

New Haven Township

OLMSTED COUNTY, MINNESOTA — EST. 1858

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9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

Regular Monthly Town Board Meeting Minutes September 11, 2018

1. Call to Order: The Pledge of Allegiance was recited and a regular-monthly meeting of the New Haven Town Board was called to order at about 6:30 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Denny Beyer and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

2. Set Meeting Agenda and Order: Hervey moved to approve the agenda as printed, seconded by Beyer. The motion carried 3-0.

3. Comments from the Chair: Andrist said she is thankful that Co Rd 5 is open to the school. She is very thankful to the people that live in New Haven Township that put up with the construction, especially those that live on New Haven Road, 105th St., 110th Ave., and 125th St. She hopes that things are more pleasant for everyone now.

4. Keller Quarry:

On September 1, 2018, Braaten Sand and Gravel was sold to Chris DeCook's company, Olmsted Aggregate, Inc.

Chris DeCook was present at the meeting and introduced himself to the Board. He would like to continue dumping clean fill into Keller Quarry and pushing over the edge. He is willing to dump and fill in the pit as the Board wishes. Mr. DeCook asked about dumping stumps. Beyer said that stumps could be piled at the bottom and burned. Concrete needs to be recycled, and cannot be dumped. Mr. DeCook said he is Ok with others also dumping in the pit, but they would need to pay him if he was going to be pushing it over the edge, and he doesn't want to be responsible if they dump unacceptable materials.

Beyer said he would like to see the berms pushed back to reclaim the filled in areas. This would make it look better, and hay could possibly be planted in the reclaimed areas.

The Board had no issues with Olmsted Aggregate Inc. dumping clean fill, pushing the fill into the pit, and leveling out the filled in areas. Mr. DeCook will put together a draft proposed agreement that will hold the Township harmless.

A 2018 Material Price List was submitted by Mr. DeCook. Andrist moved to accept the quote pricelist from Olmsted Aggregate, seconded by Hervey. The motion carried 3-0.

5. Public Hearing – Brandon Mensing IUP:

Chair Andrist asked Fahy-Gust to read the published legal notice for the Interim Use Permit (IUP) public hearing.

Planning & Zoning Administrator Ann Fahy-Gust read the notice that was published in the paper. The notice stated the a public hearing would be held tonight regarding an IUP request from Brandon Mensing, 11645 75st Street NW. The purpose of the request is to establish a home business to do small engine repair.

Andrist opened the public hearing.

Andrist asked if anyone would like to speak in favor of the request. Brandon Mensing (11645 75th Street NW), applicant, apologized for starting his business without a permit. He talked to Olmsted County after talking to the State, and they incorrectly told him that he didn't need to do anything else. He has been repairing engines for about 10 years, and would like to continue that business. Andrist asked if anyone else would like to speak in favor of the request. No others came forward to speak in favor of the request.

Andrist asked twice if anyone would like to speak against the request. No one came forward to speak against of the request.

Andrist asked if anyone else would like to speak about the request. No one came forward to speak about the request.

Andrist asked Planning & Zoning Administrator Ann Fahy-Gust to give her recommendation. Fahy-Gust presented her recommendation which was summarized in a handout provided. She recommended that and IUP be approved with conditions.

Beyer moved to close the public hearing, seconded by Hervey. The motion carried 3-0.

Andrist said she didn't see any problems with the request and stated that family has always kept things neat, and it is away from other neighbors. Beyer made a motion to approve the IUP with the conditions as written by Fahy-Gust, seconded by Hervey. The motion carried 3-0.

6. Public Comment Time: Andrist welcomed Sergeant Steve Kazeck, from the Olmsted County Sheriff's Office who was checking in with the Township. No one from the public came forward to speak on items that were not otherwise included in this agenda.

7. Consent Agenda:

Hervey moved to approve the August 7, 2018, Regular Town Board meeting minutes as printed, seconded by Beyer. The motion carried 3-0.

Hervey moved to approve the August 21, 2018, Special Town Board meeting minutes as printed, seconded by Beyer. The motion carried 3-0.

