

New Haven Township

OLMSTED COUNTY, MINNESOTA — EST. 1858

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Board of Audit Meeting February 13, 2018

The Town Board met as the Board of Audit to review the financial records for the year 2017 kept by Treasurer Bob Figy and Clerk Dale Thomforde. The Pledge of Allegiance was recited and the Board of Audit meeting of the New Haven Town Board was called to order at about 5:30 PM by Chair Denny Beyer. Quorum requirements were met with Supervisor Mary Andrist and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy and Clerk Dale Thomforde.

The Board agreed that an audit of random disbursements, a selection of a minimum of two claims from each month, would adequately represent the attention to detail and accounting practice for the township. Each disbursement was matched to the claim receipt, check number, amount, payee, and month.

MONTH	DISBURSEMENT 1	DISBURSEMENT 2
JANUARY	20313 ✓	3778 ✓
FEBRUARY	3787 ✓	3789 ✓
MARCH	3798 ✓	3801 ✓
APRIL	20328 ✓	3802 ✓
MAY	3819 ✓	3821 ✓ 3823 ✓
JUNE	3830 ✓ 3834 ✓	3831 ✓ 3840 ✓
JULY	20339 ✓	20341 ✓
AUGUST	3848 ✓	857 ✓ 3854 ✓
SEPTEMBER	3858 ✓	3859 ✓
OCTOBER	3871 ✓	3877 ✓
NOVEMBER	3882 ✓	875 ✓
DECEMBER	20360 ✓	20361 ✓ 878 ✓

No anomalies were noted and the records appeared to be in order. Clerk Thomforde stated that the CTAS (City and Township Accounting System) balances matched every month with the bank statements.

Beyer made a motion finding that the audit is complete and accurate, seconded by Andrist. The motion carried 3-0.

Chair Beyer adjourned the meeting at about 5:47 PM.

Approved by the Board,

Attest,

Date:

Date:

Denny Beyer – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk