

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

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9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960

Regular Monthly Town Board Meeting Minutes

December 13, 2022

Following the Pledge of Allegiance, the meeting was called to order by Chair David Andrist. Also present were Supervisor Dale Thomforde and Supervisor Brian Hervey to constitute a quorum. Treasurer Robert Figy and Clerk Donna Beyer were also in attendance.

Set Agenda and Order – Andrist made a motion to move the opening of bids for cropland rental and the opening of quotes for spring road rock to the beginning of the meeting. Motion seconded by Hervey and carried 3-0.

Review bids for 3-year lease of cropland - Three bids were received.

- Tom Lexvold, 20704 480th St, Zumbrota, offered a bid of \$175 per acre.
- Jordan Befort, 10541 105th St. NW, Pine Island, offered \$150 per acre.
- Randy Mensing, 11444 75th St NW, Pine Island offered \$177 per acre.

Andrist made a motion to accept the highest bid from Randy Mensing. Motion seconded by Hervey, carried 3-0.

Review quotes for spring road rock – The following quotes were received and opened at the meeting:

- Kielmeyer Construction, Nerstrand, MN - \$10.48 per ton or \$14.15 per cubic yard for 2023 (Severson Pit near Roscoe)
- Paulsen Rock Products - \$11.50 per ton or \$15.52 per cubic yard for 2023
- Roberson Lime and Rock, Zumbro Falls, MN - \$9.60 per ton or \$12.96 per cubic yard for 2023
- Olmsted Aggregate - \$12.10 per ton or \$16.34 per cubic yard for 2023
- Bruening Rock Products - \$9.339 per ton or \$11.174 per cubic yard for 2023

Thomforde made a motion to accept all quotes, motion seconded by Hervey and carried 3-0. If Bruening Rock Products can meet the Township delivery and quality requirements, most of the rock for 2023 will probably be purchased from them. Otherwise, one or more other suppliers may be used.

Comments from the Chair – “I want to wish everybody a Merry Christmas. I am glad that it is rain we are getting, not snow, as it saves the township some money.”

Consent Agenda – Hervey made a motion to approve the November 10, 2022, regular town board meeting minutes as written. Motion seconded by Thomforde and carried 3-0.

Public comments - No one offered any comments.

Old Business:

Concrete Culverts – Andrist stated that the person was not interested in paying for the culverts and that he felt we should get rid of the culverts. Hervey stated that the culverts were not creating a problem where they are. The decision was made to do nothing with the culverts at this time.

100th Street (West) Ditch – Andrist stated that Mr. McNamara plans to do some work on his land and create a waterway in the field. Decision made to review this next year after Mr. McNamara completes the work in his field.

Discuss ROW Management – A few months ago, TCPA (Township Cooperative Planning Association) provided the township with some ordinances from other townships regarding management of township road right of way. This was tabled last month for supervisors to review. This was discussed and it was felt that this was not a major problem in the Township, that supervisors would rather deal with issues on an individual basis.

TCPA Meeting Recap – No report as last meeting was prior to November meeting.

OCTOA (Olmsted County Township Officers Association) Meeting Recap – The meeting was held November 22 at the Pleasant Grove Township Hall. Andrist, Thomforde and Beyer attended the meeting. Andrist reported that Sheriff Torgerson spoke on the issue of opioids, and the increased numbers of overdoses and deaths secondary to the opioids. Officers are now carrying Narcan with them to reverse the effects of the opioids. Beyer remarked that opioids are often mixed with other substances which can create problems with the use of Narcan. Thomforde reported that the County has funding available for well drilling assistance and for septic system assistance. He also reported that the dog ordinance issue is again being raised.

Road Maintenance Report – Mike Wood reported that he has been snowplowing and sanding roads recently due to the snowfalls we have received. Andrist questioned the road maintenance bill, wondering why so many hours were spent on roads with a 2-inch snowfall. Wood responded that it takes about 7-8 hours to plow the roads, that he does spend time in following days sanding roads to decrease risks of damage to his equipment as well as risk of litigation for himself or township if someone slides off the road and is injured. Mike questioned what township would like him to do, not sand and increase risk, or continue to do as he has been doing. Discussion occurred. Andrist stated that he just wants clarification on the billing as to what roads were plowed, sanded etc. Wood was advised that he should continue to work as in the past.

