

New Haven Township

OLMSTED COUNTY, MINNESOTA — EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

Regular Monthly Town Board Meeting Minutes August 13, 2020

1. Call to Order:

The Pledge of Allegiance was recited and a regular-monthly meeting of the New Haven Town Board was called to order at about 6:30 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Denny Beyer and Supervisor Brian Hervey also present. Also in attendance were Treasurer Bob Figy, Planning and Zoning Administrator Ann Fahy-Gust, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

2. Set Meeting Agenda and Order:

Hervey moved to approve the agenda as written, seconded by Beyer. The motion carried 3-0.

3. Public Comment Time (including written comments):

Chris Hawkins (10232 105th St NW) thanked the Town Board for rechloriding 105th Street, saying that it helped tremendously in keeping the dust down.

4. Consent Agenda:

Hervey moved to approve the July 14 Regular Town Board meeting minutes as written, seconded by Beyer. The motion carried 3-0.

Hervey moved to approve the August 4 Rezoning/CUP Public Hearing minutes as written, seconded by Beyer. The motion carried 3-0.

Old Business

5. Town Hall gutter repairs

Thomforde reported that he finished repairing the town hall gutters. He said the total cost was something less than \$100 for parts and labor. Andrist thanked him for his work.

New Business

6. Chloride update: Andrist pointed out there is an invoice in the bills for chloride. It was precipitated by an email received from Thomas Beito (7936 90th St NW) complaining about grading on sections of 90th Street that had been chlorided. Mr. Beito had purchased dust mitigation chloride for 700 feet this year. Andrist also checked out 105th St, and found it was also a problem. Andrist ordered rechloriding 90th Street and 105th Street up past Lindahl's. Beyer said the chloride was still there, but just needed to be reactivated with some rain. Beyer asked if the chloride notices this year said that chlorided roads may be graded if necessary? That was not included in the notice this year. Thomforde reported that the chloride reapplication used about 2,000 gallons, on top of the original application that used about 10,700 gallons. With the

additional chloride application, the resulting share paid for by the Township for the chloride application and administration this year was about 42% of the total cost.

7. Oronoco street sweeping:

Andrist reported that she had talked to the Mayor of Oronoco. After application of new road rock on West Center St, the trucks had left some debris on the asphalt in Oronoco, which resulted in some complaints to the City of Oronoco. We received a bill for about \$825 for sweeping for 2 days, after the Township had completed gravelling the road. After several conversations, an agreement was reached that the Township would pay for the first day of sweeping, for a total of \$363.20. Beyer said with a ½ inch of rain, it would have washed it off.

8. August 11 Primary Election recap:

Thomforde reported a better than expected turnout. Seven elections judges worked at the poll, with most of them working a split shift. There were 929 registered voters in the Township at the beginning of the day. 87 voted at the poll including 5 new registrations. 69 voted absentee, resulting in a turnout of about 17%. The only race on the ballot this time was the US Senate race. COVID-19 precautions were implemented, including sanitizing each voting booth after each use.

9. Treasurer’s Report:

Treasurer Figy presented a written treasurer’s report detailing all receipts and debits for July 2020. The July month-ending balances were:

Checking Account	\$8,551.31
Money Market Deposit Account (MMDA)	\$92,791.17
Pine Island Bank CD 04-15-2022 2.58%	\$106,540.89
Pine Island Bank CD 11-27-2020 2.68%	\$205,715.12
Total Balance	\$413,598.49

Beyer moved to approve the Treasurer’s report, seconded by Hervey. The motion carried 3-0.

10. Review and Pay Bills:

Clerk Thomforde presented a CTAS Schedule 1 showing the balances in each of the township funds (General Fund, Road and Bridge Fund, etc.), with the same total of \$413,598.49. The total includes the deposits of \$72,816.05 and \$6,495.11 from Olmsted County for property taxes. We also received a payment of \$1,695.42 from the County for reimbursement for the costs of the Presidential primary in March.

Thomforde requested the Supervisors authorize a transfer to the Road and Bridge Fund to bring it back into the black. Andrist made motion to authorize a \$50,000 transfer from the General Fund to the Road and Bridge Fund, seconded by Hervey. A roll call voted was called for. Hervey voted Aye, Andrist voted Aye, and Beyer voted Aye. The motion carried 3-0, unanimous.

All claims received by August 13 were presented for payment consideration to the Board of Supervisors. Claims totaling \$11,167.66, plus payroll, were submitted for approval. The claims included \$5,501.50 for road maintenance.

