **18. Review and Pay Bills:**

Thomforde reviewed the current Schedule 1 report from CTAS (City and Township Accounting System) showing the balances in each the different township fund accounts. Most of the fund monies are in the Township general fund, which can be moved to other funds, as needed. The fund monies are mixed in the bank accounts, but are tracked separately using CTAS.

All claims received through June 10<sup>th</sup> were presented for payment consideration to the Board of Supervisors by the Clerk. Claims totaling \$38,089.09, plus payroll, were submitted for approval. This includes a payment for road rock of \$31,565.19. The final payroll number for May, including PERA, was \$1,766.01.

Hervey made a motion to pay all bills, seconded by Andrist. The motion carried 2-0.

#### **19. Road Maintenance Report – Mike Wood:**

Mr. Wood reported the roads are in pretty good shape. There was a report about some culverts on 115th Street that look like they need to be cleaned and may need to add aprons. Andrist said he should go ahead and fix them.

He is waiting to mow until the chloride stakes are out. There are some thistles that he would like to mow.

Jacob Wolfe would like to put in a second driveway next to an existing driveway. No problems were seen with issuing a permit since the side-by-side driveways would be like one wide driveway in this case.

Jessup DeCook reported that somebody has sprayed his peas along 110th Avenue and County Rd 14. The Township hasn't been doing any spraying.

**20. Planning & Zoning Report – Ann Fahy-Gust**

Fahy-Gust reported:

- Permits/Variances/Splits/CUPs – Seven building permits were issued last month, 4 splits, with 1 split ready to do. She just completed one CUP, with another one pending.
- There are a couple of potential rezonings. The first one is owned by the Finnegans. She is looking to rezone to a special development district. After rezoning, they can move ahead with the subdivision.
- The current land use plan is being reviewed.
- There is a septic system in Douglas that is failing and must be fixed. There is a question about alleys in Douglas, which she has been researching. She will check with Denny Beyer when he gets back to see if he can remember anything about an alley in that area.

**21. Miscellaneous Mail Etc. – Clerk:**

Received the 2016 census information of 1022 people and 479 households in the Township. We can contest if we don't agree with the numbers.

The Sheriff's office investigated the garbage dumped on 75th Avenue. Mike Wood has picked it up.

Andrist and Thomforde are signed up for the MAT Summer Short Course on June 22.

**22. Adjournment:** With no further business before the Board, Vice Chair Andrist adjourned the meeting at about 7:47 PM.

Approved by the Board,  
Date:

Attest,  
Date:

Denny Beyer – Chair  
For the New Haven Town Board

Dale J. Thomforde  
New Haven Township Clerk