

New Haven Township

OLMSTED COUNTY, MINNESOTA — EST. 1858

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9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

Regular Monthly Town Board Meeting Minutes May 8, 2018

- 1. Call to Order:** The Pledge of Allegiance was recited and a regular-monthly meeting of the New Haven Town Board was called to order at about 6:30 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Denny Beyer and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.
- 2. Set Meeting Agenda and Order:** Andrist moved to approve the agenda as printed with the addition of road rock delivery at the front, seconded by Hervey. The motion carried 3-0.
- 3. Road Rock Delivery:** Mike Wood reported he talked to Ashley, the dispatcher at Bruening Rock Products, and she told him that they could deliver road rock to the Township sometime during the middle to end of July. This presents a problem since chloride for dust mitigation is usually applied in early June. Jim Zwiener from Bruening Rock Products was present and said he had recently talked to Ashley and thought they could deliver road rock to New Haven Township this week. They have been running 60-hour weeks trying to catch up with the amount of work they have this year. Mr. Zwiener suggested townships take rock quotes in February so they are ready to apply rock when road restrictions are removed. With 6 trucks running, Mr. Wood thought they could finish rocking the New Haven Township roads due for rock this year in 2-3 days. Andrist thanked Mr. Zwiener for coming to the meeting.
- 4. Comments from the Chair:** Andrist said we had a successful spring road inspection and thanked Hervey for providing the transportation and Mike Wood for monitoring the roads. She also thanked Thomforde for updating the website with Town Board meeting minutes going back to 2003.
- 5. Public Comment Time:** Sergeant Steve Kazeck, from the Olmsted County Sheriff's Department, was present to see if there were any Township issues that should to be addressed. There were none. Also, he had no issues that the Town Board needed to address.
- 6. Consent Agenda:**
 - Hervey moved to approve the April 10, 2018, Regular Town Board meeting minutes as printed, seconded by Beyer. The motion carried 3-0.
 - Hervey moved to approve the April 11, 2018, Board of Appeal and Equalization minutes as printed, seconded by Andrist. The motion carried 3-0.
 - Hervey moved to approve the April 26, 2018, Spring Road Inspection minutes as printed, seconded by Beyer. The motion carried 3-0.

Old Business

7. None:

New Business

8. Spring Road Inspection Action Items:

Mike Wood reviewed the roads that are due to be rocked this year.

The blacktop road repairs in Genoa have been completed.

Ann Fahy-Gust said she has sent out letters to all second-dwelling grandfathered trailer owners asking them let her know if any changes have been made. She will check further into the status of the trailer on 120th Street NW.

Christian Krueger had asked the Clerk if the Township would like to sell 68th Avenue NW. The Township doesn't own the street but only has an easement. Since there are two other landowners on that road, vacating the road probably is not feasible. It was suggested that he contact the Planning and Zoning Administrator if he would like to apply for a variance to add an addition to his house that is closer to the existing road than is normally permitted.

The remaining work detailed in the Road Inspection meeting minutes is approved for Mr. Wood to work on this summer.

9. Road Chloride Plan:

Fahy-Gust will mail postcard notices to 98 residents, including all of those residents along the former Co Rd 113.

Bluff Country Brine quoted \$1.12 per gallon for calcium chloride, and Northern Salt Inc quoted \$0.93 per gallon. It is estimated the County will be about \$0.97 per gallon. Hervey moved to accept all quotes and to leave it up to the Chair to determine which vendor to use based on delivery, seconded by Beyer. The motion carried 3-0.

It was decided to use the oak stakes again this year and Beyer and Thomforde will coordinate picking up stakes after chloride is applied.

Beyer moved to set the shared-cost price this year at \$81 for 300 feet of chloride, seconded by Hervey. The motion carried 3-0.

10. Review CD Investments:

The Clerk found that the Minnesota State Auditor has a township form for investments outside of a bank. The Chair signed the form and Cetera Investments will also sign the form, which needs to be renewed annually.

