

New Haven Township

OLMSTED COUNTY, MINNESOTA — EST. 1858

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9024 COUNTY ROAD 3 NW, ORONOCO, MN 55960

Regular Monthly Town Board Meeting Minutes November 10, 2020

1. Call to Order:

The Pledge of Allegiance was recited and a regular-monthly meeting of the New Haven Town Board was called to order at about 6:30 PM by Chair Mary Andrist. Quorum requirements were met with Supervisor Denny Beyer and Supervisor Brian Hervey also present. Also in attendance were Planning and Zoning Administrator Ann Fahy-Gust, Treasurer Bob Figy, Road-Maintenance Contractor Mike Wood, and Clerk Dale Thomforde.

2. Set Meeting Agenda and Order:

Beyer moved to approve the agenda as written, seconded by Hervey. The motion carried 3-0.

3. Public Comment Time (including written comments):

An email was received from Rick Renner stating that he has completed removing sand from his property and the Don Weis property along County Road 3.

Chair Andrist noted that tomorrow is Veterans Day. She recognized and thanked Supervisor Beyer and Treasurer Figy, for their military service. This was followed by a rousing round of applause.

4. Consent Agenda:

Hervey moved to approve the October 13 Regular Town Board meeting minutes as written and distributed, seconded by Beyer. The motion carried 3-0.

Old Business

5. None.

New Business

6. Bruening Rock Products: Jim Zwiener was present and wanted to make sure that the Township was satisfied and everything went well on the road rock delivery this year, and thank the Township for the business. He offered to extend the price quote from this year to next year. He will extend the offer through December 15. The Clerk will advertise for quotes for the December 8 Regular Town Board meeting, and will include an option for one or two years.

7. Recap November 3 General Election:

Thomforde reported that there were 941 registered voters in the Township at 7:00 AM on November 3. There were 37 new registrations at the poll. The Township had a total of 896 voters, with 629 of those at the poll. About 30% of the voters voted early or by absentee vote. Three voters voted curbside at the Town Hall. There was about a 95% turnout to vote in the

Township. Many nice complements were received from the County on the organization of the materials returned on election night.

8. Discuss Burning Permits:

With Ann Fahy-Gust retiring as Planning and Zoning Administrator, the Supervisors will need to issue burning permits. They can also be purchased on-line from the DNR. Burning permits are still issued for free at the regular monthly meetings and at the annual meeting. Beyer said anyone wanting to purchase a burning permit between meetings (\$5 for an annual permit) can contact him. The issuing of burning permits will be included on the agenda for the Annual Meeting next March.

9. Treasurer’s Report:

Treasurer Figy presented a written treasurer’s report detailing all receipts and debits for the month of October 2020. The October month-ending balances were:

Checking Account	\$6,305.92
Money Market Deposit Account (MMDA)	\$55,461.33
Pine Island Bank CD 04-15-2022 2.58%	\$107,233.73
Pine Island Bank CD 11-27-2020 2.68%	\$207,104.74
Total Balance	\$376,105.72

Treasurer Figy reported that the Township has a CD maturing on November 27, 2020. The current interest rates on CDs are very low so long-term investments are probably not prudent at this time. Currently, the Pine Island Bank has some of the best CD interest rates around. It was proposed to purchase a 1-year CD with \$100,000 from the maturing CD, and transfer the balance into the Money Market Deposit Account. Andrist made a motion to adopt *Resolution Regarding Certificate of Deposit Reinvestment #2020-10*, seconded by Hervey. The motion carried 3-0.

Hervey moved to approve the Treasurer’s report, seconded by Andrist. The motion carried 3-0.

10. Review and Pay Bills:

Clerk Thomforde presented a CTAS Schedule 1 showing the balances in each of the township funds (General Fund, Road and Bridge Fund, etc.), with the same total balance of \$376,105.72 as reported by the Treasurer. All the funds are currently in the black in no action needs to be taken.

