

New Haven Township

OLMSTED COUNTY, MINNESOTA — EST. 1858

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9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

Regular Monthly Town Board Meeting Minutes June 9, 2020

1. Call to Order:

The Pledge of Allegiance was recited and a regular-monthly meeting of the New Haven Town Board was called to order at 6:30 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Denny Beyer also present. Supervisor Brian Hervey was absent with notice. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

2. Set Meeting Agenda and Order:

Chair Andrist said she received an email she would like to review during the miscellaneous mail, and recommended that the “Recess and reconvene on 69th Ave” on the printed agenda be postponed until a later date when it isn’t raining so hard. With those changes, Andrist moved to approve the written agenda, seconded by Beyer. The motion carried 2-0.

3. Public Comment Time (including written comments):

A written comment was received from Tom Suther (7212 117th St NW) complementing the road work on 117th Street at the intersection with County 31.

4. Consent Agenda:

Beyer moved to approve the May 12 Regular Town Board meeting minutes as written, seconded by Andrist. The motion carried 2-0.

Old Business

5. Chloride dust-mitigation update

Fahy-Gust said chloride was been applied on June 8. Andrist thanked Fahy-Gust for riding in the truck and Thomforde for picking up the stakes.

6. Town Hall gutter repairs

Thomforde reported he hasn’t made any progress yet and will report back next month.

New Business

7. Discuss plans for when to reopen town hall for rentals: Fahy-Gust has been getting calls about when the town hall will be open again for rentals. The Governor’s Emergency Executive Order 20-63 was included in the handout packet for review, along with some excerpts of guidance from the Minnesota Association of Townships. Other than for official government meetings, indoor facilities may be opened to the public only if the number of people is limited to 10 or fewer individuals. Beyer said we are getting to the slowest time of the year for rentals. Andrist and Beyer agreed not to open the town hall to rentals at this time.

8. Street sign thefts - Fire signs:

There has been a problem with the 69th Ave street sign being stolen multiple times. Andrist asked if the street number could be written out in letters instead of numerals. This will be tried, and if this fails, the backup plan can be to add fire signs on the corner for houses down both roads to direct emergency traffic.

9. Olmsted County Maintenance Agreement:

An annual quote was received from Olmsted County to perform road maintenance, in the event Mike Woods is unable to fulfill the contract. Beyer moved to accept the quote, seconded by Andrist. The motion carried 2-0. A chair-signed copy will be sent to the County.

10. Treasurer’s Report:

Treasurer Figy presented a written treasurer’s report detailing all receipts and debits for May 2020. The May month-ending balances were:

Checking Account	\$12,153.88
Money Market Deposit Account (MMDA)	\$104,798.79
Pine Island Bank CD 04-15-2022 2.58%	\$105,859.96
Pine Island Bank CD 11-27-2020 2.68%	\$205,715.12
Less Outstanding Checks #4179 & #4190	\$556.25
Total Balance	\$427,971.50

Beyer moved to approve the Treasurer’s report, seconded by Andrist. The motion carried 2-0.

11. Review and Pay Bills:

Clerk Thomforde presented a CTAS Schedule 1 showing the balances in each of the township funds (General Fund, Road and Bridge Fund, etc.), with a total matching the total balance presented by the Treasurer. The funds in the red should all be in the black after the July deposit of the first half property taxes.

All claims received by June 9 were presented for payment consideration to the Board of Supervisors. Claims totaling \$79,386.36, plus payroll, were submitted for approval. The claims include \$65,931.83 for road rock and \$11,745.54 for road maintenance.

The final payroll number paid in May, including PERA (Minnesota Public Employees Retirement Association), was \$1,367.83.

Beyer made a motion to pay all bills, seconded by Andrist. The motion carried 2-0.

12. Road Maintenance Report:

Mr. Wood reported that the planned road rock was applied. The ditch on 85th Street was cleaned out. He plans to start mowing to get the wild parsnip before it goes to seed, and he would like to use his skidloader to remove some brush. A proposed turnaround has been staked out at the north end of 69th Avenue. The Ian Swanton driveway culvert was installed on 85th Street. There is another culvert to be put in for Diane Thomas on 105th Street. A couple of missing road signs were replaced.

13. Planning & Zoning Report

Fahy-Gust reported issuing 9 permits this month. A number of them were flat-fee permits. Two splits were issued. Working on a split for Pierce/Andrist with the County. Fahy-Gust said she would like to add Skype on the Township computer to work with the County. Since there is no camera on the Township computer, she will plan to do the work from her home. There was a report of people driving in the ditch in Genoa that may erode the shoulder and road. The Board asked Mike Wood to check it out. Mathy Construction would like to create a gravel pit off of Riverview Road SE. The Conditional Use Permit process could take some time.

14. Miscellaneous Mail Etc. – Clerk:

Andrist received an email for David and Kim Luckey (9205 69 Ave NW). A concern was raised about Beyer entering into their house. Supervisor Beyer said that he didn't walk into their house. He said he entered the open garage and knocked on the open door to the house. David Luckey was present at the Town Board meeting. He asked about the meeting on 69th Avenue to review the proposed turnaround. Andrist asked if he was signed up to receive the tentative agenda which had the turnaround inspection at the end of the Town Board meeting. Mr. Luckey said he had seen a copy of the agenda. He thought he would receive notification if the meeting was postponed. Mr. Luckey asked if there was a need for a turnaround, which would end up mostly on the Luckey side of the existing road. Mike Wood said no trees would need to be removed. Andrist concluded that since the landowners don't want the turnaround, the Township will drop any plans to make any changes to the existing road at this time. The issue should be handled between the school and the parents.

Thomforde reported a renewal notice has been received from Godaddy to renew the domain name for the Township website for another 5 years. The cost is about \$125. The Board agreed to go ahead with the renewal.

The dehumidifier in the office with the Township records has quit. The Board authorized the Clerk to purchase a new one with a limit up to \$250.

15. Adjournment: With no further business before the Board, Chair Andrist adjourned the meeting at about 7:16 PM.

Approved by the Board,
Date:

Attest,
Date:

[Signed copy on file]

[Signed copy on file]

Mary Andrist – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of April, 2020 statement

6738.53

Income

Checking Account

S-15 (Flat Fee + Burn Permits)	665.06
S-16 Bldg Permits	3144.47
S-19 Bldg Permits - Barb Permit	522.09
S-27 Chloride - Burn Permit - Variance App	1215.00
S-27 Chloride	1881.00
S-13 Online Banking Transfer in From MMDA	5000.00
S-29 Interest	.27

Total Deposits

12,427.83

Debits

4182 Jaltruger LLC dba CMS of Roch (Insp Fee)	999.23
4183 Olmsted Co. Public Works (Street & Road Signs)	180.95
4184 News-Record Zumbrota (Legal Notices)	22.42
4185 Forum Communications Co. (Legal Notices)	32.48
4186 Hemann Grover & Co. LTD (Payroll)	115.00
4187 Michael Wood LLC (Grading & Clean up)	3740.50
4188 Lorri Starkson (PAC Meetings)	100.00
4189 Mary Blair - Hoeft (PAC Meetings)	100.00
20484 Wages	346.31
20485 Wages	421.74
20486 Wages	531.01
Bevcomm	77.42
Go Daddy	8.99
POS Purchase Office Max/ Depot	34.16
POS Purchase USPS	29.75
PERA	68.77
Culligan	39.95
POS Purchase Wal Mart	24.13
People's Energy Co-op	139.67

Total Debits

7012.48

New Ending Balance of May, 2020 statement

12,153.88

