# *New Haven Township*

**OLMSTED COUNTY, MINNESOTA – EST. 1858**
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**9024 COUNTY ROAD 3 NW, OROCOCO, MN 55960**

**New Haven Township**
**Regular Town Board Meeting Minutes**
**October 13, 2026**

**Pledge of Allegiance/Call to Order** – Following the Pledge of Allegiance, the meeting was called to order by Chair Ann Fahy-Gust at 6:30 PM. Supervisors David Andrist and Dale Thomforde were present to constitute a quorum. Also, present were Treasurer Chris Hawkins, and Clerk Bonnie Kosmicki.

**Set Agenda and Order** – Fahy-Gust made a motion to set the agenda and order as printed, Andrist seconded, motion carried 3-0.

**Comments from public:** Speaking for the public, Mark Stenberg, 7445 100th Street NW, Pine Island thanked the board for their service.

**Consent Agenda** – Thomforde made a motion to approve the meeting minutes listed below as written, Andrist seconded. Motion carried 3-0. Kosmicki thanked Supervisor Thomforde for his thorough review and edits of meeting minutes.

- Regular Town Board Meeting Minutes Sept 8, 2026
- Public Hearing Meeting minutes September 22, 2026
- Fall Road Inspection Meeting Minutes October 5, 2026

**Old Business**

**Swing Away Mailbox –** Thomforde spoke with the resident who was in agreement with splitting the cost of the swing away mailbox post. M. Wood will install the post. The concrete slab that was in front of the Pressnall's mailbox has been removed.

**CUP/IUP Update** – A list of Conditional Use Permits (CUPs) was presented to the supervisors for review. The list will need to be reviewed to determine which permits are Interim Use Permits (IUPs) and which are Conditional Use Permits (CUPs), as well as to verify which permits have been recorded with the County. Any recorded permits identified for revocation will need to proceed through the appropriate revocation process. Kosmicki has received a list of permits from TCPA covering those processed since TCPA took over the permitting process. A letter will be sent to residents whose permits are in question to determine whether the permits are still in use, whether they are being used as originally approved, or whether they are no longer being used. Mark Stenberg, 7445 100th Street NW, Pine Island, asked whether inactivity of a permit automatically results in revocation and, if so, how long a permit must remain inactive before revocation can occur. Fahy-Gust explained that inactivity alone does not constitute grounds for automatic revocation. A formal process must be followed, and the permit holder will be involved in that process.

**New Business**

**CUP Revocation Resolution –** The Resolution Accepting the Voluntary Revocation of Conditional Use Permit #92-11 was reviewed. Fahy-Gust requested a modification to the third whereas clause to include the wording, "and that the current conditional use permit be for wholesale business only." This modification would fulfill Mr. Zimmerman's request. Kosmicki asked for clarification regarding the effective date of the resolution. Fahy-Gust

stated that a copy of the resolution would be provided to the landowner. Thomforde made a motion to approve Resolution 2026-12, incorporating the modification proposed by Fahy-Gust. Motion carried 3-0. Kosmicki will ensure the resolution is recorded with the county.

**Reese Complaint** Fahy-Gust provided an update regarding a complaint from a resident concerning an individual residing in a camper on a nearby property without utilities. The situation was reviewed during the recent road inspection. The individual is living in the camper on a temporary basis and intends to build on the property in the future. He also plans to reside in Rochester during the winter months. There are no restrictions prohibiting the individual from residing in a camper on his property. No further action will be taken. The complainant will be informed of the findings**.**

**Computer Equipment-** In January 2026, Kosmicki was authorized to purchase computer equipment for an amount not to exceed $2,000.00. At that time, a laptop was recommended. However, after researching available options, Kosmicki recommended purchasing a desktop computer so that it could be accessed by others. Fahy-Gust asked whether the computer and necessary accessories could be purchased within the previously approved budget. Kosmicki indicated that the computer could likely be purchased within the approved amount, but the additional monitor and keyboard might exceed the budget. Fahy-Gust directed Kosmicki to proceed with purchasing the computer and, if additional funds are needed for the remaining accessories, to bring the request to the board for approval. Kosmicki also reported that she has been unable to get the printer previously purchased by Thomforde to work. Additionally, Kosmicki reported that BEVCOMM is expected to contact the township soon to schedule the installation of fiber-optic service. She requested clarification on whether the township should rent a router from BEVCOMM or purchase its own equipment. The board agreed to rent the router from BEVCOMM.