Old Business

8. Hoerle Event Center IUP application: Fahy-Gust has had no further conversations with the Hoerles after the cease and desist orders were issued from both the building inspector and the Township Attorney. The Hoerles have been told that they can hold no future events since they are in violation of the zoning ordinance and building code ordinance. Fahy-Gust discussed the situation with a non-profit organization that had planned an event, and explained to them that

their insurance may not cover them if they hold their event at a non-permitted venue, and that the Township would not be liable.

9. 88th Avenue bus turnaround update: After the school bus tested it, Mr. Wood enlarged the turnaround. Andrist has reviewed the completed turnaround and said it is gorgeous and lovely. No complaints have been received.

10. 110th Ave ROW dumping: The chunks of wood and concrete dumped along side of the road in the Township right-of-way (ROW) has been cleaned up by the owner.

New Business

11. 125th Street turn back plans:

Thomforde reported all the Board members received a letter from the County that there will be a public hearing on the turn back 125th Street to the Township. The public hearing will be held during the October 9th Town Board meeting, and conducted by the County. There are some residents that have some concerns that have been told about the meeting. The Board of Supervisors plan to inspect the road during the fall road inspection. It was agreed to hold the road inspection on September 18, beginning at 8:00 AM.

Paul Altrichter (9309 125th Street NW) called Thomforde to ask how residents on the east section of 125th Street could pay to have their road blacktopped. A subordinate service district could be set up to assess the cost to the property owners along the road. It would probably required all three property owners to agree to pay for it. Thomforde recommended that Mr. Altrichter come to a Board meeting and discuss it with the Town Board.

The cut-off section of Co Rd 5 will become a private driveway for Fahy-Gust.

12. Primary Election recap:

Clerk Thomforde reported the following statistics for the Primary Election on August 14:

- There were 164 voters at the poll, and 6 absentee voters.
- 904 registered voters on 7 AM, with 2 new voter registrations on election day.
- There was a 19% turnout, which is pretty good for a primary.
- 7 election judges worked for full or partial shifts.

13. Propane prepay: Clerk Thomforde contacted Ag Partners since we did not receive a propane prepay offer yet this year. The application period had past, but they offered us the old price, which is cheaper than the current price. With 20 cents a gallon down, the price can be locked in at \$1.26 per gallon. Andrist moved approval of locking in 1,000 gallons at \$1.26 per gallon, with 20 cents a gallon down. The motion was seconded by Hervey. The motion carried 3-0.

14. Town Hall water softener / filter: Andrist checked with Superior about purchasing an iron filter. It was found 60-80 gallons are used per recharge which would require our septic holding tank to be pumped frequently. The Township will stick with Culligan exchange tanks for now.

15. Treasurer’s Report: Treasurer Figy presented a written treasurer’s report detailing all receipts and debits for August 2018. The August month-ending bank account balances were:

Checking Account	\$7,288.65
Money Market Deposit Account (MMDA)	\$102,458.81
Pine Island Bank 2 CDs	\$204,394.39
Cetera Investments CD	\$205,000.00
Total Balance	\$519,141.85

Beyer moved to approve the Treasurer’s report, seconded by Hervey. The motion carried 3-0.

Going forward, Thomforde will include the Treasurer’s report, along with the monthly meeting minutes, on the website.

16. Review and Pay Bills:

Thomforde presented a Schedule 1 report from CTAS showing a current Total Balance of all funds of \$519,141.85 on August 31, 2018.

Thomforde asked the Board to authorize a transfer of \$50,000 from the General Fund to the Road and Bridge Fund to cover anticipated expenses through the end of the year. Andrist so moved, seconded by Beyer. The motion carried 3-0.

All claims received through September 10th were presented for payment consideration to the Board of Supervisors. Claims totaling \$19,156.14, plus payroll, were submitted for approval. This includes \$13,780.06 for road grading, maintenance, construction of the 88th Ave turnaround.

The final payroll number paid in June, including PERA (Minnesota Public Employees Retirement Association), was \$1,437.02. This number matches the cleared payroll checks in Treasurer’s written report.

Hervey made a motion to pay all bills, seconded by Beyer. The motion carried 3-0.

