

New Haven Township

OLMSTED COUNTY, MINNESOTA — ORGANIZED IN 1858
PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET
9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

Regular Monthly Town Board Meeting Minutes January 10, 2017

- 1. Call to Order:** The Pledge of Allegiance was recited and the regular-monthly meeting of the New Haven Town Board was called to order at 6:30 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Denny Beyer and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, and Clerk Dale Thomforde.
- 2. Set Meeting Agenda and Order:** Andrist requested amending the printed agenda to add (1) public comment time and (2) set time and date for Annual Board of Audit. Beyer moved to approve the agenda as amended, seconded by Hervey. The motion carried 3-0.
- 3. Comments from the Chair:** Andrist thanked everyone for coming even though the weather was miserable. Andrist thanked Fahy-Gust and Thomforde for shoveling out the sidewalks.
- 4. Public Comment Time:** Dave Klann (7143 75th Street NW) submitted a written report for the Center Grove Cemetery for 2016, which will be included in the handout packet for the Township Annual Meeting in March. He thanked the township for the financial help to maintain the cemetery. Mr. Klann said he thinks they mowed the cemetery a record number of times last year. They were mowing so much, even the residents were complaining about the noise. They had one burial last year.
- 5. Consent Agenda:** Beyer moved to approve the December 13, 2016, Regular Town Board meeting minutes as printed, seconded by Hervey. The motion carried 3-0.

Old Business

- 6. Community Planning Team Award:** New Haven Township's \$1000 share of the Bush Foundation Community Planning Team award was received and deposited in the bank. There were no restrictions on the use of the funds. Previous Resolution #2016-05 designated the funds should go to reimburse maintenance cost of the roads to the new school, due to the increased traffic. Andrist sent an email to Gary Pederson at Minnesota Association of Townships (MAT) thanking him for his assistance.
- 7. Updated election calendar:** Thomforde presented an updated election calendar for the March township election. Olmsted County will be having an absentee ballot training session in February. Andrist and Thomforde plan to attend.

New Business

- 8. Resolution appointing election judges for March 14 election:** Thomforde presented a resolution with nominations for 4 election judges and 2 alternates. Beyer moved to adopt the

Resolution Appointing Election Judges for the 2017 Township Election #2017-02, seconded by Hervey. The motion carried 3-0.

9. Resolution appointing Absentee Ballot Board: Thomforde presented a resolution with nominations for 4 election judges to the Absentee Ballot Board. Beyer moved to adopt the *Resolution Establishing Absentee Ballot Board for March 2017 Township Election #2017-03*, seconded by Hervey. The motion carried 3-0.

10. Conflict of interest resolutions for supervisor election judges: Thomforde presented a conflict of interest resolution for Mary Andrist to serve as an election judge. Beyer moved to adopt the *Resolution Authorizing Contract with Interested Officer #2017-04*, seconded by Hervey. The motion carried 2-0, with Andrist abstaining. Thomforde presented a conflict of interest resolution for Denny Beyer to serve as an election judge. Andrist moved to adopt the *Resolution Authorizing Contract with Interested Officer #2017-05*, seconded by Hervey. The motion carried 2-0, with Beyer abstaining.

11. Preliminary 2016 Financial Summary and 2017 Budget: Thomforde presented a preliminary 2016 Financial Summary from CTAS. It shows the Township had \$196,558.91 in total revenues and \$315,525.59 in total expenditures in 2016. The total cash and investment balance in all funds at year-end was \$592,506.25. This includes prepurchasing road rock crushing for 2017. A 3-year summary of cash and investments shows the total cash reserves for the years-ending 2014-2016. The Township came in at \$14,561.32 under budget in 2016, of which \$6,260.25 is due to Planning and Zoning bringing in more revenue than expenditures. Also presented was a preliminary 2017 Budget, with an anticipated use of cash reserves of about \$66,349.

12. Set Date for Board of Audit Meeting: Andrist moved to hold the Board of Audit on February 14, 2017, at 5:30 PM, seconded by Beyer. The motion carried 3-0.

13. December 14 TCPA meeting recap: Thomforde attended the Township Cooperative Planning Association (TCPA) meeting. Most of the meeting was a closed session regarding the staffing contract. TCPA continues to be busy and they are looking of another part-time/full-time staff person.

14. December 21 Public Works meeting recap:

Fahy-Gust recapped the meeting with Olmsted County Public Works to discuss the plans for the Co Rd 5 extension construction and Co Rd 113 swap. Thomforde said he thought it was an excellent meeting with the right people from the County present. A lot of information was learned and there have been a number of changes to the Co Rd 5 extension. Andrist told the County that the Township would like them to take the dead ends created with the Co Rd 5 extension. If the township picks up Co Rd 113, it is longer than the piece of Co Rd 125 that the County is taking over with the Co Rd 5 extension. These discussions will continue. There is another open house planned in the future before construction begins this summer. Fahy-Gust has

been working with a new consulting firm that is working for the County on the Co Rd 5 extension.

15. Wood turners gift: The Township received a gift from the Wood Turners Club of two wooden bowls. To conform with the state statutes for gifts, Thomforde presented a resolution for accepting the gift. Beyer moved to adopt the *Resolution to Accept a Gift #2017-06*, seconded by Hervey. The motion carried 3-0.

16. Treasurer’s Report: Bob Figy presented a written treasurer’s report detailing all bank accounts receipts and debits for December 2016. The December month-ending bank account balances were:

General Fund / Road and Bridge Account	\$10,532.70
Money Market Deposit Account (MMDA)	\$70,707.30
Cash Reserves in 1/2/3-year Laddered CDs	\$511,266.25
Total	\$592,506.25

Hervey moved to approve the Treasurer’s Report, seconded by Beyer. The motion carried 3-0.

17. Review and Pay Bills:

All claims received through January 11th were presented for payment consideration to the Board of Supervisors by the Clerk. Claims totaling \$11,901.14, plus payroll, were submitted for approval.

Hervey made a motion to pay all bills, seconded by Beyer. The motion carried 3-0. Thomforde presented the CTAS reports for the Cash Control Statement and Schedule 1, after payment of the approved bills.

18. Road Maintenance Report – Mike Wood:

Road-Maintenance Contractor Mike Wood was absent since he was busy attending to the snow on the roads.

Hervey received a report of ice on New Haven Road. The City of Pine Island wasn’t plowing as far out on New Haven Road as usual. Hervey talked to them and they will be taking care of it.

Thomforde reported that when he checked, 125th Street maintenance has been very good. Somebody knocked over one of the new culvert marker signs. Mike Wood is aware of it and will reinstall it.

19. Planning & Zoning Report – Ann Fahy-Gust

There has been one split. No news on the Hinck property.

The Keller Quarry Conditional Use Permit (CUP) update was presented to the Board. The resolution takes out the name of the renters and keeps all the conditions the same.

Fahy Gust presented proposed new flat-rate fees for Planning and Zoning due to the CMS increases. The target is to about break even on Planning and Zoning fees. Andrist moved to accept the new rates, seconded by Beyer. The motion carried 3-0.

Fahy-Gust has one building permit application that was never completed. If not completed she will have CMS pull the permit and it will be an unpermitted building.

Fahy-Gust is working on filing the annual census information.

Fahy-Gust will be absent for the next meeting and will submit a written report.

20. Miscellaneous Mail Etc. – Clerk:

The Secretary of State sent a 32-page March election calendar. The Clerk has reviewed it and reduced it down to 2 pages for our Township.

The Clerk will file the MAT Workers Comp survey by the end of the January.

The Clerk will submit the Board of Appeal and Equalization certification to the County. Andrist and Hervey have Board of Appeal and Equalization certification.

The Clerk submitted a certification to the County of special assessments.

We received a copy of another CapX 2020 legal motion with the settlement offers to the landowners for the eminent domain acquisitions.

The clerk submitted 1099 information to Hemann Grover, and they should be ready tomorrow.

We receive a notice from the MPCA about a comment period for the new water quality standards.

The Clerk presented a summary of his wages for last year. There is for information only and not a request for an increase in wages.

21. Adjournment: With no further business before the Board, Chair Andrist adjourned the meeting at about 7:57 PM.

Approved by the Board,

Attest,

Date:

Date:

Mary Andrist – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

New Haven Township

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Regular Monthly Town Board Meeting Minutes February 14, 2017

- 1. Call to Order:** The Pledge of Allegiance was recited and the regular-monthly meeting of the New Haven Town Board was called to order at 6:30 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Denny Beyer and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.
- 2. Set Meeting Agenda and Order:** Beyer moved to approve the agenda as printed, seconded by Hervey. The motion carried 3-0.
- 3. Comments from the Chair:** Andrist thanked everyone for coming on this Valentines Day.
- 4. Pine Island Public Schools Superintendent:** Superintendent Tamara Berg-Beniak gave a presentation expressing gratitude to the community for support of the new school and downtown school remodeling.
- 5. Public Comment Time:** No one from the public came forward to speak on items that were not otherwise included in this agenda.
- 6. Consent Agenda:** Hervey moved to approve the January 10, 2017, Regular Town Board meeting minutes as printed, seconded by Beyer. The motion carried 3-0.

Old Business

- 7. Election calendar:** Thomforde presented an updated election calendar for the March township election. Andrist and Thomforde attended the absentee voting training by Olmsted County elections. We had one candidate filing for each of the open offices.

New Business

- 8. Review 120th Street and abandoned section maintenance:** Andrist asked if anyone knew exactly where the township road ends on the east end of 120th Street NW. From the aerial photos and maps, it is believed the township road ends at about the *Stop Ahead* sign and the power pole. The City agreed to maintain the abandoned road serving the one driveway. The Board agreed to continue to plow 120th Street NW up to the frontage road since road maintenance has to go to the frontage road to turn around. A *Township Road Ends* sign will be added on the *Stop Ahead* sign pole, or near it. A copy of the Pine Island – MNDOT agreement, along with the emails exchanged regarding the abandoned road, were introduced into the record.
- 9. Advertise for quotes for road and outdoor town hall maintenance:** Thomforde presented a draft call for quotes. It was decided to open the quotes at the April 11th Town Board meeting. Thomforde will publish and post a notice for individual contracts for the separate items.

10. Rural Fire Association report: Hervey attended the Rural Fire Association meeting. OSHA required some changes and training last year. They also had a major problem with a pump that had to be fixed. The City helped purchase a brush truck. As a result of increased expenses, the New Haven Township bill for this year will be \$42,974, up from \$40,097 last year.

11. CD renewal resolution: Thomforde presented a resolution to withdraw about half of the funds from a maturing 3-year CD, and deposit them into the money market fund. These funds may be needed to pay expenses this year before the property tax payments are received from the County. Hervey moved to adopt the *Resolution Regarding Maturing Certificate of Deposit #2017-07*, seconded by Beyer. The motion carried 3-0. Treasurer Figy will deliver a copy of the adopted resolution to the Pine Island Bank.

12. Review proposed 2017 Budget: Thomforde presented an updated 2017 budget that includes the new Rural Fire Association expense for 2017. This budget anticipates the use of about \$69,323 cash reserves, which is in line with the long-term plan to reduce the Township cash reserves to about 1-years expenses. Beyer moved to approve the 2017 budget as presented, seconded by Hervey. The motion carried 3-0.

13. Set date for March regular Town Board meeting: Hervey moved to hold the March regular Town Board meeting on March 7, 2017, at 6:30 PM, seconded by Beyer. The motion carried 3-0.

14. January 26 OCTOA meeting recap: Beyer reported that at the Olmsted County Township Officers Association (OCTOA) meeting, District Director Nathan Redalen said a number of townships have not attended Minnesota Association of Townships (MAT) training sessions and have not been doing things correctly. This does not include New Haven Township. He also reported that we will get another worker’s comp rebate this year due to the low claims rate. There was some further discussion on a common dog ordinance for Olmsted County and using the Rochester dog pound facilities. Thomforde reported there will be a bus to the capitol on March 8 to talk to the legislators, and the District 1 banquet will be on March 11th in Stewartville. No one from New Haven Township plans to attend.

15. Treasurer’s Report: Bob Figy presented a written treasurer’s report detailing all bank accounts receipts and debits for January 2017. The January month-ending bank account balances were:

General Fund / Road and Bridge Account	\$4,727.49
Money Market Deposit Account (MMDA)	\$65,440.79
Cash Reserves in 1/2/3-year Laddered CDs	\$511,529.76
Total	\$581,698.04

Hervey moved to approve the Treasurer’s Report, seconded by Beyer. The motion carried 3-0.

16. Review and Pay Bills:

All claims received through February 13th were presented for payment consideration to the Board of Supervisors by the Clerk. Claims totaling \$9,918.49, plus payroll, were submitted for approval.

