

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960

New Haven Town Board Regular Meeting Minutes

January 10, 2023

Following the Pledge of Allegiance, the meeting was called to order by Chair David Andrist at 6:35 PM. Supervisor Dale Thomforde and Supervisor Brian Hervey were in attendance to constitute a quorum. Treasurer Robert Figy and Clerk Donna Beyer were also present.

Set Agenda and Order – Hervey made a motion to accept the agenda and order as written. Motion seconded by Thomforde and carried 3-0.

Comments from the Chair – “The one thing we don’t need is the last few weeks to repeat again, as far as the weather.”

Consent Agenda – Motion made by Hervey to approve the December 13 Regular Town Board Meeting minutes as written. Motion seconded by Thomforde, carried 3-0.

Public Comments – David O’Brien, 12702 County Road 3 NW, Pine Island, commented that roads were plowed and were better than a lot of other places.

Old Business – None

New Business – MPCA (Minnesota Pollution Control Agenda) Proposed Amendment to Water Quality Standards Hearing. One of the creeks included in the proposal is the Tompkins Creek, which is upstream from New Haven Township, joining Zumbro River near Oxbow Park. The plan is to change the designation of the creek since it has a natural habitat for brook trout. There is a public comment period until Friday, February 3, 2023, and a public hearing on Thursday, February 16, 2023. Following discussion, the Board decided not to make any comments regarding the proposed change.

Review MATIT (Minnesota Association of Township Insurance Trust) Liability Insurance policy - This was reviewed. Hervey expressed concern that coverage on equipment and the town hall might be lower than it should be considering the increased valuations of these and replacement costs. Thomforde made a motion which was seconded by Andrist to give Hervey authority to make any changes to the policy he feels needed. Motion carried 2-0 with Hervey abstaining. Hervey will contact MATIT to reassess coverage.

Garbage Can Placement on Roads – There have been some complaints from residents regarding cans being struck by plows in the winter. Mike Wood, the Road Maintenance contractor has also expressed difficulty with plowing roads secondary to garbage receptacles. It was discussed that garbage cans should be placed in the driveway, not on the road right of way. It was decided that this issue would be discussed at the Annual Town Meeting in March and on the website.

TCPA (Township Cooperative Planning Association) – Thomforde reported that TCPA had a balance of \$465,905.31 as of December 1, 2022, which is at the high end of where they want to be. Some cities are starting to charge for permits for replacements of washers and dryers, but there is no plan for this by TCPA. Construction Management Services (CMS) does building inspections for TCPA and is raising fees by 5%. Discussion occurred at TCPA Meeting regarding TCPA increasing fees. They are going to do a comparative analysis to determine the need for an increase. If this is done, the plan would be to notify township members 6 months before increasing the fees. It was noted that fees are based on the valuation of the building being built and with increased valuations, fees have increased. TCPA is currently doing well financially but has some concerns regarding a recession occurring which could change this. Thomforde felt that it would be better to wait 6 months and reassess financial status at that time but wanted the opinion of his co-supervisors. Andrist and Hervey agreed with this. Roger Ihrke is now planning to retire on June 30, 2023. They are working on contracts for the continuation of TCPA post his retirement.

Discussion has occurred regarding accepting credit cards for payment. There are some concerns that if people can put money in, they can also take money out. There are no plans currently to accept cards for payment to TCPA.

Vacuum – Beyer reported that the belt was replaced in the vacuum, but the new belt broke when the vacuum was restarted, so either needs to be taken for repair or replaced. Andrist stated that he has a vacuum that he will donate.

Bank charges for paper statements – The bank has started to charge \$5 for paper statements each month. Discussion occurred regarding paying for this versus self-printing the monthly statements. Currently, we are not receiving a paper statement for the Money Market account. Discussion occurred. It was decided that Figy should speak with the Bank regarding not charging for the printed statement since we are a financially stable non-profit organization. If they are not willing to defer the charge for the printed statement, we will print the statement.

Go-daddy – When this was set up a debit card was used for payment. With change of clerk, the debit card was discontinued, and an attempt was made to change to the bank checking account. This failed and Thomforde used his personal charge card to cover the payment, with township reimbursing him for this. However, this is not best practice and Beyer is attempting to change this to the bank account. If this does not work, the option would be obtaining another debit card (the bank would require minutes showing approval of this) or obtaining a credit card which would require 2 years of township financials. Discussion occurred that either a debit card or a credit card increases risk for fraud. Hervey questioned if unable to change to direct withdrawal from the bank account if it could be changed to an annual payment via check. Beyer will attempt to set up the direct withdrawal later this month, if unable will investigate making an annual payment.

Resolution appointing election Judges for 2023 Township Election (Resolution 2023-01) – Proposed election judges for the Township election are Dale Thomforde, David Andrist, Ginger Carson Roberts, and Donna Beyer with Donna Beyer serving as the head election judge. Thomforde made a motion to approve, this was seconded by Hervey and approved 3-0.

Resolution establishing Absentee Ballot Board for the March 2023 Township Election (Resolution 2023-02) – Proposed Absentee Ballot Board consists of Dale Thomforde, David Andrist, Ginger Carson

Roberts, and Donna Beyer. Hervey made a motion to approve the resolution, seconded by Thomforde and carried 3-0.

Resolution authorizing contract with interested officers (Resolution 2023-03) – Hervey made a motion to approve David Andrist to serve as an election judge during 2023. Motion seconded by Thomforde and carried 2-0 with Andrist abstaining.

Resolution authorizing contract with interested officers (Resolution 2023-04) – Hervey made a motion to approve Dale Thomforde to serve as an election judge during 2023. Motion seconded by Andrist and carried 2-0 with Thomforde abstaining.

Set date and time for the Board of Audit – February 14 at 5:30 PM was the proposed date and time for the Board of Audit to convene. It was determined that this date and time works for all.

Preliminary 2022 Financial Summary and 2023 Budget – Thomforde presented a financial summary of 2022 including the last 3 years. Total cash reserves for the year were \$500,570.14 with cash reserves for the Township up \$64,534.05 over the year-end summary of 2021, but this includes \$67,263.21 in ARPA funds and \$44,215.84 in annexation payment. Adjusting for these, the township was \$3,812.50 under budget for the year.

Thomforde also presented a report on revenue and expenditure by account for the past year with a comparison to the two previous years' income and expenses. Property taxes increased by almost 25% from the previous year. State aid for road tax increased by 49.4% over the previous year. Town hall rentals are up. Planning and zoning permits and right of way permits were down as building permits are now through TCPA. Investment income was down due to the low interest rates in the past few years. Cropland rent was stable, but annexation payment increased other revenues significantly.

Expenditures for the governing board and administration were up about 13%, likely due to the increased stipends for township officers. Elections and legal expenses were up 34%, likely due to increased legal costs secondary to the issue of New Haven Road and an additional election due to the death of Mr. Hagedorn. Expenses for planning and zoning decreased due to fewer meetings. Street maintenance was up, this includes road rock as well as maintenance. We also rocked the portion of New Haven Road that Pine Island took over, so we had expense for that but were also reimbursed by Pine Island for this. Total revenues increased by 36% and were \$369,434.86 and total expenditures increased by 18% and were \$304,900.81 increasing cash reserves by \$64,534.05. These reports will be presented at the Annual Meeting on March 14.

He also presented a preliminary budget for 2023. Planning and zoning is expected to have some expenses secondary to Planning and Zoning Advisory Commission meetings as well as having someone represent the township at the TCPA monthly meetings. There is about \$18,000 in the fund which cannot be transferred to other funds so plan to spend down over several years for planning and zoning type functions. Anticipated revenues for road and bridge from state programs and chloride payments from patrons is \$45,210 along with the township levy income of \$98,170 will account for \$116,000 for road and bridge expenses. The plan again this year is to use the ARPA funds of \$67,263 to cover part of the road rock expenses. This should cover anticipated road and bridge costs of \$183,000. The 2023 levy for fire and first responders should cover the cost of fire protection. Cemetery expenses should remain the same. The anticipated costs of \$53,000 for general costs of the governing board, administration, and

elections will mostly be covered by the levy assessment of \$30,000 along with anticipated interest from the bank (\$9600), rental of cropland (\$5930), hall rental (\$1500), Right of way permits (\$500) and the State Ag Market Value Credit of \$4500. It is anticipated that the township will need to withdraw approximately \$43,000 from its cash reserves in 2023, leaving approximately \$460,000 in reserves at the end of 2023. It was discussed that the levy of 2024 can remain the same as 2023. The final budget will be presented at the Annual Meeting on March 14.

Road Maintenance Report – Mike Wood, the road maintenance contractor reported that he has been plowing and trying to cut ice off the roads. He would like to work on pushing back some of the snowbanks along the roadsides and put snow fencing in some areas.

Treasurers Report – Figy gave a detailed report on all banking transactions for the month of December. The ending balances for the month were:

Checking Account	\$ 7,691.76
Money Market	\$ 192,852.56
CD 12 month 4-15-2023 0.49% (Frandsen Bank)	\$ 100,245.82
CD 14 month 2-23-2024 4.550% (Ozark Bank)	\$ 100,000.00
CD 12 month 12-27-2023 4.6% (Beal Bank)	\$ 100,000.00
Less Outstanding Check	\$ 220.00
Total Deposits	\$ 500,570.14

Hervey made a motion to approve the Treasurer’s report, seconded by Thomforde, and carried 3-0.

Review/Pay bills – Beyer presented Schedule I showing a positive balance on all funds and claims this month for \$14,419.94. This included a \$1,252.34 payment to IRS for quarterly employment taxes and \$12,197.50 for snow removal and sanding. Hervey made a motion to pay all bills, seconded by Thomforde and carried 3-0.

Mail/miscellaneous – Hervey stated that there will be a fire meeting on Monday January 16. He will be away and wondered if Thomforde or Andrist would cover for him. He stated that the new pump truck had arrived but cost more than expected. They will also be looking at bills and the budget. Andrist and Thomforde felt that it would be better for Hervey to handle it and Hervey agreed to call in for the meeting.

With no further business before the Board, Andrist adjourned the meeting at 7:45 PM.

Approved by the Town Board,

Signed:

Attest:

Date:

Date:

(Signed copy on file)

Dave Andrist, Chair

Donna Beyer

For the New Haven Town Board

New Haven Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of November 2022 statement

4354.94

Income **Checking Account**

12-19 Reimbursement D.B. Hall Rent	10625
12-19 Online Banking Transfer in From MMDA	10,000.00
12-23 State of MN	3594.44
12-30 Interest	.05

Total Deposits

13,700.94

Debits

4498 Lerry Mattson (Election Judge)	140.00
4491 Forum Comm Co. (Legal Notice)	93.38
4492 Hemann Grover & Co. LTD (Payroll)	128.00
4493 Grimsrud Publishing Co (Legal Notice)	25.50
4494 Jacob Wolfe (PAC Mtgs)	50.00
4495 Ag Partners - LP Program (Propane)	311.57
4496 Fogarty's Outdoor Service LLC (Lawn Care)	60.00
4498 MATIT (Worker Comp Premium)	520.00
4499 Ja Kruger dba CMS of Roch (Insp Fees)	50.54
4500 Donna Beyer - (Mileage - Stamps)	255.00
4501 Dale J. Thomforder (Go-Daddy)	11.99
4502 Michael Wood LLC (Road Maintenance)	5317.50
20601 - Wages 323.22 20602 Wages 609.5 20603 (Wages) 1038.94	
20604 Wages 720.64 20605 Wages 323.22	
12/12 Bevcomm	77.82
12/23 PERA	82.50
12/27 Culligan	4795
12/29 PEC	171.64
12/30 Paper Statement Fee	5.00

Total Debits

10,363.95

New Ending Balance of December 2022 statement

7691.73

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of November, 2022 statement

257,236.53

Income

M M D A

12-8	101,144.33
12-20	44,403.34
12-30 Interest	68.36

Total Deposits

145,616.03

Debits

12-14 online Banking Transfer out to checking Account	10,000.00
12-21 LPL - Two 100,000.00 CD's	200,000.00

Total Debits

210,000.00

New Ending Balance of December, 2022 statement

192,852.56

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, OROCOCO

Board of Audit Meeting February 14, 2023

The Town Board met as the Board of Audit to review the financial records for the year 2022 kept by Treasurer Robert Figy and Clerk Donna Beyer. The Pledge of Allegiance was recited, and the meeting brought to order by Chair David Andrist. Supervisor Dale Thomforde and Supervisor Brian Hervey were present to meet quorum requirements. Also in attendance were Treasurer Figy and Clerk Beyer.

Thomforde made a motion that an audit of random disbursements, a selection of a minimum of two claims from each month, would adequately represent the attention to detail and accounting practices for the township, matching each disbursement to the claim receipt, check number, amount payee and month. The motion was seconded by Hervey and carried 3-0.

The following disbursements were audited:

MONTH	Disbursement 1	Disbursement 2	Disbursement 3
January	4371	4374	
February	20561	4579	
March	4390	4394	4396
April	4400	4408	
May	4412	4413	
June	4425	4427	
July	4441	4444	
August	4453	4459	
September	4461	4465	
October	4470	4475	
November	4478	4479	4484
December	20602	20604	

No discrepancies were noted, and the records appeared to be in order.

A summary of the 2022 Financials was reviewed. Hervey made a motion to approve the 2022 Financial Summary, seconded by Thomforde. The motion carried 3-0. The summary was signed by all the supervisors, the treasurer, and the clerk.

Thomforde made a motion finding that the audit is complete and accurate. The motion was seconded by Hervey and carried 3-0.

Chair Andrist adjourned the meeting at about 5:55 PM.

Approved by the Board,

Signed:

Attest:

Date:

Date:

[Signed copy on file]

David Andrist, Chair

Donna Beyer

For the New Haven Town Board

New Haven Township Clerk

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, OROCOCO

New Haven Town Board Regular Meeting Minutes

February 14, 2023

Following the Pledge of Allegiance, the meeting was called to order by Chair David Andrist at 6:30 PM. Also in attendance were Supervisor Brian Hervey and Supervisor Dale Thomforde to constitute a quorum. Treasurer Robert Figy and Clerk Donna Beyer were also present.

Set Agenda and Order – Hervey made a motion to accept the agenda and order as written. The motion was seconded by Thomforde and carried 3-0.

Comments from the Chair – “We could do without the bad weather we are having, but at least it is not snowing.”

Consent Agenda – Hervey made a motion to approve the January 10 Regular Town Board Meeting minutes as written. The motion was seconded by Thomforde and carried 3-0.

Public Comments – Chris Hawkins, 10234 105th St NW, Pine Island, asked if the unapproved minutes could be posted so that citizens could review them prior to the monthly meeting. He feels that this would allow township residents to provide feedback or ask questions in a timely manner, rather than just before the meeting or when posted after approval by the Board. Discussion occurred and it was felt that minutes could be posted approximately 2 weeks after the meeting.

Old business:

MATIT (Minnesota Association of Townships Insurance Trust) liability insurance policy - Hervey contacted MATIT for a review of coverage. It was suggested that the township should increase coverage for the town hall to \$700,000 now and MATIT will do an assessment to determine appropriate coverage, at no cost to us.

Bank fees – We are no longer receiving statements in the mail for the Money Market Account with the new bank owners, so Figy has been printing these for the past several months and feels that it would not be a problem to print out the statement for the checking account as well. He will speak to the bank regarding the printing/mailing fees.

Go-Daddy – We were successful in converting payment for Go-Daddy to an automatic withdrawal from the checking account. However, we received a communication from Go-Daddy that the monthly rate was increasing from \$11.99 to \$14.99 which included an option to go to annual billing. Beyer contacted Go-Daddy regarding this option. Cost would be \$119.88 per year, which equates to \$9.99/month. Thomforde made a motion to change to annual billing. The motion was seconded by Hervey and carried 3-0.