17. Road Maintenance Report – Mike Wood:

Mr. Wood reported that he finished the 88th Ave turnaround.

Mowing was completed on September 10th.

He has a few ditches to clean out and some tree work to work on.

Thomforde contacted MnDOT about the New Haven Road speed study and they said it should be completed this fall.

18. Planning & Zoning Report – Ann Fahy-Gust

Planning & Zoning Administrator Ann Fahy-Gust reported:

- There were 5 permits; 3 ag permits and 2 splits for Tower Investments.
- One IUP was processed and addressed tonight.
- Received a letter from John Zemke regarding the Kory Weis IUP. Fahy-Gust believes the home business can grow under the terms of the IUP, but cannot grow to employ outside employees.

- Fahy-Gust and Chris Hawkins met with the City of Pine Island Mayor and City Administrator. They are in agreement with the proposed land use plan. They would like to have a joint meeting to discuss the proposed plans with City of Pine Island and the Township. The next step is to work on the annexation agreements, replacing the current agreements, including how roads will be handled.
- Fahy-Gust has a meeting coming up in the beginning October with Chris Priebe, from G-Cubed, and Olmsted County, to discuss the water / septic issues in Douglas and steps that need to be taken for grant funding.

19. Miscellaneous Mail Etc. – Clerk:

Thomforde will talk to Richard Pressnall about moving his large blue drop box and mailbox steel pipe. Mike Wood will check into purchasing swing-away mailbox posts, and installing them in as needed, similar to how Kalmar Township handles them. They run about \$75 to \$100 a post, with installation.

The County notified us of some forfeited land that are going up for auction. The Township can take over the parcels if they are used for a public purpose. There are two woodlot parcels in New Haven Township, of which, no public use is apparent.

Couri and Ruppe Law Firm are raising their rates from \$190 to \$200 per hour.

Received a bill from MATIT for insurance on the Town Hall for \$2564 for 2019.

Fahy-Gust received authorization from the Board to attend a land use planning training session, which has a tuition fee of \$150.

Thomforde will bill Mike Frost for the field drive culvert that was installed.

Fahy-Gust will bill the land owner the cost for the building inspectors to red-tag the building violation.

20. Adjournment: With no further business before the Board, Chair Andrist adjourned the meeting at about 8:00 PM.

Approved by the Board,
Date:

Attest,
Date:

Mary Andrist – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of July, 2018 statement 6627.20

Income Checking Account

8-6	Burn Permits - Bldg Permits - Variance Permit	902.22
8-8	Bldg Permit - Hall Rent	140.00
8-21	Hall Rent - Bldg Permit	560.71
8-22	Bldg Permit	1902.71
8-29	Ag Bldg Permits	50.00
8-8	Online Banking Transfer From MMDA	5500.00
	Interest	.71

Total Deposits 9056.35

Debits

3974	Michael Wood LLC (Grading - Row Maint)	4739.50
3975	Ja Kruger LLC dba CSM (Insp Fee)	879.00
3976	Hemann Grover & Co LTD (Payroll)	105.00
3977	Fogarty's Outdoor Service LLC (Lawn Mowing)	200.00
3978	David O'Brien (BOA Mtg)	100.00
3979	Craig Koop (BOA Mtg)	50.00
3980	Dale Thomforde (Office Supplies - Mileage)	56.64
3981	Ag Partners (Weed Killer)	432.00
3982	Rochester - Olmsted Planning Dept (Jan-June Planning Chg)	76.89
20392	Wages	252.79
20393	Wages	566.61
20394	Wages	525.22
	BevCom m	67.22
	POS Purchase USPS	10.00
	Go Daddy	8.99
	PERA	92.40
	Culligan	41.95
	People's Energy Co-op	190.69

Total Debits 8394.90

New Ending Balance of August, 2018 statement 7288.65

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of July, 2018 statement

107,806.08

Income

M M D A

8-21 Olmsted Co. Pymt	105.22
Interest	47.51

Total Deposits

152.73

Debits

8-8 online Banking Transfer out To Checking Acct	5500.00

Total Debits

5500.00

New Ending Balance of August, 2018 statement

102,458.81