

New Haven Township

OLMSTED COUNTY, MINNESOTA — EST. 1858

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9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

Regular Monthly Town Board Meeting Minutes June 12, 2018

1. Call to Order: The Pledge of Allegiance was recited and a regular-monthly meeting of the New Haven Town Board was called to order at about 6:30 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Denny Beyer and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

2. Set Meeting Agenda and Order: Hervey moved to approve the agenda as printed, seconded by Beyer. The motion carried 3-0.

3. Comments from the Chair: Andrist said we had a successful chloride application on the day the contractor said they would do it. She thanked Ann Fahy-Gust for riding in the truck and Thomforde for picking up the stakes.

4. Public Comment Time: No one from the public came forward to speak on items that were not otherwise included in this agenda.

5. Consent Agenda:

Hervey moved to approve the May 8, 2018, Regular Town Board meeting minutes as printed, seconded by Andrist. The motion carried 2-0, with Beyer abstaining since he was not present at the meeting.

Old Business

6. Keller Quarry future use planning: The current lease with Braaten Sand and Gravel expires July 15, 2018. Bob Braaten from Braaten Sand and Gravel was present. The consensus of the Supervisors was that the good rock is pretty much used up and the pit can be filled in and reclaimed. Beyer made a motion to have a verbal agreement with Braaten that they can continue to dump clean fill in the pit and push it in to level it off, with the right for either party to terminate the agreement at any time, seconded by Andrist. The motion carried 3-0. Thomforde will send an invoice to Braaten Sand and Gravel for a refund of the remaining balance for prepaid rock crushing, which is believed to be \$7,707.31, since the remaining road rock in the pit is not suitable to apply on township roads.

7. Snow Bears Temporary CUP and Beverage Application: Byron Snow Bears again applied for a temporary CUP and beverage application for the grass drags this fall. Beyer moved to approve, seconded by Hervey. The motion carried 3-0.

8. Review Road Chloride Application:

Fahy-Gust reported that the chloride was applied on June 8th, as planned. There was some light rain, which was fine. Some stakes were far set back from the road, so they were hard

to locate. Some people thought the notification cards were sent too early and they forgot to purchase on the designated dates. Overall, the chloride program went well.

Thomforde provided a summary of the chloride applied. Total coverage was 24,650 feet, which is about 14% of the township roads. 70 patrons purchase chloride and 12 patrons purchased additional chloride beyond partially-subsidized 300 feet.

9. CD Investments Update: Treasurer Figy reported that the Pine Island Bank offered to match the interest rate from Cetera Investment Services if a current CD was left with them. This would raise the annual interest rate from 1.09% up to 2.7% for the remaining almost 2 years on the CD. This would also avoid the 6-month early withdrawal interest penalty. The Treasurer and Clerk recommended that the Township accept the Bank's offer and not transfer the money into a CD with Cetera at this time. Andrist made a motion to adopt *Resolution #2018-10 Rescinding Previous Resolution #2018-09*. The motion was seconded by Beyer. The motion carried 3-0.

New Business

10. Hidden Meadows RV Park additional signage:

Hidden Meadows approached Fahy-Gust about adding additional signage to make it easier for people to find their location. They were invited but did not show up at this town board meeting so the issue is tabled until later.

11. 88th Avenue bus turnaround and maintenance: Thomforde presented an email he received from Mark Karppi (9622 88th Ave NW) that they were informed the school bus driver won't turn around in Farrel Bruce's driveway any longer since the culvert in the driveway has a hole in it. Farrel Bruce (9520 88th Ave NW) was present and said he didn't want kids to have to walk from his driveway to the end of 88th Ave. Travis Bruce (9263 88th Ave NW) has a child that rides the school bus, and when he talked to the school they proposed picking up the kids at the intersection of Co Rd 105 and 88th Ave. He convinced them to pick up at Farrel's driveway. For safety, a solution where the bus can pickup kids near the south end of 88th Ave is desirable. A turnaround near the end of 88th Ave will be investigated. The previous plan to put a turnaround at Pressnall's driveway fell through. Thomforde will investigate with the County the legal location of the road and ROW. Further Town Board action was tabled until the next town board meeting.