Hervey made a motion to pay all bills, seconded by Beyer. The motion carried 3-0.

17. Road Maintenance Report – Mike Wood:

Picked up some rock from Stussy Construction. Now that the ice is gone, he may try to do some grading to fill in some potholes.

Received a call about concrete hauled from the Oronoco dam to the pit on 60th Avenue. Any complaints should go to the EPA. Starting on Friday, March 17, road restrictions will be on and the road will be restricted to 5 ton.

18. Planning & Zoning Report – Ann Fahy-Gust

Fahy-Gust was absent with notice and submitted the following written report:

- Permits – There were no building permits, variances or CUP's issued in January. There was a question regarding a grading permit for the DeCook and Befort property. We do not have the engineering expertise to determine that the grading proposal for the driveways to be constructed are correct for the land conformation. I contacted Olmsted County to ask for their review on the plans and we have worked out a process whereby they will utilize their expertise, provide a review for us and we will be the final approver for the plans and issue a permit. Expect the permit to be requested mid February.
- County Road 5 – I have had several meetings with SRF the consulting firm hired by the county to acquire necessary access for the roadway. I have also had several meetings with landowners on this as well. Primary concern is for development down the road since much of that area sits within a land development plan approved for future growth of Pine Island. One consideration should be to review the land use plan we have developed and consider shifting some of the growth for Pine Island towards the school and eliminate the area where the school was originally planned as a growth area. However, I would not attempt this until all the land is acquired and CRS is set.
- FEMA Maps – FEMA has released preliminary plans for review. I have reviewed them and see no issues with the changes proposed. I have submitted one question regarding the elimination of the Oronoco Dam and the direct impact on our waterways. I have not had a response to date. It isn't clear from the maps what impact that did have and I think it would be good to know what downstream elements impact our waterways. A final review is due in March and the maps will be issued at that time. We will then need to adopt them as our waterway maps so that we will be able to take advantage of any FEMA funding should we experience flooding.

- Miscellaneous – Completed year end reporting to State for Building surcharges; completed Building permit Census reporting; updated 2017 website calendar, and sent CUP violation letter to Kory Weis.

19. Miscellaneous Mail Etc. – Clerk:

A 65-page handout from the State Auditor, titled the “Minnesota Legal Compliance Audit Guide for Town” was distributed to the township officers. Thomforde has reviewed the document and didn’t find any areas where the Township is not in compliance.

The Township sold 2 fire signs last year, which cost the residents \$50 each and the township about \$20 each. Hervey moved to approve the continue selling fire signs to residents for \$50 each, seconded by Beyer. The motion carried 3-0.

The MAT Spring Short Course will be on March 21 in Rochester.

Couri and Ruppe will be doing another legal seminar in the town hall on October 14. Andrist moved to waive the town hall rental fee for the seminar since it benefits to the township, seconded by Beyer. The motion carried 3-0.

Sent another letter to a resident on County Road 3 that was plowing snow across the road and blocking the sightline from 125th Street NW. This problem will be resolved after this winter since the intersection of 125th Street / County Road 3 will be closed.

The Pine Island Lions tractor drive will be in August and they would like to use the town hall parking lot and restrooms. Beyer moved to waive the town hall rental fee, seconded by Hervey. The motion carried 3-0.

Beyer asked that the Board get the town attorney involved in any further discussions of road swaps and to hold any further discussions with the entire town board. There still is dissatisfaction with the dead-end roads being created.

The Board asked the Clerk to get a quote from Braaten Sand and Gravel for road rock delivery for the March Town Board meeting.

20. Adjournment: With no further business before the Board, Chair Andrist adjourned the meeting at about 7:38 PM.

Approved by the Board,

Attest,

Date:

Date:

Mary Andrist – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

New Haven Township

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PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET
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Regular Monthly Town Board Meeting Minutes March 7, 2017

1. Call to Order: The Pledge of Allegiance was recited and the regular-monthly meeting of the New Haven Town Board was called to order at 6:30 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Denny Beyer and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

2. Set Meeting Agenda and Order: Beyer moved to approve the agenda as printed, seconded by Hervey. The motion carried 3-0.

3. Comments from the Chair: Andrist commented it is a busy time of year and thanked the Clerk for all of his work.

4. Public Comment Time: No one from the public came forward to speak on items that were not otherwise included in this agenda.

5. Consent Agenda:

Hervey moved to approve the February 14 Board of Audit meeting minutes as printed, seconded by Beyer. The motion carried 3-0.

Hervey moved to approve the February 14 Regular Town Board meeting minutes as printed, seconded by Beyer. The motion carried 3-0.

Old Business

6. None.

New Business

7. Annual Meeting / Election Preparations:

- Review tentative agenda for Annual Meeting – approved as proposed.
- Set recommended levy – approved as proposed.
- Set non-officer moderator wages – Beyer moved to set the non-officer moderator wages at \$65, the same as an officer. The motion was seconded by Hervey. The motion carried 3-0.
- Beyer will pick up treats for the annual meeting.
- The Clerk will estimate the remaining funds designated at Annual Town meetings for major road improvements, present the finding to the Town Board at a future meeting, and create a new fund in CTAS for future tracking.

8. Set date for Town Board reorganization meeting: Beyer moved to hold the Town Board reorganization meeting on Tuesday April 4, 2017, at 1:00 PM, seconded by Hervey. The motion carried 3-0.

9. Set date for Spring Road Inspection meeting: It was agreed to hold the Town Board Spring Road Inspection meeting on Saturday April 8, 2017, beginning at 8:00 AM.

10. Treasurer’s Report: Bob Figy presented a written treasurer’s report detailing all bank accounts receipts and debits for February 2017. The February month-ending bank account balances were:

General Fund / Road and Bridge Account	\$10,624.97
Money Market Deposit Account (MMDA)	\$179,477.57
Cash Reserves in 1/2/3-year Laddered CDs	\$405,889.42
Total	\$595,991.96

Hervey moved to approve the Treasurer’s Report, seconded by Beyer. The motion carried 3-0.

11. Review and Pay Bills:

All claims received through March 7th were presented for payment consideration to the Board of Supervisors by the Clerk. Claims totaling \$5,811.40, plus payroll, were submitted for approval.

Beyer made a motion to pay all bills, seconded by Hervey. The motion carried 3-0.

12. Road Maintenance Report – Mike Wood:

He said he has some repair work to do after that last snow since things were so soft.

He would like to see some rock added to the town hall parking lot. The Board asked him to provide an estimate of what it would cost to tile the soft spots.

He would like to continue doing tree trimming as needed.

The Clerk reported we received a road-rock quote from Braaten Sand and Gravel of \$4.55 per yard delivery, and \$8.50 per yard for the rock FOB the Keller Quarry, which is a total of \$13.05 delivered to township roads. This is the same price as last year. They will be invited to the next Town Board meeting for further discussion.

13. Planning & Zoning Report – Ann Fahy-Gust

Fahy-Gust was absent with notice and submitted the following written report:

- Follow up on Weis CUP – he will be removing the refrigerators, the cars are his except for one which the customer will be picking up. He’s working on getting rest of shed built and covered.
- Call with woman in California wanting to move to township – has a kennel there, she breeds “Frenchies?” and wants to bring her dogs (20) with her. Her request is

that we do a CUP so that dogs can move with her. I told her this would be outside of our normal CUP process; we need to get CUP with land owner, not potential land owner. She is requesting an exception so she knows she can move with her dogs. I told her that the Board is the one that would need to grant any exception and that I would follow up at next meeting. My recommendation is that we not make an exception because I'm concerned about the can of worms that would open. However, if you think this would be worthy of an exception, I have her calling me back after the meeting. If someone could call me 507-206-9772 with the summary I'd appreciate it so I'm prepared.

The Town Board agreed with the Planning and Zoning Administrator's recommendation not to do a CUP without identifying the location.

- DeCook/ Befort driveway grading permit work with County – drive goes through wetlands and County is requiring a permit – we don't have such so I'm working with them to get the driveway appropriately permitted and the plan reviewed.
- Permits 1, CUP 3 discussed but no paperwork filed, Split 1 discussed no paperwork and 1 having some issues with after the fact filing – not our issue just some hand-holding needed. Realtor calls are starting up to check building and septic permits for sales.
- Worked on annual report for the township meeting.

14. Miscellaneous Mail Etc. – Clerk:

Thomforde gave a reminder that the township office will be open Saturday March 11, 2017, from 10 AM to noon for absentee voting, as required by law.

We received a thank you note from the Pine Island Public School Superintendent thanking the Board for listening to her appreciation presentation last month.

The Clerk sent a letter to the Pine Island City Administrator requesting payment for the property annexed in 2015. We have received a check for \$1032.10 and it is in the bank. He asked for another reminder next year when the second and final payment is due.

The 2016 CTAS financial report was submitted electronically to the Minnesota State Auditor.

The Clerk requested and received an EIN verification from the IRS and forwarded a copy to the Minnesota Department of Revenue so they can correct their records. Hemann Grover was running into a problem electronically submitting documents to the State of Minnesota.

The Peoples Coop Electric annual meeting will be on March 22. We will submit the card for the township at the meeting to get a \$10 credit.

The MAT Spring Short Course will be on March 21 in Rochester. No preregistration is required. Cost is \$50 per township officer.

The Board of Appeal and Equalization meeting for New Haven Township will be Wednesday, April 19, 2017, from 9:30-10:00 AM at the Town Hall.

A Call for Quotes for road maintenance and town hall outside maintenance has been published and posted, to be opened at the next regular Town Board meeting.

Received a quote for \$0.925 per gallon for calcium chloride from Northern Salt Incorporated. We will wait to see what the County is offering this year.

25. Adjournment: With no further business before the Board, Chair Andrist adjourned the meeting at about 7:25 PM.

Approved by the Board,

Attest,

Date:

Date:

Mary Andrist – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

New Haven Township

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PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET
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Regular Monthly Town Board Meeting Minutes April 11, 2017

1. Call to Order: The Pledge of Allegiance was recited and the regular-monthly meeting of the New Haven Town Board was called to order at about 6:30 PM by Chair Denny Beyer. Quorum requirements were met with Supervisor Mary Andrist and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

2. Set Meeting Agenda and Order: Beyer moved to amend the agenda to include cleaning the town hall. Hervey moved to approve the agenda as amended, seconded by Andrist. The motion carried 3-0.

3. Comments from the Chair: Beyer thanked the Board for everything they did last year and for giving him the honor and responsibility to be Chair this year. He also thanked Mary Andrist for the job she did as Chair last year.

4. Public Comment Time: No one from the public came forward to speak on items that were not otherwise included in this agenda.

5. Review quotes:

Quotes were received for a 2-year contract, beginning April 15, 2017, for hourly labor and equipment rates from Michael Wood LLC for the posted and published items:

- 1) Summer road maintenance;
- 2) Right-of-way maintenance including spraying, mowing, and brush/tree removal;
- 3) Winter road maintenance including snow plowing and sanding; and
- 5) Town Hall snow removal.

Quotes from Olmsted County have not been received yet for this year, but their 2016 rates are significantly higher than the Michael Wood quotes received. No other quotes for any of these 4 items were received. Beyer moved to accept the quotes for these 4 items from Michael Wood LLC, seconded by Hervey. The motion carried 3-0.

A quote was received for a 2-year contract beginning April 15, 2017, for item 4) Town Hall lawn mowing, from Fogarty's Outdoor Service. The quote was \$50 per mowing. No other quotes for this item were received. Andrist moved to accept the quote from Fogarty's Outdoor Service, seconded by Hervey. The motion carried 3-0.

The following quotes were received for road rock delivered and spread on New Haven Township roads this year:

- \$ 9.36 per cubic yard - Bruening Rock Products Inc, from the Pine Island quarry
- \$12.82 per cubic yard - Kielmeyer Construction Inc, from the Syverson quarry
- \$13.05 per cubic yard - Braaten Sand and Gravel Inc, from the Keller quarry
- \$14.69 per cubic yard - Paulson Rock Products

Hervey moved to accept all rock quotes, seconded by Andrist. The motion carried 3-0. This allows flexibility to use road rock from any of the above suppliers based on quality, availability and delivery capabilities. The current plan is to apply a mixture of road rock this spring from Bruening Rock Products Inc and Braaten Sand and Gravel Inc.

Bruening Rock Products representative Jim Zwiener (507-358-9249) said they would deliver rock to township residents throughout the year for the same price quoted to the township. Ann Fahy-Gust will provide a mailing list so postcards can be mailed to residents.

6. County Road 5 extension / 125th Street update:

Dale Prestegard and Jeremy Douglas from the Olmsted County Public Works right-of-way office were present and shared a proposed agreement pertaining to Township Road B (125th Street NW) and Co Rd 113. A map of the Co Rd 5 extension and Twsp Rd B plan was presented. Mr. Prestegard reviewed the proposed agreement with the Board.

