

New Haven Township

OLMSTED COUNTY, MINNESOTA — EST. 1858

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9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

Regular Monthly Town Board Meeting Minutes May 14, 2019

- 1. Call to Order:** The Pledge of Allegiance was recited and a regular-monthly meeting of the New Haven Town Board was called to order at 6:30 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Brian Hervey and Supervisor Denny Beyer also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.
- 2. Set Meeting Agenda and Order:** Hervey moved to approve the agenda as printed, seconded by Beyer. The motion carried 3-0.
- 3. Comments from the Chair:** Chair Andrist commented that the biggest concern in the Township is the roads, and they are looking good. The weather has been cooperating.
- 4. Public Comment Time:** No one from the public came forward to speak on items that were not otherwise included on the agenda.
- 5. Consent Agenda:** Beyer moved to approve the consent agenda including:
 - A. April 9 Regular Town Board meeting minutes
 - B. April 17 Board of Appeal and Equalization minutes
 - C. April 20 Spring Road Inspection minutesThe motion was seconded by Andrist. The motion carried 3-0.

Old Business

6. State building code ordinance:

Ann Fahy-Gust stated that the proposed ordinance from Olmsted County for the Township to adopt the Minnesota State Building Code is not necessary since it has already been taken care of at the State level by CMS. CMS is the contractor that does building inspections for the Township.

New Business

7. Spring Road Inspection Action Items:

Beyer suggested that the west 125th Street NW dead end ditches should be cleaned out, the road narrowed up, and the turnaround improved. It looked like the property at 9955 125 St NW is putting a new driveway to the horse arena, and the ditch currently is not deep enough to install a culvert. The Board agreed the work on the west 125th Street NW dead end needs to be done.

Thomforde contacted the County to find out where the Right of Way (ROW) is at the west turnaround on 125th Street NW. The County surveyor has marked the corners of the ROW, which appears to leave room west to the end-of-road signs to run the drainage away from the

turnaround. Permanent ROW markers probably should be installed on the corners to eliminate confusion in the future where the Township ROW ends.

A bridge report has been received from the County. The Township bridges are in good shape. A couple of them have small trees in the outlets that should be taken out before they become a problem. Thomforde will get the information to Mr. Wood.

Mr. Wood said Bruening Rock is anxious to get going on spreading road rock, starting next week. Plans are to apply rock on 110th Ave (former Co Rd 113), 117th St, 91st St, 85th St, 110th Ave spot rock, 105th St,. 105th St needs rocking again this year, even though it was rocked last year, due to all the traffic from the road construction detour. Some tiling will be done on soft spots. 75th St will be rocked again this year, due to the poor rock used two years ago. Andrist said the UPM patches in Genoa may heal after the road heats up this summer.

8. New Haven Road shared road discussion:

Fahy-Gust said that as part of the land use plan, they will discuss with the City of Pine Island on how to handle the shared road portion of New Haven Road north of County Road 5. Beyer stated that the developer of the property should be responsible for improving the road. Fahy-Gust will set up a meeting with the Mayor to discuss the plan. Beyer suggested that a Supervisor, probably the road Supervisor or Chair, should be involved in the discussions at some point. Traffic on New Haven Road may become quite heavy once the Co Rd 5 connection to Hwy 52 is completed in 2020.

9. Keller Quarry royalties plan:

Chris DeCook (Owner) and Michael Reiter (General Manager) were present at the meeting. They were asked if they would like to pay the royalties for the crushed rock pile in the Keller Quarry with a one-time payment, and estimate when the crushed rock would be removed out of the quarry. They had an engineering firm estimate the size of the pile of crushed rock and it came to 2,192 cubic yards. Chris DeCook said they would cut a check for the entire pile, at \$0.75 per cubic yard, and move it out by the end of the summer. The Board agreed to the plan. They asked if they could put some rock on the path for dumping behind the town hall so it doesn't track to much mud as the fill in the pit. They Board agreed that would be fine.

10. Mailbox swing-away post policy:

Thomforde drafted a swing-away mail post policy for consideration. Fahy-Gust said that swing-away mail post posts were mandated for new houses in the amendment to the building permit. Mike Wood said it would be nice to go into some roads and replace the posts to make it easier to snowplow. Beyer proposed letting Mike Wood replace a number of mailboxes each year, as needed. Thomforde will update the proposed policy and bring it back to the Board next month for consideration.

11. Road chloride plan:

Thomforde received a quote from Northern Salt Inc. for \$0.96 per gallon for 38% calcium chloride, up from \$0.93 last year. Fahy-Gust is available to ride in the truck on June 4, so we will try to schedule delivery for that date. She will send out postcards notices with times for the patrons to pay for chloride and pick up stakes. Beyer moved to keep the subsidized patron chloride price the same as last year – \$81 for the first 300 feet, seconded by Hervey. The motion carried 3-0. Andrist moved to have the Clerk offer the subsidized chloride price to the DNR at the five Douglas Trail crossings, seconded by Beyer. The motion carried 3-0.

12. May 8 Fire District meeting recap:

Hervey reported they had a Fire District Association meeting on May 8. Kyle Dresser, Deputy Chief of the Pine Island Fire Department, presented a proposal to purchase a new fire truck to replace Engine 581. Engine 581 is 18-years old and has a number of issues that will need to be repaired. The new Pumper would have a cab with 6 seats and currently costs \$536,875. The cost for new Fire trucks typically increases about \$40,000 per year. There is currently \$323,000 in the new equipment fund. Currently, about \$36,000 a year is added to the new equipment fund, which would need to go up to about \$70,000 a year for the townships with the purchase of a new truck. Hervey suggested further consideration of either fixing the current truck or purchasing a new truck. Hervey recommended fixing the current truck and building up the new equipment fund. Andrist thanked the Fire Department for their presentation.