New Business:

TCPA (Township Cooperative Planning Association) Recap – Thomforde reported that TCPA did a comparative analysis of permit fees from previous years and decided to increase fees for building permits by 5% with fixed fees remaining unchanged. Financially, TCPA is doing well, with a balance of \$430,648.60 at the end of December, but TCPA anticipates that expenses will increase with the addition of new staff. TCPA took in about \$500,000 in permit fees last year.

Fire Association Meeting Recap – Hervey reported that there were some changes made in the order for the new water tanker resulting in a \$5000.00 difference in cost. This was approved by the Fire Association. He will try to get their next meeting scheduled prior to our next regular meeting so that we will have the fire budget available to prepare for the annual meeting.

OCTOA (Olmsted County Township Officers Association) Meeting Recap – Andrist stated he was impressed with the new county maps that were received at the meeting, stating that he thought they did a great job on them. Thomforde spoke about the Omni machines that are replacing the AutoMark in assisting people with marking their ballot. This system consists of a laptop computer and printer and allows voters to either mark their ballot by touch screen, a hand device or by foot controls if unable to use their hands. After being marked, ballots then need to be placed in the ballot box. Beyer reported that Sheriff Torgerson stated that the department is fully staffed, that there are some retirements happening in his department resulting in shifting of staff as others step forward to fill those positions, and that the department has hired its first female canine officer. It was also reported that the County is working on funding for redoing the intersection of 60th Avenue and US Highway 14 as well as looking at changes for the intersection of 18th Avenue NW and Highway 63.

Minnesota State Auditor 2021 Minnesota Town Finances Report – Thomforde presented portions of the State Auditors Town Finances Report for 2021 which was released in January. He extracted information related to townships in Olmsted County. This showed that New Haven Township continues to have the lowest mill rate at 6.24 and lowest levy per capita at \$118.00 in the County. As for total reserves, New Haven Township ranked 5th in the County and has a ratio of reserves to expenditures of 1.69. Recommendations for reserve/expense ratio is 0.67 to 1.50 to accommodate for cash flow as expenses occur in the beginning of the year and payments tend to come in the middle and end of the year.

Preparation for the Annual Meeting – There is one more town board meeting prior to the Annual Meeting. The Board will work to put together a packet for the annual meeting with a final budget. Hervey will obtain the necessary information from the Rural Fire Association. Based on preliminary findings, it is hopeful that the levy can remain unchanged for 2024.

Road Maintenance Report – No report as Michael Wood was not able to attend the meeting.

Treasurer's Report – Figy gave a detailed report of all banking transactions for the month of January. The ending balances for the month were:

Checking account	\$ 3,988.62
Money market account	\$ 180,901.21
CD 12 month 4-15-2023 0.49% (Frandsen Bank)	\$ 100,369.63

CD 14 month 2-23-2023 4.55% (Ozark Bank)	\$ 100,000.00
CD 12 month 12-27-2023 4.6% (Beal Bank)	\$ 100,000.00
Total Deposits	\$ 485,259.46

Thomforde made a motion to approve the Treasurer’s report. The motion was seconded by Hervey and carried 3-0.

Review/Pay Bills – Beyer presented a Schedule 1 for the end of January which agrees with the Treasurer’s report and showed a positive balance on all funds. She also presented the claims list for the month totaling \$12,059.62. This included \$9582.50 for ice and snow removal, \$1,019.60 for OCTOA/MAT (Minnesota Association of Townships) dues, and \$429.00 to Hemann and Grover for payroll and completion of W-2’s and 1099’s. Hervey made a motion to pay all bills, which was seconded by Thomforde and carried 3-0.

Mail/Miscellaneous – The Township received a letter for MATIT stating that MATIT was a victim of business email compromise. They received a request from their reinsurance broker requesting payment and wired payment as directed. Later they received a notice of non-payment from the broker and realized the fraudulent nature of the wire transfer. This has been investigated and steps taken to protect against future e-commerce threats. While MATIT has not been able to recover the \$834,197.00, MATIT was able to pay the reinsurance premium and is financial solvent without jeopardizing the operations of the Trust.

Residents can vote absentee for the township election in March until Monday, March 13. If interested in voting absentee, contact the township clerk.

Gaylen Figy presented a report from the Center Grove Cemetery, He reported that the cemetery does need to reseal the blacktop road in the cemetery this year but goals for 2022 were met.

With no further business before the Board, the meeting was adjourned by Chair Andrist at 7:10 PM.

Approved by the Town Board,

Signed :

Attest:

Date:

Date:

[Signed copy on file]

David Andrist, Chair

Donna Beyer

For the New Haven Town Board

New Haven Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of December, 2022 statement

7691.76

Income Checking Account

1-13-23	Deposit Hall - Filing fee	81.00
1-11-23	Online Banking Transfer in From MMDA	12,000.00
1-19-23	Refund Service Charge	5.00
1-31-	Interest	.06
1-31	Paper Statement Fee Refund	5.00

Total Deposits

12091.06

Debits

4497	Gopher Septic Service Inc. (Septic Tank Pumping)	220.00
4503	Forum Communications Co. - Candidate Filing	30.59
4504	Ag Partners (L.P. Program)	293.58
4505	Michael Wood LLC (Road Maintenance)	12,197.00
4506	Donna Beyer (Supplies - Mileage)	36.50
4507	Dale J Thom Forde (Goddy - Mileage)	36.99
4508	Hemann Grover & Co, LTD (Payroll)	128.00
4509	Olmsted Co, (Tax)	160.08
4510	David A Andrist (Mileage)	46.25
	Wages	253.96
	Wages	503.31
	Wages	392.49
	BevComm 1-10	78.06
1-17	IRS Tax Pymt	1452.34
1-24	Lulligan	47.95
1-25	Peoples Energy CO-op	162.10
1-31	Paper Statement Fee	5.00

Total Debits

15,794.20

New Ending Balance of January, 2023 statement

3988.62

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of December, 2022 statement

192,852.56

Income **MMDA**

1-31-2023 Interest	48.65

Total Deposits 48.65

Debits

1-11-2023 Online Banking Transfer out to checking acct	12,000.00

Total Debits 12,000.00

New Ending Balance of January, 2023 statement

180,901.21

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960

Emergency Town Board Meeting Minutes March 2, 2023

Following the Pledge of Allegiance, the emergency meeting of the New Haven Town Board was called to order by Chair David Andrist at 6:30 PM. Supervisor Brian Hervey and Supervisor Dale Thomforde were present to constitute a quorum. Treasurer Robert Figy and Clerk Donna Beyer were also in attendance.

Supervisor Thomforde stated that he called the emergency meeting because of public health and safety concerns. His understanding from the Road Maintenance person, Michael Wood (Mike) was that Mike had been told by the designated road supervisor not to do road maintenance on New Haven roads unless contacted by that supervisor. Thomforde had also been advised by Mike that a township resident had car damage secondary to hitting an ice chunk on 100th Street, but Mike did not know who was involved. Thomforde stated that road maintenance is the responsibility of all supervisors, and it is a problem if a supervisor tells the road maintenance person to stay off the roads without input from the other supervisors. Depending on weather conditions, this could be a threat to health or safety.

Andrist clarified that he did not tell Mike to stay off the roads, and that the situation started with a phone call from Michelle Kennedy stating that she wrecked the radiator, pump, and front bumper of her car because of ice left on the road. He contacted Mike regarding this but did not feel that it was Mike's business to know who was involved.

Michelle Kennedy (10020 100th St, Pine Island) was present and stated that Monday when she returned home from work the road had been graded. She stated that from County Road 5 to just below the highline that crosses their place was one single lane down the middle, that you could not drive in single separate lanes due to big chunks of ice bigger than basketballs on either side of this lane. She mentioned this to Todd Kennedy (her husband) and stated she should take pictures of this. She wished she had because on Tuesday morning (February 28) she went out of her driveway and started down the road towards work going about 30-35 miles per hour. She got down by the highline and met a car on the curve which was also driving down the center of the road. She moved over into the area where there were ice chunks to pass the oncoming car and hit a piece of ice. She didn't think too much about it until her car started to overheat when she was about halfway to Rochester. She did not file a report of the incident. She states that it damaged her radiator, the condenser for her air conditioner and cracked her bumper. Estimates of damage are now over \$2000.00 which she does not feel she should have to pay, nor does she feel that her insurance should pay when she was legally driving on the road. She also does not feel she should have to pay \$425 for a rental car while her car is being repaired. She does not want to turn it into insurance and have her rates go up for the next 3 years. She stated that one could clearly see that there was only one lane down the road, not two passable lanes. Per Todd, the ice chunks that Michelle hit were 5-6 feet into the road. While she was not exactly sure what time the incident happened, Todd stated that she contacted him that the car was overheating at 10:30 AM. She stated that she contacted Andrist about 4:30 PM Tuesday.

Andrist stated that he spoke with Mike and asked him if he was doing any ice removal on the road and told him that a single vehicle accident with damage had happened. Andrist told Mike that the roads were "getting pretty bad" (due to thawing), and to keep road maintenance to a minimum, that if he needed any help with anything he could call. The Board listened to a recording by Mike of the telephone conversation which confirmed that Andrist only asked Mike to keep roadwork to a minimum.

A lengthy discussion occurred regarding the situation and the misunderstandings that had occurred.

Michelle Kennedy questioned who was going to cover the cost of her car repairs. Hervey stated that with no police report it is uncertain whether Mike's insurance would cover, and it is unclear whether there would be any township liability. Per Minnesota law, she needs to submit to her insurance who will then work to collect from either Township insurance or Mike's insurance.

Michelle questioned who they should call if there was a problem with the road. She was told that they did the right thing by contacting Andrist, who then contacted Mike.

Todd Kennedy stated that overall, Mike is prompt and does a good job of removing snow, that he does a much better job than the County used to do.

Mike questioned whether he could talk to anyone or if he must talk to Andrist. Hervey stated that Mike can talk to any Town Board member he wants to. Mike stated that he did make two passes over the road and when he finished, he thought everything was on the edge of the road and apologized if there were ice chunks left in the traffic lanes.

Apparently, there was a misunderstanding between Andrist and Mike in their telephone conversation. In the future, Mike needs to be fully informed as soon as possible in situations involving safety concerns with the Township roads.

The issue of snow fencing was raised. Todd Kennedy questioned the issue of liability if Mike is going on personal property to plow in snow fencing, without permission from the property owner. Thomforde recommended that going forward, permission be obtained prior to going on private land.

The meeting was adjourned at 7:55 PM.

Signed:

Attest:

Date:

Date:

(Signed copy on file)

Dale Thomforde, Chair
For the New Haven Town Board

Donna Beyer
New Haven Township Clerk

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960

New Haven Town Board Regular Meeting Minutes

March 7, 2023

The Pledge of Allegiance was recited, and the meeting was called to order by Chair David Andrist at 6:30 PM. Supervisor Dale Thomforde and Supervisor Brian Hervey were present to meet quorum requirements. Also present were Treasurer Robert Figy and Clerk Donna Beyer.

Set Agenda and Order – Hervey made a motion to accept the agenda and order as written. Motion was seconded by Thomforde and carried 3-0.

Comments from the Chair – Andrist offered no comments.

Consent Agenda – Hervey made a motion to approve the February 14 Board of Audit minutes as written with Thomforde seconding the motion. Motion carried 3-0. Hervey made a motion to approve the February 14 Regular Town Board meeting minutes as written with Thomforde seconding, motion carried 3-0. Discussion occurred over minutes of the March 2 Emergency Meeting. Thomforde made a motion to delay approval at this time. Motion seconded by Andrist. Motion carried 3-0.

Public Comments – No comments were offered.

Old Business:

Posting of Unapproved Minutes – The Board was asked last month if they would post unapproved minutes approximately 2 weeks following the meeting so that residents would know what was happening. After being told by others that this should not be done, Beyer reached out to Lori Stalker, trainer for MAT (Minnesota Association of Townships) and was advised that it is not recommended but Stalker did offer some guidance if the township did decide to post unapproved minutes. Discussion occurred. Some residents stated that other townships do release their unapproved minutes and expressed that they would like to see them prior to the next Board meeting. Hervey questioned whether legal opinion should be sought. Thomforde suggested that question be asked at the MAT training course that will occur on March 21. Thomforde made a motion to table this until after the training course. Hervey seconded and motion carried 3-0.

New Business:

Fire District Meeting Recap – Hervey reported he will be attending the meeting tomorrow, March 4, and will have the fire district budget following the meeting.

Finalize 2023 Budget – Thomforde presented a draft budget for 2023, which is similar to last year except that the state road tax allotment is \$22,611, about \$8000 less than last year. Last year, the road allotment jumped about \$8000 from the previous year. It is anticipated that disbursements will exceed revenues by about \$52,720, which will decrease reserves to approximately \$450,000. Hervey made a motion to approve the proposed budget. Thomforde seconded the motion and the motion carried 3-0.

Call for Maintenance Quotes – Current contracts expire April 15, 2023, so quotes need to be obtained shortly. Beyer asked whether the Board wished to continue to seek quotes as previously done, which has been with winter and summer road maintenance, snow removal from parking lot, and lawn care quoted separately. The Board decided to continue this practice. Beyer will publish and post the call for quotes.

Annual Meeting and Election preparation – Beyer stated that she has most of the information needed for the Annual meeting. The Board recommendation for the Annual Meeting is that the levy remains the same as last year. This should help obtain a slow decrease in total reserves to a range of \$300,000 to \$400,000 over several years.

Right of Way and garbage cans – This issue was discussed 2-3 months ago with a Board decision to talk about it at the Annual Meeting. Beyer created and presented an article for potential inclusion in the Annual Meeting packet. Andrist did not feel that the issue needed to be brought up at the annual meeting. Hervey stated that perhaps it was something that could just be talked about at the Annual Meeting. Thomforde suggested just updating the current township snow removal policy to include information regarding this.

Refreshments for Annual Meeting – Discussion occurred that the Board wanted to obtain pastries from Otto’s Bakery as in the past. Beyer will handle this.

Reaffirm date for reorganization meeting (April 4, 2023 was the tentative date set last year) – All felt that they would be able to attend.

Road Maintenance Report – Michael Wood, Road Maintenance contractor, stated that he had little to report. There is starting to be some pot holing on roads secondary to moisture, but at this time not much can be done to decrease this. It was noted that another storm is set to arrive later in the week.

Treasurer’s Report – Figy gave a detailed report of the township’s banking transactions for the month of February. Balances at the beginning of March were:

Checking account	\$ 4,678.52
Money Market fund	\$ 193,561.52
CD 12 MO 4/15/23 0.49% (Frandsen Bank)	\$ 100,369.63
Balance per Bank Statements	\$ 298,609.67
Less outstanding check #4715	\$ 1,019.60
CDs through LPL Investments	\$ 200,000.00
Total Deposits	\$ 497,590.07

Thomforde made a motion to approve the Treasurer’s report. Motion seconded by Hervey and carried 3-0.

Review and pay bills – Beyer presented Schedule 1 for the end of February. It concurs with the Treasurer’s report and shows all funds with a positive balance. She presented the claims sheet for March with a total of \$18,366.06 for claims. This included \$3,838.00 for insurance premium (increased due to increasing coverage on town hall building), \$4492.50 for snow removal and sanding, and \$9000.00 total in payments to the cemeteries.

Hervey made a motion to approve payment of \$3000.00 to each of the cemeteries in the township, Othello, Cedar Grove, and St. Michael’s. Motion seconded by Thomforde and carried 3-0. Thomforde made a motion to pay all claims, seconded by Hervey which carried 3-0.

Mail/Miscellaneous – Beyer received a communication from Olmsted County regarding lands that were annexed from townships in 2022. The list did not include the land annexed into Pine Island this fall, likely because the annexation has not been recorded.

RideAbility sent a letter updating the township on their activities showing they are in compliance with their conditional use permit.

Thomforde stated that March 23, 2023 is the date of the next OCTOA (Olmsted County Township Officers Association) meeting, although it is not known where the meeting will be at this time.