The proposed agreement has the County taking over Twsp Rd B (about 2 miles in length) and turning over Co Rd 113 (about 3.5 miles in length) on June 9, 2017. New Haven Township would vacate Twsp Rd B (125th Street NW) from Co Rd 3 to 85th Avenue NW. A public hearing must be held with all property owners on the road being notified. The public hearing must have 2-weeks published notice and 10-days mail notice to property owners. After the public hearing, a resolution to vacate the road may be passed. Limited utility easements will be reserved after road vacation. At the end of construction season, portions of the road (about 1 mile) will be given back to the Township by the County, which can be redesignated as 125th Street NW. The new portions of 125th Street (at the intersection with Co Rd 5) will be on property purchased by the County. The County will give the Township an easement to that property when the road is turned back over to the Township. To turn Co Rd 113 over to the Township, the County will schedule and hold a public hearing at the New Haven town hall. The road will need to be renamed and the residents will get new road addresses. Co Rd 113 is about 3.5 miles long.

Concerns raised include:

- East dead-end turnaround is on a hillside, but could be moved east to top of hill where the Jeff Hanson driveway is today;
- West dead-end needs larger capacity / longer culverts, and the culverts may be damaged further by construction trucks;
- New Haven Road is going to take a lot of traffic during construction;

- Co Rd 113 is about 3.5 miles long, while losing about 1 mile of 125th Street NW, increasing Township road mileage about 2.5 miles;
- Can the Co Rd 113 transfer be delayed for a year or two?

The agreement is currently in draft status. Ann Fahy-Gust will have the township attorney review the draft agreement for the next Town Board meeting.

7. Consent Agenda:

Andrist moved to approve the April 4 Special / Reorganization Town Board meeting minutes as printed, seconded by Hervey. The motion carried 3-0.

Andrist moved to approve the April 8 Spring road inspection meeting minutes as printed, seconded by Hervey. The motion carried 3-0.

Old Business

8. Designate remaining funds in Special Road Projects Fund: Thomforde presented a report he did that reviewed the funds earmarked for special road improvements at Township annual meetings. For 5 years (2007, 2008, 2011, 2012, and 2013) \$15,000 a year was designated to be earmarked for special road improvements, totaling \$75,000. This type of allocation is permitted under Minn. Stat. § 365.10, Subd. 18. Thomforde estimated that about \$55,000 has been spent on various road improvement projects over the years, leaving about \$20,000 remaining. He asked for a motion to create a road capital reserve fund in CTAS to track these funds going forward. Andrist moved to transfer \$20,000 from the General Fund into a new Road Capital Reserve Fund, seconded by Hervey. The motion carried 3-0.

9. Adopt resolution rescinding 2009 resolution earmarking annexation funds: In March 2009, the New Haven Town Board of Supervisors passed a resolution earmarking annexation funds to be untouched except in severe emergency, with the interest on the funds to be used for road and bridge improvements and other special projects. The township attorney has said a prior Town Board cannot put restrictions on future Town Boards on using general township funds. Restricting the use of general township funds for a special purpose may require increasing taxes on township property owners to fund regular township operating expenses. Andrist moved to adopt *Resolution #2017-11 Rescinding Resolution NH09-01 – Financial Policy Resolution*, seconded by Hervey. The motion carried 3-0.

New Business

10. April 8 Spring road inspection further discussion: Beyer commented that he thought the roads looked good. There is some ditch cleanup work remaining, including Plum Creek Road and 88th Avenue NW. The dirt removed from the ditch on 88th Avenue NW will need to be hauled away since Pressnall does not want it pushed into the field.

11. Dog bite report: Hervey received a dog bite report from the Sheriff's Department. On March 21, 2017, persons walking near 11043 65th Avenue NW, were attacked by 6-7 German Sheppards while trying to protect their dogs. She was bit and her dog was bit by one of the

German Sheppards. There were no visible signs of injuries to any humans or animals. At this time there probably is not sufficient evidence to warrant finding the dogs dangerous or potentially dangerous.

12. 2017 Property tax mill rate comparisons: Thomforde presented a table showing the 2017 mill rates for townships in Olmsted County. The New Haven Township mill rate went down by 6.55% in 2017 from 2016. Once again, New Haven Township has the lowest mill rates in Olmsted County. He also presented graphs of the historical mill rates from 2007 for New Haven Township, some neighboring townships, and the City of Pine Island. The table and graphs are available on the Township website.

13. Town Hall cleaning: A few years back, Arnolds cleaned the town hall and waxed the floors. Ann Fahy-Gust will check into finding a contractor to do a cleaning after the spring graduations have completed.

14. March 21 MAT Spring Short Course training recap: Thomforde attended the MAT Spring Short Course training course. MATIT recommends a minimum of \$1,500,000 contractor liability insurance, since the limit of township liability is \$1,500,000 by statute. MAT reported that there are about 4,000 bills going through the legislature this year. MAT is lobbying against increasing the weight limits due to the damage to roads and bridges, since townships will not receive any additional funding.

15. March 23 OCTOA meeting recap: Beyer reported the meeting was held in the Rochester Township shop where it was cold and hard to hear the speakers. There have been reports of people stealing dogs. Thomforde reported the MAT annual conference will be in Rochester this November 16-18. We also learned low cost loans are available for 3% from the County SWCD for upgrading wells and septic systems.

16. Treasurer’s Report: Bob Figy presented a written treasurer’s report detailing all bank accounts receipts and debits for March 2017. The March month-ending bank account balances were:

General Fund / Road and Bridge Account	\$4,601.46
Money Market Deposit Account (MMDA)	\$179,521.82
Cash Reserves in 1/2/3-year Laddered CDs	\$405,889.42
Total	\$590,012.70

Hervey moved to approve the Treasurer’s Report, seconded by Andrist. The motion carried 3-0.

17. Review and Pay Bills:

All claims received through April 10th were presented for payment consideration to the Board of Supervisors by the Clerk. Claims totaling \$49,617.51, plus payroll, were submitted for approval. This includes the annual payment to the Pine Island Fire District of \$42,974.02 for fire and first responder services.

Andrist made a motion to pay all bills, seconded by Hervey. The motion carried 3-0.

18. Road Maintenance Report – Mike Wood:

Mr. Wood reports he has been doing some road grading. The roads are much better this spring than last spring with less frost damage.

19. Planning & Zoning Report – Ann Fahy-Gust

Fahy-Gust reported:

- Permits/Variations/Splits/CUPs – One new building permit just came in. She has had about 5 inquiries from people wanting to build new houses. It looks like there will be a big increase in house building this year. She has 4 splits coming up. Currently waiting on deed updates. She also has sent information for a dog kennel CUP to the new owner.
- FEMA flood hazard map and approval – The Township needs to adopt the new FEMA maps by April 19. Fahy-Gust presented a resolution adopting the new maps. Andrist moved to adopt Resolution #NHPZ01-17, seconded by Hervey. The motion carried 3-0.
- Land application permit – A request has been received for application of bio-solids on cropland. The MPCA approves applications. The Township can submit an objection if they wish. This is the normal process that should be followed. No negative comments have been received.
- Pine Island wellhead plan – Fahy-Gust has reviewed the Pine Island wellhead protection plan to see if we had any liabilities or issues. None were found.
- March 30 Planning Advisory Commission meeting – Met to review a possible housing development north of the new Co Rd 5 extension east of Co Rd 3. The land use plan will need to be modified in the near future to account for zoning changes around the new road. It looks like the Planning Advisory Commission will be meeting every month throughout the summer.

20. Miscellaneous Mail Etc. – Clerk:

Updated the township officer list for MAT after the elections and reorganization.

We received a property tax bill for the 40 acres of Township land that is rented out. Taxes are \$3,062 this year, down \$250 from last year.

Received a statement from the County explaining the \$18,300.63 state road tax payment received this year. It amounts to \$7.78 per resident and \$281.68 per mile of township road. Our maintenance costs run about \$5,500 per mile each year for the 31.23 miles of township roads.

We are working on setting up a Deputy Clerk and Deputy Treasurer with a reciprocal agreement with Oronoco Township, so that somebody is available to sign the checks, if needed.

We have been receiving a number of census surveys that Thomforde and Fahy-Gust will be submitting.

Thomforde plans to attend the TCPA monthly meeting on April 12. The TCPA business model is on the agenda.

21. Adjournment: With no further business before the Board, Chair Beyer adjourned the meeting at about 8:56 PM.

Approved by the Board,
Date:

Attest,
Date:

Denny Beyer – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

New Haven Township

Olmsted County, Minnesota – Established 1858

Phone: 507.356.8330 Email: NHTownship@Bevcomm.Net

9024 County Road 3 NW, Oronoco, MN 55960

Regular Monthly Town Board Meeting Minutes May 9, 2017

1. Call to Order: The Pledge of Allegiance was recited and the regular-monthly meeting of the New Haven Town Board was called to order at about 6:30 PM by Chair Denny Beyer. Quorum requirements were met with Supervisor Mary Andrist and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

2. Set Meeting Agenda and Order: Hervey moved to approve the agenda as written, seconded by Andrist. The motion carried 3-0.

3. Comments from the Chair: Beyer reported the road rocking is done and we are getting ready for chloride.

4. Public Comment Time: A representative from the Byron Snowmobile Club was present to apply for a Conditional Use Permit. Hervey moved to approve the temporary CUP, 3.2 beer permit, and a raffle permit for the event this year, seconded by Andrist. The motion carried 3-0.

5. Bruening Rock Products re future quarry lease interest:

Jim Zwiener, from Bruening Rock Products was present to review how the road rock spreading went this year. More trucks could have been used to help speed things up due to the distance to the pit. Some of the first loads appeared to have a little undersized rock, but overall the quality appeared to be good. Ann Fahy-Gust has notified him of the CUP requirements for opening the Miller pit that they purchased. There are requirements for turn lanes on the County road.

Bruening Rock Products might be interested in leasing Keller Quarry. They normally like to lease for at least 5 to 10 years. They would like to check it out to see what the potential is there. Beyer commented that he doesn't think there is too much rock left in the quarry.

6. Consent Agenda:

Andrist moved to approve the consent agenda including the April 11 regular Town Board meeting minutes and the April 19 Board of Appeal and Equalization meeting minutes, seconded by Hervey. The motion carried 3-0.

Old Business

7. County Road 5 extension / 125th Street:

Fahy-Gust gave a summary of the township attorney review of the County draft agreement. Beyer suggested an inspection of Co Rd 113 before the transfer. Andrist suggested a cash settlement for two-years of maintenance for Co Rd 113. The Board expressed a desire to transfer Twsp Rd B (125th Street NW) from Co Rd 3 to 85th Avenue NW to the County and

transfer back to the township the remaining sections after the construction is completed. A special town board meeting with the County to discuss details can be held if needed.

8. April 20 Co Rd 5 Connection Open House recap: Andrist, Fahy-Gust, and Thomforde attended the Co Rd 5 Connection Open House at the new Elementary School. Andrist said the attendance was light, with mostly local residents. They presented a layout map and a PowerPoint presentation. Thomforde said he learned that the west entrance to the school will remain as a full in-out intersection after the new two-lane Co Rd 5 is completed. Fahy-Gust said the new road will be paved in 2018, just as she had originally predicted.

9. Co Rd 113: Beyer and Mike Wood will do an inspection on the road.

New Business

10. Chloride schedule and plan:

Northern Salt Incorporated (NSI) gave us a quote of \$0.91 per gallon for calcium chloride. The County will do it for \$0.95 per gallon for calcium chloride. Andrist moved to go with NSI for applying chloride this year, seconded by Beyer. The motion carried 3-0.

Fahy-Gust will send out postcards and set up office hours with a plan to have all stakes in place and be ready for chloride by June 5.

Fahy-Gust will ride in the truck again if her schedule permits. Others are available if needed.

Andrist moved to share the cost with the DNR for applying 150 feet of chloride at each of the trail crossings, seconded by Hervey. The motion carried 3-0.

Hervey moved to set the shared-cost price at \$81 for the first 300 feet, seconded by Andrist. The motion carried 3-0. This results in a full cost price of \$54 for each additional 100 feet.

Patricia Eckdahl - Northwoods Orchard (8018 75th Ave NW) was present and asked if the township would make some special arrangement for additional chloride coverage due to the orchard traffic in September and October. The Town Board would like to do something but was concerned about setting a precedent if they lowered the price in this case.

11. Culverts: Hervey received a call from a resident that would like to purchase some of the large culverts that we have stored in the quarry. Hervey moved to sell the culverts to township residents for \$500 each, FOB the quarry, and they must hold the township harmless. The motion was seconded by Andrist. The motion carried 3-0.