13. Treasurer’s Report: Treasurer Figy presented a written treasurer’s report detailing all receipts and debits for April 2019. The April month-ending balances were:

Checking Account	\$6,458.20
Money Market Deposit Account (MMDA)	\$79,684.82
Pine Island Bank 3 CDs	\$415,490.78
Total Balance	\$501,633.80

The Checking Account balance includes 2019 cemetery appropriations of \$7,500, and \$7,214 for road maintenance.

Hervey moved to approve the Treasurer’s report, seconded by Beyer. The motion carried 3-0.

15. Review and Pay Bills:

Thomforde presented a CTAS Schedule 1 showing the balances in each of the township funds (General Fund, Road and Bridge Fund, etc.), and a total matching the total balance presented by the Treasurer. All fund balances are now in the black after the transfers authorized by the Board last month.

All claims received through May 14 were presented for payment consideration to the Board of Supervisors. Claims totaling \$9,728.84, plus payroll, were submitted for approval. This includes \$4,732.50 for road maintenance and \$1,540 for property taxed for the first half of 2019.

The final payroll number paid in March, including PERA (Minnesota Public Employees Retirement Association), was \$4,544.79.

Culligan went to a new accounting system so the Clerk is working on setting up automatic deductions to pay that bill along with reauthorization of the sales tax exemption.

Hervey made a motion to pay all bills, seconded by Beyer. The motion carried 3-0.

16. Road Maintenance Report:

Mr. Wood reported that he will continue to blade the roads, and will be setting up for rock spreading. There is some brush on Riverheights Court that needs to be picked up. The corner of 117th Street and New Haven Road has been graded to try to keep people from cutting the corner. Both corners need the ditches cleaned up.

Mr. Wood talked to Jeff Webster at Olmsted County road maintenance and he claimed the approaches to county roads are now the township's responsibility, even though it is in the county road ROW. This is the first time the Township has heard of this change.

17. Planning & Zoning Report

Planning & Zoning Administrator Ann Fahy-Gust reported:

- There were 3 building permits issued, one potential variance coming , and one split.
- The County is required by state law to charge commercial rates on property used for commercial purposes. Home daycare is exempt.
- The annual Conditional Use Permit (CUP) was completed during the spring road inspection.
- Nominations for additions to the Board of Adjustment are Cole Nielsen for a 3-year appointment, and Kory Weis for 2-year appointment, and Gary Anderson for 2-year appointment. Roy Hawley has retired from the Board of Adjustment.
- Lorri Starkson was nominated for 2-year appointment to the Planning Advisory Commission.
- A septic permit has been received for the campground from Jeff Griffin. With the new 1,500 gallon tank, the campground may now need an operating permit.
- The surplus chairs and cart were sold on Facebook.

18. Miscellaneous Mail Etc. – Clerk:

Andrist moved accept the Olmsted County maintenance agreement, seconded by Hervey. The motion carried 3-0. The County is the backup to Mike Wood if we should ever need their services.

Beyer moved accept the Olmsted County Olmsted Aggregate price list for various materials, seconded by Hervey. The motion carried 3-0.

A Rochester school referendum will be held November 5. We will need to supply a minimum of 3 elections judges from 7 AM to 8 PM. The Automark and Pollpad machines will be used.

Thank you cards were received from the cemeteries for the contributions and cleanup this year.

19. Adjournment: With no further business before the Board, Chair Andrist adjourned the meeting at about 8:15 PM.

Approved by the Board,
Date:

Attest,
Date:

Mary Andrist – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of March, 2019 statement

3644.76

Income Checking Account

3-30-19	Burn Permits Bldg Permit	95.00
4-8-17	Burn Permit - Hall Rent(2)	155.00
4-12-17	Cup- Byron Snow Bears	100.00
4-16-17	Chair Sales - Insp Fee	148.85
4-20-19	Bldg Permit - Land Split	1368.71
	Online Banking Transfer From	25000.00
4-10-19	MMDA	
	Interest 4-30-19	.71

Total Deposits

26868.47

Debits

4056	Jakruget LLC dba CMS of Roch (Insp Fee)	942.67
4057	Absolute Pest Elimination (Pest Control)	40.00
4058	Stussy Const. (Road Rock)	1435.37
4059	Hemann Grover & Co. LTD (Payroll)	230.00
4060	News - Record Zumbrota (Legal Notices)	32.00
4061	Post Bulletin LLC (Legal Notices)	356.40
4062	Mary J. Andrist (Reimbursement)	50.00
4063	Dennis L. Beyer (Reimbursement)	72.80
4064	Dale J. Thomforde (Reimbursement)	279.52
4065	Michael Wood LLC (Road Grading - Snow Removal)	7214.00
4066	Ag Partners Coop (L.P Gas)	420.81
4067	Center Grove Cemetery (Appropriation)	2500.00
4068	Othello Cemetery (Appropriation)	2500.00
4069	St. Michaels Cemetery (Appropriation)	2500.00
20427	Wages 355.80	355.80
20428	Wages 832.19	832.19
20429	Wages 555.75	555.75
20430	Wages 969.67	969.67
20431	Wages 780.64	780.64
20432	Wages 293.57	293.57
	Pos Purchase WM Supercenter 22.54	22.54
	Revcomm 77.48	77.48
	IRS Tax 596.72	596.72
	Pos Purchase WM Supercenter 6.46	6.46
	Go Diddy 8.99	8.99
	PERA 77.17	77.17
	PERA 178.00	178.00
	Culligan 42.80	42.80
	People's Elec Coop 154.88	154.88

Total Debits

24055.03

New Ending Balance of April, 2019 statement

6458.20

