

New Haven Township

OLMSTED COUNTY, MINNESOTA — EST. 1858

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9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

Regular Monthly Town Board Meeting Minutes June 11, 2019

1. Call to Order: The Pledge of Allegiance was recited and a regular-monthly meeting of the New Haven Town Board was called to order at 6:30 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Brian Hervey and Supervisor Denny Beyer also present. Also in attendance were Treasurer Bob Figy, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde. Planning and Zoning Administrator Ann Fahy-Gust was absent with notice and submitted a written report.

2. Set Meeting Agenda and Order: Hervey moved to approve the agenda as printed, seconded by Beyer. The motion carried 3-0.

3. Comments from the Chair: Chair Andrist commented that the road rock and chloride application were on time this year.

4. Public Comment Time:

Doug Gathke (6806 117th Street NW) was present and said that he wanted to cut down the bank for his driveway to the township road to improve the sight line. He said the phone company told him to contact the township since there is a phone line in the area. Mike Wood will look into the situation.

James Burke was present and requested a temporary Conditional Use Permit (CUP) for another sporting clay shoot on his property at 8000 block on 75th Avenue NW. This year he would like to have a shoot for three days, September 12-14. Day 1 with Rochester Area Builders, day 2 with breast cancer society charity, and day 3 with high school scholastic teams. They will be using steel shot and biodegradable shells. He said he will be notifying the neighbors with postcards and will talk to those nearby. Beyer moved to approve the temporary CUP, seconded by Hervey. The motion carried 3-0.

Later in the meeting, Jim Hedlund (9451 105 St NW) requested that the road grading be kept to a minimum during the summer if possible, so that the chloride is more effective.

5. Consent Agenda: Hervey moved to approve the May 14 Regular Town Board meeting minutes as written, seconded by Beyer. The motion carried 3-0.

Old Business

6. Mailbox swing-away post policy:

Thomforde presented a second draft of the swing-away mailbox post policy. This version includes installing swing-away mailbox posts at no charge for new houses on township roads. Others will be installed at no charge as determined by the Town Board. The intention is to install no more than 25-50 per year, and to replace all mailbox posts with swing-away posts over

a number of years. Hervey moved to approve the swing-away mailbox post policy, seconded by Beyer. The motion carried 3-0.

The Board approved removing the guardrail on 110th Avenue NW and installing a swing-away mailbox post for Trevor Scrabek.

New Business

7. Consideration and approval of BoA and PAC Nominees:

Last month Ann Fahy-Gust nominated new members for the Board of Adjustment and Planning Advisory Committee. Approval of the nominees was tabled until the July Town Board meeting when Fahy-Gust will be present.

8. Road chloride recap:

Chloride application was successful and on time this year with the vendor and weather cooperating. 71 patrons purchased chloride, with 5 patrons purchasing extra coverage beyond the shared-cost 300 feet. A total of about 23,825 feet of road were chlorided, which is about 13.4%, or a little over 1/8th of the township roads. Fahy-Gust rode in the chloride-spreading truck helping the driver with directions, and Thomforde picked up the stakes.

9. May 23 OCTOA meeting recap:

Beyer and Thomforde attended Olmsted County Township Officers Association in Eyota. The County distributed a map of the road projects for 2019. The Co Rd 5 extension work will begin after July 4th. They plan to have it completed and open in the fall of 2020.

10. Treasurer’s Report: Treasurer Figy presented a written treasurer’s report detailing all receipts and debits for May 2019. The May month-ending balances were:

Checking Account	\$7,127.83
Money Market Deposit Account (MMDA)	\$73,717.26
Pine Island Bank 3 CDs	\$417,536.81
Less Outstanding Check #4078	\$350.00
Total Balance	\$498,031.90

The Checking Account balance includes payments of \$4,732.50 for road maintenance and \$1,540 for property taxes for the first half of 2019.

With the extra road rock purchased this year, Treasurer Figy said some funds need to be transferred from a CD into the checking account to cover this month’s checks. Andrist made a motion to adopt *Resolution #2019-07 Regarding Certificate of Deposit Early Withdrawal* transferring \$10,000 from the 2-year CD to the checking account. The motion was seconded by Hervey. The motion carried 3-0.

Hervey moved to approve the Treasurer’s report, seconded by Beyer. The motion carried 3-0.

12. Review and Pay Bills:

Clerk Thomforde presented a CTAS Schedule 1 showing the balances in each of the township funds (General Fund, Road and Bridge Fund, etc.), and a total matching the bank balance presented by the Treasurer.

All claims received through June 11 were presented for payment consideration to the Board of Supervisors. Claims totaling \$89,283.66, plus payroll, were submitted for approval. This includes \$77,979.50 for road rock and \$9,046.50 for road maintenance.