12. April 12 TCPA meeting recap: Thomforde reported that the Township Cooperative Planning Association business model was discussed and they are still looking for additional staff.

13. April 19 CPT meeting recap: Thomforde reported that the Community Plan Team discussed miscellaneous activities around the area including Pine Island looking at 3 different options for the pool upgrade.

14. Treasurer’s Report: Bob Figy presented a written treasurer’s report detailing all bank accounts receipts and debits for April 2017. The April month-ending bank account balances were:

General Fund / Road and Bridge Account	\$5,188.18
Money Market Deposit Account (MMDA)	\$125,558.68
Cash Reserves in 1/2/3-year Laddered CDs	\$406,147.87
Total	\$536,894.73

Andrist moved to approve the Treasurer’s Report, seconded by Hervey. The motion carried 3-0.

15. Review and Pay Bills:

Thomforde reviewed the current Schedule 1 report from CTAS showing the balances in the different township funds. Andrist moved to transfer \$13,000 from the General Fund into the Fire Fund to bring it back into the black, seconded by Hervey. The motion carried 3-0. Andrist moved to transfer \$7,500 from the General Fund into the Cemetery Fund to cover the cemetery contribution checks for this year, seconded by Hervey. The motion carried 3-0.

All claims received through May 8th were presented for payment consideration to the Board of Supervisors by the Clerk. Claims totaling \$19,058.56, plus payroll, were submitted for approval. This includes the payments to the 3 cemeteries of \$7,500.00. The final payroll number for April, including PERA, was \$3,796.55.

Hervey made a motion to pay all bills, seconded by Andrist. The motion carried 3-0.

16. Road Maintenance Report – Mike Wood:

Mr. Wood reported that rocking went good with Bruening Rock Products and it was spread well from the trucks. A total of 3390 yards were applied. Rocking with Braaten Sand and Gravel was a concern with the amount of clay, but it looks like it will work in. He said he will need to clean out the culvert on 85th Street NW near Gunderson. He will be picking up the garbage dumped along 75th Ave NW that was reported. Thomforde has a call into the Olmsted County Sheriff's Office to report the dumping.

17. Planning & Zoning Report – Ann Fahy-Gust

Fahy-Gust reported:

- Permits/Variances/Splits/CUPs – Six building permits were issued last month, one split, with 2 splits and 2 building permits pending. She received a call from J. Burke (75th Ave NW), and he would like come to the Town Board meeting next month to discuss temporary CUP for another shooting event this year.
- Skip Langer, Olmsted County Soil and Water, contacted her about river bank erosion near Genoa Road. New Haven Township has a culvert in the area. The Township will continue to keep an eye on it.

18. Miscellaneous Mail Etc. – Clerk:

A flyer was received for the Couri and Ruppe legal seminar in the New Haven Town Hall on October 14. They have some interesting topics on the agenda.

Thomforde completed a public employee census survey. Fahy-Gust completed a boundary changes census survey.

A price list was received from B&B Sand. Andrist moved to accept the B&B Sand quote so they can be used as another source for materials if needed, seconded by Hervey. The motion carried 3-0.

Fahy-Gust will supply a address list to Bruening Rock Products so they can solicit orders for driveway rock from residents this year.

19. Adjournment: With no further business before the Board, Chair Beyer adjourned the meeting at about 8:25 PM.

Approved by the Board,
Date:

Attest,
Date:

Mary Andrist – Vice Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

New Haven Township

OLMSTED COUNTY, MINNESOTA — ESTABLISHED 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

Regular Monthly Town Board Meeting Minutes June 13, 2017

1. Call to Order: The Pledge of Allegiance was recited and the regular-monthly meeting of the New Haven Town Board was called to order at about 6:30 PM by Vice Chair Mary Andrist. Quorum requirements were met with Supervisor Brian Hervey also present. Chair Denny Beyer was absent with notice. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

2. Set Meeting Agenda and Order: Hervey moved to approve the agenda as written with the addition of a Fire District Association meeting report in New Business after the Olmsted County Bridge Report, seconded by Andrist. The motion carried 2-0.

3. Comments from the Chair: Andrist commented that there is a lot of business before the Board tonight and thanked Ann Fahy-Gust and Dale Thomforde for their work.

4. Finnegan sand mine Interim Use Permit (IUP):

Andrist opened the public hearing. Ann Fahy-Gust read the published notice. Andrist asked if anyone wanted to speak in favor of the IUP. No one came forward to speak. Andrist asked if anyone wanted to speak against the IUP. No one came forward to speak. Andrist asked Fahy-Gust to give her recommendation. Fahy-Gust said normally this would be a temporary construction permit, but they may want to use sand for other purposes. Fahy-Gust would recommend approval as long as they meet the 6 specified conditions, including that the IUP would be active through the year 2020, which would include the entirety of CR 5 construction. The applicant Ryan Finnegan (212 Elm St., Farmington, MN) introduced himself. Hervey asked if there were any plans to sell sand to others beyond the CR 5 construction, and Mr. Finnegan replied that the plans would only be for that project. Hervey moved to close the public hearing, seconded by Andrist. The motion carried 2-0.

Hervey moved to approve the IUP with the 6 conditions, amending condition #1 so the IUP would be active through the year 2020, seconded by Andrist. The motion carried 2-0.

5. J. Burke – Rochester Area Builders Association 1-day shooting event:

Ann Fahy-Gust stated that last year the Township issued a temporary Conditional Use Permit (CUP), similar to Byron Snow Bears. The shooting event was held, and the Township received some complaints from neighbors. J. Burke (4201 Manorview Dr NW Rochester), the property owner, said that there were about 10,000 rounds shot during the 3-hour event last year, so it was noisy. Andrist confirmed the Township did receive a complaint from a neighbor with horses, and that he wasn't notified of the shooting event. Mr. Burke said he would also like to do an invitational youth shoot to raise money for scholarships. The dates for the two shoots would be Thursday, September 14th, and the youth shoot on Saturday, September 16th. This will again

be a 20-station sporting clay shooting event. Fahy-Gust will amend the request form to add the second day. Hervey moved to approve both days for the shooting, seconded by Andrist. The motion carried 2-0. Fahy-Gust said they will notify the neighbors out to 1 mile from the shooting event.

6. Public Comment Time: Chris Hawkins (10232 105th Street NW) raised a concern about the Township reducing the reserves too much with reduced property tax levies. Andrist stated that the Board is also concerned and is carefully watching the reserve levels. Hervey stated that the reserves were almost a million dollars at one time which is more than the Township really needs. Mr. Hawkins said he was concerned if there was a 5 or 10 year plan.

7. Consent Agenda: Hervey moved to approve the May 11, 2017, regular Town Board meeting minutes, seconded by Andrist. The motion carried 2-0. Hervey moved to approve the June 1 special Town Board meeting minutes, seconded by Andrist. The motion carried 2-0.

Old Business

8. Co Rd 5 Connection / 125th Street:

Andrist had talked with the Township Attorney, Robert Ruppe, and reviewed the June 1 special meeting with him. The Township Attorney put together an agreement based on the verbal agreements at the special meeting. The County asked that the Township give them more time before approving the agreement. Andrist moved to accept the current agreement rendition, instead of waiting another month to see if the County approves. The motion was seconded by Hervey. The motion carried 2-0.

9. Co Rd 113: Included in the above approved agreement and motion.

10. Chloride schedule and status:

The latest information for Northern Salt Incorporated (NSI) is they plan to spread chloride in the Township during the week of June 19th. They were having delivery problems getting chloride.

Fahy-Gust reported that during the delay, a number of additional patrons have signed up for chloride.

Thomforde said the 66 patrons have signed up for chloride, with 20 patrons getting extra beyond 300 feet. There will be a total of about 25,000 feet of roads that will be treated with chloride, or about 4 miles of the total of 32 miles of roads in the Township.

New Business

11. Olmsted County Maintenance Agreement: Hervey moved to approve the annual road maintenance contract with Olmsted County, as a backup, seconded by Andrist. The motion carried 2-0. The signed contract will be returned to the County by the Clerk.

12. Olmsted County Bridge Report: Thomforde received a bridge report from the county regarding bridge inspections. One bridge in the township report was noted as needing attention.

It was the bridge on New Haven Road that is actually in the City of Pine Island. Thomforde had notified the county so they could correct their records, but they are requesting more information on the transfer to the City of Pine Island. Thomforde will work on getting the information for the County. The rest of the bridges in the Township had no problems.

14. Fire District Association meeting: Hervey reported they had a meeting to approve the spending of the gambling funds. They will be adding an exhaust system to the building, with the City paying half and the gambling funds paying the other half.

15. May 10 TCPA meeting recap: Thomforde attended the Township Cooperative Planning Association meeting. Most of the discussion was on the proposed dog ordinance.

16. May 25 OCTOA meeting recap: Thomforde and Beyer attended the Olmsted County Township Officers Association meeting in Eyota. Thomforde reported that since the legislature was still in session, none of the state legislators were at the OCTOA meeting. Thomforde did tell them about the legal seminar in October that will be held again in the New Haven Town Hall.

17. Treasurer’s Report: Bob Figy presented a written treasurer’s report detailing all bank accounts receipts and debits for May 2017. The May month-ending bank account balances were:

General Fund / Road and Bridge Account	\$16,445.59
Money Market Deposit Account (MMDA)	\$105,586.84
Cash Reserves in 1/2/3-year Laddered CDs	\$406,893.76
Total	\$528,926.19

Figy said the Township should receive the first half property tax payment next month.

Hervey moved to approve the Treasurer’s Report, seconded by Andrist. The motion carried 2-0.

18. Review and Pay Bills:

Thomforde reviewed the current Schedule 1 report from CTAS (City and Township Accounting System) showing the balances in each the different township fund accounts. Most of the fund monies are in the Township general fund, which can be moved to other funds, as needed. The fund monies are mixed in the bank accounts, but are tracked separately using CTAS.

All claims received through June 10th were presented for payment consideration to the Board of Supervisors by the Clerk. Claims totaling \$38,089.09, plus payroll, were submitted for approval. This includes a payment for road rock of \$31,565.19. The final payroll number for May, including PERA, was \$1,766.01.

Hervey made a motion to pay all bills, seconded by Andrist. The motion carried 2-0.

19. Road Maintenance Report – Mike Wood:

Mr. Wood reported the roads are in pretty good shape. There was a report about some culverts on 115th Street that look like they need to be cleaned and may need to add aprons. Andrist said he should go ahead and fix them.

He is waiting to mow until the chloride stakes are out. There are some thistles that he would like to mow.

Jacob Wolfe would like to put in a second driveway next to an existing driveway. No problems were seen with issuing a permit since the side-by-side driveways would be like one wide driveway in this case.

Jessup DeCook reported that somebody has sprayed his peas along 110th Avenue and County Rd 14. The Township hasn't been doing any spraying.

20. Planning & Zoning Report – Ann Fahy-Gust

Fahy-Gust reported:

- Permits/Variiances/Splits/CUPs – Seven building permits were issued last month, 4 splits, with 1 split ready to do. She just completed one CUP, with another one pending.
- There are a couple of potential rezonings. The first one is owned by the Finnegans. She is looking to rezone to a special development district. After rezoning, they can move ahead with the subdivision.
- The current land use plan is being reviewed.
- There is a septic system in Douglas that is failing and must be fixed. There is a question about alleys in Douglas, which she has been researching. She will check with Denny Beyer when he gets back to see if he can remember anything about an alley in that area.

21. Miscellaneous Mail Etc. – Clerk:

Received the 2016 census information of 1022 people and 479 households in the Township. We can contest if we don't agree with the numbers.

The Sheriff's office investigated the garbage dumped on 75th Avenue. Mike Wood has picked it up.

Andrist and Thomforde are signed up for the MAT Summer Short Course on June 22.

22. Adjournment: With no further business before the Board, Vice Chair Andrist adjourned the meeting at about 7:47 PM.

Approved by the Board,
Date:

Attest,
Date:

Denny Beyer – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

New Haven Township

OLMSTED COUNTY, MINNESOTA — ESTABLISHED 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

Regular Monthly Town Board Meeting Minutes July 11, 2017

1. Call to Order: The Pledge of Allegiance was recited and a regular-monthly meeting of the New Haven Town Board was called to order at about 6:30 PM by Chair Denny Beyer. Quorum requirements were met with Supervisor Mary Andrist and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

2. Set Meeting Agenda and Order: Andrist moved to approve the agenda as printed, seconded by Hervey. The motion carried 3-0.

3. Comments from the Chair: Beyer commented that we finally finished applying chloride, which was a relief after all the problems we went through getting chloride this year.