Thomforde stated that he had a communication from the clerk in Kalmar Township that, per DNR (Department of Natural Resources), townships should not be issuing burning permits. These can be obtained from DNR via internet for \$5.00. In the past, there were fire wardens, who were appointed by the Commissioner of Natural Resources, who could issue burning permits. It was noted that in the past, Gerald Postier was the fire warden in the township. He would deputize other supervisors to issue permits, so this may be how the township practice of issuing fire permits began. Thomforde will do more research into this issue. This issue may also be discussed at the March OCTOA meeting.

Thomforde mentioned that Edward Jones advertised their rates for CDs at 5%. We could have them come and talk at a future meeting, but likely the bank has similar rates. No invitation will be issued at this time.

Thomforde noted that on March 14 Pine Island will hold a public hearing for an interim use permit for mining of the property that was recently annexed into the City (Stock land). He stated that he hoped that for the sake of those living on that road that the road would be paved. Ann Fahy-Gust was asked about the status of the proposed frontage road along the west side of highway 52. She stated that a public hearing will be occurring, that the project is unfunded at this time but likely will occur with the planned resurfacing of Highway 52 in 2028.

Thomforde plans to attend the TCPA meeting tomorrow (March 8, 2023) representing New Haven Township.

Saturday, March 11, 2023 the Town Hall will be open from 10 AM to 12 Noon for absentee voting.

Thomforde received a text message from Mary Andrist about Mike Wood’s taping of phone conversations regarding the potential for township liability with this practice. It was stated that he should be telling the other person that he will be recording the call. Jared Rasmussen, 10020 75th St NW, Byron, stated that he did not believe that taped recordings could be used in a court of law if not approved by the other person so he does not see where this would be an issue for the township, but

cannot prevent someone from recording. Thomforde stated that he did not think this was a problem because Minnesota allows recordings with one party approval. Chris Hawkins, 10234 105th St NW, Pine Island suggested that this also be questioned at the upcoming training. Thomforde concurred with this suggestion that it be brought up at the MAT training.

With no further business before the Board, Chair Andrist adjourned the meeting at 7:37 PM.

Approved by the Board,

Signed:

Attest:

Date:

Date:

(Signed copy on file)

Dale Thomforde, Chair

Donna Beyer

For the New Haven Town Board

New Haven Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of January, 2023 statement

3988.62

Income

Checking Account

2-7	Hall Rent - Final Tax Settlement	986.70
2-27	Hall Rent(2)	225.00
2-15	Online Banking Transfer in From mmda	10,000.00
2-28	Interest	.06
2-28	Paper Statement Refund	5.00

Total Deposits

13216.96

Debits

4511	Ag. Partners Coop (LP Gas Contract)	475.82
4512	Hemann Grover & Co. LTD (Payroll)	929.00
4513	Adam's Pest Control (Pest control)	51.50
4514	Dale J. Thom Forde (Filters - Mileage)	69.91
4515	Michael Wood LLC (Road Maintenance)	9582.50
4516	Donna Bever (Kleenix - Mileage)	79.82
4518	David An Andrist (Mileage)	47.00
20609	Wages	323.22
20610	Wages	646.45
20611	Wages	372.49
	Go Daddy	11.99
	BevComm	78.02
	Go Daddy	119.88
	Culligan	47.95
	PEC	173.41
	Paper Statement Fee	5.00

Total Debits

12,527.06

New Ending Balance of February, 2023 statement

4678.52

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of January, 2023 statement

180,901.21

Income

M M D A

2-28 Interest	49.76
2-28 Olmsted County	22,610.55

Total Deposits

22,660.31

Debits

2-15 Online Banking Transfer Out to Checking Account	10,000.00

Total Debits

10,000.00

New Ending Balance of February, 2023 statement

193,561.52

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960

Canvassing Board March 14, 2023 – Election Results

Chair/Election Judge David Andrist called the New Haven Canvassing Board to order at about 9:10 PM on March 14, 2023. Quorum requirements were met with Supervisor/Election Judge Dale Thomforde also present. Head Election Judge Donna Beyer and Election Judge Ginger Roberts Carson were in attendance.

Election results, signed by all the election judges, were presented. Thomforde made a motion to certify the following election results:

Office of Town Supervisor Seat C for the term of 3 years

Ann Fahy-Gust	137 votes
Brian Hervey	98 votes

Office of Town Treasurer for the term of 2 years

Robert Figy	205 votes
Ron Titus	1 vote
Barbara Allen	1 vote

The motion was seconded by Andrist and passed 2-0.

Additional notes:

There were 970 registered voters at the opening of the poll.

There were 5 new/changed voter registrations.

There were 8 absentee ballots cast, and 227 ballots cast at the poll.

There was a total of 235 ballots cast (about 24% of registered voters)

Chair Andrist adjourned the meeting at about 9:15 PM.

Approved by the Board,

Signed:

Attest:

(Signed copy on file)

Date:

Date:

Dale Thomforde – Chair

Donna Beyer

For the New Haven Town Board

New Haven Township Clerk

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960

Special/Reorganization Town Board Meeting Minutes April 4, 2023

Following the Pledge of Allegiance, the special/reorganization meeting of the New Haven Town Board was called to order by Supervisor David Andrist at 6:30 PM. Also in attendance were Supervisor Dale Thomforde and newly sworn in Supervisor Ann Fahy-Gust to constitute a quorum. Treasurer Robert Figy and Clerk Donna Beyer were also present.

Set order of agenda – Fahy-Gust made a motion to approve the order of the agenda, motion seconded by Thomforde and approved 3-0.

Reorganization of Town Board

Select Town Board Chair – Fahy-Gust nominated Thomforde as chair. Motion seconded by Andrist and carried 3-0.

Select Vice Chair to cover in absence of Chair – Fahy-Gust nominated Andrist as Vice Chair which was seconded by Thomforde and carried 3-0.

Select Rural Fire District Representative – Andrist nominated Fahy-Gust to serve as the representative to the Rural Fire District. Motion seconded by Thomforde and carried 3-0.

Select representative to TCPA (Township Cooperative Planning Association) – Andrist nominated Fahy-Gust to be the township representative to TCPA. Motion seconded by Thomforde and carried 3-0.

Designate Supervisor for Road Emergencies – Thomforde presented a revised version of Resolution 2022-22 Resolution Authorizing Emergency Powers of Road Authority. After much discussion, Fahy-Gust made a motion to retain Resolution 2022-22 as written and to appoint Andrist as the supervisor for road emergencies. Motion seconded by Andrist and carried 2-0 with Thomforde abstaining.

Designate Supervisor for Building Maintenance Emergencies – Andrist nominated Thomforde as the supervisor for building maintenance emergencies. Motion seconded by Fahy-Gust and carried 3-0.

Designate Official Bank as Township Depository – Fahy-Gust made a motion to continue to use Frandsen Bank in Pine Island as the official bank, motion seconded by Andrist and carried 3-0.

Designate Official Newspaper – Fahy-Gust made a motion that the Rochester Post-Bulletin and the Zumbro Shopper be the official newspapers for the Township as many residents of the township receive the Shopper. Motion seconded by Andrist and carried 3-0.

Designate locations for posted notices – Fahy-Gust made a motion to add a Facebook page to the previous locations on the township website and the Town hall office door. Barbara Allen (8967 County Road 3 NW, Oronoco) spoke in favor of this as did Kory Weis (7741 100th St NW, Pine Island). Thomforde raised some concerns regarding this since governmental groups cannot regulate freedom of speech and

what people might post on the township Facebook account. Andrist seconded the motion and the motion carried 2-1 with Thomforde dissenting.

Approve burning permit fees – Recently the Township was informed that the Department of Natural Resources (DNR) felt that the Township should not be issuing burning permits. Some other townships are issuing permits through the DNR, but they have a fire warden, which New Haven Township does not. The Township probably should investigate the issue of someone becoming a fire warden in the township. Fahy-Gust will follow up with the Rural Fire District regarding this. Since the issue has not been resolved, Thomforde made a motion to continue to issue burning permits and waive the \$5 fee, no matter where or when obtained. Motion seconded by Andrist and carried 3-0.

Approve or change town hall rental fees and designate contact person – Discussion occurred regarding groups that use the hall but don't pay the standard fee of \$75 for township residents/landowners or \$200 for business/commercial or non-residents. Fahy-Gust made a motion to continue the fees as stated above with Beyer as the contact person. Motion seconded by Thomforde and carried 3-0. Fahy-Gust asked that Beyer compile a list of users that are not paying the standard fee.

Reaffirm or change gopher bounty – Fahy-Gust made a motion to continue the bounty at \$2.50 for pocket gophers and \$1.00 for striped gophers and that this be discussed at the 2024 Annual Meeting. Motion seconded by Andrist and carried 3-0.

Adopt fee schedule policies – This was deferred to the next Town Board meeting.

Set election judge compensation – Fahy-Gust made a motion to continue the current compensation of \$20.00 per hour. Motion seconded by Andrist and carried 3-0.

Reaffirm or change township officers' compensation – Fahy-Gust made a motion to continue township officers' compensation as set last year with the removal of the \$5 compensation for each burning permit issued. Thomforde seconded the motion and the motion carried 3-0.

Approve 4-H project for 2023 – The New Haven Sodbusters plan to clean up cemeteries this year. Fahy-Gust made a motion to approve a donation of \$500 to the New Haven Sodbusters for their efforts. Motion seconded by Thomforde and carried 3-0.

Review Planning and Zoning Advisory Commission appointments and set compensation – Fahy-Gust made a motion to increase the commission to 7 members appointed for one year, one alternate member appointed for one year with a Town Board supervisor serving as the liaison to the commission. She feels this would increase resident involvement in the township. Motion seconded by Andrist and carried 3-0. Since this is a one year appointment, Chris Hawkins, Commission Chair was asked to contact the other members of the Commission regarding continued service on the commission. Fahy is willing to serve as the liaison to the commission.

Review Board of Adjustment appointments and compensation – Much discussion occurred regarding the Board of Adjustment composition and the Township ordinance stating that decisions of the Board of Adjustment must be appealed to District Court. Fahy-Gust made a motion that the Board of Adjustment appointments be suspended until the Township can change the current ordinance which will require a public hearing. She feels that this can be done quickly with the public hearing in May and is willing to

work on changing the ordinance. Motion seconded by Andrist and carried 2-1 with Thomforde dissenting.

Review schedule of regular meeting calendar, time, and cancellation dates – It was noted that the May and August meeting dates are also election dates and may be impacted by school board elections. It was decided that the March meeting before the Annual Meeting would be on Thursday, March 7. Fahy-Gust made a motion to approve the meeting calendar with alterations as noted. Motion seconded by Andrist and carried 3-0.

Review and approve resolution designating check signers – Fahy-Gust made a motion to approve Resolution 2023-05 Resolution Designating Check Signers which was seconded by Andrist and carried 3-0.

Consider any urgent concerns- No urgent concerns were brought forward.

Adjourn – Fahy-Gust made a motion to adjourn, seconded by Thomforde. Meeting adjourned by Chair Thomforde at 8:00 PM.

Approved by the Town Board

Signed:

Attest:

Date:

Date:

(Signed copy on file)

Dale Thomforde, Chair

Donna Beyer

For the New Haven Town Board

New Haven Township Clerk

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960

Regular Monthly Town Board Meeting Minutes

April 11, 2023

Following the Pledge of Allegiance, Chair Dale Thomforde called the meeting to order at 6:30 PM. Also in attendance were Supervisor Ann Fahy-Gust and Supervisor David Andrist to constitute a quorum. Treasurer Robert Figy and Clerk Donna Beyer were also present.

Set Meeting Agenda and Order – Thomforde asked to add the Board of Appeals and Adjustments to the agenda. Andrist requested that the ditch spraying and maintenance quotes be moved to the beginning of the meeting. Thomforde made a motion to accept the agenda and order as amended. Motion seconded by Fahy-Gust and carried 3-0.

Comments from the Chair – “Feels like spring, finally.”

Maintenance Quotes – Michael Wood submitted a quote for summer maintenance of roads, winter maintenance of roads, right of way maintenance and plowing of township parking lot. Fogarty Lawn Service submitted a quote for summer lawn care and plowing of the township parking lot. NorthStar Property Solutions submitted a quote for brush spraying, brush trimming and clearing and ditch mowing. The Board contracts with Olmsted County as a back-up in case of the inability of the road maintenance contractor to perform duties.

Summer Road Maintenance – The Board compared the quote from Mr. Wood with the County quote. Mr. Wood’s quote was lower than the County. Fahy-Gust made a motion to accept the quote from Mr. Wood for summer road maintenance. Motion seconded by Andrist and carried 3-0.

Ditch Spraying – Troy Holmberg from NorthStar Property Solutions provided an overview of their services of spraying ditches in the township. Board members and township residents asked several questions regarding control of wild parsnip, potential for overspray and damage to crops. Following the discussion, Andrist made a motion to have NorthStar Property Solutions spray township roads for the next two years. Motion seconded by Fahy-Gust and carried 3-0. There will need to be some coordination between spraying and mowing of the ditches so that the spraying is effective.

Mowing and Tree/Brush removal from road right of way – A comparison between the County and Mr. Wood’s quote showed that Mr. Wood was lower. Thomforde made a motion to accept the quote from Mr. Wood. Motion seconded by Fahy-Gust and carried 3-0. Mr. Wood recommended that the spraying occurs right after the first mowing.

Winter Road Maintenance – Again, Mr. Wood’s quote was lower than the County’s quote. Fahy-Gust made a motion to accept the quote from Mr. Wood. Motion seconded by Andrist and carried 3-0.

Town Hall Lawn Mowing – The quote from Fogarty Lawn Service was the same as in previous years. Thomforde made a motion to accept the quote from Fogarty Lawn Service. Motion seconded by Fahy-Gust and carried 3-0.

Town Hall Snow Removal – Andrist stated that he would like to get the town hall parking lot paved this summer since it becomes very soft and muddy with thawing, rain etc. If the surface is paved, he would like lighter equipment on the surface. Since Mr. Wood uses larger equipment and Fogarty has a pick-up truck for plowing, Thomforde made a motion to accept the quote from Fogarty Lawn Services. Fahy-Gust seconded the motion and the motion carried 3-0.

Consent Agenda – Andrist made a motion to approve the March 2 Emergency meeting minutes, March 7 Regular Meeting minutes, the March 14 Annual Meeting minutes, the March 14 Board of Canvassing Meeting minutes, and the April 4 Special/Reorganization Meeting minutes. Motion seconded by Thomforde and carried 2-0 with Fahy-Gust abstaining.

Old business:

Posting of Unapproved Minutes – (Please see minutes from February and March for previous discussion) Following further discussion, Andrist made a motion to post unapproved minutes on the website. Motion seconded by Fahy-Gust and carried 2-1 with Thomforde dissenting.

Recording of phone calls/township liability – Discussion occurred. Minnesota is a one-party consent state so there is no way to stop someone from recording a call. The best practice would be to inform the other person that the call is being recorded. Per MAT (Minnesota Association of Townships) lawyers, if a township contractor records a call, there is no liability to the township.

Officers' Compensation Resolution (2023-06) – This was discussed in the Reorganization meeting with changes made. Fahy-Gust made a motion to approve Resolution 2023-06. Motion seconded by Thomforde and carried 3-0.

Planning and Zoning Advisory Commission – Chris Hawkins, Chair of the Planning and Zoning Advisory Commission presented a list of township members willing to serve on the Planning and Zoning Advisory Commission. These are Jake Wolfe, Barbara Allen, Kory Weis, Michael Bruce, Kari Toft, Leon Plantz and Chris Hawkins. No alternate member has been named. Fahy-Gust made a motion to accept these township members for a one-year term. Motion seconded by Andrist and carried 3-0.

Fee Schedule Policy – Fahy-Gust made a motion to accept the fee schedule policy as written. Motion seconded by Andrist and carried 3-0.

