

# *New Haven Township*

OLMSTED COUNTY, MINNESOTA — EST. 1858

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9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

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## **Town Board Special / Reorganization Meeting Minutes April 3, 2018**

**1. Call to Order:** The Pledge of Allegiance was recited and a special / reorganization meeting of the New Haven Town Board was called to order at about 6:30 PM by Chair Denny Beyer. Quorum requirements were met with Supervisor Mary Andrist and Supervisor Brian Hervey also present. Also in attendance were Treasurer Robert Figy, Planning and Zoning Administrator Ann Fahy-Gust, and Clerk Dale Thomforde.

**2. Set Order of Agenda:** Hervey moved to approve the agenda as printed, seconded by Andrist. The motion carried 3-0.

**3. Comments from the current Chair:** Beyer commented that it is winter again.

**4. Select Town Board Chair for the next year:** Brian Hervey nominated Mary Andrist for Town Board Chair, seconded by Denny Beyer. The motion carried 3-0. At this point, Mary Andrist took over as chair of the meeting.

**5. Recess Reorganization Meeting:** Andrist recessed the Reorganization meeting.

### **6. Interim Use Permit (IUP) Public Hearing:**

Andrist opened the public hearing and had Ann Fahy-Gust read the notice that had been published and mailed. Andrist asked if anyone would like to speak in favor of approving the IUP. Applicant Angela McGee (12030 County Road 5 NW) said she would like to see the IUP approved because it is her business. Andrist asked if anyone else would like to speak in favor of approving the IUP. Nobody came forward to speak. Andrist asked if anyone would like to speak against approving the IUP. Nobody came forward to speak. Fahy-Gust gave her recommendation to approve the IUP. A penalty fee has been paid for opening a business before the permit was approved. This was due to confusion with other public agencies. New Haven Zoning recommends approval of an interim conditional use permit for the following reasons: the home use is consistent with the requirements of Section 5.02; a child care facility would fit within the parameters outlined for a permitted use within the ordinances; a child care facility would enhance family life in New Haven Township; and there are other permitted child care facilities within the township.

Beyer moved to close the public hearing, seconded by Hervey. The motion carried 3-0.

Andrist commented that Ann's report was very thorough. Hervey moved to approve the IUP, seconded by Beyer. The motion carried 3-0.

Beyer moved to adjourn the public hearing, seconded by Hervey. The motion carried 3-0.

**7. Reconvene Reorganization Meeting:** Andrist reconvened the Reorganization meeting.

**8. Consent Agenda:** Hervey moved to approve the following:

- A. March 6 Regular Town Board meeting minutes
- B. March 13 Annual Town meeting minutes
- C. March 13 Canvassing Board meeting minutes

The motion was seconded by Beyer. The motion carried 3-0.

**9. Consider any urgent spring road concerns:** No urgent spring road concerns were raised. Due to the weather, the spring road inspection will be rescheduled at the next meeting.

**10. Additional Reorganization Items:**

*Select Vice-Chair to fill in when Chair is absent* – Denny Beyer nominated Brian Hervey for Vice-Chair under previous *Resolution Creating a Vice-Chair Position on the Town Board #2017-08*, seconded by Mary Andrist. The motion carried 3-0.

*Select Rural Fire District representative* – Andrist nominated Brian Hervey, seconded Beyer. The motion carried 3-0.

*Designate supervisors to fill duties/positions created by the Town Board* – Andrist made motion to nominate herself as the road authority to handle issues coming up between meetings and Denny Beyer as the building maintenance authority. The motion was seconded by Beyer. The motion carried 3-0.

*Adopt regular Town Board meeting schedule and cancellation dates* – Thomforde presented a proposed meeting calendar for the next year, continuing most regular monthly meetings on the second Tuesday of the month at 6:30 PM, with a backup cancellation date being the next Thursday. Beyer moved to approve the meeting calendar, seconded by Hervey. The motion carried 3-0.

*Approve cemetery contributions for 2018* – Andrist moved to continue to donate \$2,500 to each of the 3 cemeteries for maintenance and upkeep (\$7500 total). The motion was seconded by Hervey. The motion carried 3-0.

*Approve 4-H project for 2018* – Hervey moved to approve a donation of \$500 for voluntary roadside cleanup this year, seconded by Beyer. The motion carried 3-0.

*Reaffirm gopher bounty resolution* – Hervey moved to reaffirm *Resolution Reestablishing a Gopher Bounty #2017-09*, keeping the bounty at \$2.50 for pocket gophers and \$1.00 for striped gophers. The motion was seconded by Beyer. The motion carried 3-0.

*Designate an official newspaper(s)* – Beyer moved to continue using the Post Bulletin and Zumbrota News Record for legal publications, seconded by Andrist. The motion carried 3-0.

*Designate notice posting locations* – Beyer moved to continue posting on town hall door and township website, seconded by Hervey. The motion carried 3-0.

*Designate official bank as the town depository* – Beyer moved keep using Pine Island Bank, seconded by Hervey. The motion carried 3-0.

*Approve dust-mitigation chloride cost sharing plan for 2018* – Hervey moved continue with the current cost sharing (approximately 50%/50%) between township and patrons for first 300 ft – 600 ft for corner properties, and no private driveways. The motion was seconded by Beyer. The motion carried 3-0.

*Approve burning permit fee for the next year* – Hervey moved keep it at \$5 for an annual permit and free at meetings, seconded by Beyer. The motion carried 3-0.

*Adopt Township Officers compensation resolution* – Beyer made a motion to adopt the *Resolution Setting the Compensation and Reimbursement of Town Officers #2018-08*, which holds the same compensation rates as last year. Hervey seconded the motion. The motion carried 3-0.

*Set Planning and Zoning Administrator compensation* – Ann Fahy-Gust commented that she is happy with the current compensation rates. Andrist made a motion to continue the P&Z Administrator compensation at \$75 per meeting and \$22.50 per hour for hours outside of meetings. Hervey seconded the motion. The motion carried 3-0.

*Set Election Judge compensation* – Beyer made a motion to keep the Election Judge compensation at \$15 per hour. Hervey seconded the motion. The motion carried 3-0.

*Set Board of Adjustment compensation* – Hervey made a motion to continue the Board of Adjustment compensation at \$50 per meeting. Beyer seconded. The motion carried 3-0.

*Set Planning Advisory Commission compensation* – Beyer made a motion to continue the Planning Advisory Commission compensation at \$50 per meeting. Hervey seconded. The motion carried 3-0.

*Adopt fee schedule policy (copies, NSF checks, etc.)* – Thomforde presented a proposed fee schedule policy for copies of public records, NSF returned checks, lost check, etc. Beyer moved to approve the fee schedule policy with the addition of a fee of \$525 for a special Town Board meeting requested by a patron. Andrist seconded. The motion carried 3-0.

*Other miscellaneous reorganization items* – None.

**11. Adjournment:** With no further business on the agenda, Chair Andrist adjourned the meeting at about 6:52 PM.

Approved by the Board of Supervisors,

Attest,

Date:

Date:

Mary Andrist – Chair  
For the New Haven Town Board

Dale J. Thomforde  
New Haven Township Clerk