

# New Haven Township

OLMSTED COUNTY, MINNESOTA — EST. 1858

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9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

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## Regular Monthly Town Board Meeting Minutes March 5, 2020

### 1. Call to Order:

The Pledge of Allegiance was recited and a regular-monthly meeting of the New Haven Town Board was called to order at 6:30 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Brian Hervey and Supervisor Denny Beyer also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

### 2. Set Meeting Agenda and Order:

Hervey requested adding the Fire District meeting to the new business. Beyer requested adding the 4H project to new business. Beyer moved to approve the agenda as printed with the two additions, seconded by Hervey. The motion carried 3-0.

**3. Comments from the Chair:** Due to the full agenda, Chair Andrist wanted to get right to it.

### 4. Public Hearing –Interim Use Permit for a Second Dwelling

Bonnie and Theron Kosmicki have applied for an Interim Use Permit (IUP) for a second dwelling at 8904 115th Street NW, Pine Island. Andrist asked Ann Fahy-Gust read the notice that had been published and mailed. Andrist opened the public hearing and asked if anyone would like to speak in favor of approving the IUP. Applicant Bonnie Kosmicki (8802 115th Street NW) said they purchased a 40-acre farm west of them, and their intent is to build a second dwelling. They prefer this option to splitting the property into 5/35 parcels, which would also allow building two dwellings. Hannah Walters (8904 115th Street NW) said that she is the daughter of Bonnie and Theron and they are currently living on the property. They wish to have Bonnie and Theron build a shouse on the property to keep them nearby. She said they understand that if one of the parties moves, only one dwelling can be occupied on the property. Andrist asked three times if anyone else would like to speak in favor of approving the IUP. Nobody else came forward to speak. Andrist asked three times if anyone would like to speak against approving the IUP. Nobody came forward to speak.

Andrist asked Ann Fahy-Gust to give her recommendation. Fahy-Gust provided her recommendations in oral and written form. Our ordinances are consistent with the need to provide *temporary* housing. While a "shouse" conversion does not constitute temporary housing the Planning and Zoning Administrator would consider a positive recommendation provided the Kosmickis follow the terms of acceptance, which they have indicated they are willing to do and that use could be carefully monitored, and that it be deconstructed so that we can insure that the intent of the ordinances are fulfilled, and the application can be maintained consistent with Section 4.02 and Section 5.02 Bii.

- The proposed use is consistent with the requirements of Section 4.02 because both Bonnie and Theron are over 60.
- The proposed use must receive building permit approval and pass all inspections.
- The proposed use must complete a septic inspection and if necessary construction of a new septic system.

Beyer moved to close the public hearing, seconded by Hervey. The motion carried 3-0.

Beyer asked if the 40-acre parcel could be split. Fahy-Gust said it could be split into a 5/35 acre parcels, but the two dwellings would have to be split across the resulting two parcels to meet the ordinances.

Hervey moved to approve the IUP, seconded by Beyer. The motion carried 3-0.

#### **5. Public Comment Time:**

Theron Kosmicki (8802 115th Street NW) commented that he thought the road grader is doing a good job.

#### **6. Consent Agenda:**

Beyer moved to approve the February 11 Annual Board of Audit meeting minutes, seconded by Hervey. The motion carried 3-0.

Hervey moved to approve the February 11 Regular Town Board meeting minutes as written, seconded by Beyer. The motion carried 3-0.

#### ***Old Business***

#### **7. None.**

#### ***New Business***

#### **8. Fire District Meeting:**

Hervey said he talked them out of buying a new pumper truck. Reserves do to be built up for future equipment purchases.

A new tanker needs to be purchased to replace the current one. They are looking for a used tanker with a poly tank, which should cost less than \$100,000.

The City of Pine Island did purchase a new pumper truck.

#### **9. New Haven Sodbusters 4H Project for 2020:**

The Town Board is willing to support the 4H project this year (cleaning the roadside ditches), contingent upon the electors approving the funds at the Annual Meeting.

#### **10. Review cropland lease bids:**

One bid was received. Randy Mensing bid \$158 per tillable acre, for each year for 2020, 2021, and 2022. The lease would come to \$5,293 per year for the 33.5 acres of tillable cropland.

Andrist made a motion to approve the bid, seconded by Beyer. The motion carried 3-0.

**11. Presidential Nomination Primary recap:**

In New Haven Township, 133 residents voted at the poll, with 14 absentee votes, for a total of 147 voters in the Presidential Nomination Primary (PNP). There were 899 registered voters at the beginning of the day, resulting in a 16.4% turnout. There were 6 new registrations on the day of the election. In the August 2016 primary, there were 51 voters in the Township.

**12. Updated 2020 Budget:**

Thomforde presented an updated proposed budget for 2020, including the actual recently received Fire District invoice numbers. This budget anticipates utilizing \$53,166 from the Cash Reserves to cover anticipated expenses. Beyer asked what number is targeted to get to with the Cash Reserves. After further discussion, it was decided that the target is to maintain \$300,000 to \$400,000 in Cash Reserves. Beyer made a motion to approve the budget, seconded by Hervey. The motion carried 3-0.

