

New Haven Township

OLMSTED COUNTY, MINNESOTA — EST. 1858

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9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

Regular Monthly Town Board Meeting Minutes November 13, 2018

1. Call to Order: The Pledge of Allegiance was recited and a regular-monthly meeting of the New Haven Town Board was called to order at about 6:30 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Denny Beyer and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

2. Set Meeting Agenda and Order: Hervey moved to approve the agenda as printed, seconded by Beyer. The motion carried 3-0.

3. Comments from the Chair: Chair Andrist recognized the two veterans on the Town Board, Supervisor Beyer and Treasurer Figy, and thanked them for their service.

4. Public Comment Time: No one from the public came forward to speak on items that were not otherwise included in this agenda.

5. Consent Agenda:

Hervey moved to approve the October 9, 2018, Regular Town Board meeting minutes as printed, seconded by Beyer. The motion carried 3-0.

Old Business

6. None

New Business

7. Tower property annexation:

Craig Britton, Pine Island City Engineer, was present and said the City of Pine Island received a petition from Elk Farm Four to annex almost 76 acres near the school. The City Council approved the annexation at their October meeting. There was some discrepancy in the calculation of the acreage due to the utility easement that was previously calculated wrong. Two checks totaling \$28,493.41 were presented to the Board as payment under the annexation agreement between the City and Township.

Hervey asked how the people will get to the new property? Mr. Britton said they don't have a formal development plan yet, they just have a conceptual layout was presented. Ann Fahy-Gust said she has been discussing roads with Mayor Rod Steele regarding a new annexation agreement. They don't have any plan for the roads at this time but will be working on it.

8. Cropland 3-year Lease Bid Notice:

Clerk Thomforde reported the 3-year cropland lease expires at the end of this year. A draft notice was presented to the Board with a proposal to open bids for a new 3-year cropland lease at the December Regular Town Board meeting. Thomforde will publish and post the notice, and mail copies of the notice to the last couple of renters.

9. November 6 General Election recap: Clerk Thomforde reported there were 730 voters at the poll in the Township, with 913 registered voters at 7:00 AM. There were an additional 75 absentee ballots cast through the County. This results in a 77.2% turnout. Olmsted County had a total of 71,592 voters, for a turnout of 78.7% in the 84 precincts in the County. Fahy-Gust asked if we could use more election judges, so more judges could work shifts instead of the whole day. Fahy-Gust said she might know a few people that would be interested in serving as election judges for future elections.

10. CD reinvestment resolution: Treasurer Figy reported that the Township has a CD through Cetera Investments coming due on November 23. If the Pine Island Bank will match the interest rate available through Cetera Investments, he proposed that the funds be invested there. Figy has contacted the Bank to see if they want to match the Cetera interest rate for a 2-year CD. The Board agreed to go with the Pine Island Bank if they will match the Cetera Investments interest rate on a 2-year CD. Andrist made a motion to adopt *Resolution Regarding Certificate of Deposit Investments #2018-14*, seconded by Beyer. The motion carried 3-0.

11. October 13 Legal Seminar recap: Andrist asked at the seminar if the Township needs a hold-harmless agreement with the 4H group doing cleanup work for the Township. The attorneys said that if they don't have their own insurance, it would be a good idea to get a hold-harmless agreement. Thomforde reported that about 25 township officers attended the Legal Seminar, once again held at the New Haven Town Hall. Couri and Ruppe represent about 230 township in the state. They talked about road vacations and paving. Ordinance requirements and annexation payments were also discussed.

12. Treasurer's Report: Treasurer Figy presented a written treasurer's report detailing all receipts and debits for October 2018. The October month-ending bank account balances were:

Checking Account	\$8,190.19
Money Market Deposit Account (MMDA)	\$79,524.94
Pine Island Bank 2 CDs	\$204,662.72
Cetera Investments CD	\$205,000.00
Total Balance	\$497,377.85

Hervey moved to approve the Treasurer's report, seconded by Beyer. The motion carried 3-0.

13. Review and Pay Bills:

Thomforde presented a Schedule 1 report from CTAS showing a current Total Balance of all funds of \$497,377.85 on October 30, 2018, matching the Treasurer's report. All funds now have positive balances after the transfer authorized by the Board last month.

All claims received through November 13th were presented for payment consideration to the Board of Supervisors. Claims totaling \$6,652.15, plus payroll, were submitted for approval. This includes \$2,865.00 for road grading, sanding, and installing markers on 125th Street.

