

New Haven Township

OLMSTED COUNTY, MINNESOTA — EST. 1858

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9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

Regular Monthly Town Board Meeting Minutes August 7, 2018

1. Call to Order: The Pledge of Allegiance was recited and a regular-monthly meeting of the New Haven Town Board was called to order at about 6:30 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Denny Beyer and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

2. Set Meeting Agenda and Order: Hervey moved to approve the agenda as printed, seconded by Beyer. The motion carried 3-0.

3. Comments from the Chair: Andrist explained that the town board meeting was being held tonight due to the Primary Election next week on what would be the regular meeting date.

4. Public Comment Time: John Zemke (7703 100th Street NW) said he asked Ann Fahy-Gust if Kory Weis would rebuild the fence on the new building. Fahy-Gust said she hasn't received building plans yet, but it will be looked into later. Beyer asked Fahy-Gust if she had inspected the property. She said she has and the main new building will be on existing ground, with a lean-to extending out over fill. Andrist asked to have this item put on the agenda for a future meeting when plans are firmed up.

5. Consent Agenda:

Hervey moved to approve the July 10, 2018, Regular Town Board meeting minutes as printed, seconded by Beyer. The motion carried 3-0.

Old Business

6. 88th Avenue bus turnaround update: Mike Wood said his plan was to construct the turnaround this week on the Travis Bruce property, where he gave the Township easement.

7. 110th Ave ROW dumping: Fahy-Gust sent a letter to Adrian Heublein requesting that the materials dumped in the township road ROW be cleaned up due to the traffic safety hazard. Andrist said that if the materials (concrete and logs) were not removed by August 14, the township maintenance contractor should clean it up and the Township will bill him for the cleanup cost.

New Business

8. Primary Election planning:

Clerk Thomforde reviewed plans for the Primary Election on August 14th. The Board authorized Andrist to pick up food for lunch/dinner.

9. Resolution dedicating State Town Aid to R&B Fund: Clerk Thomforde presented a proposed resolution designating that the funds received for under the Minnesota Department of Revenue Town Aid should be designated to the Road and Bridge Fund to help pay for road maintenance. Beyer made a motion to adopt *Resolution Designating Minnesota Town Aid Funds #2018-13*, seconded by Hervey. The motion carried 3-0. The State Town Aid will be \$3,974 for 2018 and \$3,775 for 2019.

10. July 26 OCTOA meeting recap: Beyer reported the MAT District 1 meeting is on August 9 in Owatonna. Thomforde reported the County Sheriff was at the meeting but refused to perform his Youtube singing and dance routine for the group. A lot of County staff were absent due to the County Fair.

11. Treasurer's Report: Treasurer Figy presented a written treasurer's report detailing all receipts and debits for July 2018. The July month-ending bank account balances were:

Checking Account	\$6,627.20
Money Market Deposit Account (MMDA)	\$107,806.08
Pine Island Bank 2 CDs	\$203,726.92
Cetera Investments CD	\$205,000.00
Total Balance	\$523,160.20

Beyer moved to approve the Treasurer's report, seconded by Hervey. The motion carried 3-0.

12. Review and Pay Bills:

Thomforde presented a Schedule 1 report from CTAS showing a current Total Balance of all funds of \$523,160.20 on July 31, 2018.

All claims received through August 7th were presented for payment consideration to the Board of Supervisors. Claims totaling \$6,947.88, plus payroll, were submitted for approval. This includes \$4,739.50 for road grading and maintenance.

The final payroll number paid in June, including PERA (Minnesota Public Employees Retirement Association), was \$4,146.48. This number matches the cleared payroll checks in Treasurer's written report.

Hervey made a motion to pay all bills, seconded by Beyer. The motion carried 3-0.

13. Road Maintenance Report – Mike Wood:

Mr. Wood reported that they cleaned up some brush on 85th Street, with more to clean up in Devil's Kitchen.

He plans start mowing ditches and construct the 88th Ave turnaround this month.

Thomforde reported we haven't been reimbursed yet for the Braaten on the unused credit.