**13. Annual Meeting and Election preparation:**

Thomforde distributed a draft Annual Meeting handout packet. Discussion proceeded on preparation for the Annual Meeting. Thomforde proposed raising the levy by 10% for 2021, with Board agreement. New Haven Township has the lowest property tax mill rates in Olmsted County. Even with a 10% levy increase, the property tax mill rates will still remain the lowest in Olmsted County. Andrist moved to authorize Beyer to buy treats for Annual Meeting, seconded by Hervey. The motion carried 3-0. Andrist moved to set the pay at \$75 for any non-officer moderator for Annual Meeting. This is the same amount as what a Town Board officer receives for attending the Annual Meeting. The motion was seconded by Hervey. The motion carried 3-0.

**14. Reaffirm date for Reorganization/Special meeting:**

Beyer is planning to be away on vacation on March 31. Andrist moved to hold the Reorganization meeting on April 7 at 6:30 PM, seconded by Hervey. The motion carried 3-0.

**15. Treasurer's Report:**

Treasurer Figy presented a written treasurer's report detailing all receipts and debits for February 2020. The February month-ending balances were:

Checking Account	\$4,397.91
Money Market Deposit Account (MMDA)	\$177,626.83
Pine Island Bank CD 04-15-2022 2.58%	\$105,183.39
Pine Island Bank CD 11-27-2020 2.68%	\$204,364.63
<b>Total Balance</b>	<b>\$491,572.76</b>

The Checking Account balance includes payments during February of \$8,655.50 for snow removal and road maintenance.

The MMDA balance includes a road tax payment of \$22,931.62 received from the Olmsted County.

Hervey moved to approve the Treasurer's report, seconded by Beyer. The motion carried 3-0.

**16. Review and Pay Bills:**

Clerk Thomforde presented a CTAS Schedule 1 showing the balances in each of the township funds (General Fund, Road and Bridge Fund, etc.), with a total matching the total balance presented by the Treasurer. All funds are currently in the black.

All claims received through March 5 were presented for payment consideration to the Board of Supervisors. Claims totaling \$56,522, plus payroll, were submitted for approval. The claims include \$4,887 for snow removal and road maintenance, and \$49,699 to the Fire District for fire service and first responders for 2019.

The final payroll number paid in February, including PERA (Minnesota Public Employees Retirement Association), was \$1,207.92.

Hervey made a motion to pay all bills, seconded by Beyer. The motion carried 3-0.

**17. Road Maintenance Report:**

Mr. Wood reported that road restrictions are going on at 12:01 AM on March 6. He plans to finish the tree trimming near Pressnall's. Some rock was spread on the potholes on West Center Street.

**18. Planning & Zoning Report**

One IUP was completed tonight. One split for the house from the Miller pit. There were no new variances. The Planning Advisory Commission met with Yannish farms. They are considering three 5/35 acre splits. No zoning changes would be required. Any roads that are built would be private and they would need to have road agreements with the future property owners. They would like to know if the Township is in agreement with the three 5/35 acre splits. The Supervisors saw no problem going ahead with the concept. Fahy-Gust will return to the Board when things have progressed and they have draft road agreements.

**19. Miscellaneous Mail Etc. – Clerk:**

The Board of Appeal and Equalization will be on April 15, from 9:30 - 10:00 AM.

There is an Olmsted County Township Officers Association meeting on March 26 in Eyota.

**20. Adjournment:** With no further business before the Board, Chair Andrist adjourned the meeting at about 7:57 PM.

Approved by the Board,  
Date:

Attest,  
Date:

*[Signed copy on file]*

*[Signed copy on file]*

Mary Andrist – Chair  
For the New Haven Town Board

Dale J. Thomforde  
New Haven Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of January, 2020 statement

14,374.27

Income      Checking Account

2-6-20	Hall Rent - Land split - Const	740.00
2-18-20	Furnace Install	65.00
2-21-20	Cup Permit	525.00
2-12-20	Online Banking Transfer in From MMDA	1500.00
2-28-20	Interest	.80

Total Deposits

2830.80

Debits

4148	David O'Brien (BOA MTGs)	150.00
4151	Jakrager LLC dba CMS of Roch (Insp Fee)	673.19
4152	Hemann Grover & Co. LTD (Payroll processing)	250.00
4153	Michael Wood LLC (Snow Removal Row maint)	8655.50
4154	News - Record Zumbrota (Legal Notice)	16.30
4155	Absolute Pest Elimination (Pest Control)	40.00
4156	OCAT (OCAT - Township Assoc Dues)	1201.68
4157	Dale J. Thomforde (Reimbursent - Mileage)	93.15
4158	Olmsted Co. Planning Dept (Nov - Dec Services Budget Variance)	73.14
4159	Forum Communications Co. (Legal Notices Rock Quotes)	20.88
20469	Wages	267.79
20470	Wages	309.74
20471	Wages	588.15
	Main Street Checks	122.29
	PERA	47.26
	Culligan	41.95
	Peoples Energy Co-op	179.64
	Bevcomm	77.53
	Go Daddy	8.99

Total Debits

12802.16

New Ending Balance of February, 2020 statement

4397.91

**TOWNSHIP MONTHLY FINANCIAL REPORT**

Ending Balance of January, 2020 statement

49,905.37

Income     **M M D A**

2-18-20 Deposit From CD #27047	106,244.94
2-25-20 Olmsted County Pymt	22,931.62
2-28-20 Interest	44.90

Total Deposits

129,221.46

Debits

2-12-20 Online Banking Transfer out to Checking Acct	1,500.00

Total Debits

1,500.00

New Ending Balance of February, 2020 statement

177,626.83