The final payroll number paid in October, including PERA (Minnesota Public Employees Retirement Association), was \$4,115.04. This number matches the cleared payroll checks in Treasurer's written report.

Beyer made a motion to pay all bills, seconded by Hervey. The motion carried 3-0.

14. Road Maintenance Report – Mike Wood:

Mr. Wood reported that they have finished installing delineators on 125th Street so the road can be located by cars and snowplows when snow covered.

He plans to do some additional road blading, if the weather cooperates.

The Board discussed purchasing swing-away mail box posts. They make snowplowing easier and faster. Hervey moved to give Andrisc authority to authorize the purchase swing-away posts, seconded by Beyer. The motion carried 3-0. The swing-away posts will be installed on township roads as needed, at no charge to the residents, to assist road maintenance and for safety.

Thomforde received an email with concerns about the intersections of 117th Street with Co Rd 31 and New Haven Road. The lip at the intersection with Co Rd 31 is a result of the County grading their road and Mr. Wood has complained to them, with no improvement. The intersection at New Haven Road needs to be narrowed up since it has been widened out over time by vehicles cutting the corners, resulting in potholes. This can be reviewed next spring on the road inspection.

15. Planning & Zoning Report – Ann Fahy-Gust

Planning & Zoning Administrator Ann Fahy-Gust reported:

- This month, there were 3 permits, no variances, one split, and not CUPs (Conditional Use Permits).
- She requested the Town Board approve the draft land-use plan in principal and annexation agreement, including how roads would be handled. This will make it clearer to land owners and developers the direction the Town Board is taking. The Board approved 3-0.
- She met with Chris Pribbe, County representatives, and a person that does applications for grants, regarding sewer and water in Douglas. Grant funding has run out at this time. Grant funding, when available, can be used to hold meetings and to help set up shared wells and septic systems. Fahy-Gust said in January she would like to contact the residents involved to start a conversation.

- The temporary sand mine along Co Rd 3 infringed on the County ROW (Right Of Way) and is a danger. She will be sending a letter to Don Weis letting him know that this must be fixed, or it will be filled in and he will be charged costs and fined.
- Hoerle's held another wedding event, in violation of the Township ordinances. He doesn't meeting the building code requirements and doesn't have a CUP (Conditional Use Permit). The Township attorney will be contacted to see how the Township should proceed.

16. Miscellaneous Mail Etc. – Clerk:

Road rock has been seen leaving the Keller Quarry. Thomforde will contact DeCook to check into royalty payments.

17. Adjournment: With no further business before the Board, Chair Andrist adjourned the meeting at about 7:45 PM.

Approved by the Board,
Date:

Attest,
Date:

Mary Andrist – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of September, 2018 statement

12873.68

Income

Checking Acct.

10-2-18 Michael Frost (Culvert)	638.50
10-12-18 Laura Grant (Hall Rent)	75.00
10-20-18 Lynn Hoffman (Hall Rent)	75.00
William McNellan (Land Split)	525.00
10-27-18 Jabe Repair (Bldg Permit)	783.51
Donald Hoerle (Cease & desist order)	71.76
10-10-18 (Online Banking Transfer in from MMDA)	8000.00
10-31-18 State of MN	1975.11
10-31-18 Interest	.99

Total Deposits

12144.87

Debits

3987 Ginger Carson (Election Judge)	202.50
3996 J Krager dba CMS (Inst Fee)	1452.92
3997 Couri & Ruppe PLLP (Professional Services) - Hoerle	190.00
3998 Hemann Grover & Co. LTD (Payroll)	105.00
3999 MATIT (Comm Pkg Premium)	2569.00
4000 MN Dept of Labor & Industry (Bldg Surcharge Conf)	340.60
4001 Michael Wood LLC (Moving - Grading - Mix Salt)	4550.00
4002 Northern Salt Inc (Road Salt)	1297.67
4003 Olmsted Co. Public Works (88 Ave Culvert)	605.50
4004 Brian Hervey - (Mileage - Road Insp)	17.44
4005 Dale Thomforde - (Mileage)	59.41
20401 Wages	277.05
20402 Wages	921.54
20403 Wages	479.67
20404 Wages	900.41
20405 Wages	720.64
20406 Wages	549.48
Bevcomm 77.37 IASTax Pymt 1102.98 Go Daddy 8.99	
PERA 78.23 PERA 188.00 Culligan 39.95	
Peoples Energy Coop 108.99	

Total Debits

16848.36

New Ending Balance of October, 2018 statement

8190.19