Treasurer's Report – Figy gave a detailed report of all banking transactions for the month of November. The ending balances for the month of November were:

Checking account	\$ 4,354.94
Money Market Account	\$ 257,236.53
CD 12 Month 12-01-2022 0.51%	\$ 101,135.60
CD 12 Month 4-15-2023 0.49%	\$ 100,245.82
Minus outstanding check # 4478	\$ 140.00
Total Deposits	\$ 462,832.89

Figy also reported that the CD that matured on December 1 has been placed temporarily in the Money Market account since the investment company is requiring a verification of our EIN (Employer Identification Number) prior to allowing us to purchase a new CD. This verification needs to come from the Internal Revenue Service (IRS). Contact has been made with the IRS and we are awaiting the letter from the IRS. Beyer presented Schedule 1, with all balances currently positive.

Hervey made a motion to accept the Treasurer's Report, seconded by Thomforde. Motion carried 3-0.

Review/Pay bills – Beyer presented claims for \$7,340.89 for the month with \$5,317.50 for snowplowing and sanding. Thomforde made a motion to accept and pay all bills, the motion was seconded by Hervey and carried 3-0.

Mail/miscellaneous – Beyer reported that MATIT (Minnesota Association of Townships Insurance Trust) will be doing a 2023 Worker's Compensation Payroll Audit for which the Township will need to provide data by January 31, 2023.

Olmsted County sent the proposed property taxes for 2023. This is \$2,628.00, up \$78.00 from 2022, with land valuation increasing from \$325,900 to \$397,200.

A letter was received from CMS (Construction Management Services) stating that they are merging with WSE Engineering Services Ltd but will continue to operate as usual. CMS currently does the building inspections for TCPA.

A letter was received from Minnesota Pollution Control Agency (MPCA) that they will be conducting a Public Hearing Thursday, February 16, 2023, starting at 2:00 PM regarding some proposed rule amendments governing water quality standards.

December 20 is the last day to publish notice of town offices to be elected for the March election. The notice has been submitted to the Post Bulletin for publication on Saturday, December 17. It has also been posted at the Town Hall and on the web for filing for position of one supervisor and one treasurer. Filing for office is from January 3 to January 17, 2023, with Clerk's office open from 1:00 to 5:00 PM on the 17th. Filing fee is \$2.00.

Thomforde and Beyer attended the recount of votes by the County for the November 8, 2022, election. Ballots were recounted for New Haven Township and 3 other precincts. Votes were all hand-counted and New Haven Township numbers were perfect. One precinct was off by one, due to the way the ballot was marked. The reason for the recount is to verify accuracy of the voting machines.

With no further business before the Board, Chair Andrist adjourned the meeting at 7:40 PM.

Approved by the Town Board,

Signed:

Attest:

Date:

Date:

[Signed copy on file]

[Signed copy on file]

Dave Andrist, Chair, New Haven Town Board

Donna Beyer, Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of October, 2022 statement

7150.31

Income: Checking Account

11-7	2250.00
11-23	200.00
11-14 online Banking Transfer From MMDA	5000.00
11-30 Interest	.06
11-30 Paper statement Fee Refund	5.00

Total Deposits

7455.06

Debits

4479 Ginger Roberts-Carson (Election Judge)	175.00
4480 Donna Hochberger (Election Judge)	150.00
4481 David A. Andrist (Reimbursement)	625
4482 Forum (Communication Co)	30.59
4483 Dale J. Thorndike (GoDaddy Supplier)	834.7
4484 Hemann Grover & Co. LTD (Payroll)	163.00
4485 J2/truger LLC dba CMS of Roch	98.13
4486 Adem's Pest Control (Pest Control)	46.82
4487 Olmsted Co. Public Works - (Road Sign)	31.26
4488 Duane Friese (Gopher Feet Bounty)	252.00
4489 Grimstad Publishing Inc.	23.38
4490 Michael Wood LLC	6635.00
20596 Wages	437.81
20597 Wages	881.71
20598 Wages	150.00
20599 Wages	140.00
20600 Wages	663.22
Bev Comm 77.83	5.00
Culligan 47.95	
PEC 151.93	

Total Debits

10250.43
4354.94
4354.35

New Ending Balance of November, 2022 statement

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of October, 2022 statement

183,581.83

Income

M M D A

11-30 Interest	45.21
11-30 Olmsted Co Pymt	78609.49

Total Deposits

78,654.70

Debits

11-14 Online Banking Transfer Out To Checking Account	5000.00

Total Debits

5000.00

New Ending Balance of November, 2022 statement

257,236.53