**Mid-Term Election –** Mid-term election is coming up on November 3rd. Kosmicki asked if there were any concerns or comments regarding the election. Thomforde recommends opening at 6:00 am in order to prepare for opening the polls.

**Building Repairs –** There are several repairs that need to be completed on the building. The seals on the front door and west window are broken. Thomforde stated he is able to complete the repairs except for the front door. Fahy-Gust will provide the name of someone who can repair the front door and provide to Thomforde who can then get a quote for replacement. The seal on the outside office door also needs to be replaced.

**Meeting Reports**

**Road Report –** Right of way mowing has been completed. There are some trees that need to be picked up and other items identified from the Road Inspection that need to be completed. Thomforde has a fire sign that needs to be installed. There had been an inquiry from a company considering placing a bid with Olmsted County asking about any restrictions hauling out of the gravel pit on 60th Avenue. The caller was referred to supervisor Andrist.

**TCPA (Township Cooperative Planning Association)** – Thomforde attended the TCPA meeting, where the recent list of permits was provided. Olmsted is working on updates to the zoning ordinance, with Fahy-Gust serving as a member of the committee. The revisions are expected to take up to 18 months to complete. The committee also discussed variances and available training opportunities. It was noted that variance applications are among the most expensive services provided by TCPA in terms of fees. Fahy-Gust reported that there is one permit for a new home in the township.

**OCTOA (Olmsted County Township Officers Association) –** The meeting was held on September 24th with all supervisors attending. There was discussion regarding nuisance properties. There was no change in the dues for next year. The reimbursement for attending the annual MAT Annual meeting was increased to $500.00.

The county budget is increasing by 6.8% next year. The next meeting is scheduled November 24th which is a Tuesday; schedule change is due to this being Thanksgiving week.

**Treasurer's Report** – Treasurer Hawkins presented the September month-end financial report to the Board, including account balances and investment information.

September month-ending balances were:

| **Frandsen Bank and Trust Accounts** | **Principal Balances** |
|---|---|
| Checking Account | $ 6,426.88 |
| MMDA Account | $ 89,223.10 |
| Minus Outstanding Checks | $ -140.00 |
| **Total Bank Balance** | **$ 95,509.98** |

| **Investments** | **Int Rate** | **Maturity Date** | | |
|---|---|---|---|---|
| Bank of America | 4.05% | 8/12/2027 | $102,000.00 | LPL Financial/moved to new CD |
| Insured Cash account/interest | | | $ 7.54 | |
| Wells Fargo Bank | 4.10% | 9/15/2027 | $107,000.00 | LPL Financial/verified |
| **Total Investments** | | | **$209,007.54** | |
| **Total Deposits** | | | **$304,517.52** | |

The interest earned on the CD Wells Fargo was not moved to the MMDA account but rolled into the new CD. This resulted in an increase of the CD of $4,000.00. The amount earned was $4,017.00. Hawkins is working with Financial Advisor to correct. ** Unable to reconcile $9.62 from LPL statements and Hawkins will continue research. Thomforde made a motion to approve the financial report, Andrist seconded as amended. Motion carried 3-0.
** amendment from original report.