12. Genoa blacktop repair: Andrist reported that an email was received from Nancy Busch (8522 Main St. Genoa) stating that after the blacktop repair a tractor drove over it and left tracks. That type of blacktop will migrate, and has healed some. The contractor said they would roller it out if we were dissatisfied. The rest of the blacktop repair looks good.

13. 110th Ave ROW dumping: Diane Brogan (8384 110th Ave NW) reported there were trees and concrete dumped in the road ROW on the Adrian Heublein property. Andrist asked Fahy-Gust to send a letter to them asking them to removed the material from the ROW.

14. Rural Fire District Association meeting recap: Hervey reported that at their quarterly meeting they approved paying for half of an AED (Automated External Defibrillator) machine. Hervey was reelected chair of the Association for another year. They will spend about \$36,000 this coming year for new suits that need to be replaced about every 10 years. There is about \$360,000 in the equipment fund which will be pretty much used up in the coming year to buy a new pumper.

15. May 9 TCPA meeting recap: Thomforde attended the May Township Cooperative Planning Association (TCPA) meeting. He learned that they might have a State Auditor issue if they have too much surplus in their account from building permits. They don't think there will be a problem until they get balance of over \$500,000, which could trigger an audit. The problem is that money comes in with the building permits and goes out at some later time for inspections. The thought is that it should roughly balance out by the end of the year. We can review where the Township is at the end of the year. TCPA believes their rent will increase at some point above the current \$3,000 per year which may use some of their surplus.

16. May 16 CPT meeting recap: Thomforde attended the Community Planning Team meeting and let them know that Ann Fahy-Gust will be attending future meetings. Thomforde requested that they let us know if there was any school bus issues in New Haven Township. David Todd talked about the potential ICE detention facility that was being considered for Elk Run. The City also has seen some interest for housing development near the new school.

17. May 24 OCTOA meeting recap: 2018 County road construction plan was received at the meeting. Also received a township and County bridge construction/repair plan prioritized list. Andrisc reported that the County said they still plan to continue Co Rd 5 from the new school to Hwy 52 in 2019-2020. The County Attorney talked about drug court. The County is trying to secure bonding for a mental health crisis center.

13. Treasurer's Report: Treasurer Figy presented a written treasurer's report detailing all receipts and debits for May 2018. The May month-ending bank account balances were:

Checking Account	\$12,300.52
Money Market Deposit Account (MMDA)	\$97,678.95
Pine Island Bank CDs	\$203,462.19
Cetera Investments CD	\$205,000.00
Total Balance	\$518,441.66

Hervey moved to approve the Treasurer's report, seconded by Beyer. The motion carried 3-0.

14. Review and Pay Bills:

Clerk Thomforde reviewed the current Schedule 1 report from CTAS (City and Township Accounting System) showing the balances in each of the different township funds. The month-ending total balance in all funds matches the above total balance in the Treasurer's report.

All claims received through June 12th were presented for payment consideration to the Board of Supervisors. Claims totaling \$61,481.91, plus payroll, were submitted for approval. This includes \$32,880 for road rock and \$15,400 for the Genoa blacktop repair.

The final payroll number paid in April, including PERA (Minnesota Public Employees Retirement Association), was \$1,599.97. This number matches the cleared payroll checks in Treasurer's written report.

Beyer made a motion to pay all bills, seconded by Hervey. The motion carried 3-0.

The Clerk requested the Board authorize a transfer from the Road Capital Reserve Fund pay for the Genoa blacktop repairs. Andrist made a motion to transfer \$15,400 to the Road Capital Reserve Fund from the Road and Bridge Fund, seconded by Beyer. The motion carried 3-0.

15. Road Maintenance Report – Mike Wood:

Mr. Wood reported that road rock was applied to the roads that were due for rock this year. Roads were bladed as needed.