Town hall rentals – Beyer presented a list of groups using the town hall and the status of payments from these groups, which included the Zumbro Valley Woodturners Club, the Island Riders Saddle Club, and the New Haven Sodbusters 4-H Club. Discussion occurred. The Board decided to continue to waive the fee for the 4-H club. It was decided to ask the Woodturners Club and the Saddle Club to attend a future town board meeting. Beyer will contact them.

Review official newspaper – During the April 4, 2023, town board meeting, both the Post Bulletin and the Zumbro Shopper were approved to be the official newspapers for the Township. In discussion with Township Planning Cooperative Association (TCPA), Thomforde was told that TCPA only publishes in the

Post Bulletin. Discussion occurred. No action was taken on the issue. Fahy-Gust will discuss further with TCPA at their upcoming board meeting.

New Business:

Chloride – Beyer presented a list of potential suppliers of chloride. Following discussion, Thomforde made a motion to accept the quote from Quality Propane and to charge township residents the same shared cost as last year, \$99.00 for the first 300 feet and \$66.00 for each additional 100 feet. Fahy-Gust seconded the motion and the motion carried 3-0.

Rock Testing – Andrist asked Jim at Bruening Sand and Gravel for a copy of the rock testing that is done on the rock when it is crushed. There has been some concern that rock applied last year did not hold up well, so he wants to ensure that we get good rock this year. He has also been assured that there will be an adequate number of trucks to haul rock when road rocking is done this spring.

Future of Board of Appeals and Equalization – In the past, the Township has been involved in the appeal of property evaluations and classifications, with the meeting held at the town hall. But in the past two years, it has been done by the county due to lack of training of board members. The Board discussed whether to continue this as a county function or resume township involvement in the process. The Board felt that this was a benefit to residents to be able to come to Town hall rather than going into Rochester for their concerns. Andrist has completed the training, and Thomforde and Fahy-Gust will complete the necessary training. Following their completion of the course, a resolution will need to be completed.

Resolution for CD maturing 4-15-2023 (Res 2023-07) Fahy-Gust made a motion to approve the resolution giving the Treasurer authority to reinvest \$100,000.00 in a new CD and deposit the rest of the fund in the Money Market account. The motion was seconded by Andrist and carried 3-0.

2023 Tax Mill Rate – Thomforde presented information on the 2023 Tax mill rates for the Township and County. This included information on how taxes are calculated and a comparison of mill rates for all townships in Olmsted County. This year, New Haven Township has the second lowest mill rates in the County.

OCTOA (Olmsted County Township Officers Association) Recap – The meeting was attended by all three supervisors. Andrist noted some of the planning taking place in the County for new roads and resurfacing of roads. Fahy-Gust noted that much of the information related to greater Rochester rather than to township issues. Thomforde mentioned that the County Attorney spoke about the arrest of an individual involved in theft of catalytic converters and that the County Attorney is interested in pursuing a dog ordinance.

TCPA (Township Cooperative Planning Association) Recap – Thomforde attended the meeting and reported that TCPA has reserves of about \$400,000.00 and that requests for permits for new buildings have decreased. Dave Meir is planning to retire in the next couple of years, so TCPA is looking for another staff person. They recently hired Jared who is currently in training.

MAT (Minnesota Association of Townships) Spring Short Course Recap – Thomforde, Andrist and Beyer attended this course. Andrist felt he learned much about township law. Beyer noted she received

information regarding record retention. Thomforde mentioned learning more about social media recommendations and township manuals purchased for each of the board members.

Board of Adjustments – Thomforde stated that a Board of Appeals and Adjustments is required by State statute. Fahy-Gust stated that she is working on changing the ordinance so that there would be a Board of Adjustments Advisory Commission with the Town Board serving as the Board of Appeals and Adjustments. She feels this will be ready for review at the May Town Board meeting.

Spring Road Inspection – it was decided to do the spring road inspection on Thursday, April 20, starting at 8:00 AM. This inspection is open to all township residents.

Town Hall furnace – The main furnace (in storage room) has developed a squeal when it starts. This was checked by K & S Plumbing and Heating and determined to be a bearing that is failing. Since the furnace is about 20 years old, their recommendation is that the furnace be replaced. Beyer will obtain quotes for replacement of the furnace for the May meeting.

Road Maintenance Report – Mike Wood, road contractor, reported that he has done some grading to pull the shoulders towards the center of the road.

Treasurer’s Report – Figy gave a detailed report of the township’s banking transactions during March. Balances at the beginning of April were:

Checking account	\$ 9,072.67
Money Market account	\$ 174,631.37
CD 12 MO 4/15/23 (Frandsen Bank)	\$ 100,369.63
LPL Investments	
Bank of the Ozarks (Little Rock) 4.6% 12/23/23	\$ 100,000.00
Beal Bank (Las Vegas) 4.55% 12/27/23	\$ 100,000.00
Total Deposits	\$ 484,073.67

Fahy-Gust made a motion to approve the Treasurer’s report. Motion seconded by Andrist and carried 3-0.

Review and Pay Bills – Beyer presented Schedule 1 for the end of March. It concurs with the Treasurer’s report and shows all funds with a positive balance except the cemetery fund, which is -\$912.65 due to payments to the three cemeteries in the township last month. This will become positive again after the first ½ property tax payments from the County in July. Claim sheets for the month were presented with a total of \$10,303.58. Most of this (\$7900.00) was for road maintenance. We also paid 1st quarter FICA and Medicare taxes. Fahy-Gust made a motion to pay all bills, seconded by Andrist and carried 3-0.

Mail/Miscellaneous

A thank you was received from St. Michaels Cemetery Board for the contribution from the Township.

Property Taxes – First half taxes are due May 15. The Board decided to pay the full amount in May.

Couri-Ruppe Seminar – They are again offering a free legal seminar this year, but the closest one to New Haven Township is in June in St. Michael, Minnesota.

Pine Island Fire Department will hold a hamburger feed on Sunday, May 7, with free will offering. They also invite residents to the Pine Island Cheese Fest.

With no further business before the Board, the meeting was adjourned by Chair Thomforde at 8:51 PM.

Approved by the Town Board,

Signed:

Attest:

(Signed copy on file)

Date:

Date:

Dale Thomforde – Chair

Donna Beyer

For the New Haven Town Board

New Haven Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of February, 2023 statement

4678.52

Income Checking Account

3-8 online Banking Transfer in From MMDA	19000.00
3-31 Interest	.06
3-31 Paper Statement refund	5.00
3-31 Randall Mensing Land Rent	5927.50

Total Deposits

24934.56

Debits

4517 OCAT + MAT Dues	1019.60
4519 MAT IT (Insurance Dues)	3838.00
4520 Bill Brown (Gopher Bounty)	100.00
4521 Hemann Grover & Co. LTD (Payroll)	135.00
4522 Michael Wood LLC (Road Maintenance)	4492.50
4523 Ag Partners Co-op (L.P. Gas contract 220.1 gal)	380.77
4524 Dale Thomsford (Copy Paper (Garbage Bags))	70.17
4525 David Andrist (Mileage)	22.50
4526 St. Michaels Cemetery % Colleen Sorum	3000.00
4527 Center Grove Cemetery % Gaylen Figg	3000.00
4528 Orhelo Cemetery % Judith Jacobson	3000.00
4529 Forum Communications Co, Legal Notices	48.30
20612 Wages	350.93
20613 Wages	475.60
20614 Wages	323.22
Bevcomm	78.02
Culligan Water	43.95
People's Co-op Electric	156.90
Paper Statement Fee	5.00

Total Debits

20540.41

New Ending Balance of March, 2023 statement

9072.67

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of February, 2023 statement

193,561.52

Income

M M DA

3-31 Interest	69.85

Total Deposits

Debits

3-8 Online Banking Transfer Out To Checking Account	

Total Debits

19,000.00

New Ending Balance of March, 2023 statement

174,631.37

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960

New Haven Town Board Special/Road Inspection Meeting

April 27, 2023

(Rescheduled from April 20, 2023)

The meeting was called to order by Chair Dale Thomforde at 8:08 AM, following the Pledge of Allegiance. Also present were Supervisor David Andrist and Supervisor Ann Fahy-Gust to constitute a quorum. Clerk Donna Beyer was also present.

The following items were observed (in the order of the observation):

69th Avenue – Trees are leaning over the road on the east side of the road. Andrist will contact the landowner for permission to remove trees.

91st Street – Brush is in the ditch on the north side of the road.

85th Street (East) – No problems noted.

60th Avenue – No problems noted on the road, however, noted that gate was missing at the entrance to Riverside Sand and Gravel.

Riverheights Court – No problems noted.

117th Street – The group met with Doug Gathje regarding some changes he wants to make to his land. He was advised that he would need to obtain an Interim Use Permit for this. The plan is to rock the road east from County Road 31 this spring.

65th Avenue – No specific problems noted. The plan is to rock the road this spring.

West Center Street – No specific problems noted. The plan is to rock the road this spring.

120th Street – No problems noted.

New Haven Road – Rocks observed in ditch on east side of road in area where Excel Energy did work last summer.

110th Avenue – A soft spot was noted north of the Anderson's home. Discussion occurred that there may be a need to add rock to that area of the road. The plan is to rock 110th Avenue between 100th Street and 85th Street. A fallen tree was observed in the ditch near the corner of 85th Street.

100th Street – The board observed some silting occurring in the south ditch that was cleaned out last year. Andrist will contact the landowner regarding plans for modifications.

85th Street (West) – No specific concerns identified. The plan is to rock the road from County Road 105 to County Road 14.

Genoa Road – Road quite rough, might possibly need to add rock to the road.

Main Street – Several potholes noted in the road. The plan is to have Mr. Wood, the road maintenance contractor, obtain quotes for hot mix to repair these spots in the road.

Mechanic Street/Pearl Avenue – Consider adding rock.

Helen/Edna/Salley Streets – It was noted that we should possibly add rock to Edna and Salley Streets.

75th Avenue – No specific concerns noted.

39 miles were driven in transportation provided by Andrist.

Chair Thomforde adjourned the meeting at 10:32 AM.

(Please note that these are not the only roads slated for rocking this spring. About 1/3 of the roads have rock added each year, on a 3-year rotational basis.)

Approved by the Board,

Signed:

Attest:

(Signed copy on file)

Date:

Date:

Dale Thomforde - Chair

Donna Beyer

For the New Haven Town Board

New Haven Township Clerk

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960

Regular Monthly Town Board Meeting Minutes

May 9, 2023

Following the Pledge of Allegiance, Chair Dale Thomforde called the meeting to order at 6:30 PM. Also in attendance were Supervisor David Andrist and Supervisor Ann Fahy-Gust to constitute a quorum. Treasurer Robert Figy and Clerk Donna Beyer were also present.

Set Meeting Agenda and Order – Thomforde asked to move the review of proposed changes for the Board of Adjustments to follow the TCPA (Township Cooperative Planning Association) report to obtain input from David Meir, TCPA representative, regarding the proposed changes. Fahy-Gust asked to add a fire meeting recap and the Facebook page to the agenda. Thomforde made a motion to approve the agenda and order as amended. Motion seconded by Fahy-Gust and carried 3-0.

Comments from the Chair – “I would like to welcome everyone to the meeting. There is a lot on the agenda tonight so let’s just move on.”

TCPA Report – Conditional Use Permit for a wedding/event venue – Bert and Rachel Otto
Dave Meir, TCPA, gave a detailed summary of the property and the plans for the event center. The New Haven Township Planning and Zoning Commission reviewed the application last week and approved the application. Conditions for the permit were reviewed. Following this, Fahy-Gust made a motion to open the public hearing, seconded by Andrist. Motion carried 3-0. Bert Otto, 6425 85th St NW, Pine Island, spoke on his own behalf in favor of the proposal, stating plans for a new well and septic system along with plans to mitigate dust and noise concerns. Rollie Postier, 6434 85th St NW, Oronoco, lives across the road from the property and stated that he had no objections to the proposal. Thomas Capelle, 8506 County Road 3 NW, Oronoco, neighbor to the west of the property, also stated that he had no objection to the proposal. Thomforde asked three times for anyone speaking for the proposal to speak with no additional persons speaking. He then asked three times for those who wished to speak against the proposal with no one offering any comments. Fahy-Gust made a motion to close the public hearing. The motion was seconded by Andrist and carried 3-0. Discussion occurred regarding use of well water versus bottled water. Per Fahy-Gust, the County will do water testing on a yearly basis so would only need to use bottled water if directed to do so by the Olmsted County Public Health department. Since the applicant feels it will be approximately 2 years before they are ready to have events at the site, they were asked to return next April for an update to the Board on their progress. Fahy-Gust made a motion to approve the conditional use permit with the conditions as specified in the permit with the change as noted above regarding use of bottled water. Andrist seconded the motion and the motion carried 3-0.

Metes and Bounds Subdivision – Donald Weis and Moses Mast

Dave Meir, TCPA, gave a summary of the situation. The Mast family currently lives on the property which is owned by Mr. Weis. They are proposing to purchase 35 acres of Mr. Weis’ land to build a new home

necessitating a split of the parcel of land. The split meets all township requirements for a metes and bounds split. TCPA staff recommended approval with the applicant providing a survey of the property. Andrisc made a motion to approve the metes and bounds split which was seconded by Fahy-Gust. The motion carried 3-0.

Review Proposed Changes for the Board of Adjustments – Dave Meir was asked how other townships organize their Board of Adjustments. He stated that some Boards serve as their own Board of Adjustments with other townships having a separate Board of Adjustments. Fahy-Gust presented her proposal for changes to the Board of Adjustments to include 5 township members and 2 Town Board members. Quorum would require five people, including at least one Town Board member present to conduct business. Fahy-Gust asked Dave O'Brien, 12702 County Road 3 NW, Pine Island, prior chair of the Board of Adjustments for his thoughts. He stated that he had spoken with previous members of the Board of Adjustments, and all were willing to serve again. Discussion followed with several township members speaking in favor of the proposal. Fahy-Gust made a motion to approve the proposed changes and appoint Dave O'Brien, Craig Koop, Don Heller, Chris Hawkins, and Gary Anderson to the Board of Adjustments with Cole Nielson as the alternate for a one-year term and Dave Andrisc and Ann Fahy-Gust serving as the Town Board representatives to the Board of Adjustments. Andrisc seconded the motion and the motion carried 3-0.

Consent Agenda – Andrisc made a motion to approve the April 11 regular Town Board meeting minutes and the April 27 Special/Road Inspection minutes as written. Motion seconded by Fahy-Gust and carried 3-0.

Public Comments – Dave O'Brien commended and thanked the Board for publishing legal notices in the Zumbro Shopper. Gary Anderson, 11747 110th Avenue NW stated that there are many trucks going down his road recently hauling fill to Maxson's property. He stated that, despite recent rain, there is an unbelievable amount of dust being created. Per Andrisc, Maxson has stated that he is willing to pay for some dust control on the road. The question was raised whether the contractor would also be willing to help with this.

Andrisc will follow up on this. The speed of the trucks on the road was also mentioned. Fahy-Gust will speak to Pine Island authorities regarding this.

Discuss hall rental situations with Woodturners Club/Island Rider Saddle Club – Beyer spoke with a representative of Woodturners Club who had planned to be at the meeting. However, he was unable to attend due to a family situation. He did reach out to others in the group, but no one was able to attend at short notice. He asked to postpone this until the next meeting. Beyer spoke to Jason Lindahl regarding someone from the Island Riders Saddle Club attending the meeting. He was going to contact Board members of the group but no one from the club was in attendance. Figy stated that he had seen a member of the Saddle Club and mentioned their non-payment of town hall rental fees.

Chloride Update – Letters have been sent to township residents with dates and times for payment and obtaining stakes scheduled for next week.