Thomforde reported that we haven't received any results from requested MnDOT speed zone study for New Haven Road. We did receive a satisfaction survey from MnDOT which Thomforde will fill out informing them about the late speed study.

No word from the County yet on the transfer of the remaining 125th Street back to the township. We need to talk to the County about the low areas of 125th Street. Both sides are higher than the road, and get snowed in. Andrist asked Fahy-Gust to see what she could find out on the situation.

14. Planning & Zoning Report – Ann Fahy-Gust

Planning & Zoning Administrator Ann Fahy-Gust reported:

- There was one variance for a larger shed (Kory Weis). She has been in conversation with the DNR about the expansion plans. Based on the preliminary plans, it is not an issue with the DNR.
- She did three building permits.
- Working on an Interim Use Permit (IUP) for a home business for the next meeting.
- Potential split coming up and there may be a request for access off the town hall drive.
- A letter is going out to Randy Struckman regarding a house trailer replacement without a permit for inspections. It is currently nonconforming which may create insurance problems for him.
- She has received more information regarding the Hoerle IUP event center application. It will require sprinklers. They are modifying their plans to not use the upper level. There was no permit to change a maintenance shed to a meeting hall. May need a special town board meeting to review the Township position.
- Set dates with the City of Pine Island to meet with Fahy-Gust and Chris Hawkins. She would like to have the Town Board adopt the proposed land use plan at the September regular Town Board meeting and submit to Olmsted County.
- Working on water / septic issues in Douglas. The problem house in Douglas is a HUD house and they don't have disclosure requirements.

19. Miscellaneous Mail Etc. – Clerk:

Dave Klann (7143 75th St NW) thanked the Town Board for the support. He requested the Township add a link to the Center Grove Cemetery website. Thomforde will add the link.

20. Adjournment: With no further business before the Board, Chair Andrist adjourned the meeting at about 7:28 PM.

Approved by the Board,
Date:

Attest,
Date:

Mary Andrist – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of June, 2018 statement

5454.30

Income Checking Acct

7-3 State of MN	202.50
7-11 online Banking Transfer From MMDA	22000.00
7-20 State of MN	2003.00
Interest	.80
6-30 Bldg Pmts - Hall Rent	887.22
7-11 Bldg Permit - CUP - Demo Permit	601.00

Total Deposits

25694.52

Debits

3959 N.H. Sodbusters % Joy Haul (Volunteer Services)	500.00
3964 Absolute Pest Elimination (Pest Control)	40.00
3965 J2 Kruger LLC dba CMS (Insp Fee)	1635.07
3966 Northern Salt Inc. (Chloride Application)	9782.28
3967 Fogarty's Outdoor Service LLC (Lawn Mowing)	200.00
3968 Hemann Grover & Co. LTD (Payroll)	105.00
3969 New-Record Zumbrota (MTg Notices)	73.20
3970 Mary Andrist (Summer MAT MTg)	60.00
3971 Ann-Fahy Gust (Cookies for Public MTg)	11.96
3972 Dale Thomforde (Fire Signs - Supplies, Mileage)	49.66
3973 Michael Wood LLC (Grading, Mowing POW Maint.)	6568.00
20386 Wages	207.79
20387 Wages	676.96
20388 Wages	663.19
20389 Wages 969.67 20390 Wages 851.66 20391 Wages	494.07
Safe Deposit Box 35.00 BevComm 77.22 IRS Tax Pymt	1318.14
Go-Daddy 8.99 PERA MN 108.14 PERA MN	175.00
Culligan	47.95
Peoples Energy Co-op	174.92
POS Purchase Wal-Mart	3.75

Total Debits

24521.62

New Ending Balance of July, 2018 statement

6627.20

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of June, 2018 statement

47699.42

Income

M M D A

7-5 Olmsted Co.	6452.74
7-10 Olmsted Co.	17500.00
Interest	45.92

Total Deposits

82108.66

Debits

7-11 Online Banking Transfer Out To Checking Acct	22000.00

Total Debits

22000.00

New Ending Balance of July, 2018 statement

107806.08