

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

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9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960

New Haven Town Board Regular Meeting Minutes

January 9, 2024

Following the Pledge of Allegiance, the meeting was called to order at 6:30 PM by Chair Dale Thomforde. Present were Supervisor David Andrist and Supervisor Ann Fahy-Gust to constitute a quorum. Also in attendance were Treasurer Robert Figy and Clerk Donna Beyer.

Set Agenda and Order – Fahy-Gust asked to strike “consider resolution regarding route of Mankato to Mississippi River Transmission line” from the agenda citing a previous decision of the Board to only consider a resolution if requested by residents. Discussion followed and it was decided to change the agenda item to “update regarding the transmission line.” Fahy-Gust made a motion to approve the agenda and order as amended. Motion seconded by Andrist and carried 3-0.

Comments from the Chair – “The clerk has been busy. We have several resolutions to consider tonight.”

Comments from the Public – None

Consent Agenda – Andrist made a motion to approve the December 12 meeting minutes as written. The motion was seconded by Fahy-Gust and carried 3-0.

Old Business – None

New Business:

Update regarding route of Mankato to Mississippi River Transmission Line - Trevor Scrabeck, 9455 110th Avenue, Pine Island, stated concerns regarding the proposed route which will be near his home. He flies an airplane and is concerned that the lines will cause issues with takeoff and landing of his plane. Jay Burke (landowner of property along 75th Ave NW across from Northwoods Orchard) stated that he spoke with Xcel Energy regarding his concern that the line would be where he has already placed a driveway, drilled a well, etc., to build a home. He stated that they were willing to accommodate this and moved the line north to avoid his building site. Scrabeck felt that they were not willing to work with his issue. There is a resolution that has been passed by Oronoco Township and Cascade Township asking Xcel Energy to consider using the route used previously which runs to the north of the townships and across Lake Zumbro. This would result in no line through New Haven Township. Discussion occurred with no action taken.

Discuss Culvert/Bridge Replacement Incentive Program – The Minnesota Department of Natural Resources is offering a program which would assist with replacement of bridges. It was determined that any township bridges that might need replacement would not meet the requirements of the program.

Resolution appointing Election Judges for the March 5 election (Resolution 2024-1) – Proposed election judges for the March 5 Presidential Primary are David Andrist, Ann Fahy-Gust, Robert Figy, Donna Hochberger, Ginger Carson Roberts, Dale Thomforde, and Donna Beyer, with Donna Beyer serving as head judge. Fahy-Gust made a motion to approve the proposed election judge roster. Motion seconded by Andrist and carried 3-0.

Resolution appointing Election Judges for the March 12 Township election (Resolution 2024-2) Proposed election judges for the township election are Ann Fahy-Gust, Robert Figy, Ginger Carson Roberts, and Dale Thomforde, who will serve as the head judge. Alternate judge is Donna Hochberger. Fahy-Gust made a motion to approve the panel of judges, motion seconded by Thomforde and carried 3-0.

Resolution establishing Absentee Ballot Board for the March 12 Township election (Resolution 2024-3) – The proposed Board members are Ann Fahy-Gust, Robert Figy, Ginger Carson Roberts, and Dale Thomforde with Donna Hochberger serving as the alternative. Fahy-Gust made a motion to approve the Absentee Ballot Board, motion seconded by Andrist and carried 3-0.

Resolution authorizing contract with interested officers (Resolution 2024-4) – Thomforde made a motion to approve Ann Fahy-Gust to serve as an election judge during 2024. Motion seconded by Andrist and carried 2-0 with Fahy-Gust abstaining.

Resolution authorizing contract with interested officers (Resolution 2024-5) – Fahy-Gust made a motion to approve Dale Thomforde to serve as an election judge during 2024. Motion seconded by Andrist and carried 2-0 with Thomforde abstaining.

Resolution authorizing contract with interested officers (Resolution 2024-6) – Fahy-Gust made a motion to approve David Andrist to serve as an election judge during 2024. Motion seconded by Thomforde and carried 2-0 with Andrist abstaining.

Resolution for CD due January 15, 2024 (Resolution 2024-7) – Fahy-Gust made a motion to approve the resolution to reinvest \$100,000.00 of the maturing CD with Frandsen Investment Services and deposit any remaining amount in the Money Market account. Motion seconded by Andrist and carried 3-0.

Set date and time for Board of Audit (February 13 at 5:30 PM proposed) – It was determined that all were able to meet on that date and time.

Reaffirm March 7 Regular Town Board meeting date – Since the Township Annual Meeting is on March 12, the second Tuesday of the month, the Board needs to meet on an alternate date. Due to conflicts, it was decided that the March Town Board meeting would occur at 10 AM on Saturday, March 9.

Preliminary 2023 Financial Summary and 2024 Budget – The Board reviewed the yearend financial summary for 2023 which includes the years of 2021 and 2022 for comparison. Total cash reserves were \$447,512.93, a decrease of \$53,057.21 from 2022 which is close to the budgeted decrease of \$52,720.00.