Discuss/approve rocking of roads and other road inspection observations – Andrisc spoke to Mary Kaul, property owner along 69th Avenue and 91st Street and has received permission to remove any trees that are hanging over the road. Andrisc stated he has tried to contact Mr. McNamara regarding the problem

on 100th Street but has not been able to speak directly with him. Andrist is also seeking quotes for milling out, sweeping potholes and application of hot mix to potholes on Main Street in Genoa. Andrist reported that he had spoken with a resident on 105th Street who complained of a smashed culvert that will need to be checked.

Discuss Wheelock driveway application in Genoa – Wheelock submitted a driveway application on Pearl Street which included a 70-foot culvert. In assessing the situation, Andrist and Mike Wood, road maintenance contractor, determined that changes needed to be made to improve water flow through the area. This included replacing and altering the angle in which the culvert was placed, and the need for cleaning of the ditch and brush removal on Mechanic Street.

Thomforde made a motion to authorize Mr. Wood to rock the roads as indicated by Mr. Wood as well as roads noted during road inspection that needed additional rocking. Motion seconded by Andrist and carried 3-0.

Review quotes for furnace replacement – Quotes were obtained from K & S Heating, Rochester Plumbing and Heating, Reliable Heating and Cooling, and DMC Plumbing and Heating. After reviewing the quotes and some discussion, Fahy-Gust made a motion to have K & S Heating install a mid-range furnace. Motion seconded by Thomforde and carried 3-0.

Approve Planning and Zoning Advisory Commission Changes – Changes were suggested at the Reorganization Meeting but not approved. Fahy-Gust made a motion to approve the changes as written to the Planning and Zoning Advisory Commission. Motion seconded by Thomforde and carried 3-0.

TCPA Meeting Recap – Fahy-Gust attended the April TCPA Board meeting. She reported that they are looking for a replacement for Dave Meir who plans to retire in the next year or so. The increase in property value was \$1.3 million from January to March with fees taken in by TCPA at \$13,691.00, approximately 1% of the valuation. Currently, TCPA is financially stable. Discussion occurred regarding publication of the public meeting notices in both the Post Bulletin and Zumbro Shopper. Fahy-Gust will follow up with TCPA regarding receiving the information for public hearings sooner for submission by the New Haven Township Clerk to the Zumbro Shopper.

Fire Rural Association Meeting – Fahy-Gust attended the recent meeting. The statement for our portion for fire protection has been sent, but not received by the township. Fahy-Gust will follow up on this. The 1990 tanker is going to be sold, the 1983 pumper is being put up for bids in June. The tanker is owned by Pine Island fire department, the pumper by the Fire Association. The association currently has about \$390,000 in reserves for purchasing fire equipment in the future.

Facebook – Fahy-Gust has started work on setting up the Township Facebook page. She will be the administrator of the Facebook page. It will provide a link to the township website along with notices of meetings.

Approve Resolution for ARPA Funds – Monies received from ARPA in 2021 were spent on road rock in 2022. Thomforde made a motion to approve Resolution 2023-08 to spend 2022 ARPA funds in the Lost Revenue Replacement Category for road rock in 2023. Motion seconded by Andrist and carried 3-0.

Road Maintenance Report – Wood stated that he had been working on the project in Genoa and that he thought rocking would likely start on May 15. He also suggested that some rock be added to 80th Ave.

Treasurer’s Report – Figy gave a detailed report on the banking transactions for the month. Balances at the end of April were:

Frandsen Bank:

Checking Account	\$ 3,924.07
Money Market Account	\$ 165,691.66
CD 9 MO 3.85% 1/15/24	\$ 100,000.00
Less outstanding check # 4539	\$ 90.00

LPL Investments:

Bank of the Ozarks (Little Rock) 4.6% 12/23/23	\$ 100,000.00
Beal Bank (Las Vegas) 4.55% 12/27/23	\$ 100,000.00
Total Deposits	\$ 469,525.73

Fahy-Gust made a motion to approve the Treasurer’s report. Motion seconded by Andrist and carried 3-0.

Review/Pay bills – Beyer presented Schedule 1 which concurs with the treasurer’s report. Bills of \$3,279.43 were presented for payment. This included the property tax payment for the year. Fahy-Gust made a motion to pay all bills, motion seconded by Andrist and carried 3-0.

Mail/Miscellaneous – A notice was received from Minnesota Association of Townships Insurance Trust that EXL would be contacting townships for property evaluations. This was likely done in New Haven Township in March. A notice was also received from the State of Minnesota Office of Administrative Hearings that the annexation of land (Elmer Stock land) from New Haven Township into the City of Pine Island had been approved. Fahy-Gust suggested that the township obtain a map of the annexation since the document speaks of many exclusions. Beyer will investigate obtaining a map of the area showing the annexation. Thomforde stated that he will be attending a workshop on “Managing Difficult Conversations.”

With no further business before the Board, Fahy-Gust made a motion to adjourn the meeting. Motion seconded by Andrist and carried 3-0. The meeting was adjourned at 9:19 PM.

Signed: _____ Attest: _____

Date: _____ Date: _____

(Signed copy on file)

Dale Thomforde, Chair
For the New Haven Town Board

Donna Beyer
New Haven Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of March, 2023 statement

9072.67

Income Checking Account

4-12 Online Banking Transfer in From MMDA	9,500.00
4-28 interest	.07
4-28 Paper Statement Refund	5.00

Total Deposits

9505.07

Debits

4530 Ag Panthers Co-op (LP Gas)	373.30
4531 Forum Communications Co. (Legal Notices)	74.06
4532 Michael Wood R	7900.00
4533 Hemann Grover and Co. (Payroll)	135.00
4534 David A. Andrist (Mileage - Short Course)	154.91
4535 K+S Heating (Insp Fee)	270.00
4536 Donna Beyer - (Mileage)	81.22
4537 MN ASSOC OF TOWNSHIP	225.00
4538 Dale J. Thomforde (Mileage - Supplies)	105.67
20615 Wages	616.39
20616 Wages	877.24
20617 Wages	1177.46
20618 Wages	917.17
20619 Wages	791.83
Bevcomm	77.79
IAS Tax Pymt	606.66
PERA	105.00
Calligen	47.75
PEC - Electric	162.02
Paper Statement Fee	5.00

Total Debits

14,653.67

New Ending Balance of April, 2023 statement

3924.07

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of March, 2023 statement

174,631.37

Income

M M D A

4-7 Excess From CD	490.90
4-28 Interest	69.39

Total Deposits

560.29

Debits

4-12 Online Banking Transfer out To checking Acct	9,500.00

Total Debits

9,500.00

New Ending Balance of April, 2023 statement

165,691.66

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960

Special Town Board Meeting Minutes

May 23, 2023

Following the Pledge of Allegiance, the meeting was called to order by Chair Dale Thomforde at 6:30 PM. Also present was Supervisor Ann Fahy-Gust and Supervisor David Andrist to constitute a quorum. Treasurer Robert Figy and Clerk Donna Beyer were also in attendance.

The meeting was called specifically to consider a modification of the conditional use permit that was issued to Dan/Krista Zemke on August 11, 2022, to build a pond and a home consisting of a ground level garage with living quarters above the garage in a flood fringe area. They have subsequently decided to build a one-story rambler with attached garage and eliminate the need for steps up to the home.

Since this is in a flood fringe, requirements are that the home be at least 1 foot above the level of a 100-year flood event. As currently planned, the home will be approximately 4 feet above this level. They have also obtained a permit to place riprap along the river to protect the shoreline.

Following discussion, Fahy-Gust made a motion to approve the modification of the conditional use permit to allow the construction of a one-story dwelling with attached garage. Motion was seconded by Andrist and carried 3-0.

With no other items on the agenda, Fahy-Gust made a motion to adjourn the meeting which was seconded by Andrist. Meeting adjourned by Chair Thomforde at 6:45 PM.

Signed:

Attest:

Date:

Date:

(Signed copy on file)

Dale Thomforde, Chair

Donna Beyer

For the New Haven Town Board

Township Clerk

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960

Regular Monthly Town Board Meeting Minutes

June 13, 2023

Following the Pledge of Allegiance, the meeting was called to order by Chair Dale Thomforde at 6:30 PM. Also present were Supervisor David Andrist and Supervisor Ann Fahy-Gust to constitute a quorum. Treasurer Robert Figy and Clerk Donna Beyer were also present.

Set Agenda and Order – Thomforde asked that the town hall appraisal be added to new business. Fahy-Gust made a motion to approve the agenda and order as amended. Motion seconded by Thomforde and carried 3-0.

Comments from the Chair – Thomforde stated that he was “happy to see a good turnout, and that the chloride was done.”

Edge Construction – Discuss placing of clean fill in pit. Steve Jech from Edge Construction asked to be able to place clean fill in the New Haven Township pit. Following discussion, Fahy-Gust made a motion to allow Edge Construction to have a key to the pit to place clean fill in a separate location from the area where Olmsted Aggregate is placing fill. Motion seconded by Andrist and carried 3-0.

Consent Agenda – Fahy-Gust made a motion to approve the May 9 regular meeting minutes and the May 23 Special Meeting minutes as written. Motion seconded by Andrist and carried 3-0.

Public Comments – No one voiced any comments or concerns.

Old Business – Discuss town hall rental situation with Zumbro Valley Woodturners Club and Island Riders Saddle Club. John Meyers and Lynette Richards from the Woodturners Club were present. Discussion occurred regarding the keeping of equipment in the town hall and the rental agreement between the Township and the Club which uses the hall each month year-round. Following discussion, Fahy-Gust made a motion that the Zumbro Valley Woodturners Club be allowed to keep their equipment at the Town Hall and pay the rental fee of \$75 each time they use the hall. Andrist seconded the motion and the motion carried 3-0.

Carla Brunsvold was present to represent the Island Riders Saddle Club which uses the hall during the winter months. Discussion occurred regarding the agreement between the Club and the Township. No one knows the agreement from the past. Following discussion, Andrist made a motion that the Island Riders Saddle Club also pay the rate of \$75 per use. Motion seconded by Fahy-Gust and carried 3-0.

Furnace Replacement Update – Beyer stated that the plan is for K & S Plumbing and Heating to install the new furnace on June 15. They want payment at the time of the installation. Beyer will open the hall.

New Business:

110th Avenue – Keith Maxson stated that they are hauling fill to his property currently and that he applied additional chloride to 110th Avenue between Fangman’s hill and Rucker’s place. He is also planning to spray water on the road as needed for dust control. He has talked to several residents along the road who have no problem with the situation.

Discuss Olmsted County Floodplain-Shoreland Ordinance – Roger Ihrke, Township Cooperative Planning Association (TCPA), was present and gave an overview of the project. TCPA, Olmsted County Planning and the Department of Natural Resources, (DNR) have been working to develop the floodplain/shoreland plan for Olmsted County. The ordinance will become effective on September 21, 2023. Under the plan, TCPA will serve as a mediator between township residents and the County; residents will be able to go to TCPA and TCPA will work between the County and the residents. New maps of the waterways have been developed for the County including New Haven Township. These maps will be available for viewing at the TCPA office on June 28, 2023. The ordinance states that all townships are covered under the ordinance, but the township needs to determine whether to accept the County Ordinance or develop their own floodplain/shoreline ordinances. Either way, TCPA will work with the township to update current planning and zoning ordinances that include flood plain areas. This will be reviewed and discussed at the July meeting.

Consider waiving the fee for February GOP caucus meeting – Discussion occurred. It was decided to charge the usual rate of \$75 for the GOP caucus.

Review quotes for repair of Main Street in Genoa – The Board reviewed the quote from Durst Outdoor Services. Andrist stated that he also received a quote from Rochester Sweeping but no hard copy of the quote was available to review. It was decided to table the issue until the July meeting. Andrist will obtain hard copies of the quotes.

Discuss repairs of office windows – There are three panes in the office that have lost their seals. Thomforde spoke with Ford Metro Glass regarding replacing windowpanes. The cost for replacement of panes would be about \$150 per pane plus \$50/hour for labor. Fahy-Gust questioned whether it might be better to replace the whole window assembly rather than replace panes, since these are 20 years old. The issue was tabled until July with a plan to check on cost for replacement of windows.

TCPA Meeting Recap – Fahy-Gust reported on the May TCPA meeting. Roger Ihrke’s last day is the beginning of July. Discussion occurred at the meeting regarding retirement party for Ihrke as well as how Dave and Jared plan to divide work.

OCTOA (Olmsted County Township Officer’s Association) Meeting Recap – Thomforde, Fahy-Gust and Beyer attended the meeting in Eyota. Beyer reported on some of the road construction that is occurring in the county. County Road 4 is to reopen at the end of June, they are still working on 60th Avenue. They are planning for a roundabout at the intersection of Highway 63 and 18th Avenue to occur in 2024 or 2025. Thomforde mentioned the resurfacing of 100th St., the condemnation of the grandstand on the fairgrounds and the recap of the legislative session. Fahy-Gust mentioned that the county is no longer picking up dead deer due to chronic wasting disease. Deer should be pushed into the ditch and left.

Chloride dust mitigation recap – Thomforde reported that chloride was applied on June 5th and 6th. He presented a summary of the chloride application. Eighty-five patrons purchased chloride with 23

purchasing additional chloride beyond the normal 300 feet. There are 32.11 miles of road in the township, with chloride applied to 17.4% of the roads. Twelve thousand gallons of chloride was applied at a cost of \$14,352.00. Approximately \$300 was spent on administrative costs for a total of \$14,651.96 or about \$0.50 per linear foot with a net cost to the township of \$3,563.96. Discussion occurred regarding chloride application to intersections in future years.

Road Report – Mike Wood, road maintenance contractor, reported that rocking is done, he has completed the work on the culvert and ditches in Genoa. He plans to start mowing roadsides. Will also be working on clearing overhanging trees on 69th Avenue and 91st Street. On 105th St there is a culvert under the road that is smaller than the nearby culvert on resident’s driveway. If there is a problem with water overflowing, the culvert may need to be replaced. Thomforde mentioned that there were some trees in the culvert on 88th Avenue that need to be removed.

Treasurer’s Report – Figy gave a detailed report of banking transactions during May. Balances at the end of May were:

Frandsen Bank:

Checking account	\$ 14,723.09
Money Market Account	\$160,794.41
CD 9 MO 3.85% 1/15/2024	\$100,000.00

LPL Investments:

Bank of the Ozarks 4.55% 12/23/2023	\$100,000.00
Beal Bank USA, Las Vegas 4.6% 12/27/2023	\$100,000.00

Total Deposits **\$475,517.50**

Fahy-Gust made a motion to approve the Treasurer’s report. Motion seconded by Andrist and carried 3-0.

Review/Pay bills – Beyer presented Schedule I which concurred with the treasurer’s report. It was noted that ARPA funds covered the cost of rock used this year with approximately \$1000 left for use next year. Bills were presented for \$163,454.59 which included over \$66,000 for rock, \$55,684 for fire district association dues, \$14,352 for chloride, and \$20,149 for road maintenance. Thomforde made a motion to approve/pay all bills, motion seconded by Andrist, and carried 3-0.

Town Hall Appraisal – The town hall is currently insured for \$700,000 but replacement cost is \$784,162. After some discussion, this was tabled until the July meeting.

Mail/Miscellaneous – Xcel Energy is planning to run a transmission line from Mankato to the Mississippi River. It appears that one plan would be to run the line near 85th Street. Thomforde will look further into the issue.

Per Minnesota Demographic Center, in 2021 the township had 1316 residents and 500 households.

Center Grove Cemetery Board sent a thank you letter for the monies received to assist in cemetery maintenance.

Olmsted County Hazard Mitigation Update – This is required every 5 years and all townships need to contribute to the update. Further information should be coming shortly

Beyer contacted Logen Tjossem regarding obtaining a map of the area that was recently annexed into Pine Island. When the map becomes available, he will send the map.

Mike Wood noted that he cleaned up debris from a burned car on 85th Street West that he found when doing other work in the area. He was not notified of this nor were any of the supervisors. Fahy-Gust will follow up on this with the fire association.

