

# *New Haven Township*

OLMSTED COUNTY, MINNESOTA — EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

---

## **Regular Monthly Town Board Meeting Minutes August 13, 2019**

### **1. Call to Order:**

The Pledge of Allegiance was recited and a regular-monthly meeting of the New Haven Town Board was called to order at 6:30 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Brian Hervey and Supervisor Denny Beyer also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

### **2. Set Meeting Agenda and Order:**

Hervey moved to approve the agenda as printed with the addition of the Fire District meeting at the end of New Business, seconded by Beyer. The motion carried 3-0.

### **3. Comments from the Chair:**

Chair Andrist commented that like last month, we have had more flooding. The good news is that all township roads are again passable.

### **4. Public Comment Time:**

Trevor Scrabek (9455 110th Avenue NW) was present and said that the end of his driveway has been washed out a couple times this year. He asked if the Township could do something so this wouldn't happen so often. The culvert under the road was replaced in 2016 with a 3 foot diameter culvert. Mr. Scrabek presented a picture of the flooding along with calculations that showed the culvert capacity has a half-filled capacity of about 23,760 gallons per minute and the runoff from 66 acres at 1 inch of rain per hour is about 30,023 gallons per minute. Andrist said that there is a fall road inspection coming up and it will be looked at that time.

### **5. Consent Agenda:**

Beyer moved to approve the July 9 Regular Town Board meeting minutes as written, seconded by Hervey. The motion carried 3-0.

### ***Old Business***

### **6. Butler driveway easement request:**

Gail Butler (290 Salem Point Dr SW, Rochester) was present. She owns the 75-acre parcel east of the town hall and a 6.6 acre landlocked parcel just east of the 75-acre parcel. She is planning on a splitting the 75-acre parcel into 3 parcels before selling it, and would like an easement to use the Town Hall driveway to access the 4 parcels. Ann Fahy-Gust has talked to the County and their recommendation is to grant an easement so the number of driveways on County Road 3 does not increase. The County has example paperwork since they have done this in the past. Fahy-Gust is recommending the Township follow the process the County has used,

which includes a survey and attorney approved agreement. Fahy-Gust recommended they come back to a future Town Board meeting with a preliminary survey showings how the new access would connect into the existing Town Hall driveway. Until then, they will continue to work with Ann Fahy-Gust. Once the preliminary survey is agreed to, it could be formalized and proceed from there.

### ***New Business***

#### **7. Water runoff along north side of 75th St in Douglas east of Helen Ave:**

Chris Inman (6735 75th Street NW) had sent in a video showing flooding of his and his neighbor's yard and basements due to water coming down the ditch on the north side of 75th Street on the west end of Douglas. When Helen Avenue was put built back in 2008, Mike Wood had recommended that drainage be run to north in a ditch on the west side of Helen Avenue, to prevent this type of flooding. Supervisor Beyer was also involved in the discussions. Mike Sheehan, County Engineer at that time, overruled and wanted a culvert put in at the junction of Helen Avenue and 75th Street, so that is what was done. This results in the water coming down on the north side of 75th Street during heavy rains and running into Mr. Inman's yard, which was predicted. Andrist recommended that Mr. Inman contact Mike Sheehan to see if the County will do anything to fix the situation.

#### **8. Review June 28 through July 20 flood damages:**

Andrist said moving 85th Street further west from the Genoa bridge was on option, but that would be a major project. For now, riprap along the riverbank is holding up. Genoa Road and 90th Street held up pretty well, although both roads lost a lot of surface road rock, which will be replaced. In the road damage estimate, the Township is estimated 30 semi-truck loads of rock to restore 85th Street, 90th Street, and Genoa Road. Mr. Wood will try to get rock delivered from Bruening for these roads.

#### **9. Consider supporting Prairie Island Indian Community land trust:**

Fahy-Gust has met with the Prairie Island Indian Community and they have expressed how important the Elk Run land that they have purchased is to their Community and the legacy of their ancestors in this area. Andrist made a motion to adopt *Resolution #2019-08 in Support of Prairie Island Indian Community*. The motion was seconded by Beyer. The motion carried 3-0.

