

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

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New Haven Town Board Special/Reorganization Meeting Minutes

April 2, 2024

Following the Pledge of Allegiance, the meeting was called to order by Past Chair Dale Thomforde at 4:00 PM. Supervisor David Andrist and Supervisor Ann Fahy-Gust were present to constitute a quorum. Also present was Clerk Donna Beyer.

Set order of agenda – Beyer stated that the section on approving the precinct resolution was inadvertently included but was not needed at this time. Fahy-Gust made a motion to set the order of the agenda as amended. Motion seconded by Andrist and carried 3-0.

Reorganization of Town Board

Select:

Town Board Chair – Andrist made a motion to appoint Fahy-Gust as the new Chair. Motion seconded by Thomforde and carried 3-0. The gavel was given to Fahy-Gust to chair the rest of the meeting.

Vice Chair to cover in absence of Chair under Res. #2017-08 – Andrist made a motion to appoint Thomforde as the Vice Chair. Motion seconded by Fahy-Gust and carried 3-0.

Rural Fire District Representative – Andrist made a motion that Fahy-Gust continue as the representative to the Rural Fire District. Motion seconded by Thomforde and carried 3-0. Thomforde asked for the numbers used in determining the township portion for fire protection for 2024.

Representative to TCPA (Township Cooperative Planning Association) – Fahy-Gust made a motion that Andrist be the representative to TCPA, feeling that this should be rotated. Thomforde seconded the motion and the motion carried 3-0.

Designate:

Supervisor for Road Emergencies – Fahy-Gust made a motion that Andrist continue as the supervisor for road emergencies. Motion seconded by Thomforde and carried 3-0.

Supervisor for Building Maintenance/Emergencies – Andrist made a motion that Thomforde continue as the Supervisor for Building Maintenance/Emergencies. Fahy-Gust seconded the motion and it carried 3-0.

Official bank as township depository – Thomforde made a motion that Frandsen Bank and Frandsen Investment Services be the official banks for the township. Motion seconded by Andrist and carried 3-0.

Official newspaper – Andrist made a motion to continue to use the Post-Bulletin and the Zumbrota News Record as official newspapers for the township. Motion seconded by Thomforde and carried 3-0.

Locations for posted notices – Andrist made a motion to continue to post notices on the New Haven Township website and the Town Hall office door. Motion seconded by Thomforde and carried 3-0.

Set fees/compensation:

Town Hall rental fees and designate contact person – Fahy-Gust made a motion to continue the current fees for town hall rental of \$75 for township residents and \$200 for non-residents with the clerk being the contact person. Motion seconded by Thomforde and carried 3-0.

Reaffirm or change gopher bounty (Res #2017-09) – The Board reviewed information obtained from surrounding townships regarding current gopher bounties. Andrist made a motion to continue the current gopher bounties of \$2.50 for pocket gophers and \$1.00 for striped gophers. Motion seconded by Thomforde and carried 3-0.

Adopt fee schedule policies (copies, NSF checks etc) – Thomforde made a motion to retain fee schedule policies with the change regarding burning permits which should be obtained through the Department of Natural Resources website or by contacting Fire Warden Thomforde. Motion seconded by Andrist and carried 3-0.

Set election judge compensation – Discussion occurred. Thomforde made a motion to continue the current rate of \$20 per hour for election judge compensation. Motion seconded by Andrist and carried 3-0.

Reaffirm or change township officers' compensation (Res #2022-07) – Andrist made a motion to retain the current rate of compensation for township officers of \$200/month for supervisors, \$300/month for the treasurer and \$400/month for the clerk, \$75/meeting, reimbursement for mileage at current Federal rate, and other compensation as noted in Res #2022-07. Fahy-Gust seconded the motion and the motion carried 3-0.

Determine compensation for Deputy Clerk during training – Beyer plans to step away from the Clerk role soon with Bonnie Kosmicki planning to step into the role. Thomforde made a motion to compensate the Deputy Clerk at \$20/per hour during the training period. Motion seconded by Andrist and carried 3-0.

Approve 4-H project for 2024 – This year the New Haven Sodbusters 4-H club plans to clean roadside ditches. Thomforde made a motion to donate \$500 to the Club for their volunteer efforts to assist the township. Motion seconded by Andrist and carried 3-0.

Review:

Planning and Zoning Advisory Commission appointments and set compensation – Discussion occurred regarding the Commission. Fahy-Gust made a motion to update the document, to approve and appoint Chris Hawkins, Leon Plantz, Jacob Wolfe, Mike Bruce, Cory Weis, Kari Toft and Barbara Allen to the Commission, with Dave Andrist serving as the Town Board liaison, and with compensation of \$50 per meeting. Motion seconded by Thomforde and carried 3-0.

Board of Adjustment appointments and set compensation – Discussion occurred about the composition of the Board. Fahy-Gust made a motion to continue the Board as previously except to have two Township Supervisors responsible for the Board of Adjustment with one serving as the Town Board representative and the other serving as the alternate. She also moved that compensation be \$50 per meeting and that Dave O’Brien, Craig Koop, Don Heller, Chris Hawkins, and Gary Anderson be reappointed to the Board with Cole Nielsen serving as the alternate. Motion seconded by Andrist and carried 3-0.

Schedule of regular meeting calendar, time, cancellation dates – Discussion occurred regarding tentative dates for meetings. Thomforde made a motion to approve the tentative dates with an alternative date of March 8 (Saturday) for regular Board meeting with meetings to continue at 6:30 PM on the second Tuesday of the month. Alternate dates due to cancellation would be 2 days later. Motion seconded by Andrist and carried 3-0.

Resolution designating check signers – Thomforde made a motion to approve the resolution (Res 2024-09) designating check signers for 2024-2025. Andrist seconded the motion and the motion carried 3-0.

Resolution for Investment policy – The Board reviewed the policy. Thomforde made a motion to continue with the existing policy. Motion seconded by Andrist and carried 3-0.

Consider urgent road concerns and schedule for starting road rocking – There has been a request to start rocking of roads on April 8. Andrist made a motion to approve rocking of roads starting April 8. Motion seconded by Thomforde and carried 3-0. No one expressed any urgent concerns regarding roads.

Set time/date for spring road inspection – April 19, 8 AM, was set as the tentative date for road inspection. Andrist will contact Mike Wood, road contractor to verify his availability.

With no other business before the Board, Thomforde made a motion to adjourn. Motion seconded by Andrist. Meeting adjourned at 5:27 PM.

Approved by the Board,

Signed:

Signed:

(Signed copy on file)

Date:

Date:

Ann Fahy-Gust, Chair

Donna Beyer

For the New Haven Town Board

Township Clerk