4. Public hearing on rezoning Finnegan parcel:

Andrist moved to open the public hearing, seconded by Hervey. The motion carried 3-0. Planning and Zoning Administrator Fahy-Gust read the published notice. Fahy-Gust explained the rezoning is to change the parcel from A2 to Special District. This is the first step for subdivision and development to occur. The zoning change has been reviewed with the City of Pine Island and Olmsted County. It falls within the comprehensive land use plan. The applicant Ryan Finnegan (212 Elm St., Farmington, MN) was present and said he would answer any questions anyone may have. Beyer asked three times if anyone wanted to speak in favor of the rezoning. No one came forward to speak. Beyer asked if anyone wanted to speak against the rezoning. Bill McNallan (12246 Co Rd 113 NW) asked if the streets would be up to grade and blacktopped by the developer or would the township do that? Fahy-Gust said this is preliminary and that would come with an interim development plan with Pine Island. It would have to be developed to a level that Pine Island would consider annexation. David Todd, Pine Island City Administrator, commented that he appreciated being involved and that they would like to be part of the process and work with the Township as the development moves forward. Vince Fangman (11724 Co Rd 113 NW) commented that he would recommend smaller lots, for example 2 acres, for more efficient use of the land. Mr. Fangman asked if there has been any thoughts on realigning New Haven Road. Beyer stated there have been no discussions by the Board on that. Beyer asked again if there were anyone wanted to comment against the rezoning. Mr. Fangman stated that he would like to see the Board follow the development ordinances. Beyer said Fahy-Gust has a good understanding of it and works with the County. Beyer asked Fahy-Gust to give her recommendation. Fahy-Gust said the developer has been good to work with and this is the first step and a long series of processes. She would recommend rezoning as a Special District as appropriate. This allows working on an interim development agreement with Pine Island. Andrist moved to close the public hearing, seconded by Hervey. The motion carried 3-0.

Andrist moved to approve the rezoning to a Special District as recommended by the Planning and Zoning Administrator, seconded by Hervey. Beyer called for a roll call. Hervey voted aye. Andrist voted aye. Beyer voted aye. The motion carried 3-0.

5. Public Comment Time: No one from the public came forward to speak on items that were not otherwise included in this agenda.

6. Consent Agenda: Andrist moved to approve the June 13, 2017, regular Town Board meeting minutes as printed, seconded by Hervey. The motion carried 3-0.

Old Business

7. Co Rd 5 Connection / 125th Street – Co Rd 113:

Beyer asked Thomforde to present the current status. Thomforde distributed some draft agreements for 125th St NW and Co Rd 113. The agreement signed at last month's meeting was reviewed by the County Attorney's office, and changes were requested. The Township Attorney reviewed the proposed County changes, split the agreement into two agreements—one for each road, and added additional changes to both agreements. The Township Rd B (125th St NW) agreement has the County taking over jurisdiction of the road during construction, and the County would turn the two dead ends back over to the Township once construction is complete. The township would do winter maintenance on the road as needed. Michael Sheehan, Olmsted County Public Works Director, was present and said he would like to have the County Attorney's office review the latest agreement before giving any comment. Andrist moved to approve the two agreements as printed, to possibly speed things up if the County also approves the agreements. The motion was seconded by Hervey. The motion carried 3-0.

8. Chloride application recap:

Beyer reported the chloride was applied on June 29th. Thomforde rode in the truck to give the driver directions. It took 10.5 hours, including 3 trips to Eyota to reload the truck.

Andrist thanked Fahy-Gust and Thomforde for the list and map which made it easy to pick up stakes. It took 3 hours and 54 miles to pick up stakes. We could consider in the future using stakes that don't have to be collected, to eliminate the step of picking up stakes by the Township.

Fahy-Gust received a complaint from the resident on 120th St that doesn't think the chloride works very well this year. It was applied this year by the same vendor the County used, and we applied at the heavier rate that the County used for new-gravel roads. After a good rain, it may spread it out and work better on the roads.

New Business

9. Consider resolution to update authorized check signers: Thomforde presented a resolution with an updated list of authorized check signers for the Township, including the new Deputy Treasurer Kim Stanton and Deputy Clerk Lucy Shonyo. Andrist moved to adopt the

Resolution Designating Check Signers #2017-12, seconded by Hervey. The motion carried 3-0. Figy will check with the Pine Island Bank to get check signer list updated.

10. Consider resolution to open 125th Street road closing: Thomforde presented a resolution rescinding Resolution #2015-08, reopening 125th Street NW, since they will be doing construction work there in the near future. Andrist moved to adopt the *Resolution Rescinding Resolution #2015-08 Reopening 125th Street NW #2017-13*, seconded by Beyer. The motion carried 3-0. Michael Wood will take the gates out and the remove the signs.

11. MAT Summer Short Course recap – Andrist, Thomforde: Andrist reported that the MAT Summer Short Course for supervisors covered the open meeting law, road signs, optional forms of township government, data retention, and noxious weeds. They have updated the noxious weed list. Thomforde reported the sessions for the clerk/treasurers which were pretty good this time. They suggested that townships get an updated list of signatures for township officers opting out of PERA (Public Employees Retirement Association), due to a recent case. Thomforde has obtained signatures from all of those opting out of PERA. Township officers can opt in or out of PERA at any time. Overall, Andrist and Thomforde thought it was a worthwhile township officer training session.

12. Treasurer’s Report: Bob Figy presented a written treasurer’s report detailing all bank accounts receipts and debits for June 2017. The June month-ending bank account balances were:

General Fund / Road and Bridge Account	\$4,599.35
Money Market Deposit Account (MMDA)	\$83,607.38
Cash Reserves in 1/2/3-year Laddered CDs	\$406,893.76
Total	\$495,100.49

Figy said the Township has received a first half year property tax payment of \$63,309.43, which will appear on the July statement.

Hervey moved to approve the Treasurer’s Report, seconded by Andrist. The motion carried 3-0.

13. Review and Pay Bills:

Thomforde reviewed the current Schedule 1 report from CTAS (City and Township Accounting System) showing the balances in each of the different township fund accounts, including the first half year property tax payment. The money in the different township funds are intermixed in the bank accounts, but are tracked separately using CTAS. This method of tracking fund is approved by the Minnesota State Auditor.

All claims received through July 10th were presented for payment consideration to the Board of Supervisors by the Clerk. Claims totaling \$17,537.65, plus payroll, were submitted for approval. This includes a payment for chloride of \$8,588. The final payroll number for June, including PERA, was \$1,481.82.

Andrist made a motion to pay all bills, seconded by Hervey. The motion carried 3-0.

14. Road Maintenance Report – Mike Wood:

Mr. Wood reported they completed the first pass mowing. They continue to do grading. Wild parsnip was discussed and the Board instructed him to mow as needed.

15. Planning & Zoning Report – Ann Fahy-Gust

Fahy-Gust reported:

- Received a request from Tammy Jackson for a refund on the hall rent. Hervey forgot to bring up the fee waiver request at the last town board meeting. Beyer made a motion to waive the fee in this case, seconded by Hervey. The motion carried 3-0.
- Fahy-Gust issued a temporary construction permit to Bevcomm for New Haven Road, and waived the fee. She doesn't want to do temporary construction permits for 125th Street, since it has been approved to be taken over by the County.
- Seven building permits have be issued this month. A Conditional Use Permit (CUP) hearing is coming up.
- Due to the rezoning, there will be meetings including the developer and the City of Pine Island, to get a development agreement going.
- The Planning Advisory Commission will be meeting to review the land use plan.

16. Miscellaneous Mail Etc. – Clerk:

Thomforde presented a spreadsheet chart showing a long term plan to balance cash reserves and levy increases over the next five years. The chart assumes relatively stable spending, while increasing the levy at about 10% per year. The chart shows reserves leveling off at over \$300,000. It is hard to predict the future spending looking that far out, but it doesn't look like any large levy increases will be needed while maintaining adequate cash reserves.

There is a septic issue in Douglas. Beyer said this was previously settled by a judge in court. There has been a MPCA warning issued. Fahy-Gust is looking into it.

After purchasing road rock this year, we have a balance of \$7,707.31 credit remaining with Braaten Sand and Gravel for rock that we prepaid for crushing last year.

17. Adjournment: With no further business before the Board, Chair Beyer adjourned the meeting at about 7:40 PM.

Approved by the Board,
Date:

Attest,
Date:

Denny Beyer – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

New Haven Township

OLMSTED COUNTY, MINNESOTA — ESTABLISHED 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

Regular Monthly Town Board Meeting Minutes August 8, 2017

1. Call to Order: The Pledge of Allegiance was recited and a regular-monthly meeting of the New Haven Town Board was called to order at about 6:30 PM by Chair Denny Beyer. Quorum requirements were met with Supervisor Mary Andrist and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

2. Set Meeting Agenda and Order: Hervey moved to approve the agenda as printed, seconded by Andrist. The motion carried 3-0.

3. Comments from the Chair: Beyer commented that last two weeks have been pretty busy working on the road agreements with the County.

4. Public hearing on Richardson CUP request for a second home:

Beyer opened the public hearing. Planning and Zoning Administrator Fahy-Gust read the published notice. The applicant Kathy Richardson (11734 Co Rd 5 NW) was present and spoke in favor of a Conditional Use Permit (CUP) to allow a manufactured home in addition to the current residence. Beyer asked three times if anyone else wanted to speak in favor of the CUP. No one came forward to speak. Beyer asked if anyone wanted to speak against the CUP. Barb McNamara (11814 Co Rd 5 NW) asked where the second home would be located? Co-applicant Jon Richardson (11734 Co Rd 5 NW) said it would be located behind the machine shed. Beyer asked again if anyone else wanted to speak in favor of the CUP. No one came forward to speak. Beyer asked if anyone else wanted to speak in favor or against the CUP. No one came forward to speak. Fahy-Gust reviewed the application and said ordinances allow a second home if one of the residences is occupied by residents older than age 60. The temporary dwelling must be removed when the residents older than age 60 no longer live on the property. She recommended approval of the CUP. Hervey moved to close the public hearing, seconded by Andrist. The motion carried 3-0.

Hervey moved to approve the CUP for a second dwelling, seconded by Andrist. The motion carried 3-0.

5. Public Comment Time: No one from the public came forward to speak on items that were not otherwise included in this agenda.

6. Consent Agenda: Hervey moved to approve the July 11, 2017, regular Town Board meeting minutes as printed, seconded by Andrist. The motion carried 3-0.

Old Business**7. Co Rd 5 Connection / 125th Street and Co Rd 113 agreements:**

Michael Sheehan, Olmsted County Public Works Director, was present and said the two road agreements had been reviewed by the attorneys and if the Town Board approves them, they will go before the County Board in two weeks. Thomforde reviewed the process used for getting agreement between all parties, including a telephone conference between the County and Township representatives and their respective attorneys. One agreement is that the County will take over jurisdiction of the Township Rd B (125th St NW) during construction, and the County will turn two dead-ends roads back over to the Township once construction is complete. The township will do winter maintenance on the road if needed during the construction.

Beyer moved to approve the agreement to transfer the jurisdiction of Co Rd 113 from the County to the Township of New Haven, seconded by Andrist. During discussion, Fahy-Gust asked when the address changes should go into effect, since she is getting questions from residents. Michael Sheehan said October 1st would be a good date to use. The motion carried 3-0.

Andrist moved to approve the Township Rd B (125th St NW) agreement, seconded by Hervey. During discussion, Kermit Christianson (11812 New Haven Road NW) asked about the location of the turn-around to get access to the property he owns. Michael Sheehan said he will have Scott Holmes and Dale Prestegard, from the County, review the turn-around location with him. The motion carried 3-0.

New Business

8. July 19 Community Planning Team (CPT) meeting recap: Thomforde attended the CPT meeting. He informed the group that a resolution had been passed and the road-closing gate on 125th Street has been removed. There was some discussion about connecting a new road between 8th Street SE and the Co Rd 5 extension. This would reduce traffic on New Haven Road and eliminate two Douglass trail crossings for those accessing the new Co Rd 5 extension from 8th Street SE. Further discussions might be warranted to start planning this route for future development.

9. July 27 Olmsted Co Township Officers Association (OCTOA) meeting recap:

Thomforde attended the OCTOA meeting in the Rochester Township garage.

The dog ordinance was once again discussed. Attorney Michael Couri was present and recommended that townships stay away from the taking of a dangerous dog until the legislature changes the statute.

The MAT District 1 meeting will be held in St. Charles on September 10.

The MAT state conference will be in Rochester on November 16-18. OCTOA will reimburse townships \$100 of the \$165 registration fee, in an effort to get as many township officers to attend as possible.

Dredging should begin on Lake Zumbro in 2019. It takes a lot of time to get the 18 required permits.