Adjournment – With no other business before the Board, Andrist made a motion to adjourn. Motion seconded by Fahy-Gust. The meeting was adjourned at 8:30 PM.

Approved by the Board,

Attest:

Date:

Date:

(Signed copy on file)

Dale Thomforde, Chair

Donna Beyer

For the New Haven Town Board

New Haven Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of April, 2023 statement

3924.07

Income Checking Account

5/10 Online Transfer From MMDA	5000.00
5/31 Interest	.20
Paper Statement Refund	5.00
5/10 thru 5-26 (Chloride) + (Misc)	11477.20

Total Deposits

16482.20

Debits

4539 Ginger Roberts-Carson (Election Judge)	90.00
4540 Olmsted Co. PRL (Property Tax)	2632.00
4541 Adam's Pest Control	44.42
4542 Hemann Grover & Co. LTD (Payroll)	135.00
4543 Dale J. Thomforde (Flag - Misc)	131.71
4544 David A. Andryst (Mileage)	50.90
20620 Wages	438.66
20621 Wages	577.19
20622 Wages	900.41
20623 Wages	392.49
BevCom M	77.79
Culligan	47.95
PEE Electric	159.66
Paper Statement Fee	5.00

Total Debits

5683.18

New Ending Balance of May, 2023 statement

14,723.09

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of April, 2023 statement

165691.66

Income

MMDA

5-31 Interest	102.75

Total Deposits

102.75

Debits

5-10 Online Banking Transfer Out To Checking Account	5000.00

Total Debits

5000.00

New Ending Balance of May, 2023 statement

160,794.41

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960

Regular Monthly Town Board Meeting Minutes

July 11, 2023

Following the Pledge of Allegiance, Chair Dale Thomforde called the meeting to order at 6:30 PM. Supervisor Ann Fahy-Gust and Supervisor David Andrist were present to constitute a quorum. Treasurer Robert Figy and Clerk Donna Beyer were also present.

Set Agenda and Order – Andrist made a motion to approve the agenda and order as written. The motion was seconded by Fahy-Gust and carried 3-0.

Comments from the Chair – “It would be nice to get some rain one of these days, but otherwise things are going pretty good.”

Public Comments – Olmsted County Deputy Chad Miller presented information regarding incidents occurring in the township since the beginning of 2023. Due to computer issues, he was only able to get totals of incidents but not specific information regarding the incidents. There was one animal bite this year, but no township officers were notified of it. Deputy Miller will investigate the incident and forward any information to township officers. No burglaries were noted in the township. Three hundred nine incidents occurred in the township over the past 6 months, but most of those were traffic stops. Most of the drug paraphernalia charges were also related to traffic stops.

Consent Agenda – Fahy-Gust made a motion to approve the June 13 regular minutes as written. The motion was seconded by Andrist and carried 3-0.

Old Business:

Olmsted County Floodplain/Shoreline Ordinance – Discussion occurred regarding whether the township should approve use of the County’s zoning ordinances for floodplain and shoreline situations or update Township ordinances to meet Department of Natural Resources criteria. Following discussion, Fahy-Gust made a motion to adopt the FEMA (Federal Emergency Management Agency) maps and the new process by which it is handled by Olmsted County. The motion was seconded by Thomforde and carried 3-0.

Review quotes for repair of Main Street in Genoa – Quotes from Durst Outdoor Services and Rochester Sweeping Services for repair of potholes on Main Street, Genoa, were reviewed. Following discussion Thomforde made a motion to accept the quote from Rochester Sweeping Services. Motion seconded by Fahy-Gust and carried 3-0.

Review quotes for repair/replacement of Town Hall windows – A quote was obtained from Ryan Windows and Siding, Rochester, for Andersen Windows to replace the two south windows in the town hall. It would cost approximately \$3000 per window for replacement. In comparison, it would be about

\$150 per pane to repair the three panes that are no longer sealed. After discussion, Andrist made a motion to repair the panes. The motion was seconded by Fahy-Gust and carried 3-0.

New Business:

Review Town Hall evaluation/determine insurance coverage – Information from Minnesota Association of Township Insurance Trust was reviewed. Earlier this year, the Board increased coverage for the town hall to \$700,000. However, the valuation of the hall shows that replacement cost for the town hall would be \$784,162. Cost for the additional coverage to insure the town hall at full replacement cost coverage is \$116 per year. Following discussion, Andrist made a motion to approve Resolution 2023-09 – Resolution approving replacement cost coverage. Motion seconded by Fahy-Gust and carried 3-0.

Review potential routes for Xcel Energy – Mankato to Mississippi River transmission line – Thomforde presented information regarding the proposed transmission line. It is possible that a portion of the line will pass through New Haven Township, possibly along County Road 5 down to an area between 75th St and 85th Street, then across the Township to 60th Avenue. Discussion occurred and it was decided to place information regarding the route on Facebook so township residents could either contact Xcel Energy or Town Board members with any concerns.

Township Cooperative Planning Association Meeting Recap – Fahy-Gust was unable to attend but had minutes from the meeting. Discussion occurred at the meeting regarding the retirement of Roger Ihrke and a new 18-month contract with Dave and Jared. They are searching for a replacement for Dave Meir who wants to retire in a year or so.

Road Maintenance Report – Mike Wood, road maintenance contractor was unable to attend the meeting. The question was raised as to whether the Board should ask him to mow the field around the town hall and grade the driveway into the town hall. Andrist reported that spraying of roadside ditches was completed.

Treasurer’s Report – Figy gave a detailed report on the banking transactions for the month of June. Balances at the end of June were:

Frandsen Bank:

Checking account	\$ 3,293.52
Money Market account	\$ 109,878.27
CD 9 MO 3.85% 1/15/2024	\$ 100,000.00
Less outstanding check	\$ 50.00

LPL Investments:

Bank of the Ozarks 4.55% 12/23/2023	\$ 100,000.00
Beal Bank USA, Las Vegas 4.60% 12/27/2023	\$ 100,000.00
Total Deposits	\$ 413,121.79

Fahy-Gust made a motion to approve the Treasurer’s report. The motion was seconded by Thomforde and carried 3-0.

Review/pay bills – Beyer presented Schedule 1 which concurred with the Treasurer’s report and showed a positive balance of all funds. Discussion occurred regarding prepayment of propane for the upcoming winter. Thomforde made a motion to approve prepayment of 1200 gallons of propane at \$1.64 per gallon. Andrist seconded the motion and the motion carried 3-0. Fahy-Gust made a motion to pay all bills and the motion was seconded by Andrist. The motion carried 3-0.

Mail/Miscellaneous – People’s Energy Cooperative has applied for a temporary construction permit to place underground lines in Genoa along Main Street and Pearl Avenue.

The Olmsted County Township Officer’s Association meeting is July 27, 2023, at Cascade Town Hall.

The Rural Fire Association Meeting is July 26, 2023.

With no other business before the Board, Fahy-Gust made a motion to adjourn. Motion seconded by Andrist and carried 3-0. Meeting adjourned at 7:57 PM.

Approved by the Board:

Attest:

Date: 8/8/2023

Date: 8/8/2023

(Signed copy on file)

Dale Thomforde, Chair

Donna Beyer

For the New Haven Town Board

New Haven Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of May, 2023 statement

14,723.09

Income Checking Account

6/6/23 Deposit (Chloride)	636.00
6/14 Online Transfer in From MMDA	153,333.00
6/30 Interest	.78
6/30 Statement Fee Refund	5.00

Total Deposits

153,974.78

Debits

4545 Fogarty's Outdoor Service LLC (Lawn Care)	126.00
4546 Bruening Rock Products Inc. (Road Rock)	66,180.07
4547 Stussy Const (Rock)	519.93
4548 Pine Island Fire Dept. (District Dues)	55,689.00
4549 Grimsrud Publishing Inc. (Public Notices)	58.39
4551 Karl Toft (PAC S/3)	50.00
4552 Kori Weis (PAC mtg)	50.00
4553 Leon Plante (PAC mtg)	50.00
4554 Chris Hawkins (PAC mtg)	50.00
4555 Jacob Wolfe (PAC mtg)	50.00
4556 Hemann Grover & Co. LTD Payroll	135.00
4557 Quality Propene & Dust Control (Chloride)	14,352.00
4558 K+S Heating (Furnace Replace)	542.00
4559 Donna Beyer Supplies- Mileage	199.34
4560 Michael Wood LLC (Road Maintenance)	20,149.12
4561 David Andrist (Mileage)	79.55
Wages 387.87 Wages 876.18 Wages 32322 Wages 392.99	
Bevcomm 77.79 Culligan 47.95	
PEC 15.45	
Paper statement fee 5.00	

Total Debits

165,404.35

New Ending Balance of June, 2023 statement

3293.52

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of May, 2023 statement

160,794.41

Income : MMDA

6/29 Olmsted County Payment	102,371.99
6/30 Interest	45.07

Total Deposits 102,416.86

Debits

6/14 Online Banking Transfer out to checking acct	153,333.00

Total Debits 153,333.00

New Ending Balance of June, 2023 statement

109,878.27

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960

Regular Town Board Monthly Meeting Minutes

August 8, 2023

Following the Pledge of Allegiance, the meeting was brought to order by Chair Dale Thomforde at 6:30 PM. Also present was Supervisor David Andrist to constitute a quorum. Supervisor Ann Fahy-Gust was absent with notice. Treasurer Robert Figy and Clerk Donna Beyer were in attendance.

Set Meeting Agenda and Order – Andrist made a motion to approve the agenda and order as written. The motion was seconded by Thomforde and carried 2-0.

Comments from the Chair – “We did get a little rain last month but could use more. Otherwise, things have been quiet.”

Public Comments – Deputy Chad Miller was present and gave a report of activity within the township during the past month. Most activity was related to traffic stops. There were no animal bites this month, one animal complaint which was a wandering dog. The deputy was able to contact owners who came and picked up the animal. The animal bite complaint from last month’s report did not have a report completed. Deputy Miller is checking further into the situation.

Consent Agenda – Andrist made a motion to approve the July 11 regular monthly minutes as written. Motion seconded by Thomforde and carried 2-0.

Old Business – There was no old business to discuss.

New Business – TCPA Meeting – Fahy-Gust provided a written report on the July meeting. Per her report, there was discussion related to a replacement for Dave Meir and the length of time required for training of the replacement. There was good feedback on Roger Ihrke’s retirement party. Financially, TCPA was in the red in July but should be the only month this occurs since the contract is now with two people rather than three.

OCTOA (Olmsted County Township Officers Association) Meeting Recap – Fahy-Gust, Thomforde and Beyer attended the meeting at the Cascade Township Hall on Thursday, July 27. Fahy-Gust provided a written report that changes to the marijuana law might create problems. She wondered if the township should consider a moratorium on home businesses becoming marijuana dispensaries. Beyer reported that the new county planning and zoning administrator is Dave Dunn who replaced Ben Johnson. She reported that Mark Ostrem, County Attorney discussed the issue of expunging records of people with previous charges of marijuana possession. Thomforde reported that the annual Minnesota Association of Townships is in St. Cloud, December 7-9. Sheriff Torgerson discussed the County Fair and the new marijuana law. Duane Quam also spoke on marijuana law. The next meeting is September 28, hosted by Dover and Rochester townships but it has not been determined where the meeting will be held.

Rural Fire Association Meeting Recap – Per Fahy-Gust’s written report, the tanker and pumper trucks will be advertised through the city’s website. There is a plan to move some Certificates of Deposits to receive a higher interest rate. The Association has paid Pine Island for their portion of costs. She questioned whether the township has a copy of the joint powers agreement and the contract. The Township has a copy of the joint powers agreement which was signed by the Township. It is unknown whether the Township has a signed copy of the contract with the City of Pine Island. Will need to investigate this further.

Minnesota Association of Townships (MAT) District 1 Meeting Recap – Thomforde and Beyer attended the meeting in Witoka on Wednesday, August 2. The acoustics were poor, so it was difficult to hear the speakers. Jeff Krueger, MAT Executive Director spoke about the issue with some townships in Norman County and the scammed transfer of insurance monies. Heather Tidmore, MATIT (Minnesota Association of Townships Insurance Trust) spoke about how the insurance program works and took responsibility for the loss of the insurance money. The new marijuana law was also mentioned. Rex Edge, District One Director, spoke of running a bus up to the legislature in February 2024 for Township days. L and R Day will be held via Zoom in September.

Olmsted County Public Hearing on Shoreline/Floodplain Ordinance Recap – Thomforde attended the public hearing. The county must adopt the ordinance to obtain FEMA insurance. Some land in New Haven will be added to the floodplain and residents affected will be notified of this.

Road Report – Mike Wood, road maintenance contractor, was not able to attend the meeting. Andrist reported that Mike had completed clearing overhanging trees on 69th Avenue. Andrist reported that Rochester Sweepings should be completing the work on Main Street in Genoa in the next week.

Treasurer’s Report – Figy gave a detailed report of banking transactions during the month of July.

Frandsen Bank:

Checking account	\$ 3,422.26
Money Market account	\$ 94,019.05
CD 9 MO 3.85% 1/15/2024	\$ 100,000.00

LPL Investments:

Bank of the Ozarks 4.55% 12/23/2023	\$ 100,000.00
Beal Bank USA, Las Vegas 4.60% 12/27/2023	\$ 100,000.00
Total Deposits	\$ 397,441.31

Thomforde made a motion to approve the Treasurer’s report. Motion seconded by Andrist and carried 2-0.

Review/Pay Bills – Beyer presented Schedule 1 for the end of July which concurred with the Treasurer’s report. All funds have a positive balance. Bills were presented totaling \$5,543.72 which included a bill for road maintenance of \$4,160.00. Thomforde made a motion to pay all bills, motion was seconded by Andrist and carried 2-0.

Mail/Miscellaneous

Town Aid Monies – The first half of Town Aid was received from the State recently. We also received notification of the money we should receive in 2024. This should be \$2,921, an increase of about \$237.

Main Street in Genoa – Beyer received a communication from Kurt Oelkers regarding the condition of the road which was shared with the Board. Discussion occurred. It was decided to continue with the plan to fill potholes this summer and reassess the situation next spring during road inspection.

Adjourn – With no further business before the Board, Andrist made a motion to adjourn. Motion seconded by Thomforde and carried 2-0. Meeting adjourned at 7:53.

Approved by the Board:

Attest:

Date:

Date:

(Signed copy on file)

Dale Thomforde, Chair

Donna Beyer

For the New Haven Town Board

New Haven Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of June, 2023 statement

3293.52

Income

Checking Account

7/10/23 (Hall Rent)	300.00
7/20/23 (Hall Rent)	75.00
7/18/23 Online Transfer Banking IN From MMDA	17,250.00 .17
7/31/23 Interest	
7/31/23 Paper Statement Refund	5.00

Total Deposits

17630.17

Debits

4550 Barbara Allen (PAC MTA)	50.00
4562 Fogarty's Outdoor Service LLC (Lawn Care)	228.32
4563 Forum Comm Co. Legal Notices	16.70
4564 Dale Thomforde (Paint Supplies)	12.86
4565 Olmsted Co. Public Works (Culvert - Apron)	2781.60
4566 Northstar Property Solutions (Spray Row)	4770.00
4567 Hemann Grover & Co. LTD (Payroll)	135.00
4568 Admin's Pest Control	47.96
4569 Ag Partners (Propane)	1968.00
4570 Michael Wood LLC	3685.81
20628 Wages	253.76
20629 Wages	475.60
20630 Wages	1108.20
20631 Wages	253.96
Safe Deposit Box Pymt	25.00
Per Comm	77.80
JRS Tax Pymt	1377.80
Culligan	43.95
PEC	184.51
Paper Statement Fee	5.00

Total Debits

17,501.43

New Ending Balance of July, 2023 statement

3422.26

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of June, 2023 statement

109,878.27

Income

M M D A

7/20 State of MN	1342.00
7/31 Interest	48.78

Total Deposits

1390.78

Debits

7/12 Online Transfer Out TO checking Acct	17250.00

Total Debits

17250.00

New Ending Balance of July, 2023 statement

94,019.05

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960

Regular Monthly Town Board Meeting Minutes

September 12, 2023

Following the Pledge of Allegiance, the meeting was called to order by Chair Dale Thomforde. Also present to constitute a quorum were Supervisor David Andrist and Supervisor Ann Fahy-Gust. Treasurer Robert Figy and Clerk Donna Beyer were also in attendance.