He would like to start on cleaning some of the ditches and mowing, including mowing areas with wild parsnip.

Thomforde received a solicitation for spraying from Barth Construction. Mr. Wood recommended mowing twice to control the wild parsnip instead of spraying.

Fahy-Gust received a report on erosion of top soil near 115th St. NW. Mr. Wood will keep an eye on the culverts in the area.

Thomforde reported that we haven't heard from MnDOT about the speed study results on New Haven Road. This was supposed to be completed by May 1. He will contact them if we don't hear from them in the next couple of months.

16. Planning & Zoning Report – Ann Fahy-Gust

Ann Fahy-Gust recommended approving a Temporary CUP for another 2-day shooting event. Hervey moved to approve, seconded by Beyer. The motion carried 3-0. James Burke was present and reported that all the proceeds from the youth shooting event last year went be into scholarships for kids.

Planning & Zoning Administrator Ann Fahy-Gust reported:

- There were 2 building permits for new homes.
- There was one split completed.
- She sent a letter to an owner about a possible home business violation.
- There may be another CUP for a repair shop.
- A concern was raised about the road closing at the south end of 85th Ave. It was pointed out that there is currently only one road to the new school. The school currently has only one driveway, which provides access to the new Co Rd 5. In 2 years, Co Rd 5 will be completed which will provide a second access route and driveway to the school.

- A draft of the proposed land use plan information open-house handout was provided. She will have copies made and conduct 3 open-house meetings. The open-house have been advertised in the paper. Invitations will be sent to the City of Pine Island and the County.
- People are driving through the Co Rd 3 closed road construction. They need to follow the detours. The Township has posted the detour information from the County.

17. Miscellaneous Mail Etc. – Clerk:

The County road maintenance agreement for the next year was received. They are the backup to our contractor, if needed. Hervey moved to approve, seconded by Beyer. The motion carried 3-0.

We received a notice of the State Demographer on the township population. The population in April 2017 was 1224, with 481 households.

We received a quote from B&B Sand for materials which Mike Wood uses as needed for road repairs. Beyer moved to accept the quote, seconded by Hervey. The motion carried 3-0.

Received a note about election judge training. Training is required every 2 years. The Clerk will forward the information to all potential judges.

MAT Summer training is being held in Rochester on June 21, for interested township officers.

Annual meeting minutes have been added to the website so they now go back to 1999. Year-end financial summaries have been added to the website so they now go back to 1997. Town Board meeting minutes have been added to the website so they now go back to 2003. There are no plans to go back further with minutes or financial summaries, but they are available for review by contacting the Clerk.

18. Adjournment: With no further business before the Board, Chair Andrist adjourned the meeting at about 8:12 PM.

Approved by the Board,
Date:

Attest,
Date:

Mary Andrist – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of April, 2018 statement

6100.90

Income

Checking Account

S-5 Bldg & Burn Permits	5008.82
S-19 Bldg & Burn Permits	175.00
S-26 Chloride	1458.00
S-26 Chloride & Bldg Permits	6454.12
5-9 Online Banking Transfer From MMDA	6000.00
Interest	.67

Total Deposits

19096.61

Debits

3943 J2 Kruger LLC dba CMS (Insp Fee)	1380.42
3944 Absolute Pest Elimination (Pest Control)	40.00
3945 MN Dept of Labor & Industry (Bldg Permits)	388.50
3946 Mary Andrist (MAT Short Course)	50.00
3947 Michael Wood LLC (Snowplowing - Grading Sanding)	6193.00
3948 Hemann Grover & Co. LTD (Payroll)	105.00
20380 Wages	415.57
20381 Wages	502.22
20382 Wages	600.27
Rev Comm (Phone)	77.26
Olmsted County Property Tax	2820.00
POS Purchase USPS	35.00
GO Daddy	8.99
PERA MN	81.91
Culligan	41.70
People's Energy Co-op	157.15

Total Debits

12896.99

New Ending Balance of May, 2018 statement

12300.52