The November 21 OCTOA meeting will be at the New Haven Town Hall. Co-host Haverhill Township will provide the treats.

10. Treasurer's Report: Bob Figy presented a written treasurer's report detailing all bank accounts receipts and debits for July 2017. The July month-ending bank account balances were:

General Fund / Road and Bridge Account	\$12,697.75
Money Market Deposit Account (MMDA)	\$127,949.72
Cash Reserves in 1/2/3-year Laddered CDs	\$407,155.75
Total	\$547,803.22

Figy said this balance includes the first half year property tax payment of \$63,309.43.

Hervey moved to approve the Treasurer's Report, seconded by Andrist. The motion carried 3-0.

11. Review and Pay Bills:

Thomforde reviewed the current Schedule 1 report from CTAS (City and Township Accounting System) showing the balances in each of the different township fund accounts, which matches the total as shown the township bank accounts.

All claims received through August 7th were presented for payment consideration to the Board of Supervisors by the Clerk. Claims totaling \$8,659.70, plus payroll, were submitted for approval. The final payroll number for July, including PERA, was \$4,528.64.

Andrist made a motion to pay all bills, seconded by Hervey. The motion carried 3-0.

12. Road Maintenance Report – Mike Wood:

Mr. Wood reported they plan on beginning mowing everything clean. There hasn't been much road grading recently since they don't want to cut through the chloride.

Beyer pointed out the new road agreement now gives Mr. Wood until November 1 to complete the needed work on Co Rd 113 that the County will reimburse the township.

13. Planning & Zoning Report – Ann Fahy-Gust

Fahy-Gust reported:

- There have quite a few building permits, one split, and one CUP.
- Fahy-Gust presented the Finnegan rezoning resolution for signatures that was approved last month.
- The bank needs better copies of the driver's licenses for the check signers.
- Fahy-Gust received a letter from the Census Bureau, but is missing the material that needs to be filled out. Thomforde will give her the information that he has received and she can handle as needed.

14. Miscellaneous Mail Etc. – Clerk:

Received a notice that the State town aid will be \$3,974 in 2018. It was \$3,135 in 2017. This town aid is dedicated by a past resolution to road and bridge account, unless the Board of Supervisors would like to change it.

Beyer inspected the pea fields that were thought affected by spray near 110th Avenue. The township hadn't used any spray this year and it looks like the peas were affected by root rot due to compaction.

Beyer put the Keller Quarry sign back up after the wind blew it down.

A sales tax exemption form has been filed with Bluff Country Brine.

15. Adjournment: With no further business before the Board, Chair Beyer adjourned the meeting at about 7:23 PM.

Approved by the Board,
Date:

Attest,
Date:

Denny Beyer – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

New Haven Township

OLMSTED COUNTY, MINNESOTA — ESTABLISHED 1858
PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET
9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

Regular Monthly Town Board Meeting Minutes September 12, 2017

1. Call to Order: The Pledge of Allegiance was recited and a regular-monthly meeting of the New Haven Town Board was called to order at about 6:30 PM by Chair Denny Beyer. Quorum requirements were met with Supervisor Mary Andrist and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

2. Set Meeting Agenda and Order: Andrist moved to approve the agenda as printed, seconded by Hervey. The motion carried 3-0.

3. Comments from the Chair: Beyer commented that after all the hurricane devastation, we have many things to be thankful for.

4. County public hearing on revocation of Co Rd 113 and reversion to township:

Beyer temporarily recessed the regular Town Board meeting and turned the meeting over to Michael Sheehan, Olmsted County Public Works Director, to conduct the public hearing.

Michael Sheehan called the public hearing to order and gave some background for the revocation of Co Rd 113 and reversion to township. On August 8, the New Haven Township Board approved the jurisdictional transfer agreement with the County. On August 22, Olmsted County Board of Commissioners approved the same jurisdictional transfer agreement. The date of the transfer will be September 19, 2017, after the County Board adopts a resolution transferring jurisdiction of the road to the Township. Pursuant to Minn. Stat. § 163.11, Subd. 5a, the County Board is required to hold a public hearing in regard to revocation of any county road. The public hearing was scheduled to be held at this time, the Township officers were notified by certified mail, and it was publicly advertised on August 9, 2017. On August 22, the County Board assigned the responsibility to conduct the public hearing to Michael Sheehan, Director of Public Works, pursuant to Minn. Stat. § 394.26, Subd. 3a. Mr. Sheehan opened the public hearing for any comments or concerns from the public or Town Board.

A question was asked how the decision was made to transfer Co Rd 113 rather than other county roads? Mr. Sheehan responded that it was chosen after discussions with the Township and they thought Co Rd 113 was the fairest road to transfer in exchange for the transfer of 125th Street NW to the County. Co Rd 31 was considered but it includes bridge and has other grade issues. Mr. Sheehan was asked if the quality of service will remain same on the road? Mr. Sheehan says the Township does a good job maintaining their roads. Instead of no charge for road chloride, the Township has residents pay half of the cost for the first 300 feet, which was \$81 in 2017. Vince Fangman (11724 Co Rd 113 NW) asked why the phone company was locating and marking their lines near the culverts. Mr. Sheehan said the County agreed to pay the Township contractor to clean out the culverts as needed. Mr. Fangman also asked if the

township the Right-Of-Way (ROW) could be narrowed to 33 feet from 50 feet on some property he owns. Mr. Sheehan said that is a question the town board would have to address. A resident asked when the street addresses will change for mail delivery? Mr. Sheehan said the Planning Department staff has started the address changes, and is in the process of changing the street signs. Mr. Sheehan said the transfer of the road to the Township will occur officially on September 19, and he was told earlier in the day that the address changes had already been taken care of. A resident said his new mailbox post was loose. Mr. Sheehan said to give him the address and the County will fix it. A resident asked if the Township maintenance contractor could handle the extra road. Beyer responded saying this adds about an additional 2 miles, adjusting for the loss of part of 125th Street, and it shouldn't be a problem since many times he has to travel county roads to get to township roads. Mr. Sheehan asked three times if anyone else had any comments before closing the public hearing. No one came forward to speak. Mr. Sheehan then closed the public hearing. Mr. Sheehan said the Olmsted County Board is prepared to pass a resolution of revocation of county road status of Co Rd 113 and reversion to township, at the 3:00 PM County Board meeting on September 19, 2017.

Beyer reconvened the regular Town Board meeting.

5. Public Comment Time: No one from the public came forward to speak on items that were not otherwise included in this agenda.

6. Consent Agenda: Andrist moved to approve the August 8, 2017, regular Town Board meeting minutes as printed, seconded by Hervey. The motion carried 3-0.

Old Business

7. Co Rd 5 Connection / 125th Street construction and agreement:

Thomforde included in the handout packet a copy of the resolution the County Board adopted on August 22nd to temporarily take over jurisdiction of Town Road B / 125th Street NW.

Thomforde stated the County Board also adopted a resolution on September 5th renaming Town Road B to 125th Street NW, as specified in the agreement the between the Township and the County.

Mike Wood said the replacement culverts for 125th Street have been ordered. He will be installing these on a section of the road that will eventually be transferred back to the Township.

8. Co Rd 113 Jurisdiction transfer to Township agreement:

Thomforde included in the handout packet a copy of the resolution the County Board adopted on August 22nd to approve the agreement between the County and the Township to transfer jurisdiction of CR 113 to the Township.

Thomforde stated the County Board also adopted a resolution on September 5th renaming CR 113 to 100th Street NW and 110th Avenue NW, as specified in the agreement the between the Township and the County.

*New Business***9. New Haven Road traffic:**

Chair Beyer said he thought the New Haven Road traffic was an emergency situation. It is not very safe for anyone with one continuous cloud of the dust. Andrist said the road could be chlorided, but that will not stop the speeding or reduce the traffic, and if the road is closed, it will cure the whole problem. Jerry Berg (13040 New Haven Road) said closing the road to through traffic would solve the problem. He has seen Byron and Stewartville busses using the road, along with other busses and deliveries. Tammy Berg, Pine Island Public Schools Superintendent, said the school has communicated with busses that they should use the other route. A resident said coming home tonight she could not see the car in front of her, which means she could not see anyone coming at her, which is very dangerous. Tom Berg (13102 New Haven Road NW) said he has to cross the road to get to the other part of his farm. He tries to schedule work it times when it is not so busy, but the track and soccer kids use the road and they travel quite fast. Mr. Sheehan said the County did chloride 125th Street and it has helped the dust, but it won't help the speeds. Vince Fangman (11724 Co Rd 113) asked how he could get to his farm if the road is closed. Beyer said he could get to it through town. Mr. Fangman suggested chloriding and signage instead of closing the road. Carolyn Berg (13040 New Haven Road) said the deputy sheriff goes through there a lot, so they do have traffic control. She said they also chloride but it is not working and she would like to see the road closed. Ron Peterson-Rucker (11930 Co Rd 113) said they have different gravel on Co Rd 113 with chloride and they don't have a dust problem. Bill McNallan (12246 Co Rd 113) said he is against closing the road and thought the problem could be fixed with chloride. He thought when the new road was completed and paved, there would be 1/10th the traffic currently on New Haven Road. Tammy Berg-Beniak said the school would help with the cost if the Township decided to chloride the road, and requested that if the road is closed, she be given advance notice so she can notify the families. Dean Kukson (12883 New Haven Road) asked about signage if the road was closed. Signage would be added at both ends and any closing would be temporary. Mr. Sheehan added that the County would be willing to help share the cost of chloride if that was what the Town Board decided to do. Tom Berg added that chloriding the road isn't going to change the traffic, and until the new road is complete, the road could be closed. He said the traffic is very heavy after a game or event. Hervey asked if residents on the road would be receptive to closing the road on a trial basis and then later reopening. Tom Berg said he thought they would soon figure out the road was reopened and it wouldn't help much. Ann Fahy-Gust received an email from the Murches (13049 New Haven Road) that said they were not able to attend the meeting, but requested the road not be closed since it is the only way to get in and out from their home. It was pointed out that if the road was closed, they would still have access through Pine Island. Chair Beyer closed the meeting to further public comments.

The Town Board discussed road closing options. Andrist made a motion to close New Haven Road NW at 125th Street NW, seconded by Hervey. The motion passed with Andrist

voting aye, Hervey voting aye, and Beyer abstaining. Thomforde questioned if a resolution is required to close a road, and he will check into it. If a resolution is needed, a special town board meeting can be held to consider it. The road will not be physically closed for at least a week while the signage and gate are installed.

10. August 10 MAT District 1 meeting recap:

Thomforde attended the Minnesota Association of Townships (MAT) District 1 annual meeting in St. Charles.

149 township officers, 60 townships, and 8 counties attended the meeting.

Nate Redalen ran unopposed to be reelected as the District 1 representative. He was reelected by unanimous motion. Nate is the current MAT President.

We received a law book that includes all the Minnesota statutes relating to townships.

They discussed changes to the election laws and other changes that the legislature made during the last year.

11. Treasurer's Report: Bob Figy presented a written treasurer's report detailing all bank accounts receipts and debits for August 2017. The August month-ending bank account balances were:

General Fund / Road and Bridge Account	\$7,003.43
Money Market Deposit Account (MMDA)	\$126,096.49
Cash Reserves in 1/2/3-year Laddered CDs	\$407,928.68
Total	\$541,028.60

Hervey moved to approve the Treasurer's Report, seconded by Andrist. The motion carried 3-0.

12. Review and Pay Bills:

Thomforde reviewed the current Schedule 1 report from CTAS (City and Township Accounting System) showing the balances in each of the different township fund accounts, which matches the Treasurer's totals in the township bank accounts.

All claims received through September 11th were presented for payment consideration to the Board of Supervisors by the Clerk. Claims totaling \$13,164.61, plus payroll, were submitted for approval. The final payroll number for August, including PERA, was \$1,705.18.

Hervey made a motion to pay all bills, seconded by Andrist. The motion carried 3-0.

13. Water Cooler:

Beyer said the water cooler is leaking and the current water supplier does not want to fix it. He will check with Culligan to see if they can fix it, and supply water bottles when they service the water softener. Andrist moved to have Beyer make the decision how best to handle the bottled water, seconded by Hervey. Motion carried 3-0.

14. Road Maintenance Report – Mike Wood:

Mr. Wood reported completing mowing, including Co Rd 113. .

His goal is to get road rock and salt stockpiled for this winter. He plans to get a little more this year than last year.

Of the 13 culverts on Co Rd 113, 11 culverts need some work cleaning and repairing. The County will pay for the work done before November 1.

He doesn't want to put in the new culverts on 125th Street until the construction is done running over it to prevent damage to the new culverts.

His is going to trying to get the 88th Avenue ditch, near Pressnall, cleaned out.