Set Agenda and Order – Andrist made a motion to approve the agenda and order as written. The motion was seconded by Fahy-Gust and carried 3-0.

Comments for the Chair – No comments.

Public Comments – Jim Hedlund, 9451 105th St, NW, Pine Island, questioned whether it would be possible to have chloride applied earlier in the spring. Discussion occurred. Difficulties of doing this include the usual road restrictions in the spring, need for rocking on some of the township roads each year, and coordination of the chloride, but the township will attempt to apply as early as possible.

Consent Agenda – Andrist made a motion to approve the August 8 meeting minutes as written. The motion was seconded by Thomforde and carried 2-0, with Fahy-Gust abstaining.

Old Business – None.

New Business – LRIP (Local Road Improvement Program) In 2020, the Township applied for funding for Main Street/Exchange Avenue in Genoa, which was denied. The program is again available, however, the priority for funding is to roads with a history of crashes and high volumes of traffic. Following lengthy discussion, Fahy-Gust made a motion to not pursue an application for the program based on the need and cost of an engineering firm involvement in the process (cost was \$1,760.50 in 2020), the time needed to complete the application and the low likelihood of receiving funding. The motion was seconded by Andrist and carried 3-0.

Voter Account Funding – Beyer received a communication from Luke Turner, Olmsted County Elections Manager, that there is funding from the State available for election costs. Under this program, the township could receive \$75.65 each year but this would also require reporting how the allocation was spent. Following discussion, Fahy-Gust made a motion to forgo the reporting requirements and leave the money with the County since the County does maintain the equipment, provide ballots, etc. Andrist seconded the motion and the motion carried 3-0. Beyer will communicate this information to Luke Turner.

Plan for Fall Road Inspection – Following discussion, it was decided that the Board would meet 8 AM at the Town Hall on Tuesday, September 26 to conduct the fall road inspection.

TCPA Board Meeting Recap – Fahy-Gust reported that TCPA moved some monies around to obtain better interest rates on investments. They are looking for a replacement for retiring Dave Meir along with trying to determine the length of training needed for the new employee. Discussion occurred regarding the Olmsted County Shoreland/Floodplain Ordinance. There has been a decline in the applications for permits in general.

Road Report – Mike Wood, road maintenance contractor, was present and stated that mowing of roadside ditches was complete. While mowing he noted several concerns. One, that signposts on New Haven Road that were placed by Pine Island are still present, although the signs have been removed. Fahy-Gust will follow up on this. He also noted some roads with overhanging trees and a concern on 86th Avenue. These will be addressed at the Road Inspection meeting. He requested the purchase of salt for use on the roads during the winter. The Board gave Mike the authority to purchase the salt and gravel needed for the winter.

Treasurer’s Report – Figy gave a detailed report of the financial transactions for August. Balances at the beginning of September were:

Frandsen Bank:

Checking account	\$ 4,323.85
Money Market	\$ 88,207.46
CD	\$100,000.00

LPL Investments:

Bank of Las Vegas:	\$100,000.00
Bank of the Ozarks:	\$100,000.00

Total \$392,531.31

Fahy-Gust made a motion to approve the treasurer’s report. The motion was seconded by Thomforde and carried 3-0.

Review/Pay bills – Beyer presented Schedule 1 which concurred with the treasurer’s report. Bills totaling \$15,194.74 were presented. This included \$9,590 for road maintenance, primarily mowing, \$4,000 for road repairs on Main Street/Exchange Avenue in Genoa and \$500 for repair of windows in the town hall that had lost their seals. Andrist made a motion to pay all bills. The motion was seconded by Thomforde and carried 3-0.

Mail/Miscellaneous – Beyer received a letter from Couri and Ruppe stating that fees would be increasing effective January 1, 2024, to \$265.00 per hour for legal work and \$290.00 per hour for development work.

Beyer received a phone call from Cheryl Simpson that the Sodbuster 4-H Club had received a gift of money from the family of a former Club member and wondered if there was something the township could use. Discussion occurred. It was suggested that perhaps they could do something for the cemeteries in the township or help the Pine Island or Oronoco Area Seniors programs.

Thomforde mentioned there is Rochester School referendum this November, wondering if the township would need to appoint election judges for this. Beyer stated that she had not heard anything related to this. Beyer will follow up with Luke Turner, Election Manager regarding this.

With no other business before the Board, Fahy-Gust made a motion to adjourn. The motion was seconded by Andrist and carried 3-0. Meeting adjourned by Chair Thomforde at 8:02 PM.

Approved by the Board,

Signed:

Attest:

(Signed copy on file)

Date:

Date:

Dale Thomforde, Chair

Donna Beyer

For the New Haven Town Board

Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of July, 2023 statement

3422.26

Income Checking Account

8/3	Temp Permit-Proline - PEC	2115.20
8/25	Hall Rent	200.00
8/9	Online Transfer from MMOA	6000.00
8/31	Interest	.18
8/31	Paper Statement Fee Refund	5.00

Total Deposits

8320.38

Debits

4571	Elmer Stock (Gopher Bounty)	40.00
4572	Dale J. Thorpe (File Sign Mileage)	63.14
4573	Michael Wood LLC (Road Maintenance)	4160.00
4574	Hemann Grover & Co. LTD (Payroll)	135.00
4575	Fogarty's Outdoor Service LLC (Lawn Care)	120.00
4576	Gopher Septic Service INC. (Septic Pumping)	225.00
4577	MATT (Ins. Premium)	115.00
4578	Ann-Fahy Gast (Mileage)	78.86
4579	Ag Partners Coop (Summer Fall)	289.00
20632	Wages	253.96
20633	Wages	507.92
20634	Wages	784.97
20635	Wages	323.22
	Rev Comm	77.80
	Culligan	47.95
	PEC	191.97
	Paper Statement Fee	5.00

Total Debits

7418.79

New Ending Balance of August, 2023 statement

4323.85

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of July, 2023 statement

94,019.05

Income

M M D A

8/01 Olmsted County	150.31
8/31 Interest	38.10

Total Deposits

188.41

Debits

8/09 Online Banking Transfer out to Checking Account	6000.00

Total Debits

6000.00

New Ending Balance of August, 2023 statement

8820.46

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960

New Haven Town Board Special/Road Inspection Meeting

September 26, 2023

Following the Pledge of Allegiance, the meeting was called to order by Chair Dale Thomforde at 8:07 AM. Also present was Supervisor David Andrist to constitute a quorum. Clerk Donna Beyer and Michael Wood, Road Maintenance Contractor, were also present. Supervisor Ann Fahy-Gust was absent with notice.

The following items were observed (in the order of observation).

69th Avenue and 91st Street – Trees have been trimmed/removed so are no longer hanging over the roadway.

85th Street (East) – No problems noted.

60th Avenue – No problems noted except for a missing gate at the entrance to Riverside Sand and Gravel.

New Haven Road – Posts from signs used during road construction last year remain in the ditch.

120th Street – No problems noted.

68th Avenue – Dead-end Road which services one home. End of road with privately owned property encroaching onto township road right of way creating difficulty for maintenance equipment to turn around. Possibly talk with the homeowner regarding this, perhaps the homeowner would rather maintain road per self.

West Center Street, 117th Street, and 115th Street – No problems noted.

100th Street – Mr. McNamara has completed some waterways in his field which seems to have decreased the silting in the south ditch.

110th Avenue – No problems noted.

85th Street (West) – Two trees on the south side of road near 110th Avenue lean over the road and need to be removed. The ditch on the north side of the road in the curved hill area is silted in and should be cleaned out.

Genoa Road – Trees on the south side of the road need to be trimmed as they are encroaching on the roadway.

75th Avenue – Several trees are leaning over the roadway on the east side and need to be removed/trimmed. There is a field driveway that appears to have been placed without a permit. Andrist will speak to the owner regarding the situation.

39.7 miles of road were driven in transportation provided by Andrist.

Chair Thomforde adjourned the meeting at 10:05 AM.

Approved by the Board:

Signed:

Attest:

(Signed copy on file)

Date:

Date:

Dale Thomforde – Chair

Donna Beyer

For the New Haven Town Board

Township Clerk

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960

Regular Town Board Monthly Meeting

October 10, 2023

Following the Pledge of Allegiance, the meeting was called to order by Chair Dale Thomforde at 6:30 PM. Supervisor David Andrist and Supervisor Ann Fahy-Gust were present to constitute a quorum. Also present were Treasurer Robert Figy and Clerk Donna Beyer.

Set Meeting Agenda and Order – Andrist made a motion to set the agenda and order as written. The motion was seconded by Fahy-Gust and carried 3-0.

Comments from the Chair – No comments.

Public Comments – No comments.

Consent Agenda – Fahy-Gust made a motion to approve the September 12 minutes as written. The motion was seconded by Andrist and carried 3-0. Thomforde made a motion to approve the September 26 Road Inspection minutes as written. The motion was seconded by Andrist and carried 2-0 with Fahy-Gust abstaining.

Old Business – None

New Business:

Discuss Planning and Zoning Ordinance Section 10.22 Accessory Buildings – Bert Otto, 6425 85th St NW, Oronoco requested that Section 10.22 B (part c) of New Haven Township Planning and Zoning ordinance be changed from “Lots with greater than 10 acres may have accessory buildings of any size” to “Lots of 10 acres or greater may have accessory buildings of any size.” Discussion occurred. It was decided to have the Planning and Zoning Advisory Commission review the ordinance and make a recommendation to the Board. If a public hearing is necessary, would plan for it to occur at the December town board meeting. Fahy-Gust will contact Chris Hawkins, Planning and Zoning Advisory Commission chair to facilitate the meeting of the Commission. Thomforde will contact Dave Meir at TCPA (Township Cooperative Planning Association) to ascertain how Olmsted County handles the limits on accessory buildings since the Township must be at least as restrictive as the County.

Discuss plan for Board of Appeals and Equalization – This was discussed earlier in the year, and it was decided that the Board would like to resume conducting the Board of Appeals and Equalization at the township level. Again, the Board wants to resume this activity with all members planning to obtain the necessary credentials. The Board will need to submit a resolution regarding this to the county by December 1, 2023. The Board will plan to pass the resolution at the November Town Board meeting.

Discuss road inspection observations/Road Report – Mike Wood, road maintenance contractor, stated that he has obtained and mixed salt and road rock for deicing of township roads this winter. He has done a couple of days of blading but needs rain to continue the blading of roads. Fahy-Gust reported that she contacted Pine Island regarding the remaining signposts along New Haven Road and Pine Island will be removing them.

68th Avenue – Question of whether homeowner near end of road would want to maintain the road rather than have road maintenance equipment doing this. Andrist will contact the homeowner.

60th Avenue – Missing gate at entrance to Riverside Sand and Gravel. It was discussed that this would be something that TCPA should handle. Thomforde will discuss with TCPA.

75th Avenue – Andrist has contacted the homeowner regarding a field driveway which was placed without permission.

TCPA Board Meeting Recap – Fahy-Gust reported that they are still looking for a replacement for Dave Meir, who plans to retire within a year. Olmsted County and the Department of Natural Resources have not come to an agreement regarding the memorandum of understanding for the Olmsted County Shoreline/Floodplain ordinance. Hopefully, agreement will occur by November or December after which TCPA will bring information to the township. The township had no building permits issued during the month of September.

OCTOA (Olmsted County Township Officer's Association) Recap – Andrist, Thomforde and Beyer attended the meeting on September 28th in Dover. Beyer reported that the meeting was also the annual meeting and Rick Lutze was reelected as a director. Andrist reported learning about the enforcement issues related to marijuana legalization. Thomforde reported that OCTOA was financially stable and will provide financial assistance for anyone wishing to attend the annual Minnesota Association of Townships Conference in December. 60th Avenue NW south of 65th Street should soon be reopened as they are laying asphalt on the road currently.

Mankato to Mississippi River transmission line open house Recap – Thomforde attended the event at the Goodhue County Fairgrounds in Zumbrota. He reported that there were many representatives present to answer questions. One proposed route goes along the west side of New Haven township, and then across the township between 75th Street and 85th Street. Homes will be avoided as much as possible.

Treasurer's Report – Figy gave a detailed report of the financial transactions of the Township during the month of September. Account balances at the beginning of October were:

Frandsen Bank :	Checking Account	\$ 3,022.23
	Money Market Account	\$ 73,239.01
	CD 9 MO 1/15/2024 3.85%	\$ 100,000.00
LPL Investments:	Bank of the Ozarks 4.55% 12/23/2023	\$ 100,000.00
	Beal Bank USA, Las Vegas 4.6% 12/27/2023	\$ 100,000.00
Total		\$ 376,261.24

Fahy-Gust made a motion to approve the Treasurer’s Report. The motion was seconded by Andrist and carried 3-0. Since the CD’s will mature in December and January, Thomforde suggested that we invite Kevin Wadley from Edward Jones Financial to our November Board meeting. Discussion occurred and it was agreed that this would be beneficial. Thomforde will contact him.

Review/Pay Bills – Beyer presented Schedule 1 (Statement of Receipts, Disbursements and Balances) which concurred with the Treasurer’s report. All funds have positive balances. Bills totaling \$7,165.49 were presented for payment. This included a donation of \$500 to the New Haven Township Sodbusters 4H Club for work done at cemeteries in the spring, \$3,272.50 for road maintenance, \$1,982.80 for the purchase of salt for deicing this winter. Fahy-Gust made a motion to pay all bills. The motion was seconded by Andrist and carried 3-0.

Mail/Miscellaneous – Membership cards for Minnesota Association of Townships were distributed. Beyer received the form for 2023 Township Road Mileage Certification which Thomforde will need to review and sign.

Beyer contacted Don Hodkinson, Orion township, regarding the January OCTOA meeting. It has been determined that the meeting will be held at New Haven Township Hall.

Adjourn – With no further business before the Board, Fahy-Gust made a motion to adjourn. The motion was seconded by Andrist and carried 3-0. Chair Thomforde adjourned the meeting at 7:46 PM.

Approved by the Board,

Signed:

Attest:

(Signed copy on file)

Date:

Date:

Dale Thomforde, Chair

Donna Beyer

For the New Haven Town Board

Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of August, 2023 statement

4323.85

Income

Checking Account

9-12	Hall Rent	75.00
9-14	Online Transfer From MMDA	15000.00
9-29	Interest	.19
9-29	Paper Statement Fee Refund	5.00

Total Deposits

15080.19

Debits

4580	Michael Wood LLC - (Road Maintenance)	9590.00
4581	Heman Grover & Co. LTD (Payroll)	135.00
4582	Donna Bayer (Supplies Mileage)	63.92
4583	Rochester Sweeping Service LLC-2 (Repair Main St - Genoa)	4000.00
4584	David A. Andrist (Mileage)	40.95
4585	Dale J. Thomforde (Mileage)	137.55
4586	Ford Metro Inc (Repair Window Glass)	500.00
4587	Fogarty's Outdoor Service LLC (Lawn Care)	240.00
4588	Elmer Stock (Gopher Bounty)	28.00
4589	Arnold Ward (Gopher Bounty)	129.00
20636	Wages	350.93
20637	Wages	507.92
20638	Wages	323.22
	Bev Comm	77.80
	Culligan	47.95
	PEC	209.57
	Paper Statement Fee	5.00

Total Debits

16381.81

New Ending Balance of Sept, 2023 statement

3022.23

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of August, 2023 statement

88207.46

Income M M D A

9/29 Interest	31.55

Total Deposits

31.55

Debits

9/13 Online Transfer To Checking	15000.00

Total Debits

15000.00

New Ending Balance of September, 2023 statement

73239.01

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960

Regular Monthly Town Board Meeting Minutes

November 14, 2023

Following the Pledge of Allegiance, the meeting was called to order by Chair Dale Thomforde. Present were Supervisor Ann Fahy-Gust and Supervisor David Andrist to constitute a quorum. Clerk Donna Beyer was also in attendance. Treasurer Robert Figy was absent with notice.