All claims received by November 10 were presented for payment consideration to the Board of Supervisors. Claims totaling \$8,830.12, plus payroll, were submitted for approval. The claims included \$5,238 for road maintenance.

The final payroll number paid in September, including PERA (Minnesota Public Employees Retirement Association), was \$4,106.90. This includes 3-month payments to three of the Board members.

Hervey made a motion to pay all bills, seconded by Andrist. The motion carried 3-0.

11. Road Maintenance Report:

Mr. Wood reported that he has graded all roads, with a few he would like to go over again after some rain. He picked up a bunch of junk from the road on 75th Avenue.

The new driveway location on 75th Avenue will be reviewed once the permit application is completed.

A new driveway is being requested at 12141 New Haven Road. The Clerk will process the permit and work with Mr. Wood and Andrist for approval. There is an existing field culvert that is being replaced.

12. Planning & Zoning Report

Ann Fahy-Gust sent a note to the Board on the transition of Planning and Zoning Administration to TCPA (Township Cooperative Planning Association). This plan is being modified so that TCPA will process all new permits after NH20-35. There are four permits pending at CMS, which she will finish processing. This will make the transition smoother with a clear cutoff based on permit numbers.

She is still receiving a number of calls, which she is referring to TCPA.

Hall rentals will remain suspended until the Governor suspends his emergency orders.

The November 11 TCPA meeting has been cancelled due to the COVID-19 situation. The Clerk will attend the TCPA meetings for the Township once they reconvene.

13. Miscellaneous Mail Etc. – Clerk:

Invoices were sent for culverts Mr. Wood has installed, and all payments have been received.

The Clerk was given authorization to purchase CO detectors and a new clock for the town hall.

The MAT (Minnesota Association of Townships) Annual meeting will be held online this year.

14. Adjournment: With no further business before the Board, Chair Andrist adjourned the meeting at about 7:20 PM.

Approved by the Board,

Date:

[Signed copy on file]

Mary Andrist – Chair
For the New Haven Town Board

Attest,

Date:

[Signed copy on file]

Dale J. Thomforde
New Haven Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of September, 2020 statement

4006.62

Income Checking Account

10/5 Bldg Permits(5) Burn Permits	2260.19
10/19 Bldg Permits(2) Burn Permits	600.74
10/14 Online Banking Transfer From MMDA	2,000.00
10/30 Interest	.35
10/30 State of MN	1845.62

Total Deposits

25,706.90

Debits

4229 Jd Kruger LLC dba CMS of Roch (Insp Fee)	2294.20
4230 Micheal Wood LLC (Road Maintenance)	8525.00
4231 Olmsted County PRL (Property Taxes)	1354.00
4232 Fogarty's Outdoor Service LLC (Lawn Care)	200.00
4233 Heman Grover & Co. LTD (Payroll Processing)	115.00
4234 Northern Salt Inc. (Deicing Salt)	1452.10
4235 Bruening Rock Products Inc. (Deicing Rock)	677.11
4236 Dale J. Thom Forde (COVID 19 supplies - Mileage)	42.76
4237 Olmsted County Public Works (Culverts + Signs)	3257.22
20503 Wages	27205
20504 Wages	786.15
20505 Wages	495.78
20506 Wages	1072.91
20507 Wages	720.64
20508 Wages	531.01
Bev comm 77.91 IRS Tax Payment	1112.90
Go-Daddy	8.99
PERA 20.86 PERA	172.50
Calligan	39.95
People's Energy Co-op	143.56

Total Debits

23407.60

New Ending Balance of October, 2020 statement

6305.92

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of September, 2020 statement

76446.10

Income

M M D A

10/30 Interest	15.23

Total Deposits

15.23

Debits

10/14 Online Banking Transfer out To checking Account	21000.00

Total Debits

21,000.00

New Ending Balance of October, 2020 statement

55461.33