He said he will install the signs and gate for closing New Haven Road.

There is some stuff the needs to be fixed on Mechanic Street in Genoa, and will be checked during road inspection.

It was agreed to do the fall road inspection on Friday September 15, beginning at 8:00 AM. (It was later rescheduled to September 22, to allow for posting the required 3-day notice of a meeting.)

15. Planning & Zoning Report – Ann Fahy-Gust

Fahy-Gust reported:

- There is an unpermitted septic system being installed in Douglas. She has sent a letter and tried to contact them with no success. This is a MPCA violation. We are going to have to get our own attorney to draw up legal proceedings.
- There is unpermitted construction taking place on a dwelling in Genoa. She had a cease-and-desist notice posted, which is being ignored.
- Issued permits for 2 homes, a garage, and a shed. Working on a split.
- The resolution for the second-dwelling CUP approved last month was signed.
- A zoning resolution to complete the RSD rezoning in Genoa was signed.
- Tom Lee (10544 105th Street) asked if he needed a public hearing for landing strip for an ultralight aircraft. Since it is a recreational aircraft, the Board didn't feel a hearing or permit is needed.
- Dan Jewell would like to rezone his 10 acres so it can be split into 2 parcels. A special meeting for a public hearing will be held September 26, at 6:30 PM.
- The Planning Advisory Commission met to review the land use plan and proposed changes. Fahy-Gust met with David Todd, Pine Island Administrator, to discuss the proposed changes. She wants to have some maps made to show the proposed boundaries, with overlays of existing and proposed orderly annexation agreements. Andrist moved to spend up to \$600 on maps, seconded by Hervey. The motion carried 3-0.

16. Miscellaneous Mail Etc. – Clerk:

Our attorneys send us a notice that they are raising their hourly rates slightly.

Received an insurance invoice from MATIT for our commercial package, which is due November 1. The check will be made out for the next meeting.

Ag Partners was contacted about prepaying propane for this winter, since we didn't receive any notice in the mail. They will give us a price \$1.25 per gallon if we prepay. Any unused amount is refunded at the end of the season. Beyer made a motion to prepay for a 1000 gallons of propane, seconded by Andrist. The motion carried 3-0.

Thomforde attended a Oronoco Town Board meeting to listen to a noxious weed presentation. They said mowing usually will not control wild parsnip, and spraying Escort can control it, but there will be complaints about spraying. Mike Wood said he won't do spraying and mowing multiple times can control it.

We received an updated copy of the election laws from the MN Secretary of State. It is a couple of inches thick if anyone wants to read it.

17. Adjournment: With no further business before the Board, Chair Beyer adjourned the meeting at about 8:31 PM.

Approved by the Board,
Date:

Attest,
Date:

Denny Beyer – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

New Haven Township

OLMSTED COUNTY, MINNESOTA — ESTABLISHED 1858
PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET
9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

Regular Monthly Town Board Meeting Minutes October 10, 2017

1. Call to Order: The Pledge of Allegiance was recited and a regular-monthly meeting of the New Haven Town Board was called to order at about 6:30 PM by Chair Denny Beyer. Quorum requirements were met with Supervisor Mary Andrist and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

2. Set Meeting Agenda and Order: Andrist moved to approve the agenda as printed, seconded by Hervey. The motion carried 3-0.

3. Comments from the Chair: Beyer commented on the passing of Robert (Bob) Lindahl. He was the clerk for the township for almost 30 years, from 1974 to 2003. He served the township in many other capacities over the years. A moment of silence was observed in his memory.

4. Public Comment Time:

Bonnie Tarara (13301 New Haven Rd) said she was concerned about the closing of New Haven Road. She lives on the road and there was a special meeting about closing the road of which she wasn't notified. She teaches at the school and with the road closed it is 3.5 miles to the school instead of 1 mile. She doesn't see the road as being dangerous since she only knows of one car driving in the ditch since the school opened.

Beyer responded that the gate on the road has not been closed at this time. People living on the road should be able to drive on road. Andrist added that every meeting is posted on the township website 3 days before a meeting. Also, email notification is available of all meeting agendas and website updates for those that wish to be notified.

5. Consent Agenda:

Andrist moved to approve the September 12, 2017, regular Town Board meeting minutes as printed, seconded by Hervey. The motion carried 3-0.

Andrist moved to approve the September 22, 2017 special Town Board meeting minutes as printed, seconded by Hervey. The motion carried 3-0.

Hervey moved to approve the September 26, 2017 public hearing minutes as printed, seconded by Andrist. The motion carried 3-0.

Old Business

6. Town Board review of New Haven Road NW road closing:

Clerk Thomforde reported gates and signs have been installed on New Haven Road. The Board had agreed not to close the gates until reviewing the current situation at this meeting. Thomforde presented a second traffic study done on October 5th at the intersection with 125th Street / Co Rd 5. After the signs and gate (still open) were installed, and the school sent out a

notification to families asking them to use Co Rd 5 to access the elementary school, traffic on New Haven Road has dropped significantly. Traffic on New Haven Road dropped during the 2-hour morning study period almost 90%, from 79 cars down to just 8 vehicles for the same time period. There are other busy times at noon, after school, and events at the soccer field. Hervey commented that we have tried several things and nothing has worked before installing the road-closing signs and gates. He said he sees no reason to close the gates at these traffic levels.

Sara Tiner (504 2nd Ave SE, Pine Island) asked if there is any precedent for closing a public road that has more cars on it than it should? Beyer responded it would be closed for safety, not because of the number of cars. She asked if there were other less drastic options that would be available? Hervey said we cannot lower the speed limits without state approval.

Clerk Thomforde presented a draft second resolution closing New Haven Road. In addition to the previously adopted resolution closing New Haven Road, this resolution includes a provision allowing the designated township road authority supervisor to open or close the gate, as warranted. Andrist made a motion to adopt the *Resolution #2017-15 Temporarily Closing New Haven Road NW North of the Intersection with 125th Street NW/ Co Rd 5 Extension*. The motion was seconded by Hervey. The motion carried 3-0.

New Business

7. Consider MNDOT request to lower speed limit on New Haven Road:

Clerk Thomforde pointed out there is a summary of the state laws on speed limits in the handout packet. The speed limit on New Haven Road is 55 MPH. Since there are no other options to lower the speed limit on New Haven Road, Thomforde recommended we request a MnDOT study to see if we can lower the speed limit on this section of road. The Board agreed that we should proceed with this request. Thomforde pointed out that there are three safety problems with the traffic on New Haven Road: 1) traffic volume; 2) traffic speeds; and 3) dust. If the speed limit could be reduced to 25-30 MPH, the safety issues would be greatly alleviated.

Clerk Thomforde also included in the handout packet a letter he wrote "To whom it may concern:" regarding traffic on New Haven Road. The letter documents how the Pine Island Public Schools and New Haven Town Board have worked together to solve problems ever since the school bond issue was passed. The letter was written to help clarify some of the facts.

8. Consider closing south end of 85th Avenue NW:

Clerk Thomforde presented a draft resolution closing south end of 85th Ave NW. The trail crossing is dangerous. The road is narrow and there is only one residence on the road. Thomforde said the Township either needs to spend money to upgrade the road or close it. Andrist said the road is too narrow for two cars to meet. Joel Friedrich (12314 85th Ave) said traffic on the road has increased a lot since the new road opened. His only request is that it be maintained for field access. The road would be minimum maintenance south of the Friedrich driveway, and not maintained during the winter months. Andrist read *Resolution #2017-16 Permanently Closing the South End of 85th Avenue NW*. Andrist made a motion to adopt the resolution, seconded by Beyer. The motion carried 3-0.

9. Sept 13 TCPA meeting recap – Thomforde:

Clerk Thomforde attended the Township Cooperative Planning Association (TCPA) meeting. This was the first meeting since June where a quorum has attended. The question came up how long blue prints should be held. Currently they have all the blue prints since the TCPA was formed, which is about 20 years, and they are running out of space. Thomforde asked how they handle cases where individuals don't get septic or building permits.

10. Sept 20 Community Planning Team (CPT) meeting recap – Thomforde:

Clerk Thomforde attended the monthly CPT meeting. The City of Pine Island is raising their levy next year by up to 21%, of which 13.5% of the increase is to finance debt. The new pool should be opening in 2019.

11. Sept 28 Olmsted Co Township Officers Association (OCTOA) meeting recap:

Clerk Thomforde attended the OCTOA meeting at the Byron Fire Hall. Roger Richardson was reelected secretary. Olmsted County is raising their levy next year by up to 7%. Information was received to obtain an ORI number to get a portion of money from traffic tickets issued in the township.

12. Treasurer's Report: Treasurer Figy presented a written treasurer's report detailing all bank accounts receipts and debits for September 2017. The September month-ending bank account balances were:

General Fund / Road and Bridge Account	\$4,895.01
Money Market Deposit Account (MMDA)	\$114,127.11
Cash Reserves in 1/2/3-year Laddered CDs	\$407,928.68
Total	\$526,950.80

There was one outstanding check at the end of September for \$300.

13. Review and Pay Bills:

Clerk Thomforde reviewed the current Schedule 1 report from CTAS (City and Township Accounting System) showing the balances in each of the different township fund accounts. Although the Road and Bridge fund currently is negative, receipts are expected before the end of the year to bring it back into the black.

All claims received through October 10th were presented for payment consideration to the Board of Supervisors. Claims totaling \$21,159.51, plus payroll, were submitted for approval. Included in the total was \$9,624.23 to Michael Wood for work on the old CR 113, which will be reimbursed by the County. The final payroll number for September, including PERA, was \$1,386.58.

Andrist made a motion to pay all bills, seconded by Beyer. The motion carried 3-0.

14. Road Maintenance Report – Mike Wood:

Mr. Wood reported he has been working on the old Co Rd 113. Some of the culverts were in worse shape than expected. He plans to finish up in the next few weeks.

Adding rock to New Haven Road before winter was discussed.

Ann Fahy-Gust will send a letter to James Fuchs on 85th Street requesting permission to cut the tree overhanging the road before it falls down.

15. Planning & Zoning Report – Ann Fahy-Gust

Fahy-Gust reported:

- Four permits for new houses were issued.
- There is one split in conversation.
- There has been a conversation with the County about doing a CUP review for 2nd dwellings to verify there are no density violations.
- There was a septic permit for the residence in Douglas issued through G-Cubed.
- There now is a building permit for the residence in Genoa.
- The previously approved resolution for rezoning Jewell’s property was signed and will be filed.

16. Miscellaneous Mail Etc. – Clerk:

Olmsted County officially transferred CR 113 to New Haven Township on September 19th. It has been renamed 100th Street and 110th Avenue. We have received a payment of \$17,500 for the first year on maintenance.

The township legal seminar is on October 14th at the New Haven Town Hall.

The County is looking at using electronic poll books and are looking for townships that would like to try them out at the township election next March. The County needs to know which townships would like to try them out before November 15th. This can be revisited at the November town board meeting.

The County has updated the subdivision ordinance.

The County is looking for volunteers on the County Board of Adjustment.

The MAT annual conference will be in Rochester on November 16-18.

Hervey attended a Rural Fire Association on October 9th. They appear to be pretty much on budget this year.

Beyer received the annual road mileage certification form from the County. Clerk Thomforde will follow up on this annual certification.

17. Adjournment: With no further business before the Board, Chair Beyer adjourned the meeting at about 7:45 PM.

Approved by the Board,
Date:

Attest,
Date:

Denny Beyer – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

New Haven Township

OLMSTED COUNTY, MINNESOTA — ESTABLISHED 1858
PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET
9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

Regular Monthly Town Board Meeting Minutes November 14, 2017

1. Call to Order: The Pledge of Allegiance was recited and a regular-monthly meeting of the New Haven Town Board was called to order at about 6:30 PM by Chair Denny Beyer. Quorum requirements were met with Supervisor Mary Andrist and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

2. Comments from the Chair: Beyer commented he was gone for 2 weeks but has noticed Mike Wood has made a lot of progress on road work.

3. Set Meeting Agenda and Order: Andrist moved to approve the agenda as printed with the modifications of moving the Planning & Zoning Report up front and adding a Public Comment Time, seconded by Hervey. The motion carried 3-0.

4. Planning & Zoning Report – Ann Fahy-Gust

Fahy-Gust reported:

- Two permits for new houses were issued last month.
- There is one split pending.
- There have been conversations on a couple Conditional Use Permits (CUPs).
- There was a concern expressed about an existing CUP, which has been resolved with a planned fence.
- Century Link has obtained a temporary construction permit for work in the road right of way (ROW), to be completed by February.
- We did get permission to from Fuchs to remove some trees overhanging the 85th Street.
- MN Department of Agriculture notified us that 1.9% of the wells tested in the township are high on nitrates. There are low interest loans available for upgrading wells and septic systems. She will put contact information on the website for anyone interested in more information on these loans.
- She has reviewed the two trial electronic poll roster options and told the County that as the head judge for the township election, she would be willing to try one of them, but not the other one.
- She has had some discussions with an owner of a commercial property in Douglas who is considering some type of community hall.
- She wrote a letter to a resident that was removing rock from the road asking them not to do that again and we received a money order for reimbursement for cost of the rock.