#### **10. August 8 Preliminary Damage Assessment meeting:**

Andrist and Thomforde attended a Preliminary Damage Assessment (PDA) meeting at the County Emergency Operations Center (EOC). The meeting was to review the damages from the floods that occurred from the June 28-July 7. Salem Township had so much damage that they had to cash in their CDs and they are going to have to borrow money to cover contractor payments until they get reimbursed. Once the Governor declares a disaster for these floods, public entities have 60 days to file claims and should receive 75% reimbursement of eligible expenses. An estimate of damages for New Haven Township of \$11,800 was submitted along

with pictures of the flooding and damages. Since this is under a State disaster program, reimbursement should come in 6-8 weeks from when expenses are submitted.

**11. July 25 OCTOA meeting recap:**

Andrist said at the meeting they talked about parts of the County where they are having to drill wells 700 feet to meet the County requirements of less than 1 ppm nitrate. The County standard is much stricter than the State requirement of 10 ppm nitrate. This meeting was co-hosted by New Haven and Cascade Townships. New Haven Township provided the treats, and Cascade Township provided the meeting hall and beverages. Thomforde recalled that the County Administrator talked breaking ground for a new mental health facility, and there was a lengthy discussion about videotaping meetings.

**12. Election judge volunteers for November 5 Rochester school referendum:**

The Rochester School District will have a referendum election on November 5 and eligible New Haven voters in the Rochester School District (ISD 535) will vote at the Town Hall. Thomforde plans to have three elections judges for each of 2 shifts to cover the election hours for 7 AM to 8 PM. At the September Town Board meeting, the election judges will be approved by resolution. Andrist, Beyer, Hervey, Figy, and Thomforde volunteered to serve as election judges for the November election. Thomforde will recruit one more election judge from the of list of trained judges in the Township, to make a total of 6 election judges.

**13. August 8 Fire District meeting recap:**

Beyer attended the Fire District meeting since Hervey was unable to attend. Any decision on purchasing a new fire truck was delayed until the October Fire District meeting or later. Beyer suggested that the New Haven Township should have a public hearing before approving the purchase since it will result in a significant property tax levy increase. Concern was expressed that additional equipment will need to be replaced in the next few years and funding needs to be planned for those purchases. Hervey will continue to look into the options available.

**14. Treasurer’s Report:**

Treasurer Figy presented a written treasurer’s report detailing all receipts and debits for July 2019. The July month-ending balances were:

Checking Account	\$8,729.05
Money Market Deposit Account (MMDA)	\$58,344.98
Pine Island Bank 3 CDs	\$408,200.40
<b>Total Balance</b>	<b>\$475,274.43</b>

The Checking Account balance includes payments last month of \$11,520 for road dust-mitigation chloride and \$4,488 for road maintenance.

The MMDA balance includes a property tax payment of \$75,088.37 received from the County for the first half of 2019.

Hervey moved to approve the Treasurer's report, seconded by Andrist. The motion carried 3-0.

#### **15. Review and Pay Bills:**

Clerk Thomforde presented a CTAS Schedule 1 showing the balances in each of the township funds (General Fund, Road and Bridge Fund, etc.), and a total matching the total balance presented by the Treasurer. After the unanimous vote last month to transfer \$70,000 from the General Fund to the Road and Bridge Fund, all funds are now in the black.

All claims received through August 13 were presented for payment consideration to the Board of Supervisors. Claims totaling \$9,753.15, plus payroll, were submitted for approval. This includes \$5,984 for road maintenance.

Beyer made a motion to prepay Ag Partners for 1000 gallons of propane at \$1.18 per gallon, seconded by Hervey. The motion carried 3-0. If there is any unused balance next spring, it will be refunded.

The final payroll number paid in July, including PERA (Minnesota Public Employees Retirement Association), was \$3,303.17.

Hervey made a motion to pay all bills, seconded by Beyer. The motion carried 3-0.

