

# *New Haven Township*

OLMSTED COUNTY, MINNESOTA — ESTABLISHED 1858

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9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

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## **Regular Monthly Town Board Meeting Minutes August 8, 2017**

**1. Call to Order:** The Pledge of Allegiance was recited and a regular-monthly meeting of the New Haven Town Board was called to order at about 6:30 PM by Chair Denny Beyer. Quorum requirements were met with Supervisor Mary Andrist and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

**2. Set Meeting Agenda and Order:** Hervey moved to approve the agenda as printed, seconded by Andrist. The motion carried 3-0.

**3. Comments from the Chair:** Beyer commented that last two weeks have been pretty busy working on the road agreements with the County.

### **4. Public hearing on Richardson CUP request for a second home:**

Beyer opened the public hearing. Planning and Zoning Administrator Fahy-Gust read the published notice. The applicant Kathy Richardson (11734 Co Rd 5 NW) was present and spoke in favor of a Conditional Use Permit (CUP) to allow a manufactured home in addition to the current residence. Beyer asked three times if anyone else wanted to speak in favor of the CUP. No one came forward to speak. Beyer asked if anyone wanted to speak against the CUP. Barb McNamara (11814 Co Rd 5 NW) asked where the second home would be located? Co-applicant Jon Richardson (11734 Co Rd 5 NW) said it would be located behind the machine shed. Beyer asked again if anyone else wanted to speak in favor of the CUP. No one came forward to speak. Beyer asked if anyone else wanted to speak in favor or against the CUP. No one came forward to speak. Fahy-Gust reviewed the application and said ordinances allow a second home if one of the residences is occupied by residents older than age 60. The temporary dwelling must be removed when the residents older than age 60 no longer live on the property. She recommended approval of the CUP. Hervey moved to close the public hearing, seconded by Andrist. The motion carried 3-0.

Hervey moved to approve the CUP for a second dwelling, seconded by Andrist. The motion carried 3-0.

**5. Public Comment Time:** No one from the public came forward to speak on items that were not otherwise included in this agenda.

**6. Consent Agenda:** Hervey moved to approve the July 11, 2017, regular Town Board meeting minutes as printed, seconded by Andrist. The motion carried 3-0.

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***Old Business*****7. Co Rd 5 Connection / 125th Street and Co Rd 113 agreements:**

Michael Sheehan, Olmsted County Public Works Director, was present and said the two road agreements had been reviewed by the attorneys and if the Town Board approves them, they will go before the County Board in two weeks. Thomforde reviewed the process used for getting agreement between all parties, including a telephone conference between the County and Township representatives and their respective attorneys. One agreement is that the County will take over jurisdiction of the Township Rd B (125th St NW) during construction, and the County will turn two dead-ends roads back over to the Township once construction is complete. The township will do winter maintenance on the road if needed during the construction.

Beyer moved to approve the agreement to transfer the jurisdiction of Co Rd 113 from the County to the Township of New Haven, seconded by Andrist. During discussion, Fahy-Gust asked when the address changes should go into effect, since she is getting questions from residents. Michael Sheehan said October 1st would be a good date to use. The motion carried 3-0.

Andrist moved to approve the Township Rd B (125th St NW) agreement, seconded by Hervey. During discussion, Kermit Christianson (11812 New Haven Road NW) asked about the location of the turn-around to get access to the property he owns. Michael Sheehan said he will have Scott Holmes and Dale Prestegard, from the County, review the turn-around location with him. The motion carried 3-0.

***New Business***

**8. July 19 Community Planning Team (CPT) meeting recap:** Thomforde attended the CPT meeting. He informed the group that a resolution had been passed and the road-closing gate on 125th Street has been removed. There was some discussion about connecting a new road between 8th Street SE and the Co Rd 5 extension. This would reduce traffic on New Haven Road and eliminate two Douglass trail crossings for those accessing the new Co Rd 5 extension from 8th Street SE. Further discussions might be warranted to start planning this route for future development.

**9. July 27 Olmsted Co Township Officers Association (OCTOA) meeting recap:**

Thomforde attended the OCTOA meeting in the Rochester Township garage.

The dog ordinance was once again discussed. Attorney Michael Couri was present and recommended that townships stay away from the taking of a dangerous dog until the legislature changes the statute.

The MAT District 1 meeting will be held in St. Charles on September 10.

The MAT state conference will be in Rochester on November 16-18. OCTOA will reimburse townships \$100 of the \$165 registration fee, in an effort to get as many township officers to attend as possible.

Dredging should begin on Lake Zumbro in 2019. It takes a lot of time to get the 18 required permits.

The November 21 OCTOA meeting will be at the New Haven Town Hall. Co-host Haverhill Township will provide the treats.

**10. Treasurer's Report:** Bob Figy presented a written treasurer's report detailing all bank accounts receipts and debits for July 2017. The July month-ending bank account balances were:

General Fund / Road and Bridge Account	\$12,697.75
Money Market Deposit Account (MMDA)	\$127,949.72
Cash Reserves in 1/2/3-year Laddered CDs	\$407,155.75
<b>Total</b>	<b>\$547,803.22</b>

Figy said this balance includes the first half year property tax payment of \$63,309.43.

Hervey moved to approve the Treasurer's Report, seconded by Andrist. The motion carried 3-0.

**11. Review and Pay Bills:**

Thomforde reviewed the current Schedule 1 report from CTAS (City and Township Accounting System) showing the balances in each of the different township fund accounts, which matches the total as shown the township bank accounts.

All claims received through August 7<sup>th</sup> were presented for payment consideration to the Board of Supervisors by the Clerk. Claims totaling \$8,659.70, plus payroll, were submitted for approval. The final payroll number for July, including PERA, was \$4,528.64.

Andrist made a motion to pay all bills, seconded by Hervey. The motion carried 3-0.

**12. Road Maintenance Report – Mike Wood:**

Mr. Wood reported they plan on beginning mowing everything clean. There hasn't been much road grading recently since they don't want to cut through the chloride.

Beyer pointed out the new road agreement now gives Mr. Wood until November 1 to complete the needed work on Co Rd 113 that the County will reimburse the township.

**13. Planning & Zoning Report – Ann Fahy-Gust**

Fahy-Gust reported:

- There have quite a few building permits, one split, and one CUP.
- Fahy-Gust presented the Finnegan rezoning resolution for signatures that was approved last month.
- The bank needs better copies of the driver's licenses for the check signers.
- Fahy-Gust received a letter from the Census Bureau, but is missing the material that needs to be filled out. Thomforde will give her the information that he has received and she can handle as needed.

**14. Miscellaneous Mail Etc. – Clerk:**

Received a notice that the State town aid will be \$3,974 in 2018. It was \$3,135 in 2017. This town aid is dedicated by a past resolution to road and bridge account, unless the Board of Supervisors would like to change it.

Beyer inspected the pea fields that were thought affected by spray near 110th Avenue. The township hadn't used any spray this year and it looks like the peas were affected by root rot due to compaction.

Beyer put the Keller Quarry sign back up after the wind blew it down.

A sales tax exemption form has been filed with Bluff Country Brine.

**15. Adjournment:** With no further business before the Board, Chair Beyer adjourned the meeting at about 7:23 PM.

Approved by the Board,  
Date:

Attest,  
Date:

Denny Beyer – Chair  
For the New Haven Town Board

Dale J. Thomforde  
New Haven Township Clerk