5. Public Comment Time:

Vince Fangman (11724 Co Rd 113 NW) had some concerns with the Finnegan Special District rezoning. He didn't receive a notification postcard until the day before the hearing. The postcard was dated June 30, postmarked July 6, and was not received until July 10. Mr. Fangman delivered a copy of an email to the Board with his concerns about the future development next to a property he owns.

6. Consent Agenda:

Andrist moved to approve the October 10, 2017, regular Town Board meeting minutes as printed, seconded by Hervey. The motion carried 3-0.

Old Business**7. Transfer of Co Rd 113 to Township update:**

Clerk Thomforde reported Mike Wood completed his planned work on the old CR 113 on the culverts and trees. Invoices have been forwarded to the County for reimbursement. The Township received the first annual payment for maintenance from the County. We should receive the second and final payment next year for maintenance of the road from the County.

Mike Wood reported he has finished all of the work except some trees, which will be handled later as needed.

8. Closing south end of 85th Avenue update:

Clerk Thomforde reported Mike Wood has completed his work taking out the culvert. Signs have been installed by the County indicating the dead end at the end of 85th Avenue and the minimum maintenance road.

9. Request to MNDOT to lower speed limit on New Haven Road:

Clerk Thomforde presented a draft resolution requesting MnDOT conduct an engineering/traffic study to determine if a 25 MPH speed limit is reasonable and safe for New Haven Road NW, commencing at the intersection with Co Rd 5 and continuing to the City of Pine Island. Hervey made a motion to adopt the *Resolution #2017-17 Requesting a MnDOT Speed Zone Study On New Haven Road NW North of the Intersection with Co Rd 5*. The motion was seconded by Andrist. The motion carried 3-0. Thomforde will send a copy to MnDOT.

New Business**10. Resolution designating polling place for 2018:**

Clerk Thomforde presented a draft resolution designating the Town Hall as the Township polling place for year 2018. There is a new state statute that requires this be done annually, not just when the polling place changes. Andrist made a motion to adopt the *Resolution #2017-18 Designating Polling Place*. The motion was seconded by Hervey. The motion carried 3-0.

11. Oct 14 Township Legal Seminar recap:

Beyer learned it is important that the township get and keep copies of the records for the cemeteries to make sure they are preserved.

Andrist said this is the best educational seminar we have each year. In parts of the state, they reported 2/3rds of the townships have to maintain the cemeteries. The money New Haven Township spends helping to maintain the cemeteries is well spent so that the township doesn't have to take over responsibility. The open meeting law was also reviewed at the seminar.

Clerk Thomforde reported the seminar clarified the open meeting law notification requirements. They also noted some annexation agreements are being modified by the magistrate judge, lowering payment to townships. This issue is now in court.

12. Oct 18 Community Planning Team (CPT) meeting recap:

Clerk Thomforde reported the Mayor and Superintendent were absent from the meeting. Thomforde informed the group about the signs and gate installed on New Haven Road, and that the gate can be closed as needed. He also informed them about the closing of the south end of 85th Avenue and the reasons for the closing.

13. Treasurer's Report: Treasurer Figy presented a written treasurer's report detailing all bank accounts receipts and debits for October 2017. The October month-ending bank account balances were:

General Fund / Road and Bridge Account	\$8,794.11
Money Market Deposit Account (MMDA)	\$108,678.29
Cash Reserves in 1/2/3-year Laddered CDs	\$408,194.24
Total	\$525,666.64

Andrist moved to approve the September Treasurer's report presented last month, and the October Treasurer's report, seconded by Hervey. The motion carried 3-0.

14. Review and Pay Bills:

All claims received through November 13th were presented for payment consideration to the Board of Supervisors. Claims totaling \$19,934.52, plus payroll, were submitted for approval. Included in the total was \$8,143.67 to Michael Wood for final work on the old CR 113 which will be reimbursed by the County according to the transfer agreement. The final payroll number for October, including PERA, was \$4,318.79.

Hervey made a motion to pay all bills, seconded by Andrist. The motion carried 3-0.

Clerk Thomforde reviewed the current Schedule 1 report from CTAS (City and Township Accounting System) showing the balances in each of the different township fund accounts. The Road and Bridge fund is currently back into the black. With the pending payments from the County for the 2nd half property taxes reimbursement for CR 113, all funds should be in the black at the end of the year and no fund-to-fund transfer authorizations will be needed.

15. Road Maintenance Report – Mike Wood:

Mr. Wood reported he has mixed up salt and rock for this winter.

He talked to the County about the east dead end turnaround on 125th Street. They said they will fix it up.

There are trees he needs to take down on 85th Street and at the intersection of 85th Street and 110th Avenue.

He will try to get to the culverts installed on 125th Street during the next week.

16. Miscellaneous Mail Etc. – Clerk:

The mileage certification has been filed with the County for 2017 – 31.23 miles.

The special assessment for fire service has been paid. It should be in the next property tax payment from the County and we can then issue a check to the Fire Association.

The Clerk received a map from the State to update the roads in the township. It will be updated and returned.

The flags and halyards have been replaced on the town hall flag poles.

The MAT annual conference will be in Rochester on November 16-18. Andrist and Thomforde are preregistered. We will get reimbursed \$100 for each attendee from the Olmsted County Township Officers Association (OCTOA).

There is an OCTOA meeting at our Town Hall on November 21.

There was a report about trees overhanging 105th Street near David Books. Pictures were taken and Beyer and Mike Wood checked it out. They didn't think any trimming was needed at this time.

17. Adjournment: With no further business before the Board, Chair Beyer adjourned the meeting at about 7:30 PM.

Approved by the Board,
Date:

Attest,
Date:

Denny Beyer – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

New Haven Township

OLMSTED COUNTY, MINNESOTA — ESTABLISHED 1858
PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET
9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

Regular Monthly Town Board Meeting Minutes December 12, 2017

- 1. Call to Order:** The Pledge of Allegiance was recited and a regular-monthly meeting of the New Haven Town Board was called to order at about 6:30 PM by Chair Denny Beyer. Quorum requirements were met with Supervisor Mary Andrist and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.
- 2. Set Meeting Agenda and Order:** Andrist moved to approve the agenda as printed, seconded by Hervey. The motion carried 3-0.
- 3. Comments from the Chair:** Beyer commented that we are almost done with the year and he is glad that all the road business is finally over with the County.
- 4. Public Comment Time:** No one from the public came forward to speak on items that were not otherwise included in this agenda.
- 5. Consent Agenda:**

Andrist moved to approve the November 14, 2017, regular Town Board meeting minutes as printed, seconded by Hervey. The motion carried 3-0.

Old Business

6. MnDOT request to lower speed limit on New Haven Road:

Clerk Thomforde reported that the request has been sent to MnDOT to conduct an engineering/traffic study to determine if a 25 MPH speed limit is reasonable and safe for New Haven Road NW. In the meantime, advisory speed signs (25 MPH) have been installed on each of the corner signs for the three corners on this section of road. Thomforde said he is hoping this will help keep the speeds down to a reasonable level.

New Business

7. March 2018 Election Calendar:

Clerk Thomforde presented a 2-page March 2018 Election Calendar summary. A notice of the candidacy filing period (January 2 - 16) has been published and posted. The Clerk's office will be open for filing on January 16 from 1-5 PM. Any ballot questions must be submitted to the County Election Auditor by December 29. We have no ballot questions this year. At the January regular Town Board meeting, resolutions will be adopted to appoint the election judges and the absentee ballot board.

8. November 16-18 MAT Annual Conference recap:

Andrist reported that the township will be reimbursed \$100 from OCTOA for each person attending the Minnesota Association of Townships (MAT) conference. The theme of the conference this year was sustainable water. The session on ditches was mostly on field ditches, and the session on septic systems was on large community systems, which we currently are not involved with providing.

Thomforde reported they talked about the salt from streets and water softeners polluting rivers and lakes, mostly in areas around the Twin Cities. Thomforde made contact with a sign company which we may use for quotes when replacing road signs. He also attended a CTAS training session by the State Auditor’s Office on budgeting. The dinner event had motivational speaker Dave Mona, describing some interesting stories from his career at WCCO and as a public relations consultant. The top item on the legislative agenda for MAT this year will be addressing annexation, which they feel is unfair to townships.

9. November 21 Olmsted Co Township Officers Association (OCTOA) meeting recap:

Beyer reported the meeting was held in our town hall. They discussed dangerous dogs, again. No real progress has been made on an agreement of responsibilities between the townships and the County.

Andrist reported we received a lot a comments about what a great town hall we have. Olmsted County reported that they are joining other counties suing opioid makers.

Thomforde added that applications were submitted at the meeting to receive reimbursement for attending the MAT Annual Conference.

10. Treasurer’s Report: Treasurer Figy presented a written treasurer’s report detailing all bank accounts receipts and debits for November 2017. The November month-ending bank account balances were:

General Fund / Road and Bridge Account	\$6,964.84
Money Market Deposit Account (MMDA)	\$91,710.49
Cash Reserves in 1/2/3-year Laddered CDs	\$408,969.13
Total	\$507,644.46

Figy informed the Board that since the end of November, receipts have been received from Olmsted County of \$53,380.57 for the 2nd half property taxes and \$17,767.90 for reimbursement to the township for work Mike Wood has performed on the old CR 113.

Hervey moved to approve the November Treasurer’s report, seconded by Andrist. The motion carried 3-0.

11. Review and Pay Bills:

Clerk Thomforde reviewed the current Schedule 1 report from CTAS (City and Township Accounting System) showing the balances in each of the different township fund accounts.

All claims received through December 11th were presented for payment consideration to the Board of Supervisors. Claims totaling \$13,378.47, plus payroll, were submitted for approval.

Included in the total was \$5,239 to Michael Wood for work replacing culverts on 125th Street. The final payroll number for November, including PERA, was \$1,275.34.

Beyer made a motion to pay all bills, seconded by Andrist. The motion carried 3-0.

12. Road Maintenance Report – Mike Wood:

Mike Wood reported the culverts were installed on 125th Street. Andrist commented that they look nice. Mr. Wood moved the extra dirt to where the west turnaround will be installed next year and widened out the road. He also did some road grading this month.

There are trees that he plans to take down on 85th Street and at the intersection of 85th Street and 110th Avenue. He would also like to clear out some trees on the corner of 85th Street near Denny's.

If the weather cooperates he plans to work on the cleaning out the ditch near Pressnall's.

Andrist reported that Goodhue County has been experimenting with recycled shingles mixed with road rock. The claim is it doesn't need to be bladed as often and helps control the dust.

13. Planning & Zoning Report – Ann Fahy-Gust

Planning & Zoning Administrator Ann Fahy-Gust reported:

- No building permits were issued last month.
- There is a variance public hearing on December 14. The variance is for an agricultural building on a lot-of-record which is less than agricultural size.
- There are E911 problems with the new addressing on former CR 113. She will check with the County to get this resolved.
- She will also check into updating MapQuest so that it doesn't show New Haven Road as preferred route to the new school instead of the new Co Rd 5.
- She has a signed agreement so Mr. Wood can remove some trees along 60th Avenue.
- There is one outstanding building permit that hasn't been paid, so she will be issuing a cease-and-desist order. The builder claims he is waiting for a construction loan.

14. Miscellaneous Mail Etc. – Clerk:

The payment for the fire service special assessment was received with the recent tax payment from the County. A check for the special assessment and penalty is being sent to the Rural Fire Association.

The township map updates were sent into the State, as they requested.

Two spare sets of replacement flags were ordered for the town hall.

The Minnesota State Auditor recently released the 2016 Minnesota Town Finances Report. Excerpts for townships in Olmsted County were presented to the Board and also placed on the Township website. Analysis shows that New Haven Township once again has the lowest tax levy mill rate and lowest taxes per capita in Olmsted County. New Haven Township also has

one of the highest total cash reserves and cash reserves per capita for any township in Olmsted County, and no debt.

The Township received a proposed tax statement for 2018, which is slightly lower than last year due to the lower assessed value for ag land.

The MATIT workers comp survey is due at the end of January. The Clerk will file.

15. Adjournment: With no further business before the Board, Chair Beyer adjourned the meeting at about 7:15 PM.

Approved by the Board,
Date:

Attest,
Date:

Denny Beyer – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk