

# *New Haven Township*

OLMSTED COUNTY, MINNESOTA — EST. 1858

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9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

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## **Regular Monthly Town Board Meeting Minutes July 9, 2019**

### **1. Call to Order:**

The Pledge of Allegiance was recited and a regular-monthly meeting of the New Haven Town Board was called to order at 6:30 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Brian Hervey also present. Supervisor Denny Beyer was absent with notice. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

### **2. Set Meeting Agenda and Order:**

Hervey moved to approve the agenda as printed, seconded by Andrist. The motion carried 2-0.

### **3. Comments from the Chair:**

Chair Andrist commented that since the last town board meeting, there has been two floods. This is an expensive time for the Township. The good news is that all township roads are now passable, although some are a little rough.

### **4. Public Comment Time:**

Gary Kittleson (9214 69 Avenue NW) was present and said that he wanted to find out about the plan to put in a school bus turnaround at the north end 69th Avenue. Andrist stated there are no immediate plans to build that turnaround. Before it is started, the Town Board will contact Mr. Kittleson about any plan.

Gail Butler (290 Salem Point Dr SW, Rochester) was present and said she owns the 75-acre parcel east of the town hall and a 6.6 acre landlocked parcel just east of the 75-acre parcel. She has been talking to Fahy-Gust about doing a split of the 75-acre parcel into 3 parcels before selling it. The question she has is if the Township would grant an easement off the Township Hall driveway to access the 75-acre parcel and the landlocked 6.6 acre parcel. Andrist stated that this would be put on the agenda for the regular town board meeting in August to discuss further.

### **5. Consent Agenda:**

Hervey moved to approve the June 11 Regular Town Board meeting minutes as written, seconded by Andrist. The motion carried 2-0.

### ***Old Business***

### **6. Consideration and approval of BoA and PAC Nominees:**

At the May town board meeting, Ann Fahy-Gust made the following nominations:

- Lorri Starkson for a 2-year appointment to the Planning Advisory Commission
- Cole Nielsen for a 3-year appointment to the Board of Adjustment

- Kory Weis for a 2-year appointment to the Board of Adjustment
- Gary Anderson for a 2-year appointment to the Board of Adjustment

Andrist moved to approve the nominations, seconded by Hervey. The motion carried 2-0.

***New Business***

**7. June 28 flood damages:**

Andrist stated that the first flood damaged 90th Street, 85th Street, and Genoa Road. There was some severe damage on 85th Street near the Genoa bridge. It will be costly to repair, but New Haven Township is in good financial shape to handle the repairs. Mike Wood has been hauling shot rock from the Keller Quarry to fill in the eroded shoulder on 85th Street. Thomforde pointed out that there are some other areas with smaller damages. The Township will track the expenses for repairs separately for possible reimbursement from State or Federal disaster funds. Fahy-Gust said that there were two houses in the Township that were flooded.

**8. Keller Quarry planning:**

Andrist was contacted and gave permission to Olmsted Aggregate to put some of the quarry shot rock on the drive behind the town hall so that they can get through to dump fill into the pit. Thomforde pointed out that the drainage from the pit is along the south edge and goes under the gate into the pit. This drainage needs to be kept open. There is an area on the north side of the pit which can be dumped into without going down into the pit. Chris DeCook was present to discuss the areas the Township would like to fill in without blocking access to the shot rock or the drainage from the pit.

**9. July 25 OCTOA meeting co-host planning:**

The Olmsted County Township Officers Association meeting on July 25 will be held at the Cascade Township Town Hall. Cascade and New Haven Township will be co-hosting this meeting. New Haven Township will be supplying the food. Cascade will be supplying the hall and beverages. Andrist moved to authorize Thomforde to purchase the food for the event, seconded by Hervey. The motion carried 2-0.

**10. Any interest in contracting additional County Sheriff’s Office coverage?:**

Oronoco Township contacted Thomforde to see if New Haven Township was interested in going in with other townships on contracting additional coverage from the Olmsted County Sheriff’s Office. There is no interest at this time.