Thomforde recommended withdrawing the bank CD due a February 2020, and reinvesting the funds into a CD with Cetera Investments. This will more than double the interest rate, and earn more than an additional \$1,000 per year in interest for the Township. Beyer made a motion to adopt *Resolution Regarding 36-Month Certificate of Deposit #2018-09*. The motion was seconded by Hervey. The motion carried 3-0.

11. Review Hall Rental Rates:

A discussion was held on the current hall rental rates. Hervey made a motion to increase the non-resident and commercial rates to \$200, seconded by Beyer. The motion carried 3-0.

12. Quarry Lease, expires July 15, 2018:

John Allen has expressed an interest in using the pit for depositing clean fill. The accessible rock has been pretty much used up, and the last crushing by Braaten Sand and Gravel wasn't very good due to too much clay. We will invite John Allen to the next town board meeting to discuss further.

13. Treasurer's Report: Treasurer Figy presented a written treasurer's report detailing all receipts and debits for April 2018. The April month-ending bank account balances were:

Checking Account	\$6,100.90
Money Market Deposit Account (MMDA)	\$103,645.76
Pine Island Bank CDs	\$203,193.50
Cetera Investments CD	\$205,000.00
Total Balance	\$517,940.16

Hervey moved to approve the Treasurer's report, seconded by Beyer. The motion carried 3-0.

14. Review and Pay Bills:

Clerk Thomforde reviewed the current Schedule 1 report from CTAS (City and Township Accounting System) showing the balances in each of the different township funds. The month-ending total balance in all funds matches the above total balance in the Treasurer's report. The Clerk requested the Board authorize transfers to bring all funds into the black. Andrist moved to transfer \$7,500 to the Fire Fund from the General Fund, and to transfer \$7,500 to the Cemetery Fund from the General Fund, seconded by Beyer. The motion carried 3-0.

All claims received through May 8th were presented for payment consideration to the Board of Supervisors. Claims totaling \$11,262.02, plus payroll, were submitted for approval. This includes \$6,193 for road maintenance (snow removal, sanding, and grading) and \$2,820 for 2018 property taxes on the Township leased/rental property.

The final payroll number paid in April, including PERA (Minnesota Public Employees Retirement Association), was \$1,599.97. This number matches the cleared payroll checks in Treasurer's written report.

Beyer made a motion to pay all bills, seconded by Hervey. The motion carried 3-0.

15. Road Maintenance Report – Mike Wood:

Andrist thanked Mike Wood for bringing the road rock delivery schedule to her attention, and for his help on getting it resolved.

Thomforde reported the bus-stop-ahead signs have been installed on 105th Street NW. They were installed by the County for the Township.

The MnDOT speed study on New Haven Road was to be completed in 16 weeks, which is May 1. The Township has not heard of any results yet.

16. Planning & Zoning Report – Ann Fahy-Gust

Planning & Zoning Administrator Ann Fahy-Gust reported:

- There were six building permits, with 4 of them for new homes.
- There was one split, which will probably result in a new home.
- Setting a date to get the Planning Advisory Commission together. They will be setting a date for a public open house on the proposed land use plan.
- She talked to Ryan Kraft from the County Assessor’s Office. They will be eliminating the personal tax statement and will just have a real estate tax statement on the Township owned property.

17. Miscellaneous Mail Etc. – Clerk:

The Chair signed a claim for 398 striped gopher tails.

Received a check from the Byron Snow Bears for the grass drags. The temporary conditional use permit application was missing. Fahy-Gust will follow up.

The Township received thank you cards from Othello and St. Michaels Cemeteries for the contributions this year.

Ann Fahy-Gust plans to attend the Community Planning Team (CPT) meeting for the Township this month.

Town Board meeting minutes back to 2003 are now available on the website.

18. Adjournment: With no further business before the Board, Chair Andrist adjourned the meeting at about 7:51 PM.

Approved by the Board,
Date:

Attest,
Date:

Mary Andrist – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk