

New Haven Township

OLMSTED COUNTY, MINNESOTA – EST. 1858

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9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960

New Haven Township Regular Meeting Minutes

July 9, 2024

Following the Pledge of Allegiance, the meeting was called to order by Chair Ann Fahy-Gust at 6:30 PM. Supervisors David Andrist and Dale Thomforde were present to constitute a quorum. Also present were Treasurer Robert Figy, and Clerk Bonnie Kosmicki.

Set Agenda and Order – Chair Fahy-Gust requested that TCPA by-law changes that were sent out be added to the agenda for discussion. Thomforde made a motion to approve the agenda as written with the addition of discussion of the by-law changes. Motion seconded by Andrist. Motion carried 3-0.

Comments from Chair – Chair Fahy-Gust expressed gratitude for the sunshine and no rain.

Comments from the Public – None.

Consent Agenda – Thomforde made a motion to approve June 11, 2024, meeting minutes as written, Andrist seconded, motion carried 3-0.

Old Business

Silting on 100th Street – Andrist and Thomforde observed fast flowing water at the site. This is causing erosion at the corner of the field. The ditch is starting to silt in. Andrist recommends moving forward with addressing the issue. Jay McNamara is the owner of the land and resides in Wisconsin. Jim McNamara is his brother and is running the land. Andrist recommends speaking with the owner to determine willingness to assume some financial responsibility for tiling. A map of tiling is no longer needed since Thomforde now understands what is being proposed. An updated quote will be needed. Todd Kennedy, a neighboring farmer is willing to have the new tiling tie into his tiling and ditch. Andrist will contact the landowner and a plan will be developed for discussion at the next meeting.

Floodplain, Shoreland and MOA Discussion – This is a follow up discussion regarding the information and options provided by Jered Staton, TCPA Administrator at the last township board meeting relative to the impact of shoreline and floodplain ordinances and Memo of Understanding (MOU) being proposed by Olmsted County. Chair Fahy-Gust reviewed the materials provided. She affirms Staton's assessment of burdens created for landowners seeking approval for such things as conditional use permits and variances. e.g. duplicate approvals by county and township, duplicate public hearings. Fahy-Gust recommends that the county hold authority for technical reviews and the township maintain authority approval of requests and for township roads. Fahy-Gust expressed support for utilizing a floodplain and shoreline ordinance that is adopted by the 14 townships and managed by TCPA. Staton is visiting all townships. Andrist will take New Haven's input back to the next TCPA meeting.

Solar Farms – The Planning and Zoning Advisory Commission will be meeting on July 10, 2024 at 6:30 PM to begin discussion regarding solar farms in New Haven Township. There are many factors to consider. This is an emerging issue and New Haven Township would do well to address in advance of any requests for approval that may be forthcoming.

Election Judge Resolution – Six judges are slated for the primary election in August. Bonnie Kosmicki will be the head judge and Dale Thomforde is to serve as alternate head judge. Both Kosmicki and Thomforde will be on site while polls are open and close. Other judges will have half-day shifts. It is expected there will be a need for additional judges for the November election. Figy has agreed to complete the training prior to the November election. Thomforde made a motion to adopt Resolution #2024-11, Resolution Appointing Election Judges for the 2024 Primary Election, Andrist seconded. Motion passed 3-0.

Office – Organization, Furnishings & Cleaning – Four desks, two – 4 shelve flipper file cabinets, two 2 drawer file cabinets, and two 4 drawer file cabinets were donated to Savers. Outdated manuals have been removed. Other records will be removed and destroyed and documented as outlined in the adopted records retention policy. Kosmicki requested permission to remove the TV, TV stand, and broken water cooler. Kosmicki reports that Window 7 is no longer supported with updates and security patches. Kosmicki recommends upgrading Window Operating System to Windows 10 or 11. Kosmicki will get prices for Windows 10 and 11.

Spraying Update - Spraying was done shortly after the last meeting.

New Business

Maynard Johnson – Driveway – Mr. Johnson had contacted TCPA and the clerk regarding an issue regarding his driveway not being in compliance in 2004. He wants to sell his property and wants to make sure there are no issues that would prevent a sale. Andrist and Thomforde had stopped by the property to see what the issue could be. It was determined that there was no issue for the town board to address.

TCPA Meeting Recap - Andrist provided a summary. There was much discussion regarding the floodplain and shoreline ordinance. There was also discussion regarding by-law changes. Fahy-Gust has reviewed proposed by-law changes. She stated that the changes are minor; some were language change to read properly. She had no issue with changes. Andrist will inform TCPA the New Haven Township is not opposed to the by-law changes. Additionally, there was discussion regarding budget and transferring funds. Currently TCPA has 3 staff which has caused an increase in budget. Dave Meir is retiring at the end of the year so staffing will return to the normal level. Thomforde requested a copy a listing of building permits in the township.

Deputy Treasurer – Hannah Walters, 8904 115th St NW Pine Island, MN has been appointed as Deputy Treasurer by Bob Figy, Treasurer. She will be added as an authorized check signer at Frandsen Bank to fill in if Treasurer Figy is not available.

Storm Damage – Olmsted County Director of Emergency Management has requested information regarding storm damage during the time period beginning June 16 through June 24. Mike Wood will submit an invoice for work down during that time. Clerk Kosmicki will submit the information to the county.

Hall Rental – Kosmicki requested guidance regarding any distinction between township and non-township residents in what is allowable, what is the latest in the evening an event can go, can the hall be opened the night before if renters requests this, etc. It was explained that by` past practice, township residents have been allowed to bring their items in the night before an event. In general, public buildings will close at 10:00

PM. It has been observed that in general, township residents leave the hall in good condition as opposed to those outside the township. There is not a formal signed rental contract. There is a lease agreement that is signed by renters. If a township resident wants to rent for a non-township resident, the resident needs to be in attendance. Thomforde made a motion that future town hall rentals will be for New Haven Township residents only and keep the rate as \$75.00, Fahy-Gust seconded. Motion passed 3-0. Policy will be updated on the website. Township Resident Commercial rentals will be remain at \$200.00 per day.

Road Report – Mike has finished the top-cut mowing. He also cleaned out the triple-culverts on 88th Ave. again, for the second time this year. Jon Wright, 11340 110th Ave, contacted the clerk requesting that the township clean out the ditches. The email was forwarded to Andrist who will contact Mr. Wright to discuss the issue. There is a tree down in the ditch along Plum Creek Road. Mike is aware and will get to it soon. There is a row of ash trees on the township property that are dead. Mike will remove the trees including the stumps and fill in the holes so grass can be planted.

Treasurer Report – Figy provided a detailed report for the financial transactions for the month of June.

Frandsen Bank -	Checking Account	\$ 3183.32
	Money Market Account	\$133,710.02
	Less Outstanding Checks (2)	none
	Total Deposits	\$136,893.34

JP Morgan Chase, 5.02% (semi-annual) 1/6/2025	\$100,000.00
Wells Fargo of South Dakota 5.2% 2/26/2025	\$ 50,000.00
Flagstar Bank 4.7% (semi-annual) 7/25/2025	\$100,000.00
Total Investments	\$250,000.00

Total Deposits **\$386,893.34**

Thomforde made a motion to approve the Treasurer’s report, Andrist seconded, motion carried 3-0.

Review/Pay Bills – Olmsted County Remittance Advice Report (Olmsted County property tax payment) was made available to the board for their information as to where the funds were dispersed. Kosmicki presented a Schedule 1 which concurs with the Treasurer’s report. All funds are positive. Total bills are \$13,481.21. Thomforde made a motion to pay all bills, Andrist seconded. Motion passed 3-0.

Mail/Miscellaneous

- Fahy-Gust will be in a zoom meeting on 7/19/2024 to attend the County Hazard Mitigation Committee. This is a committee former Clerk Beyer was a member of. This will be the second of three scheduled meetings.
- The septic tanks were pumped by Gopher Septic this week.
- We received thank you cards for funds sent to the Othello and St. Michael’s cemeteries.
- Bevcomm sent notice that starting July 30, 2024, all customers in the 507 area code region will need utilize 10 digit dialing.
- There is a District I meeting on Tuesday August 6 in Caledonia. Thomforde and Kosmicki may be attending.
- US Department of Interior sent registered mail regarding the Elk Run gaming project seeking input for their proposal. Fahy-Gust will review the correspondence and return it to the clerk.

Adjournment – Fahy-Gust made a motion to adjourn, Thomforde seconded. Motion carried 3-0. Meeting adjourned at 8:02 PM

Approved by the Board

Signed:

Signed:

/Signed copy on file/

Date:

Ann Fahy-Gust, Chair

For the New Haven Town Board

Date:

Bonnie Kosmicki

Township Clerk

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of MAY, 2024 statement 3206.70

Income - Checking Account

6/28 Interest	.74
6/28 Paper Statement Refund	5.00
6/1a Online Transfer From MMDA	34,000.00
6/17 online Transfer from MMDA	1,500.00
6/17 online Transfer From MMDA	15,000.00

Total Deposits 50,505.74

Debits

4668 Chris Hawkins (BoA wage)	50.00
4670 David O'Brien (BoA wage)	50.00
4672 Lavonne Kosmicki (Stamps - Supplies)	111.29
4673 David Andrist (Mileage)	74.62
4674 Quality Propane and Dust Control (Chloride)	13,056.00
4675 Michael Wood (Road Maint)	5120.00
4676 Michael Bruce (PAC Mtg)	50.00
4677 Chris Hawkins (PAC Mtg)	50.00
4678 Barbara Allen (PAC Mtg)	50.00
4679 Dona Beyer (Supplies - Mileage)	143.10
4680 Remann - Grover & Co. LTD (Payroll)	142.00
4681 Obmsted Co. Public Works (Sign & Post)	185.17
4682 Fogarty's Outdoor Service LLC (Lawn Care)	400.00
4683 Dale J. Thompson (Supplies)	103.43
4684 Pine Island Fire District (Fire Dept Dues)	2920.00
4685 Othello Cemetery 3000.00 St. Michaels Cemetery	3000.00
4687 Center Grove Cemetery 3000.00 Wages 20672	401.72
20673 Wages 290.90 Wages 900.91 20674 20675 Wages	374.02
20676 Wages 323.22 Belv Comh 78.03 + PSTax Punt	1402.80
Business online Transfer 15000.00 P&K 162.46 Paper Fee	5.00
(to checking)	

Total Debits 50,529.12

New Ending Balance of June, 2024 statement 3183.32

TOWNSHIP MONTHLY FINANCIAL REPORT

Ending Balance of MAY, 2024 statement

8873.13

Income : M M D A

6/11 PL Credit from Mature CD	50,600.00
6/17 online Transfer from Public Funds (Checking Account)	15,000.00
6/25 ACH MTR	1462.16
6/28 Interest	14.24
6/28 Olmsted Co. Tax Pymt	108,260.49

Total Deposits

175336.89

Debits

6/12 online Transfer to checking Acct	34000.00
6/17 online Transfer to checking	1500.00
6/17 online Transfer to checking	1500.00

Total Debits

50,500.00

New Ending Balance of June, 2024 statement

133710.02