**11. Treasurer’s Report:**

Treasurer Figy presented a written treasurer’s report detailing all receipts and debits for June 2019. The June month-ending balances were:

Checking Account	\$7,735.11
Money Market Deposit Account (MMDA)	\$2,728.93
Pine Island Bank 3 CDs	\$407,536.81
<b>Total Balance</b>	<b>\$418,000.85</b>

On July 3, New Haven Township received a property tax payment for the first half of 2019 from the County of \$75,088.37, which will be included in next month's Treasurer's report.

The Checking Account balance includes payments of \$77,979.50 for road rock and \$9,46.50 for road maintenance.

Hervey moved to approve the Treasurer's report, seconded by Andrist. The motion carried 2-0.

## **12. Review and Pay Bills:**

Clerk Thomforde presented a CTAS Schedule 1 showing the balances in each of the township funds (General Fund, Road and Bridge Fund, etc.), and a total matching the total balance presented by the Treasurer. Thomforde requested a motion and roll call vote to transfer \$70,000 from the General Fund to the Road and Bridge Fund to keep the fund in the black on the books. Andrist made a motion for the transfer as requested, seconded by Hervey. Andrist voted yes. Hervey voted yes. The motion carried 2-0.

All claims received through July 9 were presented for payment consideration to the Board of Supervisors. Claims totaling \$19,757.60, plus payroll, were submitted for approval. This includes \$11,520 for road dust-mitigation chloride and \$4,488 for road maintenance.

The final payroll number paid in June, including PERA (Minnesota Public Employees Retirement Association), was \$1,554.08.

Hervey made a motion to pay all bills, seconded by Andrist. The motion carried 2-0.

## **13. Road Maintenance Report:**

Mr. Wood reported that the top cut of mowing has been completed. If things dry up, additional mowing of wild parsnip will be attempted.

Mr. Wood has been hauling shot rock from Keller Quarry to fill in the erosion along 85th Street near the Genoa bridge. About 18 loads have been hauled. About that much additional shot rock is needed to complete filling it in, at an estimated cost of roughly \$2500. Moving the road over to the west could be considered.

## **14. Planning & Zoning Report**

Planning & Zoning Administrator Ann Fahy-Gust reported:

- A few small and flat fee permits have been issued, and one new house permit
- Lots of conversations about possible splits
- A variance to add a non-family employee is being requested now that a home business is being taxed as commercial. There are a few things that need to be taken care of first.
- She will be meeting with Prairie Island Indian Community people regarding the purchased land that is currently within the jurisdiction of New Haven Township. They will be talking about the land that they will be requesting the Federal government to put into a trust for the benefit of the Prairie Island Indian Community.

**15. Miscellaneous Mail Etc. – Clerk:**

None this month.

**16. Adjournment:** With no further business before the Board, Chair Andrist adjourned the meeting at about 7:20 PM.

Approved by the Board,  
Date:

Attest,  
Date:

Mary Andrist – Chair  
For the New Haven Town Board

Dale J. Thomforde  
New Haven Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of May, 2019 statement

7127.83

Income

Checking Account

6-4 Chloride	1431.00
6-4 Chloride - Bldg Permit	1580.56
6-4 Chloride	1620.00
6-5 Bldg Permit	2115.71
6-12 Deposit From CD Cash-in	10,000.00
6-25 Bldg Permits - Chloride - Hall Rent - Sporting Clays	3318.30
6-27 Land Split	525.00
6-12 Online Banking Transfer From MMDA	71,000.00
6-25 MN State MMB	202.50
6-28 Interest	2.13

Total Deposits

91,795.20

Debits

4078 Chris Hawkins (PAC-BOA MTgs)	350.00
4084 Ja Kruger LLC dba CMS of Roch (Insp Fees)	1566.09
4085 Michael Wood LLC (Road Grading - Labor)	9046.50
4086 Bruening Rock Products Inc. (Road Rock)	77,979.50
4087 Hemann Grover & Co. LTD (Payroll)	115.00
4088 Dale J. Thom Forde (Reimbursement)	41.65
4089 Fogarty's Outdoor Service LLC (Lawn Mowing)	200.00
20436 Wages	207.79
20437 Wages	697.00
20438 Wages	535.63
Bevcomm	77.28
Go Daddy	8.99
POS Purchase Go Daddy	21.17
PERA	113.66
Culligan	83.79
Peoples Energy Co-op	143.87

Total Debits

91,187.92

New Ending Balance of June, 2019 statement

7735.11