**Review/Pay Bills –** The IRS employee federal tax payment of $1,123.71 will be deducted on September 15. The New Haven Sodbusters will receive a check for $500.00. A bill was received from Olmsted County for sign maintenance and a fire sign number located on 75th Street at 10422 75th Street. Neither M. Wood nor a supervisor had requested a fire sign number from Olmsted County. Andrist will follow up with Olmsted County to determine how and when the request for the fire sign number was submitted. Payment will be held until responsibility for the charge is determined. It was noted that this is not the same fire sign for which Thomforde received payment in March. Thomforde inquired regarding the check to Bruening. M. Wood provided clarification regarding the loads that were picked up on two different days. Thomforde made a motion to pay all bills except the one to Olmsted County which will be held until Andrist is able to contact the county and determine the status of the bill. Andrist seconded. Motion carried 3-0.

**Mail/Miscellaneous –** Fahy-Gust received advertisement from a sign company. Kosmicki asked if the supervisors wanted her to continue to forward the type of email she has been sending that come into the main email address. Supervisors affirmed they would like to continue receiving them.

**Adjournment** Thomforde made a motion to adjourn, Andrist seconded. Motion carried 3-0. Meeting adjourned at 7:34 PM.

Signed: Signed:

*/Signed copy on file/*

Ann Fahy-Gust, Chair
New Haven Town Board
Date:

Bonnie Kosmicki
Township Clerk
Date:

# TOWNSHIP MONTHLY FINANCIAL REPORT
# CHECKING ACCOUNT
**September 2026**

**Ending Balance of 8/31/2026 statement** **$8,044.55**

**Income**

| Date | Check #/Cash | Description | Amount |
|---|---|---|---|
| 09/23/26 | | Hall Rental | $425.00 |
| | | (Woodturner, Schetll Trucking; Landry; Beck) | |
| 09/09/26 | | MMDA Transfer | $12,000.00 |
| | | | |
| | | | |
| 09/30/26 | | Interest | $0.64 |

**Total Deposits: $12,425.64**

**Debits**

| Date | #/Online | Description | Amount |
|---|---|---|---|
| 9/10/26 | 4959* | Michael Wood, LLC | $1,353.75 |
| 9/8/26 | 4981* | Stephanie Witner | $205.00 |
| 9/4/2026 | 4963* | Larry Mattson | $180.00 |
| 9/4/26 | 4964* | Ginger Carson | $180.00 |
| 9/16/26 | 4970 | AgPartners | $1,590.00 |
| 9/10/26 | 4971 | David Andrist | $48.75 |
| 9/15/26 | 4972 | MN Assoc of Townships | $824.40 |
| 9/10/26 | 4973 | Michael Wood, LLC | $6,090.00 |
| 9/10/26 | 4974 | Dale Thomforde | $49.40 |
| 9/11/26 | 4975 | Lavonne Ko | $171.32 |
| 9/18/26 | 4976 | Riverside Outdoor Services | $210.00 |
| 9/15/26 | 4977 | Herman Grover and Co | $155.00 |
| 9/1/2026 | 20788* | Wages | 346.18 |
| 9/10/26 | 20791 | Wages | $415.42 |
| 9/11/26 | 20792 | Wages | $346.18 |
| 9/14/26 | 20793 | Wages | $897.63 |
| 9/11/26 | 20794 | Wages | $625.35 |
| 9/10/26 | Online | Bevcomm | $78.51 |
| 9/24/26 | Online | Culligan | $43.95 |
| 9/28/26 | Online | Peoples Energy Coop | $232.47 |

**Total Debits: $14,043.31**

## Ending Balance of 9/30/2026 Statement $6,426.88

**Outstanding checks**

9/18/2026 4967 Jeffrey Lee $140.00

# TOWNSHIP MONTHLY FINANCIAL REPORT
# MMDA ACCOUNT
**September 2026**

**Ending Balance as of 8/31/2026 statement** **$101,122.71**

**Income**

| Date | Decription | Amount |
|---|---|---|
| 9/30/2026 | Interest | $100.39 |
| | | |
| | | |

**Total Deposits: $100.39**

**Debits**

| Date | Description | Amount |
|---|---|---|
| 9/9/2026 | Online Transfer Checking September Expenses | $12,000.00 |
| | Online Transfer | |

**Total Debits: $12,000.00**

**Ending Balance as of 9/30/2026 statement $89,223.10**