The final payroll number paid in July, including PERA (Minnesota Public Employees Retirement Association), was \$4,553.49.

Hervey made a motion to pay all bills, seconded by Andrist. The motion carried 3-0.

11. Road Maintenance Report:

Mr. Wood reported that trees down on New Haven Road were cleaned up.

He has flagged 85th St near Gunderson's, to do a utility locate before installing new culverts in the area.

He plans to start mowing the ditches.

12. Planning & Zoning Report

Fahy-Gust reported issuing a couple of burning permits and 4 building permits. She has been answering a lot of questions about what and where people can build.

The resolution for rezoning from A2 to A3 for Waterman/Bernards on 75th Ave has been completed. The resolution for rezoning from A2 to RA for Frame on New Haven Road has also been completed. A Board of Adjustment variance resolution was completed for a non-35/5 split for Mary Stoddard and Betsy Carney.

Mr. Wood approved the driveway for Waterman/Bernards, as staked out. No culvert will be needed at that location. Mr. Wood pointed out there is a problem with access to the 7 acre parcel south of Waterman/Bernards (Parcel ID 85.35.12.080434), since there is no good place to put in a driveway.

The Yanish Family property splits have not been approved yet since the road agreement has not been received or approved yet. Construction of the new private road has begun. The new road will remain private and not a township road.

Fahy-Gust submitted her resignation. With her new brewery project, and other commitments, she is not left with enough personal time. She is willing to continue the next two months during a transition. Options to replace her include hiring a new P&Z Administrator, going to the Township Cooperation Planning Association (TCPA), or going to Olmsted County. She said she would be willing to train in a new administrator. Andrist thanked her for her stellar performance as the P&Z Administrator. Hervey said she was a good fit for the job and thanked her for the job she has done. Hervey said he didn't know if we could ever find another person that would be a fit like she was. He said, going forward, he would rather not see P&Z administration as part of the Township, simply because of the liabilities. Beyer said he agreed with Hervey. A special meeting to review options could be set up as needed, the Clerk just needs 5-days notice to post a notice of the meeting. Beyer said the County will do P&Z administration for the Township, with flexibility on how much the Township wants them to do. Beyer volunteered to talk to the County about presenting their options to the Board. The Town Board expressed their appreciation for the work Fahy-Gust has done for the Township.

13. Miscellaneous Mail Etc. – Clerk:

A note was received from the County reminding us that political signs cannot be placed in road right-of-ways (ROWS). That includes State, County, and township ROWs.)

14. Adjournment: With no further business before the Board, Chair Andrist adjourned the meeting at about 7:23 PM.

Approved by the Board,
Date:

Attest,
Date:

[Signed copy on file]

[Signed copy on file]

Mary Andrist – Chair
For the New Haven Town Board

Dale J. Thomforde
New Haven Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of June, 2020 statement

9365.29

Income Checking Account

7-1 Bldg Permit - Demolition Permit - Driveway Permit	507.41
7-15 Driveway Permits - Clay Shoot - Const Permit - Fire Sign	465.00
7-31 Bldg Permit - Variance Hearing	958.68
7-15 Online Banking Transfer in From MMDA	26000.00
7-8 State of MN	247.50
7-20 State of MN	1645.00
7-31 Interest	.51

Total Deposits

29824.10

Debits

4198 Jd Krager LLC dba CMS of Rochester (Insp Fee)	1290.06
4199 Michael Wood LLC (Road Maintenance)	7896.00
4200 Olmsted Co. Public Works (Culverts - Road Signs)	2066.51
4201 Fogarty's Outdoor Service LLC (Lawn mowing)	285.00
4202 Hemann Grover & Co. LTD (Payroll)	115.00
4203 Northern Salt Inc. (Chloride Application)	12566.75
4204 Dave O'Brien (BOA Mtg)	50.00
4205 Dennis L. Meyer (Chloride Stakes Reimbursement)	19.43
4206 Dale J. Thom Forde (Supplies + Mrleage)	304.63
20490 Wages	277.05
20491 Wages	786.15
20492 Wages	883.18
20493 Wages	969.67
20494 Wages	720.64
20495 Wages	600.27
Safe Deposit Box Fee 45.00 Bev Comm 77.87 IPSTax	1207.94
Go Daddy 8.99 Culligan	41.95
PERA MN	144.03
PERA MN	172.50
People's Energy Co-op	129.46

Total Debits

30638.08

New Ending Balance of July, 2020 statement

8551.31