Set Agenda and Order – Andrist made a motion to approve the agenda and order as written. The motion was seconded by Fahy-Gust and carried 3-0.

Comments from the Chair – “We have been enjoying some nice weather here recently and I hope that it lasts for a few more days.”

Public Comments – No comments.

Consent Agenda – Fahy-Gust made a motion to approve the October 10 minutes as written. The motion was seconded by Andrist and carried 3-0.

Old Business:

Review recommendations from the Planning and Zoning Advisory Commission – Chris Hawkins, Chair of the Planning and Zoning Advisory Commission, gave a summary of their meeting along with their recommendation that all restrictions related to size of accessory buildings in relationship to lot sizes in areas zoned for agriculture be removed. (Section 10.22 B, part a, b, c). Fahy-Gust summarized the next steps necessary if the Board were to approve the recommendation. Following discussion, Thomforde made a motion to move forward with the recommendation to modify Section 10.22 B and hold a public hearing at the next Board meeting on December 12, 2023. Andrist seconded the motion and the motion carried 3-0.

Resolution for Board of Appeals and Equalization – Fahy-Gust made a motion to approve Resolution 2023-10 Resolution for Board of Appeals and Equalization which was seconded by Andrist. Motion carried 3-0. Beyer will submit the resolution to the County.

New Business:

Presentation from Edward Jones representative – Matthew Seehusen presented information related to their rates for Certificates of Deposit (CD's) and what would need to be done to transfer the CD's that mature in December and January to the Edward Jones investment company. Fahy-Gust would like to have information regarding rates for CD's from Frandsen Bank for comparison. Beyer will speak to Figy regarding checking with Frandsen Bank for their rates.

Olmsted County Maintenance Agreement – Fahy-Gust made a motion to approve the agreement with Olmsted County for road maintenance if our current contractor is unable to provide the services. The motion was seconded by Andrist and carried 3-0.

Minnesota Association of Townships (MAT) Bylaw changes – The proposed changes to the MAT bylaws were briefly reviewed and discussed. Board members were asked to further review the information which will likely be discussed at the Olmsted County Township Officers Association meeting next week. Voting on the bylaw changes will occur at the MAT annual conference in December.

Resolution to designate polling place – Fahy-Gust made a motion to approve Resolution 2023-11 designating the New Haven Town Hall as the polling place for 2024. The motion was seconded by Andrist and carried 3-0.

Township Cooperative Planning Association (TCPA) Meeting Recap – Thomforde attended the October meeting and Andrist attended the November meeting last week. Dave Meir is retiring in 13 months. They have one good prospect for a replacement that they will be talking to further. TCPA has been named as a party to a lawsuit against Rochester Township. The lawyer for TCPA is requesting that TCPA be dismissed from the suit. The Department of Natural Resources has not yet approved the Floodplain/Shorelands ordinance. Discussion is occurring regarding a dog ordinance.

Rural Fire Association Meeting Recap – Fahy-Gust reported that no bids were received on the two older engines, so it was decided to take them to auction. Financially, the rural fire association is stable. Kim Stanton, Treasurer has been commuting from the Twin Cities area for the meetings and would like to step away. Donna Beyer has agreed to accept the role which will be discussed at the next meeting in January. Fahy-Gust has received a communication from Pat Pike that she will be discussing with the association at the January meeting.

Road Report – Mr. Wood, road maintenance contractor, was unable to attend the meeting. Fahy-Gust and Andrist reported a complaint from Jerry Ellefson that the person grading the road did not stop for him to pass with his tractor and wagons. Andrist contacted Mr. Wood, requesting that the grader pull over to allow farm trucks etc. to pass the grading equipment. Beyer reported that a letter was sent to Riverside Sand and Gravel, and Thomforde stated that the gate has been replaced. The landowner on 75th Avenue has applied for a driveway permit and is now placing aprons on the culvert as directed. Andrist has not had an opportunity to speak to the landowner on 68th Ave regarding maintenance of the dead end road.

Treasurer’s Report – In the absence of Treasurer Figy, Clerk Beyer presented the report which was completed by Figy. Account balances at the beginning of November were:

Frandsen Bank:	Checking account	\$ 3870.81
	Money Market account	\$ 65,088.47
	CD 9 MO 1/15/2024 3.85%	\$100,000.00
LPL Investments:	Bank of the Ozarks 4.55% 12/23/2023	\$100,000.00
	Beal Bank USA, Las Vegas 4.6% 12/27/2023	\$100,000.00
Total		\$368,959.28

Fahy-Gust made a motion to approve the Treasurer’s report. Motion seconded by Thomforde and carried 3-0.

Review/Pay Bills – Beyer presented a Schedule 1 (Statement of Receipts, Disbursements and Balances) which concurred with the Treasurer’s report. Bills totaling \$6,130.85 were presented for payment. This included \$ 4,462.50 for road work, primarily grading, and \$ 1,013.97 for rock for winter use. Fahy-Gust made a motion to approve and pay all bills. Motion seconded by Andrist and carried 3-0.

Mail/Miscellaneous – Beyer received a notice from Minnesota State Office of Administrative Hearings that they have approved the annexation of lands into Pine Island that was initiated in December 2022.

Adjournment – With no other business before the Board, Fahy-Gust made a motion to adjourn the meeting. Thomforde adjourned the meeting at 8:17 PM.

Approved by the Board,

Signed:

Signed:

(Signed copy on file)

Date:

Date:

Dale Thomforde, Chair

Donna Beyer

For the New Haven Town Board

Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of September 2023 statement

3022.23

Income

Checking Account

10/11 Online Banking Transfer	10,500.00
From MMDA	.15
10/31 Interest	5.00
10/31 Paper Statement Refund	
10/2/ Hall Rent	75.00
10/16 Hall Rent	150.00
10/20 Drive Way Permit	25.00
Wood Turner 6 mo Hall Rent	450.00

Total Deposits

11205.15

Debits

Bev Comm	78.41
IRS Tax pymt	852.28
Culligan Water	47.95
PEC Elect	135.30
4590 Hermann Grover and Co LTD (Payroll)	135.00
4591 Michael Wood (Road Maint)	3272.50
4592 N.H. Sodbusters (Volunteer Services)	500.00
4593 David Andrist (Mileage)	73.00
4594 Northern Salt Inc (Deicing Salt)	1982.80
4595 Ann Fahy Gust (Mileage)	58.52
4596 Elmer Stock (Gopher Bounty)	30.00
20639 Wages	392.49
20640 Wages	577.19
20641 Wages	784.91
20642 Wages	1038.94
20643 Wages	392.49
Paper Statement Fee	5.00

Total Debits

10,356.57

New Ending Balance of October 2023 statement

3870.81

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of September, 2023 statement

73239.01

Income

MMDA

Interest	29.12
10/3/ Minn State	2320.34

Total Deposits

2349.46

Debits

10/11 Online Banking Transfer to checking Account	10500.00

Total Debits

10,500.00

New Ending Balance of October, 2023 statement

65088.47

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

PHONE: 507.356.8330 EMAIL: NHTOWNSHIP@BEVCOMM.NET

9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960

Regular Town Board Monthly Meeting

December 12, 2023

Following the Pledge of Allegiance, the meeting was called to order by Chair Dale Thomforde at 6:30 PM. Supervisors David Andrist and Ann Fahy-Gust were present to constitute a quorum. Treasurer Robert Figy and Clerk Donna Beyer were also present.

Set Meeting Agenda and Order – Fahy-Gust made a motion to approve the meeting agenda and order as written. Motion seconded by Andrist and carried 3-0.

Public hearing re: Zoning Ordinance change to Accessory Buildings (Section 10.22B) – Dave Meir, Township Cooperative Planning Association, provided a summary of the changes recommended by the Planning and Zoning Advisory Commission during their review in November. This change is a proposal to remove restrictions regarding building sizes on lots zoned agricultural. Following his summary, Fahy-Gust made a motion to open the public hearing. The motion was seconded by Andrist and carried 3-0. Anyone speaking for the proposal was asked to speak. Bert Otto, 6425 85th St NW, Oronoco, spoke in favor of the proposed change. Roland Postier, 6434 85th St NW, Oronoco, communicated via email that he was not able to attend the meeting but supported the proposed change. Three offers were extended for others to speak for the ordinance change with no additional comments. Three offers were extended for anyone to speak against the proposal with no one speaking. Fahy-Gust then made a motion to close the public hearing. Motion seconded by Andrist and carried 3-0. Following discussion by the Board, Andrist made a motion to approve the change to eliminate restrictions on building sizes on lands zoned agricultural. This was seconded by Fahy-Gust and carried unanimously.

Comments from the Chair – “I have been enjoying the nice weather and lack of snow.”

Public comments – No one offered any comments.

Consent Agenda – Fahy-Gust made a motion to approve the November 14 minutes as written. Motion seconded by Andrist and carried 3-0.

Old Business -None

New Business: Review quotes for spring road rock – Five quotes were received and reviewed. These are as follows: Kielmeyer - \$9.85 per ton or \$13.30 per cubic yard; Paulson Rock - \$17.75 per cubic yard or \$13.15 per ton; Roberson Lime and Rock - \$9.00 per ton or \$12.15 per cubic yard; Olmsted Aggregate - \$13.31 per ton or \$17.97 per yard; Bruening Rock - \$9.339 per ton or \$12.61 per cubic yard. Following review, Andrist made a motion to accept all bids with a plan to use Roberson Lime and Rock if able to meet needs. Motion seconded by Fahy-Gust and carried 3-0.

Discuss use of pit for fill by Nadeau Excavating Company – Nadeau Excavating has requested to use New Haven pit for approximately 30,000 yards of clean fill. Following discussion, Thomforde made a motion to allow Nadeau Excavating Company to use pit, motion seconded by Fahy-Gust and carried 3-0. Andrist will follow up with Nadeau.

Discuss illegal dumping on 110th Avenue – A communication was received from Trevor Scrobeck, 9455 110th Ave NW, Pine Island, regarding dumping in the river along the road. Discussion occurred with the Board feeling that there is no way to stop illegal dumping, that signage in the area might increase the problem. The Board appreciates residents who notice and report dumping so that the rubbish can be removed as soon as possible.

Discuss posting of signs for weight restrictions of bridge on 85th Street (0.6 miles east of CSAH 5) – The township received a communication from Jeff Busch, Olmsted County Senior Transportation Specialist, regarding the need to place signage of weight restrictions for the bridge. Following discussion, Thomforde made a motion that Andrist contact Olmsted County regarding this, and if signage is needed, authorize Olmsted County to place signs as needed. Motion seconded by Fahy-Gust and carried 3-0.

Resolution regarding investment policy – The Board reviewed Resolution 2023-12 New Haven Township Investment Policy since there are CD's maturing soon. Fahy-Gust made a motion to approve the resolution. Motion seconded by Andrist and carried 3-0. Beyer will have Frandsen Investment Services review and acknowledge the resolution.

Resolution for CD maturing December 27, 2023 – Fahy-Gust made a motion to approve Resolution 2023-13 to reinvest \$100,000.00 into a new CD through Frandsen Investment Services with the additional money to be placed in our Money Market account. Motion seconded by Andrist and carried 3-0.

Recap of Olmsted County Township Officers Association meeting – Fahy-Gust, Andrist, Thomforde and Beyer attended the meeting in Byron on November 21. Andrist recalled the proposed plan to move the Oxbow Park camping area out of the floodplain and expand the area. Thomforde expected a discussion regarding proposed Minnesota Association of Townships (MAT) bylaw changes but Rex Edge, MAT Director, was not present. Beyer mentioned roadwork planned for next year, including CSAH 5 south of Byron. It was also mentioned that roadwork is wrapping up for the season. The Environmental Protection Agency is addressing issues related to nitrates in water.

Road Report – Mike Wood was unable to attend the meeting, but he called Beyer and stated he had nothing to report. Andrist stated that he spoke with the homeowner on 68th Avenue NW regarding maintenance of the dead-end road. The homeowner does not have the ability to maintain the road so the township will continue to maintain the road, with the homeowner moving personal property away from the roadway to accommodate road maintenance equipment. Thomforde stated that Mike would like the Board to contact landowners regarding removal of trees from their property. Andrist will reach out to the landowners.

Treasurer's Report – Figy gave a report of the financial transactions for the month of November.

Account balances at the end of November were:

Frandsen Bank:	Checking Account	\$ 3,654.98
	Money Market	\$ 143,075.27
	CD 9 MO 1/15/2024 3.85%	\$ 100,000.00
LPL Investments:	Bank of the Ozarks 4.55% 2/23/2024	\$ 100,000.00
	Beal Bank USA, Las Vegas 4.6% 12/27/2023	\$ 100,000.00
Total:		\$ 446,730.25

Thomforde made a motion to approve the Treasurer’s report. Motion seconded by Andrist and carried 3-0.

Review and pay bills – Beyer presented Schedule 1, Statement of Receipts, Disbursements and Balances, which concurred with the Treasurer’s report. The ARPA fund is at a zero balance after the purchase of rock for deicing of roads this winter. All other funds have positive balances. Bills totaling \$4,878.71 were presented. This included \$3,215.00 for road maintenance work, primarily grading, and \$570.00 for Workers Compensation Insurance premium. Fahy-Gust made a motion to pay all bills. Motion seconded by Andrist and carried 3-0.

Mail/Miscellaneous – Property tax proposal on the Township cropland for 2024 is \$3012, up 14.44% from last year. New Haven’s portion of the proposal was up approximately \$14.00. Olmsted County was up about \$300.00.

The Truth in Taxation meeting for Pine Island School District has been rescheduled for Thursday, December 14.

Adams Pest Control is increasing their fee from \$47.96 to \$50.00 beginning January 1, 2024.

Culligan will only be servicing the town hall every three months rather than monthly.

The notice for candidacy filing has been published. Filing is open from January 2, until January 16, 2024.

A Christmas card was received from Frandsen Bank.

With no other business before the Board, Chair Thomforde adjourned the meeting at 7:58 PM.

Approved by the Board,

Signed:

(signed copy on file)

Signed:

Date:

Dale Thomforde, Chair

For the New Haven Town Board

Date:

Donna Beyer

Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of October, 2023 statement

3870.81

Income

Checking Account

11/15 Online Banking Transfer From MMDA	7000.00
11/30 Interest	.12
11/30 Paper Statement Fee Refund	5.00

Total Deposits

7,005.12

Debits

4597 Elmer Stock (Gopher Bounty)	43.00
4598 Michael Wood LLC (Road Maintenance)	4462.50
4599 David Andrist (Mileage)	26.20
4600 Fogarty's outdoor Service LLC (Lawn Care)	120.00
4601 Hemann Grover & Co. LTD (Payroll)	135.00
4602 Adam's (Pest Control)	47.96
4603 Braening Rock Products Inc (Winter Road Rock)	1013.97
20644 Payroll Wages	323.22
20645 Wages	438.66
20646 Wages	323.22
Bevcomm	78.14
Lulligan Water	47.95
PEC	156.12
Paper Statement Fee	5.00

Total Debits

7220.95

New Ending Balance of November, 2023 statement

3654.98

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of October, 2023 statement

65088.47

Income

M MDA

11/30 Interest	33.51
11/30 Olmsted County Payment	84,953.29

Total Deposits

84986.80

Debits

11/15 Online Banking Transfer out to Checking Account	7000.00

Total Debits

7000.00

New Ending Balance of November, 2023 statement

143075.27