#### **16. Road Maintenance Report:**

Mr. Wood reported that they have tried to mow as much of the wild parsnip they could get to before it goes to seed. They will now start mowing the entire ROW.

The guardrail on 110th Avenue has been removed. The Scrabek mailbox has been moved further into the road from where the guardrail used to be. Since it is now in the road, Mr. Wood said he wouldn't be responsible for replacing it if he hit it since it is in the roadway.

The farm machinery caution signs near Tom Berg's have been stolen. We will try to replace them with something that isn't so attractive for theft.

#### **17. Planning & Zoning Report**

Planning & Zoning Administrator Ann Fahy-Gust reported:

- Building permits for 3 sheds have been issued
- The quarterly building permit surcharge report has been completed, to be paid next month
- The Miller pit may be reactivated by Bruening. The required turn lanes have not been installed

#### **18. Miscellaneous Mail Etc. – Clerk:**

Received a 2020 Township Aid Notice from the State that the payment will be \$3,290 next year. The Township Aid payment was \$3775 for 2019.

Received an agreement from Rochester Public Schools to use the Town Hall as a voting location for the election on November 5.

Received a notice from the Township attorney that their rates will be going up next year to \$210 per hour for general legal work.

Received a CD with the Oronoco Wellhead Protection Plan. Fahy-Gust will file the plan along with the Pine Island Wellhead Protection Plan.

Two more windows in the town hall office are starting to fog up. Andrist moved to authorize Thomforde to replace the fogged windows in the office, seconded by Beyer. The motion carried 3-0. Estimated cost is about \$150 per window.

There were two house fires in the Township last month. Since these appear to be natural disaster events, building permits for rebuilding will be issued at cost.

**19. Adjournment:** With no further business before the Board, Chair Andrist adjourned the meeting at about 7:54 PM.

Approved by the Board,  
Date:

Attest,  
Date:

Mary Andrist – Chair  
For the New Haven Town Board

Dale J. Thomforde  
New Haven Township Clerk

**TOWNSHIP MONTHLY FINANCIAL REPORT**

Ending Balance of June, 2019 statement

7735.11

Income      Checking Account

7-5-19	Hall Rent - Barn Permit	80.00
7-13-19	Chair & Table use - Bldg Permits - Driveway	781.11
7-17-19	Rock Royalty	1644.00
7-29-19	Furnace Permit - Hall Rent	145.00
7-10-19	Online Banking Transfer IN From MMDA	19,500.00
7-19-19	MN State - MMD	1903.50
7-31-19	Interest	1.10

Total Deposits

24054.71

Debits

4094	Advanced Drainage Systems Inc (Drainage Pipe)	348.89
4095	Hemann Grover & Co LTD (Payroll)	115.00
4096	Absolute Pest Elimination (Pest Control)	40.00
4097	Gopher Septic Services Inc (Septic Pumping)	185.00
4090	Ja Kruger LLC dba Cms of Rochester (Insp Fee)	1097.04
4091	Michael Wood LLC (Grading - Mowing - Repair)	4488.00
4092	Northern Salt Inc (Chloride)	11520.00
4093	Ag Partners - LP Program (Propane)	427.85
20439	Wages	207.79
20440	Wages	851.66
20441	Wages	531.20
20442	Wages	969.67
20443	Wages	558.72
	Safe Deposit Box Pymt	25.00
	Bevcom m	77.72
	IRS Tax Pymt	1215.88
	Go Daddy	8.99
	PERA MN 86.63      PERA MN	97.50
	Culligan	39.95
	People's Energy Coop	168.28

Total Debits

23060.77

New Ending Balance of July, 2019 statement

8729.05

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of June, 2019 statement

2728.93

Income

M M D A

7-3 Olmsted County Pymt	75 088.37
7-31 Interest	27.68

Total Deposits

75,116.05

Debits

7-10 Online Banking Transfer Out To Checking Account	19,500.00

Total Debits

19,500.00

New Ending Balance of July, 2019 statement

58 344.98