

# *New Haven Township*

OLMSTED COUNTY, MINNESOTA — EST. 1858

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## **Town Board Special/Reorganization Meeting Minutes April 2, 2019**

**1. Call to Order:** The Pledge of Allegiance was recited and a special/reorganization meeting of the New Haven Town Board was called to order at about 6:30 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Denny Beyer and Supervisor Brian Hervey also present. Also in attendance were Treasurer Robert Figy, Planning and Zoning Administrator Ann Fahy-Gust, and Clerk Dale Thomforde.

**2. Set Order of Agenda:** Beyer moved to approve the agenda as printed, seconded by Hervey. The motion carried 3-0.

**3. Comments from the current Chair:** Andrist commented that the Township is in excellent financial condition with the lowest levy in the County, and the Board's efforts will keep it that way.

**4. Select Town Board Chair for the next year:** Beyer moved to have Mary Andrist be the Town Board Chair, seconded by Hervey. The motion carried 3-0.

### **5. Consent Agenda:**

Hervey moved to approve the March 5, 2019, Regular Town Board meeting minutes as printed, seconded by Beyer. The motion carried 3-0.

Hervey moved to approve the March 12, 2019, Annual Town meeting minutes as printed, seconded by Beyer. The motion carried 3-0.

Hervey moved to approve the March 12, 2019, Canvassing Board meeting minutes as printed, seconded by Andrist. The motion carried 3-0.

**6. Consider any urgent spring road concerns:** Beyer raised a concern about the pond just east of 6434 85th St NW. The culvert is plugged and the pond is up to the road softening the shoulder. Mr. Wood knows about it and a couple of warning cones were set out. This will be checked into further.

### **7. Additional Reorganization Items:**

*Select Vice-Chair to fill in when Chair is absent under Resolution #2017-08* – Hervey nominated Denny Beyer for Vice-Chair under previous *Resolution Creating a Vice-Chair Position on the Town Board #2017-08*, seconded by Andrist. The motion carried 3-0.

*Select Rural Fire District representative* – Andrist nominated Brian Hervey, seconded Beyer. The motion carried 3-0.

*Designate supervisors to fill duties/positions created by the Town Board* – It was agreed to not make any changes to the current duties/positions created by the Town Board. Andrist will

continue as the road authority to handle issues coming up between meetings and Beyer will continue as the building maintenance authority.

*Adopt regular Town Board meeting schedule and cancellation dates* – Thomforde presented a proposed meeting calendar for the next year, continuing most regular monthly meetings on the second Tuesday of the month at 6:30 PM, with a backup cancellation date being the next Thursday. Beyer moved to adopt the meeting calendar, seconded by Hervey. The motion carried 3-0.

*Approve cemetery appropriations for 2019* – Andrist moved to continue to donate \$2,500 to each of the 3 cemeteries for maintenance and upkeep (\$7500 total). The motion was seconded by Beyer. The motion carried 3-0.

*Approve 4-H project for 2019* – Hervey moved to approve a donation of \$500 for cleanup of the cemeteries this year, seconded by Beyer. The motion carried 3-0.

*Reaffirm gopher bounty resolution* – Andrist moved to reaffirm *Resolution Reestablishing a Gopher Bounty #2017-09*, keeping the bounty at \$2.50 for pocket gophers and \$1.00 for striped gophers. The motion was seconded by Hervey. The motion carried 3-0.

*Designate an official newspaper(s)* – Hervey moved to continue using the Post Bulletin and Zumbrota News Record for legal publications, seconded by Andrist. The motion carried 3-0.

*Designate notice posting location(s)* – Hervey moved to continue posting on town hall door and township website, seconded by Andrist. The motion carried 3-0.

*Designate official bank as the town depository* – Beyer moved keep using Pine Island Bank, seconded by Andrist. The motion carried 3-0.

*Approve dust-mitigation chloride cost sharing plan for 2019* – Beyer moved continue with the current cost sharing (approximately 50%/50%) between township and patrons for first 300 ft – 600 ft for corner properties, and no private driveways. The motion was seconded by Hervey. The motion carried 3-0.

*Approve burning permit fee for the next year* – Andrist moved keep it at \$5 for an annual permit and free at meetings, seconded by Hervey. The motion carried 3-0.

*Adopt Township Officers compensation resolution* – Andrist made a motion to adopt the *Resolution Setting the Compensation and Reimbursement of Town Officers #2019-05*, which holds the same compensation rates as last year. Beyer seconded the motion. The motion carried 3-0.

*Set Planning and Zoning Administrator compensation* – Ann Fahy-Gust commented that she is happy with the current compensation rates. Beyer made a motion to continue the P&Z Administrator compensation rates (\$75 per meeting and \$22.50 per hour for hours outside of meetings). Hervey seconded the motion. The motion carried 3-0.

*Set Election Judge compensation* – Hervey made a motion to keep the Election Judge compensation at \$15 per hour. Beyer seconded the motion. The motion carried 3-0.

*Review Board of Adjustment appointments and set compensation* – Fahy-Gust said the Board of Adjustment and Planning Advisory Commission will be meeting on April 10, and any new appointments will be ready for a following Town Board meeting. Andrist made a motion to continue the Board of Adjustment compensation at \$50 per meeting. Hervey seconded the motion. The motion carried 3-0.

*Review Planning Advisory Commission appointments and set compensation* – Fahy-Gust said there are no member changes in the Planning Advisory Commission. They are all willing to serve again, but may rotate the chair position. Andrist made a motion to continue the Planning Advisory Commission compensation at \$50 per meeting. Beyer seconded the motion. The motion carried 3-0.

*Adopt fee schedule policy (copies, NSF checks, etc.)* – Thomforde presented a fee policy for copies of public records, NSF returned checks, lost check, etc., which is unchanged from last year. Hervey moved to adopt the fee schedule policy, seconded by Beyer. The motion carried 3-0.

*Other miscellaneous reorganization items* – None.

**8. Adjournment:** With no further business on the agenda, Chair Andrist adjourned the meeting at about 6:45 PM.

Approved by the Board,

Attest,

Date:

Date:

Mary Andrist – Chair  
For the New Haven Town Board

Dale J. Thomforde  
New Haven Township Clerk