Cash Basis Reporting Excerpts – The Board reviewed the State Auditor Cash Basis Reporting Form which also shows the percent change in specific revenues and expenditures

from the previous year. Since the ARPA fund did not provide new monies this year, this decreased by 100%. The investment earnings increased by 108% due to the increased rates on investments. Overall, revenues were down 32%. Expenditures for supervisors were up 13% while expenditures for the clerk and treasurer were down 11%, other protection (Planning and Zoning Boards and Commissions) were down 60%. Street maintenance was down 9% but snow and ice removal were up 52.5%. Overall, expenditures were down 1.2%.

Draft budget for 2024 – The Board looked at a preliminary budget for 2024. All were asked to review the proposed budget. The Board will discuss further at the next Board Meeting.

Discuss plans for January OCTOA (Olmsted County Township Officers Association) meeting – Orion Township is co-hosting the event with New Haven Township. Beyer contacted Don Hodgkinson, Orion Township clerk. It has been decided that New Haven Township will provide the beverages for the meeting at our town hall on January 25.

TCPA (Township Cooperative Planning Association) meeting recap – Fahy-Gust reported that they are hopeful that a replacement for Dave Meir has been found. The request to be dismissed from the lawsuit against Rochester Township and TCPA was rejected so TCPA will need to continue responding to the suit. Financially, TCPA is stable. There is still talk about a dog ordinance and Olmsted County is working on an agreement with Leads and Leashes to board dogs that are picked up. The Sheriff's department does not want to deal with these situations except in the case of dangerous dogs.

Road Report – Mike Wood, road maintenance contractor, reported that he plans to begin work on the removal of trees noted during the road inspection. He did the first plowing of the year today.

Treasurer's Report – Figy provided a detailed report of the financial transactions for the month of December. Account balances at the end of December were:

Frandsen Bank :	Checking account	\$ 5,328.39
	Money Market account	\$ 143,405.21
	CD 9 MO 3.85% 1/15/2024	\$ 100,000.00
Frandsen Investment	Bank of the Ozarks 4.55% 2/23/2024	\$ 100,000.00
Services:	JP Morgan Chase 5.02% 1/6/2025	\$ 100,000.00
Less:	Outstanding Check # 6414	\$ 251.00
	Outstanding Check # 20649	\$ 969.67
Total Deposits		\$ 447,512.93

Fahy-Gust made a motion to approve the Treasurer's report. Motion seconded by Andrist and carried 3-0.

Review /Pay bills – Beyer presented Schedule 1 (Statement of receipts, disbursements, and balances) which concurred with the Treasurer’s report. The ARPA fund is now at a zero balance with all other funds showing a positive balance. Claims totaling \$2,837.79 were presented for payment. This included \$1,220.24 for payroll taxes for 4th quarter of 2023 and \$831.12 to Minnesota Association of Townships for membership dues. Fahy-Gust made a motion to pay all bills which was seconded by Andrist and carried 3-0.

Mail/Miscellaneous – Beyer received two communications from the State Office of Administrative Hearings regarding approvals of annexations into Pine Island. One is land owned by Leitzen and the township received compensation for this. The other, approximately 5 acres, is just to the south of Pine Island. These are both part of the orderly annexation agreement with Pine Island.

Beyer received information regarding a Hazard Mitigation meeting in February that she is planning to attend.

Burning Permits – Beyer reached out to the Minnesota Department of Natural Resources regarding burning permits and will be attending a session regarding this in February. She will provide more information to the Board regarding this issue at the next Board meeting.

With no other business before the Board, Fahy-Gust made a motion to adjourn the meeting. This was seconded by Thomforde and the meeting was adjourned at 8:20 PM.

Approved by the Board,

Signed:

(Signed copy on file)

Date:

Dale Thomforde, Chair

For the New Haven Town Board

Signed:

Date:

Donna Beyer

Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of November, 2023 statement

3654.98

Income Checking Account

12/13 online Banking Transfer in From MMDA	8000.00
12/29 Interest	.15
12/29 Paper Statement Fee Refund	5.00
12/12/2023 Hall Rent (a)	275.00
12/21/2023 Hall Rent (a)	150.00

Total Deposits 8430.15

Debits

4604 Michael Wood LLC (Road Maintenance)	3215.00
4605 MATIT (Workers Comp Premium)	570.00
4606 Hemann Grover & Co. LTD Payroll	135.00
4607 Grimsrud Publishing Inc (Legal Notice)	43.25
4608 Forum Comm Co. (Legal Action)	59.57
4609 Michael Bruce (PAC Mtg)	50.00
4610 Karl Toft (PAC Mtg)	50.00
4611 Chris Hawkins (PAC Mtg)	50.00
4613 Bill Brown (Gopher Bounty)	125.00
4614 Dale J Thomforde (Mileage)	47.16
20647 Wages	323.22
20648 Wages	507.92
20650 Wages	969.67
20651 Wages	323.22
BevComm	78.14
Calligan Water	43.95
PFC	160.69
Paper Statement Fee	5.00

Total Debits 6756.79

New Ending Balance of December, 2023 statement

5328.39

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of November, 2023 statement

143,075.29

Income

M M D A

12/26 State of MN Tax	3662.34
12/28 Credit LPL Investment	4557.00
Interest	110.60

Total Deposits

8329.94

Debits

12/13 Online Banking Transfer out to Checking Account	8000.00

Total Debits

8000.00

New Ending Balance of December, 2023 statement

143,405.29