The final payroll number paid in May, including PERA (Minnesota Public Employees Retirement Association), was \$1,858.33.

Culligan recently changed to a new accounting system. Last month's payment was voided and this month's invoice includes 2-months of service, adjusted for the sales tax exemption.

Hervey made a motion to pay all bills, seconded by Beyer. The motion carried 3-0.

13. Road Maintenance Report:

Mr. Wood reported that rock was applied on 125th Street, old Co Rd 113, 105th Street, 85th Street from Co Rd 5 to Co Rd 105, 75th Avenue, and 117th Street from New Haven Road to Co Rd 31. There was some difficulty with the drivers spreading rock. More trucks would help speed things up.

Mr. Wood hopes to install some tile on 85th Street and 105th Street. Will fix culvert on 69th Avenue. Will start first pass mowing, with additional mowing where needed for noxious weeds. He would like to do the mailbox posts on Riverheights Court and 88th Avenue this year. The ditch and culvert on the west side of 88th Ave will need to be cleaned this year.

Beyer got a call about dust on 125th Street from trucks hauling from the pit. The CUP requires dust control. Andrist will contact Dave O'Brien. There will probably need to be a culvert installed for pit access from the dead end once the turnaround is reworked.

14. Planning & Zoning Report

Planning & Zoning Administrator Ann Fahy-Gust submitted a written report, including:

- 7 building permits were issued, none for new homes.
- One lot line adjustment will be completed when the parcel sells.
- In discussion with Kory Weis on a variance to add a non-family employee.
- Completed MN Dept of Labor and Industry annual report.
- Continued discussion with MPCA on alleged waste dumping by American Waterworks.
- Chloride sales - many concerned about blading through chloride and are asking not to blade after chloride goes down - also road concerns on 105th, 85th, 117th and New Haven and 120th regarding large potholes.
- Census survey on new home construction completed.
- Held PAC meeting to discuss Weis proposal on hiring non-family individuals. Will go to BoA after completion of DNR work on fill. Considering change in

Ordinance to have "Light Commercial" which would enable individuals to hire some non-family members if they are assessed as commercial for the home business that they operate. Concern is that w/o some modifications, there will be a large push for more "regular commercial" zoning.

- Note sent to Prairie Island Indian Community to notify them that some of the land they purchased was not in the City of Pine Island, but rather in New Haven Township. We will not receive any annexation payment for those sold acres from Tower, because they were not annexed into Pine Island. The agreement indicates that we would only receive payments when annexed.

15. Miscellaneous Mail Etc. – Clerk:

Letter was received from the Minnesota State Demographer with the New Haven Township population at 1,224, with 481 households, as of April 2018.

16. Adjournment: With no further business before the Board, Chair Andrist adjourned the meeting at about 7:19 PM.

Approved by the Board,
Date:

Attest,
Date:

Mary Andrist – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of April, 2019 statement

6458.20

Income Checking Account

5-6 - Bldg Permit - Roof permit - Burn Permits	298.91
5-10 - Bldg Permit	3270.00
5-29 - Chloride - Fire Signs - Burn Permits	465.00
5-29 - Chloride	1917.00
5-15 Online Banking Transfer From MMDA	6000.00
5-31 Interest	.68

Total Deposits

11951.59

Debits

4070 J2 Trager LLC dba CMS of Rochester (Insp Fee)	1224.45
4071 Blushing Rock Products Inc (Road Rock)	60.76
4072 Michael Wood LLC (Road Maintenance)	4732.50
4073 Hemann Grover & Co. LTD (Payroll)	115.00
4074 Olmsted County (Election Services)	229.94
4075 Olmsted county PRL (Property Taxes)	1540.00
4076 New Haven Sodbusters % Joy Kaul (2019 Volunteer Serv)	500.00
4077 Ann Fahy - Gust (Recording Fee + Postage)	142.75
4079 Jacob Wolfe (PAC Meetings)	250.00
4080 Craig Koop (Board of Adj Meeting)	50.00
4081 David O'Brien (Board of Adj Meeting)	50.00
4082 Brian Hervey (Mileage Reimbursement)	20.88
4083 James Tewart (PAC Meeting)	50.00
20433 Wages	415.57
20434 Wages	724.37
20435 Wages	600.27
Bev Comm 77.28 POS Purchase Dept of Labor 172.50 GoDaddy	8.99
Pos Purchase Staples 13.83 POS Purchase PJ USPS 2590 PERA	118.12
People's Energy Co-op 158.85	

Total Debits

11281.96

New Ending Balance of May, 2019 statement

7127.83

